

City of Flagstaff Community Development Block Grant

Program Year 2024

May 21, 2024



Kristine Pavlik, Housing & Grants Administrator



CDBG Funding Available

Entitlement Allocation	\$588,146.00
<i>Program Income</i>	<i>\$142,000.00</i>
<i>Reallocated Funds</i>	<i>\$45,313.00</i>
Total Available PY 2024	\$775,459.00
<i>Administration and Indirect (20%)</i>	<i>\$134,691.80</i>
<i>Public Services (15%)</i>	<i>\$101,018.85</i>





Staff Recommendations



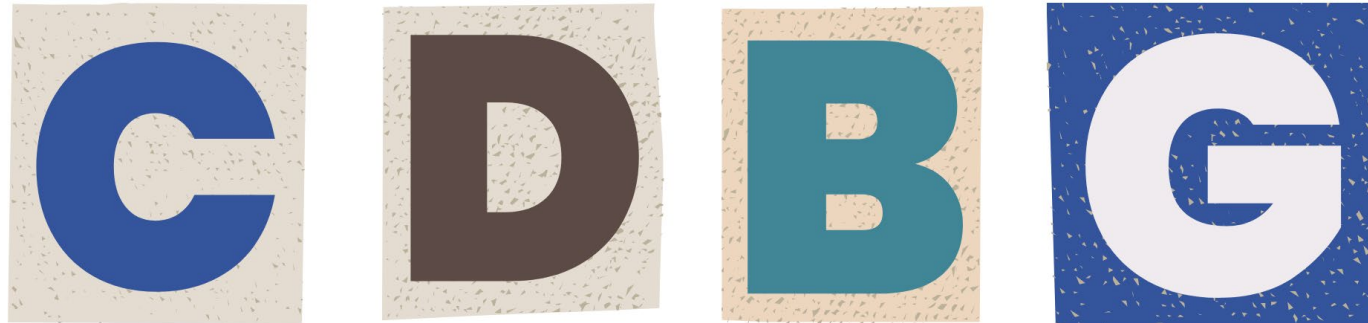
Organization	Project/Program	Average Score	Funding Requested	Recommendation
Housing/ Public Facility Improvements				
Community Action Teams of Flagstaff	Acquisition of Real Property	111.6	\$200,000.00	\$0
Flagstaff Shelter Services	Safety Improvements at The Lantern	N/A	N/A	\$270,729.50
Housing Solutions of Northern Arizona	Acquisition assistance of 2 Affordable Rental Units	N/A	N/A	\$270,729.50
			Total	\$502,113.00
Public Services (15% Maximum)				
Coconino County Health and Human Services	Senior Nutrition Program Meals on Wheels	125.6	\$44,200.00	\$46,134.00
Community Action Teams of Flagstaff	Mobile Resource and Outreach Bus	125.5	\$50,000.00	\$26,933.00
Boys and Girls Club of Flagstaff	Childcare and School Break Camps	107.9	\$75,000.00	\$26,933.00
			Total	\$100,000.00
Administration and Indirect (20% Maximum)				
City of Flagstaff	Admin/Indirect	N/A	N/A	\$134,000.00
			Total	\$775,459.00



Next Steps and Questions

Seeking Council Approval of Resolution 2024-17 authorizing the submission of the Program Year 2024 Annual Action Plan

- June 2024 – Annual Action Plan due to HUD
- Fall 2024 – Anticipated Federal release of funds





Coconino County Health and Human Services



- **Project:** Operational Assistance for Senior Nutrition Program/ Meals on Wheels
- **Beneficiaries:** 120-150 elderly individuals daily
- **Amount Requested:** \$44,200.00
- **Project Description:** Coconino County Health and Human Service's Senior Nutrition Program provides **nutritious meals to 120 to 155 seniors each day.**
- **Additional Info:** CDBG funds will cover the **salaries of a part-time driver and a part-time nutritional aid.** Due to the expiration of ARPA funding, 32% of seniors receiving home delivered meals will lose services placing them in jeopardy of malnutrition, isolation, and housing instability.



Community Assistance Teams (CATS)



- **Project:** Operational Assistance for Mobile Resource and Outreach Bus
- **Beneficiaries:** 500 individuals experiencing homelessness, annually
- **Amount Requested:** \$50,000.00
- **Project Description:** CATS of Flagstaff operates an outreach bus **providing free showers and services to people experiencing homelessness.** Individuals served can acquire clean clothing, hygiene supplies, food, first aid, PPE and referrals to local agencies.
- **Additional Info:** CDBG funds will be used to **support payroll, program supplies and bus maintenance expenses** incurred throughout the program year.



Boys and Girls Club of Flagstaff

- **Project:** Operational Assistance for Childcare and School Break Camps
- **Beneficiaries:** 75 youth from Low and Moderate-Income Households
- **Amount Requested:** \$75,000.00
- **Project Description:** BGCF will provide a year-round Fee Waiver Program, aimed at providing **comprehensive access to Club programming for youth from low and moderate-income households** in the Flagstaff community.
- **Additional Info:** CDBG funds will be used to cover **childcare and summer camp fees** for eligible households. These funds will support general operating costs, including program supplies and materials as well as direct staffing costs.



Community Assistance Teams (CATS)

- **Project:** Property Acquisition for Homeless Resource and Day Center
- **Beneficiaries:** 500 individuals
- **Amount Requested:** \$200,000.00
- **Project Description:** CATS of Flagstaff will **acquire an existing building for a homeless resource and day center**, located at 2109 E Cedar Ave. The resource and day center will offer clothing, food, supplies, mailbox service, personal lockers, a day room, and facilities for showers and laundry. Office space will be provided to other agencies for direct client services.
- **Additional Info:** CDBG funds will be used for a **downpayment for acquisition of the property** through a seller-carried loan. CDBG funds will be a silent second loan, repayable if the property is sold or no longer used for a CDBG eligible program.



Staff Request for Funding

- **Project:** Safety Improvements at **The Lantern / Flagstaff Shelter Services**
- **Beneficiaries:** 400 individuals experiencing homelessness, annually and the creation of 103 shelter beds/units
- **Amount Requested:** \$200,000 - \$300,000
- **Project Description:** FSS acquired a 103-room motel to be used for non-congregate, emergency shelter. The agency intended to request CDBG funds for renovations at The Lantern in PY 2025. After the PY 2024 proposal deadline, **urgent and crucial safety-improvements** were identified.
- **Additional Info:** CDBG funds will primarily be used for the **installation of an interior fire sprinkler system** in compliance with City Code. Other updates include **ADA compliance and other safety requirements**.



Staff Request for Funding

- **Project:** Acquisition of Affordable Rental Units by HSNA
- **Beneficiaries:** 2 households upon initial lease
- **Amount Requested:** \$200,000 - \$300,000
- **Project Description:** HSNA will utilize CDBG funds to support the purchase of 2 affordable condo units from Miramonte Homes in the Ponderosa Parkway development. The homes are sold 25% below market value. The 2 units, a studio and 1 bedroom, will be affordable to households at 80% AMI.
- **Additional Info:** HSNA received \$250,000 of PY23 CDBG funding for the acquisition of 2 units, a studio and 1 bedroom, in the same development. Those units were purchased on April 26th, 2024. They had originally requested \$350,000 to acquire 3 units but were allocated partial funding.

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Housing &
Grants Administrator

City of Flagstaff

Kristine.Pavlik@flagstaffaz.gov

(928) 213-2749

