

MINUTES

1. CALL TO ORDER

Mayor Daggett called the meeting of the Flagstaff City Council held December 5, 2023, to order at 3:02 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for discussion and consultation with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. ROLL CALL

NOTE: One or more Councilmembers may be in attendance through other technological means.

PRESENT:

ABSENT:

MAYOR DAGGETT
VICE MAYOR ASLAN
COUNCILMEMBER HARRIS
COUNCILMEMBER HOUSE
COUNCILMEMBER MATTHEWS
COUNCILMEMBER MCCARTHY
COUNCILMEMBER SWEET

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

3. PLEDGE OF ALLEGIANCE, MISSION STATEMENT, AND LAND ACKNOWLEDGEMENT

The Council and audience recited the pledge of allegiance, Councilmember Harris read the Mission Statement of the City of Flagstaff, and Councilmember Matthews read the Land Acknowledgement.

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

LAND ACKNOWLEDGEMENT

The Flagstaff City Council humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. PUBLIC PARTICIPATION

Public Participation enables the public to address the Council about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. If you wish to address the Council at tonight's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

None

5. COUNCIL LIAISON REPORTS

Councilmember Sweet reported that MetroPlan would have their Executive Board meeting that week. She also stated that the Beautification and Public Art Commission would hold their yearly retreat at Lowell Observatory.

Councilmember House reported that the Housing Commission and the Commission on Diversity Awareness would both meet later that week.

Councilmember Harris reported that she attended the NAU community holiday reception and stated that Dr. Cruz Rivera expressed appreciation for the partnership between NAU and the city.

Vice Mayor Aslan reported that the Sustainability Commission met and discussed the Neighborhood Sustainability grants and they also selected a new Vice Chair.

6. APPOINTMENTS

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that the City Council may vote to go into executive session, which will not be open to the public, for the purpose of discussing or considering employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of any public body....., pursuant to A.R.S. §38-431.03(A)(1).

A. Consideration of Appointments: Heritage Preservation Commission.

Moved by Vice Mayor Austin Aslan, **seconded by** Councilmember Jim McCarthy to appoint Emily Dale to an At-Large seat with a term expiring December 2026.

Vote: 7 - 0 - Unanimously

7. CONSENT AGENDA

All matters under Consent Agenda are considered by the City Council to be routine. Unless a member of City Council expresses a desire at the meeting to remove an item from the Consent Agenda for discussion, the Consent Agenda will be enacted by one motion approving the recommendations listed on the agenda. Unless otherwise indicated, expenditures approved by Council are budgeted items.

Mayor Daggett recused herself from the dais due to a conflict of interest on Item 7I. Vice Mayor Aslan took over the meeting.

Moved by Councilmember Lori Matthews, **seconded by** Councilmember Jim McCarthy to approve Consent Items 8A-8H as presented.

Vote: 6 - 0 - Unanimously

- A. **Consideration of Ratification and Approval of Contract:** Ratification of expenditures with Hill Brothers Company for sodium bisulfite in the amount of \$253,890.58 and approval of the First Amendment for the continued purchase of water reclamation chemicals in the amount of \$141,000; for contract amount totaling \$394,890.58.
1. Approve and ratify the purchase of sodium bisulfite in the amount of \$253,890.58;
 2. Approve the First Amendment to the water reclamation chemicals contract in the amount of \$141,000; and
 3. Authorize the City Manager to execute the necessary documents.
- B. **Consideration and Approval of Contract:** Cooperative Purchase Contract with Freightliner of Arizona, LLC in the amount of \$302,891.37, in addition to other fees and taxes, for a Rear-Load Refuse Collection Truck.
1. Approve a Cooperative Purchase Contract with Freightliner of Arizona, LLC in the amount of \$302,891.37, in addition to other fees and taxes, for a Rear-Load Refuse Collection Truck; and
 2. Authorize the City manager to execute the necessary documents.
- C. **Consideration and Approval of Contract:** Cooperative Purchase Contract with Industrial Power, LLC in the amount of \$261,220.07, in addition to other fees and taxes, for an Autocar Solid Waste Roll-Off Truck.
1. Approve the Cooperative Purchase Contract with Industrial Power, LLC, in the amount of \$261,220.07, in addition to other fees and taxes, for an Autocar Solid Waste Roll-Off Truck; and
 2. Authorize the City manager to execute the necessary documents.
- D. **Consideration and Approval of Contract:** Cooperative Purchase Contract with Garver, LLC for Wildcat Hill Wastewater System Professional Engineering Services in the amount of \$656,067.60.
1. Approve the Cooperative Purchase Contract with Garver, LLC for Wildcat Hill Wastewater System Professional Engineering Services in the amount of \$656,067.60; and
 2. Authorize the City Manager to execute the necessary documents.
- E. ~~**Consideration to Renew a Memorandum of Understanding and Charter that supports Stipulation (Civil No. 6417):** Renewal of an expired cooperative agreement (Memorandum of Understanding [MOU] and Charter) between the City of Flagstaff, the United States Forest Service (USFS), and the National Park Service (NPS), that satisfies the Stipulation (Civil No. 6417) the City entered with the aforementioned parties in 2001.~~
1. ~~Renew the MOU between the City of Flagstaff, USFS, and NPS;~~
 2. ~~Renew the Charter as a document attached to the MOU;~~
 3. ~~Authorize the City Manager to execute the necessary documents.~~
- ITEM REMOVED FROM THE AGENDA
- F. **Consideration of Ratification and Approval of Contract:** Contract for Purchase of Two Toyota Rav 4 Hybrid Vehicles from Findlay Toyota Scion Flagstaff in the amount of \$73,036.15, plus other fees and taxes.
1. Ratify and approve the Contract for Purchase of two Toyota Rav4 Hybrid Vehicles from Findlay Toyota Scion Flagstaff in the amount of \$73,036.15, plus other fees and taxes; and
 2. Authorize the City Manager to execute all necessary documents.

- G. **Consideration and Approval of Amendment:** Amendment to the Reimbursement Agreement Between Coconino County and the City of Flagstaff for Flagstaff Regional Plan 2045 Project to add funding for the project in this fiscal year and terms of carrying funds to the next fiscal year as needed.

Approve the Amendment to the Reimbursement Agreement Between Coconino County and the City of Flagstaff for Flagstaff Regional Plan 2045 Project

- H. **Consideration and Approval of Contract:** Contract for Services to Brian Martin Crandell (aka Crandell Research Solutions) in the amount of \$184,899.00 for Instruction for the Greater Flagstaff Regional Fire Officer Leadership Program.

1. Approve the Contract for Services to Brian Martin Crandell (aka Crandell Research Solutions) in the amount of \$184,899.00 for Instruction for the Greater Flagstaff Regional Fire Officer Leadership Program; and
2. Authorize the City Manager to execute the necessary documents.

- I. **Consideration and Approval of Contract:** State Lobbying Professional Services Contract with Nexus Consulting in the amount of \$78,000 annually.

Moved by Councilmember Khara House, **seconded by** Councilmember Miranda Sweet to approve the State Lobbying Professional Services Contract with Nexus Consulting to provide state lobbying services for the City of Flagstaff for a monthly fee of six thousand five hundred dollars (\$6,500), which includes all applicable expenses billed at cost, for a total annual fee of seventy-eight thousand dollars (\$78,000) and authorize the City Manager to execute the necessary documents.

Vote: 6 - 0

8. **ROUTINE ITEMS**

- A. **Consideration and Adoption of Resolution No. 2023-57 and Ordinance No. 2023-28:** A Resolution of the City Council of the City of Flagstaff, Coconino County, Arizona, declaring as a public record that certain document filed with the City Clerk entitled "PZ-22-00223 - Planned Residential Development" and an Ordinance of the City Council of the City of Flagstaff, Coconino County, Arizona, amending the Flagstaff City Code, Title 10, Flagstaff Zoning Code, to modify the existing Planned Residential Development standards.

Moved by Councilmember Jim McCarthy, **seconded by** Councilmember Miranda Sweet to adopt Resolution No. 2023-57.

Vote: 7 - 0 - Unanimously

Moved by Councilmember Lori Matthews, **seconded by** Councilmember Khara House to read Ordinance No. 2023-28 by title only for the final time.

Vote: 7 - 0 - Unanimously

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AMENDING THE FLAGSTAFF CITY CODE, TITLE 10, FLAGSTAFF ZONING CODE, BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED "PZ-22-00223 -- PLANNED RESIDENTIAL DEVELOPMENT"; PROVIDING FOR PENALTIES, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE

Moved by Councilmember Khara House, **seconded by** Councilmember Lori Matthews to adopt Ordinance No. 2023-28.

Vote: 7 - 0 - Unanimously

- B. Consideration and Adoption of Resolution No. 2023-54 and Ordinance No. 2023-26:** A Resolution of the City Council of the City of Flagstaff, Coconino County, Arizona, declaring as a public record that certain document filed with the City Clerk entitled "PZ-23-00135 - Meeting Facilities, Neighborhood and Regional" and an Ordinance of the City Council of the City of Flagstaff, Coconino county, Arizona, amending the Flagstaff City Code, Title 10, Flagstaff Zoning Code, to modify the existing Meeting Facility, Public or Private land use.

Moved by Councilmember Lori Matthews, **seconded by** Councilmember Jim McCarthy to adopt Resolution No. 2023-54.

Vote: 7 - 0 - Unanimously

Moved by Councilmember Jim McCarthy, **seconded by** Councilmember Khara House to read Ordinance No. 2023-26 by title only for the final time.

Vote: 7 - 0 - Unanimously

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AMENDING THE FLAGSTAFF CITY CODE, TITLE 10, FLAGSTAFF ZONING CODE, BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED "PZ-23-00135 -- MEETING FACILITIES, NEIGHBORHOOD AND REGIONAL"; PROVIDING FOR PENALTIES, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE

Moved by Councilmember Jim McCarthy, **seconded by** Councilmember Miranda Sweet to adopt Ordinance No. 2023-26.

Vote: 7 - 0 - Unanimously

- C. Consideration and Adoption of Resolution No. 2023-56 and Ordinance No. 2023-27:** A Resolution of the City Council of the City of Flagstaff, Coconino County, Arizona, declaring as a public record that certain document filed with the City Clerk entitled "PZ-23-00137 - Manufactured Home (MH) Zone Lot Development Standards" and an Ordinance of the City Council of the City of Flagstaff, Coconino County, Arizona, amending the Flagstaff City Code, Title 10, Flagstaff Zoning Code to modify the lot development standards of the Manufactured Home (MH) zone.

Moved by Councilmember Lori Matthews, **seconded by** Councilmember Miranda Sweet to adopt Resolution No. 2023-56.

Vote: 7 - 0 - Unanimously

Moved by Councilmember Jim McCarthy, **seconded by** Councilmember Deborah Harris to read Ordinance No. 2023-27 by title only for the final time.

Vote: 7 - 0 - Unanimously

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AMENDING THE FLAGSTAFF CITY CODE, TITLE 10, FLAGSTAFF ZONING CODE, BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED "PZ-23-00137 -- MANUFACTURED HOME (MH) ZONE LOT DEVELOPMENT STANDARDS"; PROVIDING FOR PENALTIES, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE

Moved by Councilmember Miranda Sweet, **seconded by** Councilmember Khara House to adopt Ordinance No. 2023-27.

Vote: 7 - 0 - Unanimously

- D. **Consideration and Adoption of Resolution No. 2023-58 and Ordinance No. 2023-29:** A resolution of the Flagstaff City Council declaring as a public record that certain document filed with the City Clerk and entitled "PZ-23-00130 Updates to Zoning Code - Open Space Terminology" and an ordinance of the City Council of the City of Flagstaff amending the Flagstaff City Code, Title 10, Flagstaff Zoning Code, by adopting by reference that certain document entitled "PZ-23-00130 Updates to Zoning Code - Open Space Terminology"

Councilmember McCarthy stated that staff was suggesting that the words common space and private space be used. He felt that there was confusion about the terms and he suggested that the terms be changed to "common open space" and "private open space" to make it clear what they were referring to.

Zoning Code Manager Tiffany Antol stated that the change he suggested was the opposite of what was requested by the Open Space Section. They did not want to call the areas within private development open space because that was confusing in terms of accessibility to the general public. Common space would become a development standard that distinguished from community open space such as Observatory Mesa or Picture Canyon.

Councilmember McCarthy stated that he would not support the change because he felt that it made the issue more confusing.

Moved by Councilmember Deborah Harris, seconded by Councilmember Miranda Sweet to adopt Resolution No. 2023-58.

Vote: 6 - 1

NAY: Councilmember Jim McCarthy

Moved by Councilmember Khara House, seconded by Councilmember Miranda Sweet to read Ordinance No. 2023-29 by title only for the final time.

Vote: 6 - 1

NAY: Councilmember Jim McCarthy

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AMENDING THE FLAGSTAFF CITY CODE, TITLE 10, FLAGSTAFF ZONING CODE, BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED "PZ-23-00130 UPDATES TO ZONING CODE -- OPEN SPACE TERMINOLOGY"; PROVIDING FOR PENALTIES, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE

Moved by Councilmember Khara House, seconded by Councilmember Miranda Sweet to adopt Ordinance No. 2023-29.

Vote: 6 - 1

NAY: Councilmember Jim McCarthy

- E. **Consideration and Approval of Contract:** Contract with AP Triton in the total amount of \$67,107.00 (Summit Fire and Medical District to contribute \$20,132 and City of Flagstaff to contribute \$46,975) for a Joint Powers Authority Feasibility Study.

Senior Deputy City Manager Shannon Anderson provided a PowerPoint presentation that covered the following:

JOINT POWERS AUTHORITY FEASIBILITY STUDY
BACKGROUND
2017 FEASIBILITY ANALYSIS
JPA FEASIBILITY STUDY
AP TRITON
QUESTIONS AND DISCUSSION

Councilmember Matthews asked if the study would include all three Summit stations and how the funding split was determined. Ms. Anderson stated that it would include all three Summit stations and the costs were based on the number of employees that existed within each agency.

Mayor Daggett asked if there had been discussion about including other neighboring Fire Districts. Ms. Anderson explained that the city would share the scope of work and contacts to other interested agencies to help guide them through the process for themselves.

Moved by Councilmember Jim McCarthy, **seconded by** Councilmember Khara House to approve the Contract with AP Triton in the total amount of \$67,107.00 (Summit Fire and Medical District to contribute \$20,132 and City of Flagstaff to contribute \$46,975) for a Joint Powers Authority Feasibility Study and authorize the City Manager to execute the necessary documents.

Vote: 7 - 0 - Unanimously

9. PUBLIC HEARING ITEMS

- A. Consideration and Adoption of Resolution No. 2023-66 and Ordinance No. 2023-31: A resolution of the Flagstaff City Council declaring as a public record that certain document filed with the City Clerk and entitled "PZ-23-00094 Updates to City Code - Property Care Standards and Abandoned Vehicles" and an ordinance of the City Council of the City of Flagstaff amending the Flagstaff City Code, Title 7, Health and Sanitation and Title 6 Police Regulations by adopting by reference that certain document entitled "PZ-23-00094 Updates to City Code - Property Care Standards and Abandoned Vehicles"

Mayor Daggett opened the public hearing.

Community Development Director Dan Folke provided a PowerPoint presentation that covered the following:

PZ-23-00094 BUILDING AND PROPERTY CARE STANDARDS
BUILDING AND PROPERTY CARE STANDARDS
PROJECT TEAM
CONSIDERATIONS
SELECTED APPROACH
PUBLIC PROCESS
DIVISION 7-06 BUILDING AND PROPERTY CARE STANDARDS
7-06-001-0004 DEFINITIONS
PROPERTY CARE STANDARDS
7-06-001-0005 PROPERTY CARE STANDARDS
7-06-001-0006 EXEMPTIONS
CHAPTER 6-07 ABANDON VEHICLES
UPCOMING DATES AND NEXT STEPS

Councilmember McCarthy expressed his support and suggested that the time limit for someone to board up their windows be reduced to 60 days. He also asked about the requirement that trash containers be secured to the property and that it seemed overly prescriptive to require them to be secured to the property. Mr. Folke explained that secured meant located on the property and agreed that the language could be better clarified to indicate that trash containers should be pulled in following pick up and secured in a way that did not allow for trash to blow out or accumulate on the property.

Councilmember Matthews asked about the strategy to implement code enforcement and provide resources to help property owners who may have limitations. Mr. Folke stated that the hope was to create a program that provided resources to the community. There was the ability for concerns to be reported online. Sustainability Director Nicole Antonopoulos offered that the Snow Hero program was being finalized and that program could help facilitate community members helping community members.

Councilmember Harris stated that she was glad to see the significant progress that had been made

on the program. She expressed support for identifying resources to assist those who may be unable to make repairs themselves. She noted that the code enforcement team was small and suggested a possible partnership with community organizations or neighborhood associations to assist.

There being no public comment, Mayor Daggett closed the public hearing.

Moved by Councilmember Deborah Harris, **seconded by** Councilmember Lori Matthews to read Resolution No. 2023-66 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE CITY CLERK AND ENTITLED "PZ-23-00094 UPDATES TO CITY CODE - PROPERTY CARE STANDARDS AND ABANDONED VEHICLES"

Moved by Councilmember Khara House, **seconded by** Councilmember Miranda Sweet to read Ordinance No. 2023-31 by title only for the first time.

Vote: 7 - 0 - Unanimously

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AMENDING THE FLAGSTAFF CITY CODE, TITLE 7, HEALTH AND SANITATION AND TITLE 6, POLICE REGULATIONS BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED "PZ-23-00094 UPDATES TO CITY CODE - PROPERTY CARE STANDARDS AND ABANDONED VEHICLES"; PROVIDING FOR PENALTIES, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE

10. REGULAR AGENDA

- A. **Consideration and Adoption of Resolution No. 2023-63:** A resolution of the City Council of the City of Flagstaff, Arizona renewing the Special Taxing District of the "Flagstaff Downtown Business Improvement and Revitalization District" (FDBIRD)

Consideration and Adoption of Resolution No. 2023-64: A resolution of the City Council of the City of Flagstaff, Arizona, approving an Intergovernmental Agreement for services with the "Flagstaff Downtown Business Improvement and Revitalization District" (FDBIRD)

City Clerk Stacy Saltzburg introduced the FDBIRD Board Chairman Dave Stilley, Vice Chairman Steve Chatinsky, and Board Members Patty Ginsberg, Jerry McLaughlin, and John VanLandingham. She also introduced Ashley DeBoard, Legal Counsel for the District, and Terry Madeksza with the Downtown Business Alliance (DBA), who provided management services and oversight for the District. She explained that the FDBIRD was a special taxing district that was formed in 2014. Ten years had passed since the inception of the District and they were now seeking a renewal for another ten years.

Ms. Madeksza stated that the District continued to be the only self-imposed business taxing district in the city. The property owners within downtown had chosen to tax themselves as a show of partnership and to invest in the economic vitality of downtown. Property owners had contributed more than \$1.2 million towards the downtown. It was a stable funding source for enhanced services above what general municipal services provided. The District helped fund the Clean Team Ambassador program which, on average, removed more than 100 graffiti tags, disposed of several hundred pounds of trash, and cleaned alleyways more than 100 times per year. Additionally, the FDBIRD helped to support the DBA's effort to activate public spaces with more than 160 events each year. The renewal of the District was vital to the continuation of downtown programming and maintenance.

Council expressed appreciation for the work of the District and the DBA. They noted that to have property owners tax themselves to provide enhancements to the downtown spoke loudly to the benefits it provided. They also expressed gratitude to Ms. Madeksza for her work with the DBA and

wished her well as she moved on to another opportunity.

Moved by Councilmember Khara House, **seconded by** Vice Mayor Austin Aslan to read Resolution No. 2023-63 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, RENEWING THE "FLAGSTAFF DOWNTOWN BUSINESS IMPROVEMENT AND REVITALIZATION DISTRICT", A SPECIAL TAXING DISTRICT, FOR TEN YEARS, EFFECTIVE FEBRUARY 4, 2024

Moved by Councilmember Miranda Sweet, **seconded by** Councilmember Jim McCarthy to adopt Resolution No. 2023-63.

Vote: 7 - 0 - Unanimously

Moved by Councilmember Khara House, **seconded by** Councilmember Miranda Sweet to read Resolution No. 2023-64 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR SERVICES WITH THE "FLAGSTAFF DOWNTOWN BUSINESS IMPROVEMENT AND REVITALIZATION DISTRICT"

Moved by Councilmember Miranda Sweet, **seconded by** Vice Mayor Austin Aslan to adopt Resolution No. 2023-64.

Vote: 7 - 0 - Unanimously

- B. **Consideration and Adoption of Resolution No. 2023-62:** A resolution designating the National Incident Management System (NIMS) as the basis for incident management for the City of Flagstaff.

Grants, Contracts, and Emergency Management Director Stacey Brechler-Knaggs and Emergency Manager Daniel Kelly who provided a PowerPoint presentation that covered the following:

NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)
NIMS DESIGNATION
WHAT IS NIMS?
WHY DO WE NEED IT?
RESOLUTION 2023-62

Moved by Councilmember Jim McCarthy, **seconded by** Councilmember Lori Matthews to read Resolution No. 2023-62 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, DESIGNATING THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS THE BASIS FOR ALL INCIDENT MANAGEMENT IN THE CITY OF FLAGSTAFF

Moved by Councilmember Jim McCarthy, **seconded by** Councilmember Lori Matthews to adopt Resolution No. 2023-62.

Vote: 7 - 0 - Unanimously

- C. **Consideration and Adoption of Resolution No. 2023-61:** A resolution approving the adoption of the 2023 City of Flagstaff Emergency Operations Plan.

Ms. Brechler-Knaggs introduced Ashley Makuch with EM Partners who provided a PowerPoint presentation that covered the following:

CITY OF FLAGSTAFF EMERGENCY OPERATIONS PLAN
PURPOSE FOR EOP DEVELOPMENT
WHOLE COMMUNITY COLLABORATION
WHAT WE ACCOMPLISHED
THE PLANNING UNIVERSE "WHERE PLANS ALIGN"
PLANNING GUIDANCE
EOP BASE PLAN
COORDINATING DIVISION ANNEXES
LIVING DOCUMENT
FINAL STEPS

Moved by Councilmember Khara House, **seconded by** Councilmember Miranda Sweet to read Resolution No. 2023-61 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING THE ADOPTION OF THE 2023 CITY OF FLAGSTAFF EMERGENCY OPERATIONS PLAN

Moved by Councilmember Khara House, **seconded by** Councilmember Miranda Sweet to adopt Resolution No. 2023-61.

Vote: 7 - 0 - Unanimously

- D. **Consideration and Adoption of Resolution No. 2023-60:** A resolution of the Flagstaff City Council, authorizing condemnation of real property for the Highway 180 Culvert Project; providing for delegation of authority, and establishing an effective date.

Real Estate Manager Bryce Doty provided a PowerPoint presentation that covered the following:

RESOLUTION APPROVING CONDEMNATION OF MNA PROPERTY
VICINITY MAP
LATEST PLAN SET
AERIAL PHOTO
RESTRICTIONS

Moved by Councilmember Lori Matthews, **seconded by** Councilmember Jim McCarthy to read Resolution No. 2023-60 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, AUTHORIZING CONDEMNATION OF REAL PROPERTY FOR THE HIGHWAY 180 CULVERT PROJECT; PROVIDING FOR DELEGATION OF AUTHORITY, AND ESTABLISHING AN EFFECTIVE DATE

Moved by Councilmember Lori Matthews, **seconded by** Councilmember Deborah Harris to adopt Resolution No. 2023-60.

Vote: 7 - 0 - Unanimously

- E. **Consideration and Adoption of Ordinance No. 2023-30:** An ordinance amending the Flagstaff City Code, Chapter 1-14, Personnel System by amending the Employee Handbook of Regulations, Section 1-50-010 Holiday Leave; providing for repeal of conflicting ordinances; severability; and establishing an effective date.

Senior Deputy City Manager Shannon Anderson stated that the amendment would provide four additional hours as a Floating Holiday for employees. This would accommodate an early closure for the Christmas holiday or allow for an essential staff employee to use at a different time. It provided the opportunity for all employees to benefit from that time.

Councilmember McCarthy asked how many holidays were provided to employees. Ms. Anderson stated that there were 11 days, including the floating holiday, and this would add another half day.

Moved by Councilmember Khara House, seconded by Councilmember Miranda Sweet to read Ordinance No. 2023-30 by title only for the first time.

Vote: 7 - 0 - Unanimously

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AMENDING THE FLAGSTAFF CITY CODE, CHAPTER 1-14, PERSONNEL SYSTEM, BY AMENDING THE EMPLOYEE HANDBOOK OF REGULATIONS, SECTION 1-50-010, HOLIDAY LEAVE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AUTHORITY FOR CLERICAL CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE

11. DISCUSSION ITEMS

A. Electric Vehicles and Community Charging Overview

Climate Analyst Denae Presler provided a PowerPoint presentation that covered the following:

ELECTRIC VEHICLES AND COMMUNITY CHARGING OVERVIEW
 TOPICS
 WHY THIS MATTERS
 WHAT IS AN ELECTRIC VEHICLE (EV)?
 TYPES OF ELECTRIC VEHICLES
 MARKET TRENDS
 DRIVING FACTORS
 LIFE CYCLE EMISSIONS
 CHALLENGES AND OPPORTUNITIES

Councilmember Matthews expressed concern about challenges with electric vehicle functionality in different types of weather conditions. Ms. Presler stated that they continued to monitor information regarding electric vehicle performance in all types of conditions.

Councilmember Matthews also had questions regarding the goal of 30% of vehicle miles traveled through electric vehicles by 2030 and electric vehicle maintenance. Climate Section Manager Jenny Niemann stated that the goal was to focus on the vehicles there were driven the most. It was not necessarily 30% of all vehicles but rather 30% of the totality of miles driven. Ms. Presler noted that in terms of maintenance of the vehicles that most of the data looked at the first ten years of ownership. It showed that it was unlikely that a battery would need to be replaced within that time and when there was a failure it tended to be early while the vehicles were still under warranty. There was more data starting to come out that showed battery life extending up to twenty years.

NEXT: EV CHARGING
 TYPES OF CHARGERS
 CHARGING SPEEDS
 DAY TO DAY: CHARGING AN EV
 CHARGING STATIONS IN FLAGSTAFF
 CITY OF FLAGSTAFF -- OWNED CHARGING STATIONS
 CITY-OWNED PUBLIC CHARGERS
 CHARGING PATTERNS
 CHARGING BEHAVIORS
 NEXT STEPS

Councilmember Harris commented on the issue of equity and the consideration of those who were not able to purchase an electric vehicle. It was important to consider that as part of the conversation and not to create an us versus them situation. Ms. Presler acknowledged the gap that could be created because the entry point for an electric vehicle was out of reach for many. The hope was that

as more and more electric vehicles were purchased there would be an emergence of used purchasing options. Federal rebates were capped based on income levels and demonstrated the efforts to reach the target demographic. Councilmember Harris encouraged the inclusion of those points and acknowledgment of the equity issue in future presentations.

Mayor Daggett asked about the usage at the airport and what appeared to be vehicles plugged in for long periods of time which prevented others from using the chargers. Ms. Presler stated that the airport was looking at options to curb the behavior such as increased signage, a three-hour limit, and other enforcement that could come with the new parking changes.

12. FUTURE AGENDA ITEM REQUESTS

After discussion and upon agreement by three members of the Council, an item will be moved to a regularly-scheduled Council meeting.

- A. **Future Agenda Item Request (F.A.I.R.):** A request by Councilmember House to place on a future agenda a discussion about the makeup of the Housing Commission to consider adding a member who is or has been directly impacted by homelessness.

Councilmember House stated that she would like to incorporate the voice of someone impacted by homelessness even if it was not a specific position. Mr. Clifton offered that staff supported the intention behind the request but requested that the number of members on the commission not increase as it was already at 13 members. He suggested an alternative approach which could be to incorporate the experience into an existing position. Housing Director Sarah Darr added that there was an existing member on the commission who had experienced homelessness in the past.

Councilmember Matthews stated that she would be hesitant to put a label or qualification on someone so publicly. She suggested that a softer way to get the information could be to add a question to the application that Council could consider as part of the appointment process.

There was requisite Council support to advance the FAIR item to a future agenda for discussion.

13. PUBLIC PARTICIPATION

Laura Kessler addressed Council with regard to the Flagstaff First citizen petition to amend the Carbon Neutrality Plan. She stated that the addition of wildfire, flooding, and drought would not reduce or remove anything from the plan, the goal was to restore the balance of mitigation and adaption that was part of the original Climate Action and Adaptation Plan.

14. INFORMATIONAL ITEMS TO/FROM MAYOR, COUNCIL, AND STAFF, AND FUTURE AGENDA ITEM REQUESTS

Councilmember Sweet reported that she, along with other members of Council traveled to Window Rock to meet with the Navajo Nation Human Rights Commission as well as with the Navajo Nation Vice President. They were great meetings and she looked forward to future conversations and relationship building.

Councilmember House reported that she also attended the trip to Window Rock and noted that it was an inspiring, motivating, and enlightening trip. She also participated in the Winter Wonderland and Tree Lighting event which was fun and well attended. There was also the second class of graduation from the Firefighter Academy. It was great to see and celebrate those graduates and be reminded of the service and sacrifice of not only the firefighters but also their families.

Councilmember McCarthy reported that he participated in the Winter Wonderland and Tree Lighting event.

Vice Mayor Aslan stated that during the ECoNA presentation the prior week he did not offer much comment. He thought that several aspects of the conversation were very good but was frustrated that there had been no acknowledgement of the 12,000 people who voted in opposition of the new

hospital development. There was more than one view on how to handle growth and the assertion that if the city was not growing it was dying was a harmful mindset. It was concerning to him that the varying perspectives were not acknowledged, and he would have liked to see some curiosity into how to meet in the middle. He felt it was a mistake to so strongly condemn the community for having struck down the rezone. He was committed to finding a way forward toward helping the hospital stay in Flagstaff and he wanted to further explore ways to get to yes. He looked forward to future conversations and figuring out what to do with the future of healthcare with a united voice.

Mayor Daggett offered congratulations to the airport on their 75th anniversary. She also participated in the Navajo Nation trip, firefighter graduation, and the tree lighting events. She stated that the Toys for Tots event was that week and she encouraged the public to donate new, unwrapped toys. She announced a number of events that were coming up downtown and highlighted the Giving Machine installed at Heritage Square.

15. **ADJOURNMENT**

The Regular Meeting of the Flagstaff City Council held December 5, 2023, adjourned at 6:20 p.m.

MAYOR

ATTEST:

CITY CLERK

CERTIFICATION

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on December 5, 2023. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 1st day of October, 2024

CITY CLERK