

MINUTES

1. CALL TO ORDER

Mayor Daggett called the meeting of the Flagstaff City Council held September 3, 2024, to order at 3:00 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for discussion and consultation with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. ROLL CALL

NOTE: One or more Councilmembers may be in attendance through other technological means.

PRESENT:

ABSENT:

MAYOR DAGGETT
VICE MAYOR ASLAN
COUNCILMEMBER HARRIS
COUNCILMEMBER HOUSE
COUNCILMEMBER MATTHEWS
COUNCILMEMBER MCCARTHY
COUNCILMEMBER SWEET

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

3. PLEDGE OF ALLEGIANCE, MISSION STATEMENT, AND LAND ACKNOWLEDGEMENT

The Council and audience recited the pledge of allegiance, Vice Mayor Aslan read the Mission Statement of the City of Flagstaff, and Councilmember McCarthy read the Land Acknowledgement.

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

LAND ACKNOWLEDGEMENT

The Flagstaff City Council humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. OPEN CALL TO THE PUBLIC

Open Call to the Public enables the public to address the Council about an item that is not on the prepared agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. Open Call to the Public appears on the agenda twice, at the beginning and at the end. The total time allotted for the first Open Call to the Public is 30 minutes; any additional comments will be held until the second Open Call to the Public.

If you wish to address the Council in person at today's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Open Call to the Public and Public Comment. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

Dennis Givens addressed Council seeking support for the CATs program. He also spoke about being non-partisan as well as improving relationship between the Police and the unsheltered.

5. COUNCIL LIAISON REPORTS

Councilmember Sweet reported that over the summer break she attended Water Commission meetings, the NWA meeting, the biosolids treatment pilot project tour at Wildcat, the water reuse conference, and the water symposium. She thanked Mountain Line for their partnership with the County Fair and providing free transportation. She also mentioned that NACOG continued to struggle with staffing for the Head Start program.

Vice Mayor Aslan reported that he, along with other members of Council, attended the Arizona League of Cities and Towns Annual Conference.

Councilmember Matthews reported that she also attended the biosolids tour and noted that it was encouraging to see other alternatives. She also reported that the League Conference was informative and it was a good opportunity to hear from other cities and towns about how they were working through the problems all cities faced.

Councilmember House expressed appreciation for all the staff members who represented Flagstaff at the League Conference on the various panels. It was great to see Flagstaff play a part in the conference and represented so well.

6. APPOINTMENTS

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that the City Council may vote to go into executive session, which will not be open to the public, for the purpose of discussing or considering employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of any public body...., pursuant to A.R.S. §38-431.03(A)(1).

A. Consideration of Appointments: Sustainability Commission

Moved by Councilmember Khara House, seconded by Councilmember Miranda Sweet to appoint Cameron Dakota Carlson for a term expiring February 2027.

Vote: 7 - 0 - Unanimously

Moved by Vice Mayor Austin Aslan, seconded by Councilmember Lori Matthews to appoint Elijah Born for a term expiring February 2027.

Vote: 7 - 0 - Unanimously

7. CONSENT AGENDA

All matters under Consent Agenda are considered by the City Council to be routine. Unless a member of City Council expresses a desire at the meeting to remove an item from the Consent Agenda for discussion, the Consent Agenda will be enacted by one motion approving the recommendations listed on the agenda. Unless otherwise indicated, expenditures approved by Council are budgeted items.

Councilmember Harris requested that Item 7C be pulled for discussion and Councilmember Sweet requested that Item 7A be pulled for discussion.

Moved by Councilmember Jim McCarthy, **seconded by** Councilmember Miranda Sweet to approve the Consent Agenda as presented, with the exception of Items 7A and 7C.

Vote: 7 - 0 - Unanimously

- A. Consideration and Approval of Contract:** Lone Tree Overpass Project - Award of the Fourth Amendment to the Design-Build Contract with Ames Construction to add GMP 2 in an amount not to exceed \$25,688,601.15.

Councilmember Sweet asked if the amount requested in the item was an increase to the contract. Capital Improvements Project Manager Christine Cameron stated that the requested amount is the build portion of the design-build contract which had not been approved yet by Council which is why it was before them now. They were over budget on the Lone Tree Corridor portion of the project which would require reallocation of some funding from Proposition 419. However, the projected growth from the tax revenues that fund the transportation program were looking healthy and they hope that there would be capacity to make up the shortfall.

Moved by Councilmember Miranda Sweet, **seconded by** Councilmember Deborah Harris to award of the Fourth Amendment to the Design-Build Contract with Ames Construction to add GMP 2 in an amount not to exceed \$25,688,601.15, approve a time extension of 1,227 calendar days, and authorize the City Manager to execute the necessary documents.

Vote: 7 - 0 - Unanimously

- B. Consideration and Approval of Contract:** Purchase of two (2) 6-Wheel Snowplow Dump Trucks from RWC Group

1. Approve the equipment purchase for two (2) 2025 International HV507 SFA Heavy Duty plow trucks from RWC Group in the amount of \$650,570.29 through cooperative purchase contract #CTR041813 with the Arizona Department of Administration, State procurement office and;
2. Authorize the City Manager to execute the necessary documents.

- C. Consideration and Approval of Contract:** Cooperative Purchase Contract with Zamboni Company USA, Inc. in the amount of \$222,135.00, plus other fees and taxes, for a fully electric Zamboni ice resurfacing vehicle.

Councilmember Harris asked about the backup plan should the Zamboni go down. Assistant Park, Recreation, Open Spaces, and Events Director Amy Hagin explained that the current Zamboni would go into backup status to maintain operations in the event the new vehicle went down.

Moved by Councilmember Deborah Harris, **seconded by** Councilmember Miranda Sweet to approve the Cooperative Purchase Contract with Zamboni Company USA, Inc. in the amount of \$222,135.00, plus other fees and taxes, for a fully electric Zamboni ice resurfacing vehicle and Authorize the City Manager to execute the necessary documents.

Vote: 7 - 0 - Unanimously

- D. Consideration and Approval of Final Plat:** TLC PC Land Investors, LLC requests Final Plat approval for Ghost Tree at Pine Canyon (PZ-21-00155-08) located at 3201 South Clubhouse Circle, a 12-unit single-family home subdivision on 7.87 acres in the Single-Family Residential (R1) Zone.

Approve the Final Plat and authorize the Mayor to sign the Final Plat and City/Subdivider Agreement when notified by staff that all documents are ready for signature and recording.

- E. Consideration and Approval of Final Plat** TLC PC Land Investors, LLC requests Final Plat approval for Ghost Tree III at Pine Canyon (PZ-21-00155-06) located at 3201 South Clubhouse Circle, a 3-lot single-family home subdivision on 1.93 acres in the Single-Family Residential (R1) Zone.

Approve the Final Plat and authorize the Mayor to sign the Final Plat and City/Subdivider Agreement when notified by staff that all documents are ready for signature and recording.

- F. Consideration and Approval of Final Plat** PZ-23-00027-02: Final replat of lots 23-24 and Tract E of the "Final Plat for Coconino Ridge at Pine Canyon"

Approve the final plat and authorize the Mayor to sign the plat when notified by staff that all conditions have been met and documents are ready for recording.

- G. Consideration and Approval of Contract:** First Amendment to the Street Maintenance Program 2024, 2025 & 2026 Construction Manager at Risk (CMAR) with C and E Paving & Grading, LLC to add GMP 1 - Phase 2 and increase the amount of the contract by \$398,279.40.

1. Approve the First Amendment to the Street Maintenance Program 2024, 2025 & 2026 CMAR with C and E Paving & Grading, LLC to add GMP 1 - Phase 2 and increase the amount of the contract by \$398,279.40; and
2. Authorize the City Manager to execute the necessary documents.

- H. Rejection of All Proposals:** Website and/or Community Engagement Platform

Reject all proposals received in response to the Request for Proposals (RFP) MS2024-119 solicitation for Website and/or Community Engagement Platform.

8. REGULAR AGENDA

- A. Consideration and Approval of Contract:** Fiber Network Project - Award of Design-Build Services Contract to Wecom, LLC

IT Director CJ Perry introduced Paul Fleming, CEO of Wecom, Inc. They provided a PowerPoint presentation that covered the following:

FIBER PROJECT
 HISTORY OF FIBER PROJECTS
 TIMELINE
 FIBER MASTER PLAN
 RSOQ
 INTRODUCTION TO WECOM FIBER
 WECOM "SOLVES THE PROBLEM"
 WECOM FIBER HISTORY
 GOVERNOR KATIE HOBBS GROUNDBREAKING (MOHAVE)
 SUPERIOR GROUNDBREAKING (PINAL COUNTY)
 BUILDING A GREATER FLAGSTAFF
 FLAGSTAFF FIBER NETWORK OUTLINE
 BUILD MAP
 NEXT STEPS

Vice Mayor Aslan asked about the potential disturbance caused by the installation. Mr. Fleming explained that they utilized a number of construction methods and they worked in small zones to minimize disruption to the community. They also work to adhere to a dig once policy for cost and project efficiency.

Councilmember Harris asked if Wecom contributed financially to development costs when they were installing infrastructure as part of the project. Mr. Fleming stated that they pay for all their equipment and their proportional share of the trenching costs.

Councilmember House asked about their focus to reach the underserved community. Mr. Fleming explained that their program was to enhance existing service and their goal was through that enhanced service they could reach every underserved household in Flagstaff and Coconino County.

Councilmember Matthews asked about the construction timeline. Mr. Perry explained that specifics had not been established but the goal was to get to construction as soon as possible.

Moved by Councilmember Lori Matthews, **seconded by** Councilmember Miranda Sweet to award the Design-Build Services Contract to Wecom, LLC and authorize the City Manager to execute the necessary documents.

Vote: 7 - 0 - Unanimously

- B. Consideration and Adoption of Ordinance No. 2024-21:** An ordinance of the City Council of the City of Flagstaff accepting and approving an easement agreement and grant of easement from BNSF for the installation of a water line and fire hydrant for fire suppression purposes.

City Attorney Sterling Solomon stated that the proposed ordinance authorized a property acquisition and served to approve the acquisition of a specific easement of property owned by BNSF through an easement agreement for the installation of a water line and easement for fire suppression purposes. He noted that the proposed ordinance also approved the acquisition as contemplated by an agreement, the details of which were confidential pursuant to ARS 40-360.30. BNSF and the City had been working toward the installation of a hydrant to allow further development (by right) of BNSF-owned property by BNSF. The development required the installation of a hydrant and water line to supply the hydrant. The hydrant and water line were mutually beneficial to BNSF and the City.

Moved by Councilmember Lori Matthews, **seconded by** Councilmember Deborah Harris to read Ordinance No. 2024-21 by title only for the first time.

Vote: 7 - 0 - Unanimously

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, ACCEPTING AND APPROVING AN EASEMENT AGREEMENT WITH BNSF; PROVIDING FOR SEVERABILITY, AUTHORITY FOR CLERICAL CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE

- C. Consideration and Possible Action:** Use of the Council Initiative Fund.

Councilmember Harris stated that Kinsey Elementary School lost their 21st-century funding for their afterschool program. The Boys and Girls Club was working to obtain funding from the community to take on a portion of the program with \$80,000 needed to take it on.

Council discussed the program noting that the city contributed to a number of after school programs through FACTS, Tynkertopia, Elevate Pre-K, as well as through United Way.

Councilmember House requested consideration for sponsoring the American Foundation for Suicide Prevention's Out of the Darkness community walk in October. The sponsorships range from \$1,000 through \$12,500 and she suggested somewhere between \$1,000 and \$5,000.

Vice Mayor Aslan stated that there had been discussion a few months ago about sponsorship of the CocoNuts and community robotics programs. He requested that the consideration for that funding come back in the near future to consider a donation to the program. Mr. Clifton noted that staff would obtain some additional information and bring it back to Council for consideration soon.

Moved by Councilmember Jim McCarthy, **seconded by** Councilmember Deborah Harris to allocate \$8,000 from council initiative fund for the Kinsey Elementary afterschool program.

Vote: 7 - 0 - Unanimously

Moved by Councilmember Deborah Harris, **seconded by** Councilmember Khara House to allocate \$2,500 to the American Foundation for Suicide Prevention's Out of the Darkness community walk.

Vote: 7 - 0 - Unanimously

9. **OPEN CALL TO THE PUBLIC**

Scott Warren addressed Council with concerns about the activity around Flagstaff Shelter Services. He suggested that private security could be brought in to assist.

Steven Anthony Young addressed Council regarding condemnation and his desire for just compensation for the disposal of property.

10. **INFORMATIONAL ITEMS TO/FROM MAYOR, COUNCIL, AND STAFF, AND FUTURE AGENDA ITEM REQUESTS**

Councilmember Matthews reported that she attended a one-day conference that was put on by the United States Conference of Mayors where Tempe Mayor Corey Woods presented on public private partnerships.

Councilmember McCarthy stated that there had been a lot of questions recently about development in Pine Canyon. He asked for staff to provide a presentation on some of the bigger changes within Pine Canyon and its impact on wildlife corridors. Mr. Clifton noted that staff would provide an update to Council on the John Wesley Powell project which was relevant to the matter.

Councilmember Sweet reported that she attended the Tourism Conference and that Arizona had a new logo. She also noted that she would attend the Workforce Housing meeting, Recovery Court, and the Mobile Haven community meeting.

Councilmember House reported that she attended the third quarter Coconino Crisis System meeting. She also reminded Council that September was National Suicide Prevention Month with a theme of Be the One.

Mayor Daggett reported that she sat on a panel for the Center for the Future of Arizona at the League of Arizona Cities and Towns conference where they discussed the Arizona voters agenda and polling Arizona voters to find where there was agreement. She also reported that she and staff met with the Deputy Secretary for the Department of Energy David Turk to talk about Flagstaff's work with electrification. He had toured a home on the Navajo Nation and learned more about the Navajo Home Project which was installing solar across the Navajo Nation. The Department of Energy awarded an additional \$5 million to continue electrification of homes.

11. **ADJOURNMENT**

The Regular Meeting of the Flagstaff City Council held September 3, 2024, adjourned at 4:40 p.m.

MAYOR

ATTEST:

CITY CLERK

CERTIFICATION

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on September 3, 2024. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 1st day of October, 2024

CITY CLERK