

## MINUTES

### 1. Call to Order

Mayor Deasy called the meeting of the Flagstaff City Council held March 31, 2022, to order at 8:10 a.m.

#### NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this work session, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).*

### 2. ROLL CALL

*NOTE: One or more Councilmembers may be in attendance through other technological means.*

PRESENT:

ABSENT:

MAYOR DEASY  
VICE MAYOR DAGGETT  
COUNCILMEMBER ASLAN  
COUNCILMEMBER MCCARTHY  
COUNCILMEMBER SALAS  
COUNCILMEMBER SHIMONI  
COUNCILMEMBER SWEET

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

### 3. Pledge of Allegiance, Mission Statement, and Land Acknowledgement

The Council and audience recited the pledge of allegiance, Councilmember Sweet read the Mission Statement of the City of Flagstaff, and Councilmember Aslan read the Land Acknowledgement.

#### MISSION STATEMENT

*The mission of the City of Flagstaff is to protect and enhance the quality of life for all.*

#### LAND ACKNOWLEDGEMENT

*The Flagstaff City Council humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.*

### 4. Capital Projects Retreat - Capital Program 5-Year Plan Review

Mr. Clifton offered opening remarks and introduced Katie Wittekind who facilitated the retreat.

Management Services Director Rick Tadder presented a PowerPoint presentation that covered the following:

CAPITAL PROJECTS RETREAT  
WELCOME AND OBJECTIVES  
GENERAL GOVERNMENT  
GENERAL FUND  
GENERAL FUND -- PROJECT HIGHLIGHTS  
GENERAL FUND -- SUSTAINABILITY PROJECT HIGHLIGHTS  
LIBRARY FUND  
LIBRARY FUND -- PROJECT HIGHLIGHTS  
PARKING DISTRICT FUND  
CAPITAL PROJECTS BOND FUNDS -- PROJECT HIGHLIGHTS  
CAPITAL IMPROVEMENT PLAN  
FY22-23 PROJECTS  
FY24-27 PROJECTS

Airport Director Barney Helmick continued the presentation.

AIRPORT FUND

Council discussed airport shuttle opportunities and partnerships with Mountain Line. Staff shared that funding continued to be a challenge but the city incorporated transit friendly development that included bus bump outs in preparation for a future route extension.

Beautification, Arts, and Sciences Manager Eliza Kretzmann continued the presentation.

ARTS AND SCIENCE FUND  
CAPITAL IMPROVEMENT PLAN  
PROJECT NEARING CONSTRUCTION  
FY22-23 PROJECTS  
FY23-24 TO FY26-27 HIGHLIGHTED OUT YEAR PROJECTS  
BEAUTIFICATION FUND  
CAPITAL IMPROVEMENT PLAN  
PROJECT NEARING CONSTRUCTION  
FY22-23 PROJECTS  
FY23-24 TO FY26-27 HIGHLIGHTED OUT YEAR PROJECTS  
BPAC PRIORITY SCORING

Parks Manager Amy Hagin continued to the presentation.

PARKS, RECREATION, OPEN SPACE, EVENTS  
CAPITAL IMPROVEMENT PLAN  
FY22-23 PROJECTS

Public Works Solid Waste Director Todd Hanson continued the presentation.

SOLID WASTE FUND

Public Works Streets Director Sam Beckett continued the presentation.

HURF AND RR&SS TAX FUND

Council discussed sidewalk and bike lane maintenance and how those were being affected by recruitment challenges.

A break was held from 9:39 a.m. through 9:57 a.m.

Capital Improvements Engineer Trevor Henry continued the presentation.

TRANSPORTATION TAX FUND  
FY22-23 PROJECTS  
FY23-24 TO FY26-27 OUT-YEAR PROJECTS

Multi-Modal Transportation Planner Martin Ince continued the presentation.

TRANSPORTATION TAX -- PED-BIKE  
FUNDING -- FIRST FIVE YEARS  
FOUR-STEP PLANNING PROCESS  
SIDEWALKS  
ENHANCED CROSSINGS  
GRADE-SEPARATED CROSSINGS  
FUTS TRAILS  
BIKEWAYS  
BIKEWAY CORRIDOR ENHANCEMENTS

Council discussion included the following points:

- The process to identify projects for the 5-year CIP
- Coordination of the CIP with the Regional Transportation Plan
- How the Regional Plan guides decisions on capital programming
- How to place more emphasis on right sizing roads
- Development of a more robust rezoning process and internal review
- The financial constraints associated with the CIP
- Finding the right balance between vehicles, bikes, and pedestrians
- Moving toward higher density to promote alternative modes of transportation
- The desire for protected intersections
- Continued support for MetroPlan's Regional Transportation planning project
- Coordination with ADOT for Milton, Route 66, and Highway 180

Interim Water Services Director Andy Bertelsen and Water Services Engineer Gary Miller continued the presentation.

DRINKING WATER FUND  
CAPITAL PROGRAM PROCESS  
ONGOING PROJECTS  
AGING INFRASTRUCTURE PROJECTS  
HIGHLIGHTED PROJECTS  
LAKE MARY SEDIMENT  
SWITZER CANYON TRANSMISSION  
FORT TUTHILL WELL  
FUTURE WELLS  
LAKE MARY RAW WATER PIPELINE REHAB  
WASTEWATER FUND  
CAPITAL PROGRAM PROCESS  
CRITICAL NEEDS  
ONGOING PROJECTS  
AGING SEWER INFRASTRUCTURE  
HIGHLIGHTED INCREASED CAPACITY PROJECTS  
CRITICAL AND AGING TREATMENT INFRASTRUCTURE  
RIO CLARIFIER AND MIXERS  
WILDCAT NEW DIGESTERS  
RIO FLOW DIVERSION  
WILDCAT EXPANSION DESIGN  
WILDCAT EXPANSION CONSTRUCTION  
CRITICAL AND AGING TREATMENT INFRASTRUCTURE  
RECLAIMED WATER FUND  
PROJECTS

**STORMWATER FUND  
GRANTS AND GENERAL OBLIGATION BOND PROJECTS - \$22.5 MILLION**

Council further discussed the importance of the wastewater, reclaimed, and stormwater projects and the need to be creative in funding pursuits to accomplish the needed projects. They also discussed grant funding and how to position the city to be ready when funding became available.

To wrap up the retreat, Council provided the following considerations for future discussions:

- Continue to improve internal review process when it comes to CIP
- Consider funding designs for bike/ped projects
- Prioritize Milton when it comes to bike/ped projects
- Potentially reconsider ARPA prioritization and criteria

**5. Public Participation**

None

**6. Adjournment**

The Capital Projects Retreat of the Flagstaff City Council held February 4, 2022, adjourned at 12:11 p.m.

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MAYOR

ATTEST:

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CITY CLERK