

**EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM  
FY 2024 LOCAL SOLICITATION**

**PROGRAM NARRATIVE (Attachment 1)**

The Employer Identification Number (EIN) on the SF-424 is the City of Flagstaff Municipal Government EIN. The Flagstaff Police Department has a vendor number that is 86-6000282, The City of Flagstaff's Unique Entity ID number is XMMUMPKTLVQ3, SAMS expiration date 04/20/2025. The Coconino County's DUNS number is 838150878, SAMS expiration date 11/15/2024.

**Program Objectives**

**Flagstaff Police Department (FPD) –**

City of Flagstaff, Flagstaff Police Department FPD is applying for \$25,383.00 under the purpose of: LAW ENFORCEMENT PROGRAMS. The FPD portion of \$17,768 will fund the purchase of essential equipment and training to enhance the effectiveness, safety, and readiness of our department. Specifically, we are requesting funds for:

1. **\*\*Pistol-Rated Shields for Patrol Vehicles\*\***

Equipping patrol vehicles with pistol-rated shields is crucial for ensuring the safety of officers and the public during high-risk incidents. These shields provide immediate ballistic protection, enabling officers to respond effectively to active shooter situations, armed confrontations, or rescue operations in dangerous environments. Quick access to this equipment can be the difference between life and death in rapidly evolving scenarios, ensuring both officer and civilian safety.

2. **\*\*Chemical Immobilization Training for Animal Control Officers\*\***

Animal Control Officers are frequently called upon to handle aggressive or dangerous animals. Chemical immobilization training equips officers with the skills and knowledge to safely subdue animals in situations where traditional methods are ineffective or pose safety risks. This training not only protects the officers and the public from potential harm but also ensures humane treatment of animals. Properly trained personnel will reduce the risk of injuries, liability, and the need for lethal force.

3. **\*\*Media Room Equipment for the Public Relations Office\*\***

The ability to communicate effectively with the public is a cornerstone of modern public safety. A well-equipped media room will allow our Public Relations Office to provide timely and transparent information during emergencies, foster community trust, and promote public safety initiatives. This equipment will enhance our ability to deliver press releases, hold briefings, and communicate important information through digital and social media platforms. Having a dedicated, professional setup ensures that our communications are clear, reliable, and accessible to the public and media outlets.

These equipment purchases and training initiatives directly support our mission to protect and serve the community. Pistol-rated shields enhance officer and public safety during high-risk situations, chemical immobilization training ensures humane and effective animal control, and a well-equipped media room strengthens community engagement and transparency. We are committed to utilizing these resources efficiently to promote a safer, more informed, and resilient community.

## **Coconino County Sheriff's Office (CCSO) –**

CCSO is applying for \$7,615.00 under the purpose of: LAW ENFORCEMENT PROGRAMS. The designated Coconino County funds will be utilized to purchase equipment needed to outfit our deputies with less-lethal equipment. The equipment is essential for Sheriff's deputies to successfully accomplish the goals and objectives of this grant program. The Coconino County Sheriff's Office is seeing increased violent crime in our rural county. Sheriff's deputies patrol rural communities alone with backup sometimes hours away. Most of our county is made up of geographically rugged terrain and rural communities. Having our deputies outfitted with less-lethal equipment can decrease fatal responses and shorten resolution time, freeing up much needed resources and reducing operational risk.

### **Organization Capabilities/Competencies**

This funding request aligns with the Flagstaff Police Department's COMPSTAT goals by enhancing operational efficiency, increasing public safety, improving resource deployment, and fostering community trust through data-driven strategies. The requested equipment and training—pistol-rated shields for patrol vehicles, chemical immobilization training for animal control officers, and media room equipment for the Public Relations Office—will directly contribute to meeting our COMPSTAT objectives to include improved officer safety, risk mitigation, reduction in injuries, efficient resource deployment, increase operational efficiency, enhanced community engagement and transparency, improved information flow to support crime reduction, and crisis communication capability.

The City of Flagstaff Grants Management Team (GMT) is composed of the Grants and Contracts Manager, Grants Specialist, Financial Officer/Accountant, and the Project Representative. This team approach has assured the city's success in grant compliance from application to closeout. The GMT ensures all terms and conditions of the grant agreement are followed, provides oversight and monitoring for necessary financial and performance reports, monitors contract performance, and ensures all evaluation, audit and closeout procedures are met.

The City of Flagstaff has a full-time Grants and Contracts Manager position which involves researching, monitoring, and applying for available municipal-related grants, monitoring, implementing, evaluating, and assuring the compliance of terms and conditions, and in general, is the central coordinator for all grants; which may involve internal auditing and internal accountability for proper grant compliance. The Grants Specialist position provides support to the Grant and Contracts Manager in these functions. The Accountants assigned to the grants have a high level of technical expertise in governmental budgeting and accounting. In addition, the Project Representatives have extensive knowledge in the targeted areas in which they are seeking funds and are responsible for administering the programs.

The City receives numerous federal grants, which are audited yearly by an Independent Auditor on compliance with requirements applicable to each major program and on internal control over compliance in accordance with OMB 2 CFR Part 200. The Single Audit Report, Schedule of Expenditures of Federal Awards for the past five years, have reflected no audit findings.

The Coconino County Sheriff's Office is highly capable of implementing this project. Key players have been identified to oversee this project. We have a full-time Grants Manager and Finance Manager that will monitor, evaluate, and assure the compliance of terms and conditions along

with coordinating the implementation and reporting of the project. We have armory staff that will provide required inventory, maintenance, repair, and documentation of the equipment. The Coconino County Sheriff's Office collaborates with the Flagstaff Police Department in a joint SWAT program. Having this equipment will protect team members during events.

## **Program Activities - Design and Implementation**

The requested equipment and training—pistol-rated shields for patrol vehicles, chemical immobilization training for animal control officers, and media room equipment for the Public Relations Office—will directly contribute to meeting our COMPSTAT objectives in the following ways:

### **1. Pistol-Rated Shields for Patrol Vehicles**

- **Improved Officer Safety and Faster Response Times:** Having ballistic shields readily available in patrol vehicles ensures officers are better equipped to respond to armed incidents, reducing response time and improving safety during critical events such as active shooter situations.
- **Enhanced Crime Suppression and Risk Mitigation:** This equipment supports proactive policing strategies by enabling officers to engage safely in high-risk situations, increasing the likelihood of de-escalation and arrest, which directly impacts crime rate reduction.
- **Reduction in Injuries and Use-of-Force Incidents:** With access to protective equipment, officers are less likely to resort to deadly force, contributing to our department's goals of minimizing use-of-force incidents.

#### **COMPSTAT Metrics Supported:**

- Reduction in violent crime
- Improved officer and public safety metrics
- Decrease in response times to critical incidents

### **2. Chemical Immobilization Training for Animal Control Officers**

- **Efficient Resource Deployment:** Properly trained animal control officers can more effectively respond to calls involving dangerous or stray animals, freeing up police resources for higher-priority incidents.
- **Reduced Liability and Community Complaints:** Humane handling of animals through chemical immobilization techniques reduces the risk of injuries and complaints, contributing to our department's goal of building public trust and minimizing liabilities.
- **Increased Operational Efficiency:** With specialized training, animal control officers can quickly resolve incidents, supporting our goal of reducing service request backlogs and improving response times.

#### **COMPSTAT Metrics Supported:**

- Reduction in repeat service calls for animal-related incidents
- Fewer injuries or complaints related to animal control interventions
- Improved efficiency and response times for non-criminal incidents

## Media Room Equipment for the Public Relations Office

- **Enhanced Community Engagement and Transparency:** With professional media room equipment, our Public Relations Office can provide timely updates on crime trends, emergency responses, and safety initiatives, promoting transparency and trust between the department and the public.
- **Improved Information Flow to Support Crime Reduction:** Clear, reliable communication through social media and press briefings helps disseminate information on crime prevention efforts and community safety programs, increasing public participation and support.
- **Crisis Communication Capability:** During emergencies, having a fully equipped media room ensures that critical information is quickly shared with the public, aiding in community safety and supporting real-time COMPSTAT-driven decisions.

## COMPSTAT Metrics Supported:

- Increased community satisfaction and trust levels
- Improved communication metrics (response to press releases, social media engagement)
- Timely dissemination of public safety information to reduce fear of crime

CompStat is a multifaceted, dynamic approach to crime reduction. Data is collected, disseminated and analyzed on a regular basis so that effective strategies and tactics can be developed to prevent or solve crimes. Using these strategies, department personnel and resources are rapidly deployed. CompStat is a valuable tool for the Flagstaff Police Department and effectively reduces crime and protects property.

The Coconino County Sheriff's Office will enter into an Intergovernmental Agreement with the City of Flagstaff. Once this document has been fully executed, we will follow the County's established best practices and procurement methods to purchase the equipment. The armory staff will inventory the equipment, assign to deputies, and provide training.

## Project Plan - Impact/Outcomes, Evaluation, and Sustainment

This plan outlines the projected implementation, impact, outcomes, and sustainment of the requested equipment and training.

For the **\*\*pistol-rated shields\*\***, we will install them in key patrol vehicles and train officers on proper usage, safety protocols, and tactical deployment. These shields will be integrated into regular tactical drills and high-risk scenario planning. The projected impact includes faster safer responses to armed incidents, reduced officer injuries, and decreased reliance on deadly force, leading to increased public confidence in law enforcement. To sustain these efforts, we will establish maintenance and replacement schedules, incorporate shield training into ongoing tactical exercises, and assess future needs as new patrol vehicles are deployed.

The **\*\*chemical immobilization training\*\*** for animal control officers will include initial certification courses followed by annual refresher training. Officers will be equipped with the necessary tools, enabling them to handle animal-related incidents efficiently and independently, which will free up patrol resources. The expected impact includes improved safety, reduced complaints and liability, and more humane animal handling. Sustaining this program will involve budgeting

for refresher courses and supplies, along with continuous evaluation to update training as needed.

The **\*\*media room equipment\*\*** for the Public Relations Office will be installed along with staff training on usage and production techniques. The improved media room will enhance communication and transparency, allowing for quicker dissemination of crime prevention information, emergency updates, and community outreach efforts. This will strengthen public trust, foster community engagement, and improve media relations. To maintain these efforts, we will ensure regular software updates, equipment maintenance, and ongoing staff training on new technologies. Performance metrics from media outreach will be incorporated into COMPSTAT reviews to track and enhance effectiveness.

In the short term, these initiatives will result in trained personnel, safer tactical responses, improved animal control operations, and a more robust media communication strategy. Long-term outcomes include reduced violent crime and use-of-force incidents, fewer repeat service calls, improved operational efficiency, and stronger public trust. With proper sustainment through budget planning, refresher training, and continuous evaluation, these investments will have a lasting impact on public safety, resource management, and community engagement. This comprehensive plan aligns with our department's COMPSTAT goals, ensuring measurable improvements and promoting a safer, more connected community.

CCSO- Utilizing less-lethal systems offers the protection and power law enforcement need to keep themselves and the community safe without taking unnecessary risks. A new study suggests that less-lethal weapons decrease rates of officer and offender injuries. These new technologies offer the promise of more effective control over resistive suspects with fewer serious injuries.

Once purchased, equipment will be inventoried, policies and standard operating procedures will be updated, deputies will complete thorough training, and equipment will be issued. Armory staff will be responsible for the routine maintenance of the equipment.

Command staff review regular crime statistics to make informed decisions of crime patterns, hot spots, and gauge effectiveness of solutions implemented, through the philosophy of Community Policing. Through these reviews, Command Staff will evaluate this program and its effectiveness.

The Sheriff's Office is utilizing multiple revenues and grant funding to continue increasing our less-lethal equipment to outfit all deputies.