

## WORK SESSION AGENDA

CITY COUNCIL WORK SESSION  
TUESDAY  
JANUARY 9, 2024

COUNCIL CHAMBERS  
211 WEST ASPEN AVENUE  
3:00 P.M.

All City Council Meetings are live streamed on the city's website  
(<https://www.flagstaff.az.gov/1461/Streaming-City-Council-Meetings>)

### \*\*\*PUBLIC COMMENT\*\*\*

Verbal public comments may be given through a virtual public comment platform or in-person

If you want to provide a verbal comment during the Council Meeting, use the link below to join the virtual public comment room.

### VIRTUAL PUBLIC COMMENT WAITING ROOM

Written comments may be submitted to [publiccomment@flagstaffaz.gov](mailto:publiccomment@flagstaffaz.gov). All comments submitted via email will be considered written comments and will be documented into the record as such.

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#### 1. Call to Order

#### NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this work session, the City Council may vote to go into executive session, which will not be open to the public, for discussion and consultation with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).*

#### 2. Roll Call

*NOTE: One or more Councilmembers may be in attendance through other technological means.*

MAYOR DAGGETT  
VICE MAYOR ASLAN  
COUNCILMEMBER HARRIS  
COUNCILMEMBER HOUSE

COUNCILMEMBER MATTHEWS  
COUNCILMEMBER MCCARTHY  
COUNCILMEMBER SWEET

#### 3. Pledge of Allegiance, Mission Statement, and Land Acknowledgement

#### MISSION STATEMENT

*The mission of the City of Flagstaff is to protect and enhance the quality of life for all.*

## LAND ACKNOWLEDGEMENT

*The Flagstaff City Council humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.*

### 4. **Public Participation**

*Public Participation enables the public to address the council about items that are not on the prepared agenda. Public Participation appears on the agenda twice, at the beginning and at the end of the work session. You may speak at one or the other, but not both. Anyone wishing to comment at the meeting is asked to fill out a speaker card and submit it to the recording clerk. When the item comes up on the agenda, your name will be called. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone to have an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.*

### 5. **Review of Draft Agenda for the January 16, 2024 City Council Meeting**

*Citizens wishing to speak on agenda items not specifically called out by the City Council may submit a speaker card for their items of interest to the recording clerk.*

### 6. **Proclamation: Human Trafficking Awareness Month**

### 7. **Commission Update: Open Space Commission**

The City Council will be provided with a short informative update from the Open Space Commission.

### 8. **Discussion on 2024 State and Federal Legislative Priorities**

Obtain feedback and input from Council on the 2024 draft state and federal legislative priorities.

### 9. **Presentation on Civil Rights and 2023 Municipal Equality Index**

Obtain feedback and input from Council on the Flagstaff Nondiscrimination Ordinance and the 2023 Municipal Equality Index issued by the Human Rights Campaign.

### 10. **Housing Update and Follow-up Regarding Funding Allocations for the Homeless Shelter and Services Fund**

The Housing Update is informational and staff is seeking direction regarding funding allocations for the Homeless Shelter and Services Fund.

### 11. **Snow Hero Pilot Program Overview**

This item is an informational update.

### 12. **Public Participation**

**13. Informational Items To/From Mayor, Council, and City Manager; future agenda item requests**

**14. Adjournment**

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on \_\_\_\_\_, at \_\_\_\_\_ a.m./p.m. in accordance with the statement filed by the City Council with the City Clerk.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Stacy Saltzburg, MMC, City Clerk

THE CITY OF FLAGSTAFF ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO PERSONS WITH DISABILITIES. With 48-hour advance notice, reasonable accommodations will be made upon request for persons with disabilities or non-English speaking residents. Please call the City Clerk (928) 213-2076 or email at [stacy.saltzburg@flagstaffaz.gov](mailto:stacy.saltzburg@flagstaffaz.gov) to request an accommodation to participate in this public meeting.

NOTICE TO PARENTS AND LEGAL GUARDIANS: Parents and legal guardians have the right to consent before the City of Flagstaff makes a video or voice recording of a minor child, pursuant to A.R.S. § 1-602(A)(9). The Flagstaff City Council meetings are live-streamed and recorded and may be viewed on the City of Flagstaff's website. If you permit your child to attend/participate in a televised Council meeting, a recording will be made. You may exercise your right not to consent by not allowing your child to attend/participate in the meeting.

**CITY OF FLAGSTAFF  
STAFF SUMMARY REPORT**

**To:** The Honorable Mayor and Council  
**From:** Robert Wallace, Open Space Supervisor  
**Co-Submitter:** Rebecca Sayers  
**Date:** 10/19/2023  
**Meeting Date:** 01/09/2024



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**TITLE:**  
**Commission Update: Open Space Commission**

**DESIRED OUTCOME:**  
The City Council will be provided with a short informative update from the Open Space Commission.

**EXECUTIVE SUMMARY:**  
The Open Space Commission will present an update to the City Council, covering several key areas. First, it will delineate its authority within the municipal framework, clarifying its role and responsibilities. Additionally, the presentation will provide a brief historical context of the Commission, shedding light on its evolution and past achievements.

The Commission will spotlight its recent accomplishments, showcasing its contribution to the community, environmental conservation, and public spaces. In parallel, it will provide insights into ongoing projects that are currently in progress, underscoring their significance and potential impact.

A forward-looking perspective will be offered, focusing on future projects and recommendations, outlining specific actions that, if adopted, can help maximize the Open Space Commission's positive impact on the city and its residents.

**INFORMATION:**  
Open Space Commission Authority Summary:

- 2-20-001-0003 DUTIES:**
- A. It shall be the Commission’s duty to advise the City Council on acquisition, preservation, and alternatives for open space land management.
  - B. The duties of the Commission shall also include, but not be limited to: Reviewing and advising the City Council on the development of an Open Spaces Long Range Management Plan and policies to provide broad, long-term direction for planning and decision making for the lands designated as Urban Open Space Management Area in the Urban Open Spaces Plan of the Flagstaff Area Regional Land Use and Transportation Plan.
  - C. Advising and assisting the Mayor and City Council on ways to educate and involve the community on the value, protection, and stewardship of open space lands.
  - D. Advising and assisting the Mayor and City Council on ways to work collaboratively with other

governmental entities, organizations, and departments to advance and ensure the implementation of the Open Spaces Long Range Management Plan and the Flagstaff Area Regional Land Use and Transportation Plan.

E. Advising and assisting the Mayor and City Council regarding regional open space issues as well as to any regional open spaces coalition that may be formed in the future relative to lands designated as open space in the Greater Flagstaff Area Open Spaces and Greenways Plan.

F. Obtaining public input and participation in various programs such as environmental education and interpretation on the use, operation, and management of open space and providing information concerning the goals, projects, and operations of the open space section.

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**Attachments:**    [OSC Authority](#)  
                          [OSC Presentation](#)  
                          [OSC Strategic Plan](#)  
                          [OS Information Sheet](#)

**CHAPTER 2-20  
OPEN SPACES COMMISSION**

**SECTIONS:**

- [2-20-001-0001](#) CREATION OF THE COMMISSION:
- [2-20-001-0002](#) TERMS OF OFFICE:
- [2-20-001-0003](#) DUTIES:
- [2-20-001-0004](#) OPEN SPACES LONG RANGE MANAGEMENT PLAN COMPONENTS:
- [2-20-001-0005](#) MEETINGS; ATTENDANCE:

**2-20-001-0001 CREATION OF THE COMMISSION:**

There is hereby created an advisory body to be called the "Open Spaces Commission" ("Commission") consisting of the following seven (7) regular members all of whom shall be appointed by the City Council, except for designee from the Planning and Zoning Commission: one (1) member from the Planning and Zoning Commission; and six (6) public at-large members. All Commission members shall be voting members. A Chairperson shall be selected by a majority vote of those members at a meeting called for that purpose. (Ord. No. 2007-08, Amended, 02/06/2007; Ord. 2014-28, Amended, 11/18/2014; Ord. 2015-22, Amended, 01/05/2016)

**2-20-001-0002 TERMS OF OFFICE:**

Appointments from the Planning and Zoning Commission and the Parks and Recreation Commission to the Open Spaces Commission shall be for no longer than the remaining term of the appointing Commission's designee. Terms of all other appointees shall be for three years except for the first appointments creating staggered terms as follows: The City Council shall appoint two members for three year (3) terms, two members for two (2) year terms, and two members for one (1) year terms. After the initial appointment all terms thereafter will be three (3) year terms.

**2-20-001-0003 DUTIES:**

- A. It shall be the Commission's duty to advise the City Council on acquisition, preservation, and alternatives for open space land management.
- B. The duties of the Commission shall also include, but not be limited to: Reviewing and advising the City Council on the development of an Open Spaces Long Range Management Plan and policies to provide broad, long-term direction for planning and decision making for the lands designated as Urban Open Space Management Area in the Urban Open Spaces Plan of the Flagstaff Area Regional Land Use and Transportation Plan.
- C. Advising and assisting the Mayor and City Council on ways to educate and involve the community on the value, protection, and stewardship of open space lands.
- D. Advising and assisting the Mayor and City Council on ways to work collaboratively with other governmental

entities, organizations, and departments to advance and ensure the implementation of the Open Spaces Long Range Management Plan and the Flagstaff Area Regional Land Use and Transportation Plan.

E. Advising and assisting the Mayor and City Council regarding regional open space issues as well as to any regional open spaces coalition that may be formed in the future relative to lands designated as open space in the Greater Flagstaff Area Open Spaces and Greenways Plan.

F. Obtaining public input and participation in various programs such as environmental education and interpretation on the use, operation, and management of open space and providing information concerning the goals, projects, and operations of the open space program.

**2-20-001-0004 OPEN SPACES LONG RANGE MANAGEMENT PLAN COMPONENTS:**

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- A. The components of the Open Spaces Long Range Management Plan shall include, but not be limited to:
1. Program goals, management decision-making processes, and implementation techniques for resource preservation.
  2. Policies to provide the framework for more issue- or site-specific planning and implementation.
  3. Criteria for the acquisition of lands that are consistent with open space goals and policies set forth in the Open Spaces Long Range Management Plan.
  4. Plans for the management of the open spaces to achieve the goals of the Open Spaces Long Range Management Plan using such studies and data as property inventories, the nature and significance of the natural and cultural resources, plant and animal species ecosystems, existing uses and conditions, and interactions and connections between natural areas and between developed and undeveloped areas.
  5. Developing, identifying, and recommending the use of various methods, such as intergovernmental agreements, rights-of-way for access, and grants, to assure protection of critical open space lands.
  6. Policies to monitor, maintain, enhance, and restore, where necessary, natural and cultural resources, uses, accesses, trails, and facilities.
  7. Public participation, education, and interpretive programs.

**2-20-001-0005 MEETINGS; ATTENDANCE:**

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The Commission shall meet on a quarterly basis, at a minimum, at such times, dates and locations as determined by the members, except that the chairperson may call a special meeting with not less than 24 hours notice. All other rules or procedures shall be established by the members so long as the rules are consistent with state law, including the Open Meetings Law, the City charter and this ordinance.

A quorum shall be one more than half of the voting membership of the Commission.

A regular Commission member who is absent for three consecutive regular meetings may be removed from the Commission by a vote of the City Council.

(Ord. 2003-03, Enacted, 02/04/03; Ord. No. 2007-08, Amended 02/06/2007)

# Open Space Commission Update



October 31, 2023

# Discussion Topics



## Topics

- Commission's Authority
- History
- Recent Accomplishments
- Current Projects
- Future Projects
- Recommendations to Council





# Open Space Commission Authority



**Mission:** To advocate and support the development of the Flagstaff Open Space System, while preserving current Flagstaff Open Space, and providing equitable recreational opportunities and educational experiences.





# Open Space Commission History

## History

- 1998 Open Space Program founded
- 2003 Open Space Commission formed
- 2004 Flagstaff voters approved two open space bond initiatives
- 2015 CC approved OS position
- 2023 CC approved a 2<sup>nd</sup> OS position
- 2023 CC approved 1-year grant funded position





# Community Goals & Benefits

## Community Focused Goals

- Goal 1: Assist in bringing about an expanded, integrated Open Space system.
- Goal 2: Realize sustainable long-term funding for the Flagstaff Open Space system.

## Positive Impacts

- Community Character
- Economic Benefit
- Equity



# Important Terminology

- 1. Regional Preserves:** Existing legally designated open space hubs that are essential to building an integrated system
- 2. Connectors:** Links to Open Space regional preserves; these can be FUTS, washes, hillsides, floodplains, etc.
- 3. Complimentary Open Space:** these parcels add to the user experience and provide additional value to the integrated system, e.g., buffers, viewshed, transit, neighborwoods



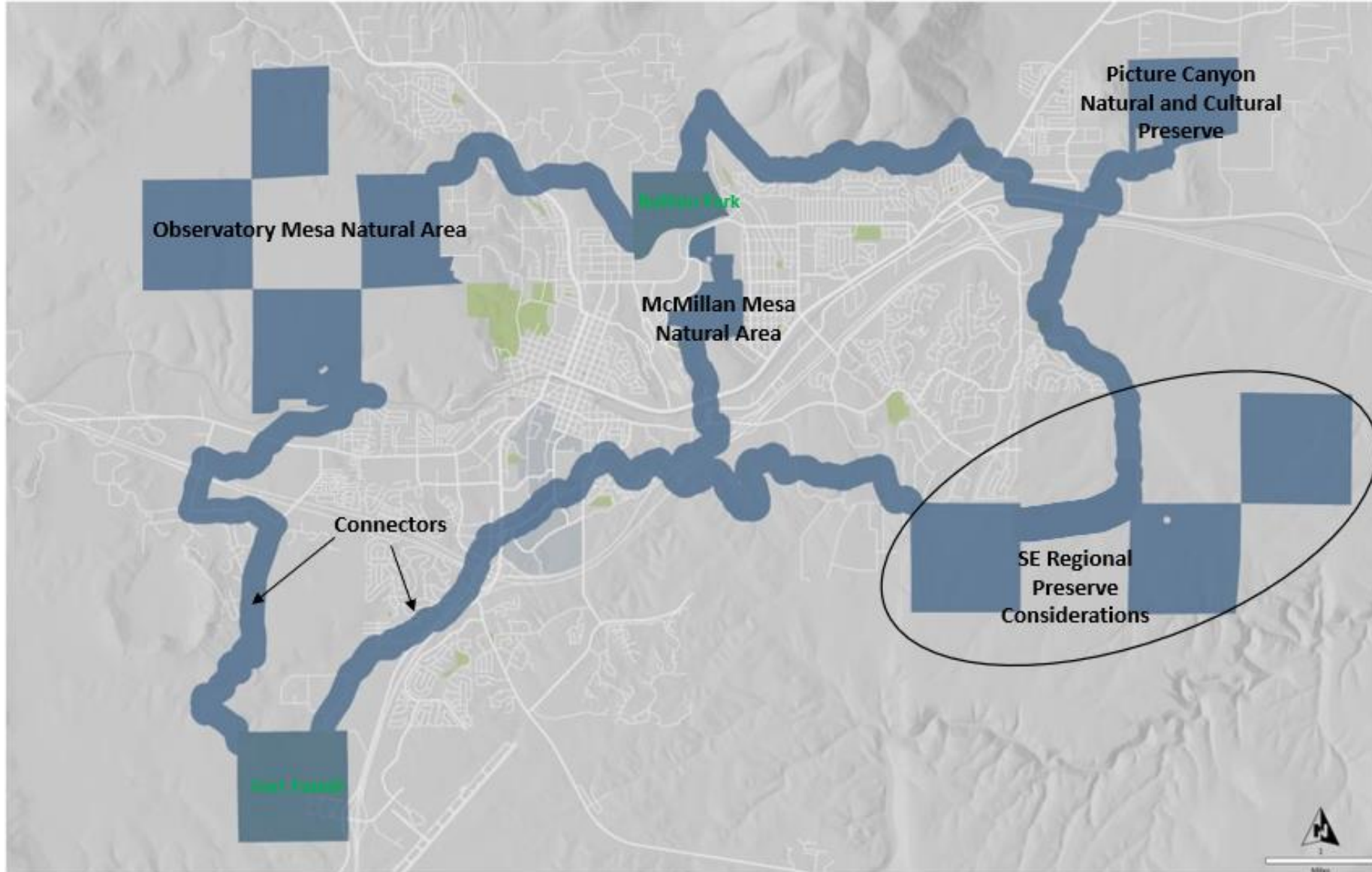


# Existing OS Regional Preserves





# Connectors & Regional Preserves





# Upholding PBB and Other Goals

## PBB Support

CITY OF FLAGSTAFF Priority Based Budgeting Priorities and Objectives						
High Performing Governance	Safe & Healthy Community	Inclusive & Engaged Community	Sustainable, Innovative Infrastructure	Robust Resilient Economy	Livable Community	Environmental Stewardship
Serve the public by providing high quality customer service	Enhance community engagement & strengthen relationships between the community & public safety services	Foster community pride & civic engagement by increasing opportunities for public involvement, in line with best practices & legal requirements	Deliver outstanding services to residents through a healthy, well maintained infrastructure system	Support & strengthen a more robust, diverse, & sustainable economy in ways that reflect community values & provides for affordable housing opportunities	Create a welcoming community through partnerships, resilient neighborhoods, & civic engagement	Promote, protect & enhance a healthy, sustainable environment & its natural resources
Foster community-wide clear & consistent communication strategies & products	Support social services, community partners & housing opportunities	Advance social equity & social justice in Flagstaff by supporting social services	Utilize existing long-range plan(s) that identify the community's future infrastructure needs & all associated costs	Maintain & enhance an equitable & effective business recruitment, retention, & expansion program throughout the community	Provide amenities & activities that support a healthy lifestyle	Engage community members through education & volunteer opportunities
Encourage public trust through transparency, accessibility & use of the City's public participation policy	Provide alternative responses, resources & programs, inclusive of mental health & other services	Facilitate & foster diversity & inclusivity, including support of anti-racist policies & practices	Provide effective management of and infrastructure for all modes of transportation	Enhance understanding between the development community, the City & Flagstaff residents	Support regional partners which provide equitable & inclusive educational opportunities for Flagstaff residents of all ages	Implement sustainable building practices, enhance waste diversion programs, alternative energy programs & multi-modal transportation options
Enhance the organization's fiscal stability & increase efficiency & effectiveness	Provide public safety services with resources, staff & training responsive to the community's needs	Enhance community involvement, education & regional partnerships to strengthen the level of public trust	Facilitate & develop carbon-neutral energy opportunities	Attract employers that provide high quality jobs & have a low impact on infrastructure & natural resources	Actively support attainable & affordable housing through City projects & opportunities with developers	Increase the private sector's participation in environmental stewardship efforts
Implement innovative local government programs, new ideas & best practices; be recognized as a model for others to follow	Promote physical health through providing recreation opportunities, parks, open space & multiple transportation options	Ensure city facilities, services, & programs are accessible for all residents & representative of Flagstaff's diverse community	Support the community's social infrastructure needs; assist those partner organizations that provide services the City does not	Enhance the community's workforce development programs & improve partnerships with higher education institutions & the private & public sectors	Support diverse employment opportunities that provide residents with a living wage	Implement, maintain & further the Climate Action & Adaptation Plan (CAAP) with awareness of social inequities
Be an employer of choice through inclusive recruitment & by providing employees with the necessary tools, training, support & compensation	Ensure the built environment is safe through the use of consistent standards, rules & regulations, & land use practices	Promote environmental justice & the fair distribution of environmental benefits		Embrace & invest in responsible tourism opportunities to promote economic development	Achieve a well-maintained community through comprehensive & equitable code compliance, & development that is compatible with community values	Strengthen Flagstaff's resilience to climate change impacts on built, natural, economic, health, & social systems



# Recent Accomplishments

## Projects Completed

- Commission Strategic Plan
- Open Space System Prioritization
- McMillan Mesa Rezone
- Grants:
  - Department of Forestry and Fire Management, Invasive Plant Grants
  - Arizona State Parks and Trails, Recreational Trails Program Grant
  - Arizona State Parks and Trails, Environmental Education Heritage Grant





# Current Commission Projects

## Current Focus

- Observatory Mesa Natural Area trail plan recommendation
- Progress towards Open Space System and 10-minute walking (1/4 mile) access time
- Open Space preservation along JWP





# Future Commission Projects

## Future Focus

- Partner with PROSE on Master Plan Development
- Review projects and proposals that affect open space
- City code updates
- Progress toward establishing an interconnected system
- Achieve a sustainable funding source





# Recommendations for City Council



## Recommendations

- Consider open space when reviewing developments and rezoning requests
- Collaborate to secure sustainable funding to preserve and manage current open space
- Work with partners to implement the open space system



# Open Space Commissioners

Chair: Wm. Mike Wilson

Vice Chair: Bruce Applin

Comm: Bruce Fox

Comm: Mary Norton (P&Z liaison)

Comm: Jacqueline Thomas

Comm: Lina Wallen

Comm: Nat White



Thank you!  
Questions?

# Open Spaces Commission Strategic Plan 2023

## Preface

In order to provide an overview of the Open Spaces Commission Strategic Plan and also present the detail and supporting thought, this document is divided into two sections, this overview and the appendices respectively.

## Vision of the Open Spaces Commission

A connected system of open lands that supports passive recreation, protects the natural environment and ecosystem, enhancing Flagstaff's quality of life.

## Mission

To advise and advocate in support of the expansion and maintenance of the Flagstaff Open Space system.

## Role of Open Spaces Commission

The Open Spaces Commission was established by the City of Flagstaff in 2003 to advise the City Council on acquisition, management, use, restoration, enhancement, protection, and conservation of open space properties.<sup>1</sup>

## Background

The Flagstaff Open Space system is a network of minimally developed public lands that feature the natural environment, wildlife corridors and habitat, trails, unique geological features, views, and greenway corridor connections throughout the city.

The regional plans and Vision 2020 have consistently demonstrated for over three decades strong community interest in preserving open space within and outside the city limits. These spaces promote community health, both physical and mental. Open space is an asset that many cities have lost but continue to be part of the Flagstaff quality of life. The Open Spaces Commission holds the perspective that land is a living resource for the use and enjoyment of present and future generations.

The Open Spaces Commission supports Flagstaff Open Space section by assessing available lands, developing an inventory of existing and potential open space, following a strategic plan, contributing to a master plan, collaborating with related city departments, and advocating for maintenance and land acquisition funds. Each fiscal year the Commission will review progress and update this Strategic Plan to ensure goals, strategies, action items and priorities are relevant. Through its advisory capacity, the commission will share opportunities, concerns, and ideas that further the Vision and Mission of the Flagstaff Open Space system.

## Goals and Strategies

**Goal 1: Assist in bringing about an expanded, integrated Open Space system through acquisitions, and by recognizing and capitalizing on opportunities that become available, while continuing to protect current open space properties.**

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<sup>1</sup> Management Policies for Legally-Designated Open Space Properties – Page 9, and **Flagstaff City Code Title 2-20-001-0003 – Duties**

# Open Spaces Commission Strategic Plan 2023

## Strategy 1.1 - Create an Open Space Master Plan.

### Action Items:

1. Determine where regional preserves, connectors, and complementary open space is needed to continue the development of the community's open space system.
2. Identify city-owned and state-owned property which may be available to become open space and evaluate the open space value of identified properties.
3. Identify and prioritize other properties valuable to the open space system, such as:
  - a. Parcels south of I-40 that provide open space opportunities in the John Wesley Powell development area (mid-term)
  - b. Walnut Canyon State Land sections (Sections 22 and 28 T21N R08E) (mid-term);
  - c. Center parcel (USFS section 7) of Observatory Mesa
  - d. Parcels that contribute to the preservation of viewsheds
  - e. Parcels that contribute to a greenway along the Rio de Flag and its major tributaries
  - f. Parcels that provide an open space buffer for Flagstaff Urban Trails System segments
  - g. Parcels that bring extra value to and provide connection between existing parks, Flagstaff Open Spaces, and FUTS segments.
4. Update the prioritized land and trail acquisition list.
5. Identify gaps in Flagstaff's trail network in collaboration with Flagstaff Trails Initiative and FUTS and rank priority.
  - a. Ensure trails provide circulation to Open Space throughout the City.
6. Prioritize land and trail acquisition and conservation.
7. Make recommendations about infrastructure investments (maintenance, conservation, restoration) so that lands are managed on an ongoing basis.

### Performance Measure:

Completion of written recommendations for open space master plan.

## Strategy 1.2 – Actively collaborate with key partners on a regular basis.

### Action Items:

1. Work to stay apprised of and give input on proposed developments.
2. Cultivate new partners and communication links with developers and large landowners and work together to create more open space and/or connections to FUTS and Flagstaff open space properties as part of imminent and future developments.
3. Establish lines of communication with the Planning & Zoning Commission, Parks & Recreation Commission, and the Housing Commission, resulting in exchanges of information regarding potential open space properties.
4. Invite key partners (Coconino National Forest, County Open Space program, Open Space Working Group, Rio de Flag Group, Friends of Flagstaff's Future, etc.) to present relevant information to the Commission, and share relevant information with these groups.
5. Participate in the Observatory Mesa Trail Plan process.
6. Ensure that the Open Spaces Commission's Strategic Plan aligns with other relevant efforts that key partners are engaged in, such as: (ongoing)
  - a. Open Spaces section (staff's) Strategic Plan
  - b. Parks, Recreation, Open Space & Events (PROSE) Master Plan
  - c. Flagstaff Regional Plan
  - d. Flagstaff Urban Trail System (FUTS)
  - e. Flagstaff Trails Initiative (FTI)
  - f. US Forest Service

## Open Spaces Commission Strategic Plan 2023

### Performance Measures:

Maintain partnerships through presentations and collaboration with key partners, review accomplishments annually.

**Strategy 1.3** Develop a standardized process for reviewing projects and proposals that affect open space properties to ensure compliance with land conservation and management policies.

### Action Items:

1. Review, simplify, and update a previously drafted Development Review Protocol.
2. Review and update a previously drafted Development Review Protocol application for proponents to complete when they propose a new or different use of open space properties.
3. Make recommendations about such proposals.
4. In the event an open space property is lost due to an imperative use for a different purpose, propose an alternative city property to replace the functionality and/or acreage of the lost open space.

### Performance Measures:

A completed Development Review Protocol and application.

**Strategy 1.4 – Update Flagstaff City Code to clarify and strengthen the protection of Flagstaff’s open space properties.**

### Action Items:

1. Research existing Flagstaff City Code as it relates to Open Space.
2. Present the results of this research to the Commission.
3. Make recommendations on changes to City Code to clarify and strengthen the protection of open space.

### Performance Measures:

Written recommendations on how Flagstaff City Code should change to better protect open space.

**Goal 2: Realize sustainable long-term funding for the Flagstaff Open Spaces system.**

**Strategy 2.1** – Explore and articulate funding recommendations to key partners to obtain sustainable long-term funding.

### Action Items:

1. Identify and learn how other Open Space/Green Space programs are funded.
2. Generate ideas for sustainable and permanent funding.
3. Make recommendations for appropriate sustainable Open Space funding strategies.
4. Write letters of support for Open Space section’s grant applications as appropriate.

### Performance Measures:

Total actions taken in support of financial sustainability of Flagstaff Open Space.

6/26/2023 Motion to Approve Strategic Plan, including Appendices, by Lina Wallen, 2<sup>nd</sup> Bruce Fox, all in favor, 0 opposed.

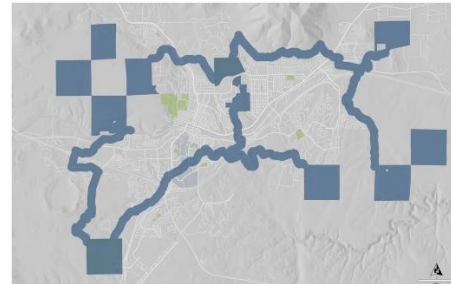
# Open Space Summary: Future Funding Priorities

## Open Space Mission

*Protecting and restoring Flagstaff's natural, cultural, and scenic resources to enhance recreational and educational opportunities for residents and visitors.*

## Open Space Vision

*To create an integrated system of protected lands around Flagstaff that are connected by the Flagstaff Urban Trail System and various corridors, such as washes and hillsides.*



## How We Got Here...

### History & Facts

- Reviewed and considered existing plans to create open space system vision: Open Space (OS) Strategic Plan, Open Space and Greenways Plan, Legally Designated Open Space Management Plan, FUTS Master Plan, Regional Plan, and CAAP.
- Conducted detailed GIS analysis to assess access, locations, FUTS priorities, current use trends, and locations in need of improvement.
- Directed communication with the community to gather data on needs for an open space system: Conservation Study Forum, Nature Conservancy, Friends of the Rio de Flag, Audubon Society, Flagstaff Trail Initiative, and Open Space Commission public comments.

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### Known Gaps

- Allocation of Open Space is not equitable based on coverage, community need, or community growth.
- Residents do not have equal access (Open Space opportunities within a 10-minute walk or ¼ mile) across our community, which is identified as a primary goal of the Open Space and Greenways Plan.
- Spatial distribution and connectivity need to be incorporated into the City's integrated Open Space system to provide walkable, bikeable networks.
- Access for residents and visitors will improve well-being and usability.

## Open Space Priorities

Priority	Description	Estimated Cost
<b>Integrated OS System</b>	Secure Open Space (OS) in the southeast quadrant of Flagstaff and provide connectivity to existing trails and natural areas. Flagstaff lacks OS opportunities in this region and connectivity between preserves. This recommendation would ensure an equitable, livable, walkable, healthy community.	\$24.5 M (2020 estimate)
<b>Conserve Existing OS</b>	Preserve current City OS assets by completing 48 backlogged projects; 20 restoration, 10 preservation, and 18 facility improvement projects. Projects include invasive plant removal, vegetation restoration, graffiti mitigation, wildlife-friendly fencing, and trail repairs essential for proper management and a presentable condition.	\$2 M (2020 estimate)
<b>Observatory Mesa Trail System</b>	Enhance the quality and value of Observatory Mesa by implementing a comprehensive trail plan. The only formal trails in this natural area consist of a connector between Thorpe Park and Tunnel Springs, and a small section of the Flagstaff Loop Trail. Creating a stacked loop trail system would provide opportunities for both residents and visitors.	\$2.9 M (2020 estimate)

## Open Space Importance to Community Growth

### Community Growth

- An integrated open space system will reduce traffic congestion, noise, pollution, infrastructure deterioration, and changes in community character.
- An integrated OS system that is well connected by transit provides mobility options to the community.
- Reducing transportation emissions is a priority in the Climate Action and Adaptation Plan.

### Community Health

- People living in walkable neighborhoods get about 35–45 more minutes of moderate-intensity physical activity per week and are substantially less likely to be overweight.
- Obesity rates have risen dramatically. Being physically active is more than a personal decision; community design and the availability of Open Space strongly influence how active people are.

### Economic Benefit

- Studies demonstrate that, on average, open space lands require far fewer expenditures to maintain than they generate in local revenue.
- Access to nature is one of the key reasons people visit our community.
- Maintaining our communities' character with Open Space dispersed throughout the City will keep us from becoming just another unidentifiable city by keeping trails accessible, views prominent, and maintaining the atmosphere that comes with nature being incorporated with everyday living.

### Equity

- Parks, from their earliest roots, help bring people together across social, economic, and racial divides.
- Research shows OS has a positive impact on low-income urban communities by filling gaps in health inequalities.

### Resilience

- Open Space captures precipitation, reduces stormwater management costs, reduces air pollution control costs, and protects habitats that allow for stabilizing biodiversity.
- Open Space acts as a buffer from catastrophic wildfires.
- Open Space has significant importance as carbon sinks.

**CITY OF FLAGSTAFF  
STAFF SUMMARY REPORT**

**To:** The Honorable Mayor and Council  
**From:** Sarah Langley, Public Affairs Director  
**Date:** 12/06/2023  
**Meeting Date:** 01/09/2024



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**TITLE:**

**Discussion on 2024 State and Federal Legislative Priorities**

**DESIRED OUTCOME:**

Obtain feedback and input from Council on the 2024 draft state and federal legislative priorities.

**EXECUTIVE SUMMARY:**

The draft 2024 state and federal legislative priorities detailed in the attached document represent an updated listing of last year's legislative priorities. City staff and lobbyists have made suggested updates to the legislative priorities based on the legislative landscape that we face in 2024, as well as accomplishments that have been achieved over the last year.

City staff and lobbyists are requesting Council input and direction on the draft state and federal legislative priorities. After this input is received, it will be incorporated, and a final version will be presented for Council approval at the January 16 Council Meeting. Once approved by the City Council, the 2024 legislative priorities will be used by City staff and lobbyists to guide their work throughout the year at both the state and federal levels.

**INFORMATION:**

On January 10, 2023, the Flagstaff City Council approved the 2023 legislative priorities.

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**Attachments:** [DRAFT\\_Federal 2024 Legislative Priorities](#)  
[Flagstaff Flood Mitigation Request](#)  
[DRAFT\\_State 2024 Legislative Priorities](#)



## 2024 Federal Legislative Priorities

### ECONOMY

**Rio de Flag Flood Control Project** - Utilizing the \$52 million in secured funding, support expedited award and completion of the project while working with the Army Corps, BNSF Railway and the Arizona Dept. of Transportation to ultimately remove more than half of the City's residents, as well as the downtown and NAU areas, from the flood plain and protect more than \$1 billion in property assets.

**Forest Health** – Utilize federal funding to support important regional projects to thin and restore forests. Advocate for collaborative prescribed fire efforts that support the development of a technically skilled workforce.

**Fire and Flood Insurance** – Advocate for affordable flood insurance premiums for Flagstaff residents. Support efforts to ensure affordable and accessible fire insurance coverage for Flagstaff residents. Work to ensure that FEMA deems post-wildfire flooding during monsoon season as an emergency under the Public Assistance Program and Policy Guide (PAPPG).

### TRANSPORTATION & INFRASTRUCTURE

**Infrastructure Investment and Jobs Act (IIJA)** - Pursue competitive grants and formula funds from the IIJA to finance high-priority infrastructure projects within the City, including resilient stormwater infrastructure, multi-modal transportation, roads, bridges, highways, and restoration initiatives for the Museum Fire and Pipeline Fire burn scar areas.

**Water and Stormwater Infrastructure** – Utilize funding dedicated by the IIJA and other legislation to complement and improve City water and stormwater infrastructure.

**Rural Broadband** – Utilize federal funding for rural broadband access and capacity to encourage and develop economic activity, including allowing for remote education, business attraction, revenue creation and the attraction of remote workers.

**Flagstaff Pulliam Airport** – Advocate for funding for projects included in the Flagstaff Pulliam Airport five-year Capital Improvement Program, specifically the need for construction funding for the upcoming new Snow Removal Equipment (SRE) building.



# CITY OF FLAGSTAFF

**Amtrak** – Utilize funding dedicated by the IIJA and other legislation to increase reliability and certainty along the Southwest Chief line for long-distance passenger train services as a generator of economic development for municipalities located in the I-40 corridor.

## ENVIRONMENT

**Climate Change** - Support legislation and funding to reduce greenhouse gas emissions at the community scale, including a sustainable energy policy that is equitable, investment in climate resilience projects, policy and investment in the transportation sector to reduce carbon emissions and car dependency, policy and investment in the building sector that advances both climate action and housing goals, and policies that protect residents from climate disaster-related hardship and/or displacement. Protect the wilderness, wildlife, water, and cultural resources throughout the Southwest region.

**Endangered Species Act** – Protect and strengthen the Endangered Species Act and encourage Congress to maintain its funding and enforcement while working to promote the restoration of threatened and endangered species in northern Arizona.

## COMMUNITY INFRASTRUCTURE

**Affordable Housing** – Promote additional funding of Public Housing, the Section 8 Housing Choice Voucher Program and the Community Development Block Grant (CDBG) program.

**Immigration Reform** – Advocate for Deferred Action for Childhood Arrivals (DACA) and other federal immigration policies that help keep families together while supporting their higher education goals.

**Veterans** - Support legislation and funding that improves the lives of all veterans and their families while emphasizing the need for additional housing vouchers for veterans.



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## Post-Wildfire Flooding in Flagstaff

The area surrounding Flagstaff has experienced multiple catastrophic wildfires in recent years, including the Museum Fire in 2019 and the Pipeline Fire in 2022. **Post-wildfire flooding caused by the Museum Fire continues to impact some of Flagstaff's most vulnerable neighborhoods**, causing both interior and exterior damage to private properties, as well as millions of dollars in damage to public infrastructure such as roads and utilities.

The flooding has created a demand for greater capacity stormwater infrastructure. In 2022, **76% of Flagstaff voters approved Prop 441, which provides \$26M in local funding to design and construct a suite of flood mitigation projects in impacted neighborhoods.**

Due to high inflation, additional identified scope of work, new information on utility conflicts, and the evolving complexity of the projects, there is a **\$15M shortfall in funding needed to be able to deliver the planned projects.** If obtained, this \$15M would be used in addition to the \$26M in local funding to cover costs associated with design, project management, utility relocations, construction, inspections, and permitting for the suite of projects.

Each of the planned projects will work together as a system to mitigate post-wildfire flooding from the Museum Fire. If even one project is not able to be completed, the entire system fails and the goal of flood mitigation is not achieved. To learn more about the planned suite of projects, please visit [museumfloodprojects.com/proposition-441](https://museumfloodprojects.com/proposition-441).



### Key Flood Projects

1. Grandview Drive Reconstruction
2. "The Wedge" Detention Basin
3. Linda Vista Drive Crossing
4. Cedar Avenue to Linda Vista Drive Channel
5. Cedar Avenue Crossing
6. Arroyo Seco Drive to Dortha Avenue Channel
7. Arroyo Seco Drive Inlet
8. Killip Basins Outlet
9. Killip Basins Inlet
10. Park Way Basins

### Completed Key Flood Projects

- ★ Spruce Wash Channel Improvements Project (Cedar Avenue to Dortha Avenue)
- ★ Spruce Wash Channel Improvements Project (Dortha Avenue Inlet)
- ★ Killip School Regional Detention Basins Project



## 2024 State Legislative Priorities

### GUIDING PRIORITIES

**Preserve Local Control** - Support legislation that preserves or enhances the City's ability to govern locally and oppose legislation that reduces or restricts the City's local authority.

**State Shared Revenues** - Protect (and recover) state shared revenues to municipalities and oppose new legislation seeking to divert shared revenues away from municipalities.

### TRANSPORTATION & INFRASTRUCTURE

**Post-Wildfire Flood Mitigation** - Advocate for state funding for the construction and maintenance of post-wildfire flooding mitigation projects in Flagstaff, such as the Spruce Wash suite of projects.

**Transportation** - Advocate for additional funding to the Arizona Department of Transportation to plan, build, preserve, modernize, and expand transportation and infrastructure projects that impact northern Arizona and our tribal partners.

**Rural Broadband** - Support and encourage continuing state efforts to increase rural broadband access and capacity to encourage and develop economic activity, including allowing for remote education, business attraction, revenue creation, and the attraction of remote workers.

### ECONOMY

**Fire Insurance** - Support efforts to ensure affordable and accessible fire insurance coverage for Flagstaff residents.

**Affordable Housing** - Support legislation and seek funding in support of affordable housing. Join cities across the state in opposing preemptions of inclusionary zoning.

**Short-Term Rentals** - Work with stakeholders supporting legislation to allow for local regulations over investor-owned residential properties used as short-term rentals and ensure equity with the hotel industry.



# CITY OF FLAGSTAFF

## ENVIRONMENT

**Forest Health** - Advocate for investments in forest health on state-owned land in northern Arizona, augmenting municipal efforts to protect our region. Utilize state funding to support important regional projects to thin and restore forests. Advocate for collaborative prescribed fire efforts that support the development of a technically skilled workforce.

**Arizona Corporation Commission** - Urge the Arizona Corporation Commission to adopt an aggressive statewide clean energy standard that achieves 100% carbon-free clean energy in our state.

**Environmental Funding and Partnership** - Support state funding and partnership opportunities to expand open space, parks, natural areas, trails, wildlife corridors and “dark skies” initiatives across northern Arizona.

DRAFT

**CITY OF FLAGSTAFF  
STAFF SUMMARY REPORT**

**To:** The Honorable Mayor and Council  
**From:** Chris Rhode, Management Analyst  
**Date:** 12/12/2023  
**Meeting Date:** 01/09/2024



**TITLE:**

**Presentation on Civil Rights and 2023 Municipal Equality Index**

**DESIRED OUTCOME:**

Obtain feedback and input from Council on the Flagstaff Nondiscrimination Ordinance and the 2023 Municipal Equality Index issued by the Human Rights Campaign.

**EXECUTIVE SUMMARY:**

Each year, the Human Rights Campaign issues a scorecard that evaluates the inclusivity of municipal laws, policies & services in hundreds of cities across the United States on the basis of sexual orientation and gender identity. The scores detailed in the attached PowerPoint represent the most updated scorecard for the City of Flagstaff. City staff has identified possible actions that the City could take to improve its score on several metrics.

City staff is requesting input from Council on the current state of institutional inclusivity within the City as well as direction on actions the City can take to further inclusivity and improve its score on the annual Municipal Equality Index Scorecard. Any direction that is received will be used by City staff to guide their work throughout the year on this topic.

**INFORMATION:**

The City of Flagstaff received a 95/100 on the scorecard. This is 7 points higher than last year and the highest score the City has ever received. Still, there may be areas in which the City could improve its score in the future.

**Attachments:** [2024.01.09 - MEI Presentation to Council](#)  
[MEI-2023-Flagstaff-Arizona](#)

# Civil Rights in Flagstaff

Flagstaff City Code – Title 14 &  
Municipal Equality Index





# Civil Rights in Flagstaff



## Presentation Overview

- Civil Rights Ordinance
  - Provisions
  - Complaint Process
- Municipal Equality Index
  - Where we lose points
  - Possible future actions



# Civil Rights Ordinance

## Who it Applies to:

- Employers
- Labor Organizations
- Public Accommodations
  - Restaurants
  - Hotels
  - Entertainment Venues
  - Retail Establishments
  - Educational Institutions



# Civil Rights Ordinance

## Who it Applies to:

- Employers
- Labor Organization
- Public Accommodations
  - Restaurants
  - Hotels
  - Entertainment Venues
  - Retail Establishments
  - Educational Institutions

## Who is Exempt:

- Native Americans on/near Reservations
- Private Clubs
- Federal, State Governments
- Unruly behavior in public
- Religious Organizations
- Senior/Student discounts
- One-gender gyms
- Uniform dress codes at work



# Civil Rights Ordinance

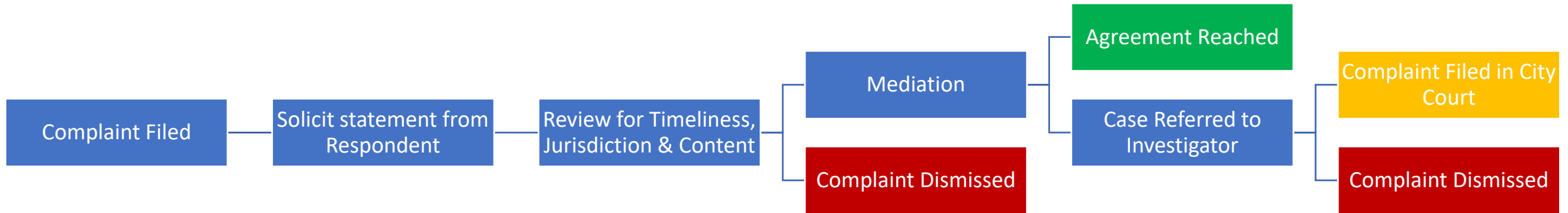
## Protected Classes

- Race
- Color
- Religion
- Sex
- Age
- Disability
- Veteran's status
- National origin
- Sexual orientation
- Gender identity
- Gender expression



# Civil Rights Ordinance

## Complaint Process





# Municipal Equality Index

## What is the Municipal Equality Index?

- Evaluation of inclusivity of municipal laws, policies & services
  - Sexual Orientation
  - Gender Identity
- Published by the Human Rights Campaign (HRC)
- 506 municipalities
  - 11 in Arizona



# Municipal Equality Index

## Contents of Scorecard

- 100 points is max score
  - Additional 22 “Flex Points”
- 5 Categories
  - Non-discrimination Laws
  - Municipality as Employer
  - Municipal Services
  - Law Enforcement
  - Leadership on LGBTQ+ Equality



# Flagstaff 2023 Scorecard

## Overall Score

- 88/100
  - Gained and lost points in different categories

CATEGORY	SCORE	FLEX PTS	Change
Non-discrimination Laws	20/30	+3	+2
Municipality as Employer	22/28	+1	--
Municipal Services	10/12	+10	+5
Law Enforcement	22/22	N/A	+2
Leadership on LGBTQ+ Equality	7/8	+0	-2
<b>TOTALS</b>	<b>81/100</b>	<b>+12</b>	<b>--</b>

# Where we Gained Points

- Ban on Conversion Therapy for Minors
  - Gov. Hobbs Executive Action at State Level
- Services to unhoused LGBTQ+ People
- Services to LGBTQ+ Older Adults
- Services to Transgender Community
  - Documented Series of Library Programs
- Reported Hate Crime Statistics to the FBI
  - Corrected Reporting Error from 2021



# Where we lose points

- Housing Non-Discrimination Ordinance (NDO)
- All-gender Facilities
- Transgender-inclusive healthcare benefits
- Enforcement of Non-Discrimination Ordinance
- Youth bullying prevention policy
- Leadership's pro-equality policy efforts
- Openly LGBTQ+ Elected/Appointed Leaders\*
- Testing limits of restrictive state law(s)





# Flagstaff 2023 Scorecard

## Housing Non-Discrimination Laws

- **Points Received: 0/10**
- City NDO covers “Public Accommodations” but not “Housing”
- Only Phoenix, Tucson, Tempe received full points in AZ
- State preemption from adding housing to NDO ([A.R.S. § 9-500.09](#))
  - Allowed municipalities over 350k to adopt fair housing ordinance
  - Required to adopt ordinance by 1/1/1995

### Possible Action:

None Identified



# Flagstaff 2023 Scorecard

## Single-Occupancy All-Gender Facilities

- **Points Received: 1/2**
- Council direction to require all-gender facilities in City-owned buildings (Jan 2022)
- 2 Points for ordinance requiring all gender facilities citywide
- Gender-neutral restrooms included in 2018 edition of International Building Code (IBC)

### Possible Action:

Ordinance requiring gender-neutral facilities in all buildings in city



# Flagstaff 2023 Scorecard

## City provides Transgender-Inclusive Healthcare Benefits

- **Points Received: 0/6**
- Benefits set in coordination with NAPEBT
- Gender-affirming types of care is included
- BCBS has declined to put this in plan books
  - “these treatments may change and listing them in the book doesn’t allow any flexibility”

### Possible Action:

Negotiate with BCBS to get these services included in Plan Books



# Flagstaff 2023 Scorecard

## Non-Discrimination Ordinance is enforced by CODA

- **Points Received: 0/2**
- NDO is enforced by City Manager's Office
- Commission on Diversity Awareness (CODA) satisfies separate area of scorecard
  - Commissions are primarily advisory and educational

### Possible Action:

Staff and legal research the possibility of CODA enforcing the NDO



# Flagstaff 2023 Scorecard

## Youth Bullying Prevention Policy for City Services

- **Points Received: 0/2**
- 1 point each for sexual orientation and gender identity
- Anti-bullying provisions currently done by each program
  - Language varies

### Possible Action:

Ordinance prohibiting bullying in its youth programs on the basis of sexual orientation and gender identity



# Flagstaff 2023 Scorecard

## Leadership's Pro-Equality Legislative or Policy Efforts

- **Points Received: 2/3**
- Based on policy efforts and public stances of elected officials
- Subjective criteria

### Possible Action:

None Identified



# Flagstaff 2023 Scorecard

## Openly LGBTQ+ Elected or Appointed Leader(s)

- **Points Received: 0/2**
- Flagstaff has received these points in previous years

### Possible Action:

N/A



# Flagstaff 2023 Scorecard

## City Tests Limits of Restrictive State Law

- **Points Received: 0/3**
- Designed as incentive for municipalities to push back on state laws that hinder LGBTQ+ inclusivity

### Possible Action:

N/A

### I. Non-Discrimination Laws\*\*

This category evaluates whether discrimination on the basis of sexual orientation and gender identity is prohibited by the city, county, or state in areas of employment, housing, and public accommodations.

	STATE	COUNTY	MUNICIPAL	AVAILABLE
Employment				
Housing				
Public Accommodations				
<b>SCORE</b>	<b>20</b>			<b>out of 30</b>
<b>FLEX</b> Single-Occupancy All-Gender Facilities				
<b>FLEX</b> Protects Youth from Conversion Therapy				

### II. Municipality as Employer

By offering equivalent benefits and protections to LGBTQ+ employees, awarding contracts to fair-minded businesses, and taking steps to ensure an inclusive workplace, municipalities commit themselves to treating LGBTQ+ employees equally.

	COUNTY	MUNICIPAL	AVAILABLE
Non-Discrimination in City Employment			
Transgender-Inclusive Healthcare Benefits			
City Contractor Non-Discrimination Ordinance			
Inclusive Workplace			
<b>SCORE</b>	<b>22</b>		<b>out of 28</b>
<b>FLEX</b> City Employee Domestic Partner Benefits			

### III. Municipal Services

This section assesses the efforts of the city to ensure LGBTQ+ residents are included in city services and programs.

	COUNTY	MUNICIPAL	AVAILABLE
Human Rights Commission			
NDO Enforcement by Human Rights Commission			
LGBTQ+ Liaison in City Executive's Office			
<b>SCORE</b>	<b>10</b>		<b>out of 12</b>
<b>FLEX</b> Youth Bullying Prevention Policy for City Services			
<b>FLEX</b> City Provides Services to LGBTQ+ Youth			
<b>FLEX</b> City Provides Services to LGBTQ+ People Experiencing Homelessness			
<b>FLEX</b> City Provides Services to LGBTQ+ Older Adults			
<b>FLEX</b> City Provides Services to People Living with HIV or AIDS			
<b>FLEX</b> City Provides Services to the Transgender Community			

### IV. Law Enforcement

Fair enforcement of the law includes responsible reporting of hate crimes and engaging with the LGBTQ+ community in a thoughtful and respectful way.

	MUNICIPAL	AVAILABLE
LGBTQ+ Liaison/Task Force in Police Department		
Reported 2020 Hate Crimes Statistics to the FBI		
<b>SCORE</b>	<b>22</b>	
	<b>out of 22</b>	

### V. Leadership on LGBTQ+ Equality

This category measures the city leadership's commitment to fully include the LGBTQ+ community and to advocate for full equality.

	MUNICIPAL	AVAILABLE
Leadership's Public Position on LGBTQ+ Equality		
Leadership's Pro-Equality Legislative or Policy Efforts		
<b>SCORE</b>	<b>7</b>	
	<b>out of 8</b>	
<b>FLEX</b> Openly LGBTQ+ Elected or Appointed Leaders		
<b>FLEX</b> City Tests Limits of Restrictive State Law		

**TOTAL SCORE 81 + TOTAL FLEX SCORE 14 = Final Score 95**  
CANNOT EXCEED 100

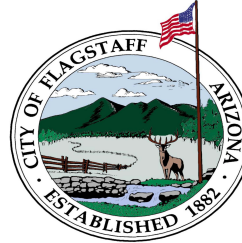
\*\* On June 15, 2020, the U.S. Supreme Court ruled in *Bostock v. Clayton County, Georgia* that sexual orientation and gender identity discrimination are prohibited under federal sex-based employment protections. Nevertheless, it is imperative that localities continue enacting explicitly LGBTQ+-inclusive comprehensive non-discrimination laws since it will likely take additional litigation for *Bostock* to be fully applied to all sex-based protections under existing federal civil rights law. Moreover, federal law currently lacks sex-based protections in numerous key areas of life, including public spaces and services. Lastly, there are many invaluable benefits to localizing inclusive protections even when they exist on higher levels of government. **For these reasons, the MEI will continue to only award credit in Part I for state, county, or municipal non-discrimination laws that expressly include sexual orientation and gender identity.**

PTS FOR SEXUAL ORIENTATION FLEX PTS for criteria not accessible to all cities at this time.

FOR MORE INFORMATION ABOUT CITY SELECTION, CRITERIA OR THE MEI SCORING SYSTEM, PLEASE VISIT [HRC.ORG/MEI](https://hrc.org/mei). All cities rated were provided their scorecard in advance of publication and given the opportunity to submit revisions. For feedback regarding a particular city's scorecard, please email [mei@hrc.org](mailto:mei@hrc.org).

**CITY OF FLAGSTAFF  
STAFF SUMMARY REPORT**

**To:** The Honorable Mayor and Council  
**From:** Sarah Darr, Housing Director  
**Date:** 01/02/2024  
**Meeting Date:** 01/09/2024



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**TITLE:**

**Housing Update and Follow-up Regarding Funding Allocations for the Homeless Shelter and Services Fund**

**DESIRED OUTCOME:**

The Housing Update is informational and staff is seeking direction regarding funding allocations for the Homeless Shelter and Services Fund.

**EXECUTIVE SUMMARY:**

Housing staff will provide an update including a six-month progress update on the 10-Year Housing Plan and an overview of grant funds being administered by the Housing Section. Additionally, further information will be provided regarding the December 19, 2023, City Council meeting discussion about funding allocations for the Homeless Shelter and Services Fund.

**INFORMATION:**

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**Attachments:** [Presentation](#)

# Housing Update

January 9, 2024

Sarah Darr – Housing Director

Adriana Fisher – Housing Program Manager

Justyna Costa – Assistant Housing Director

Kristine Pavlik – Housing and Grants Administrator





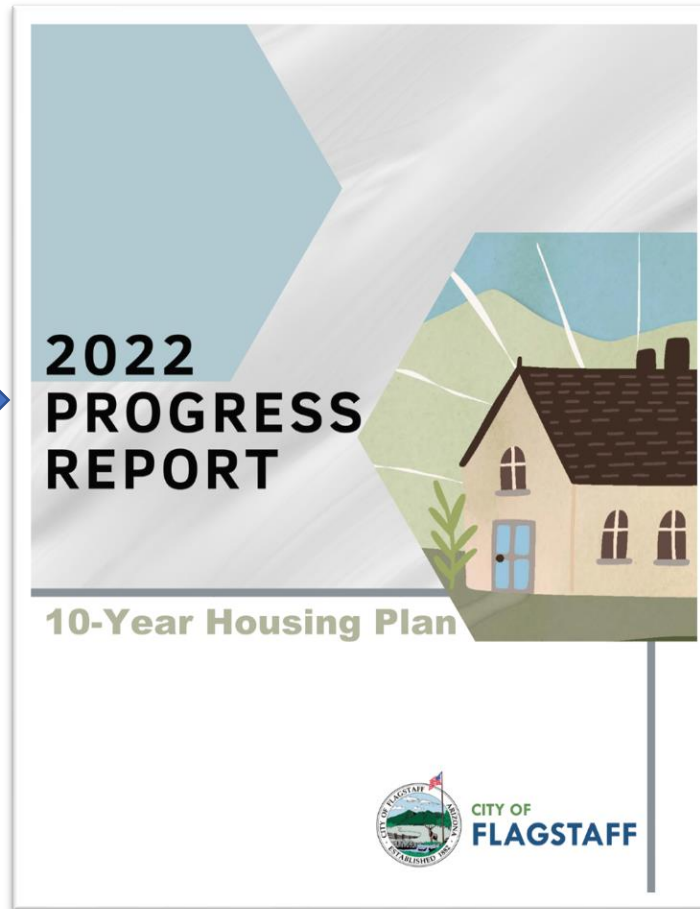
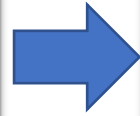
# Presentation Overview

- 10-Year Plan Update
- Housing Commission Membership (*FAIR Item*)
- Bond Programming Update
- Funding Administration Update
- Revisit Funding Allocations of the Homeless Shelter and Services Funds
- Coming Attractions





# Housing Plan Update





# Updated Progress Chart




**10-Year Housing Plan  
18-Month  
Implementation  
Plan**  
January 2023-  
June 2024



 CITY OF FLAGSTAFF



## 10-Year Housing Plan



**Overarching Goal:** Reduce the current affordable housing need in our community by half over the next ten years.

**Supporting Elements:**

- **Element One:** Impact at least 6,000 low- to moderate-income Flagstaff residents through a combination of unit creation or subsidy provision.
- **Element Two:** Create or preserve 7,976 housing units by 2031 with a minimum of 10% of them being affordable. This will increase the overall supply of market rate, workforce, and affordable housing occupied by local residents.


### PROGRESS TOWARD OVERARCHING GOAL

*Updated October 30, 2023 to include data from February 15, 2022 - September 30, 2023.*



**220**

**Residents Impacted**  
since 02/15/2022 of  
6,000+ goal  
(Element One)



**745**

**Market Rate Units**  
created or preserved since  
02/15/2022 of 7,178 goal\*  
(Element Two)



**108**  
(201 committed,  
but not shown in  
graphic)

**Affordable Units**  
created or preserved since  
02/15/2022 of 798 goal\*\*  
(Element Two)

\*The goal is to create or preserve 7,976 housing units by 2031 with 10% being affordable (7,976 - 10% = 7,178).  
\*\*10% of 7,976 total units created or preserved is 798.



# Recently Completed Strategies

## Create 5.1

**Hire an independent consultant to review City codes, processes, and fees to determine whether modifications, reductions, or eliminations would facilitate cost-saving housing development strategies.**

## Connect 2.3

**Explore reviewing member composition of the Housing Commission and Housing Authority Board to ensure racial and economic diversity reflective of the Flagstaff community and present to Council for input.**



# Recently Completed Strategies

## Create 5.3

**Create a dedicated team within Planning and Development Services specifically for affordable housing projects**





# Soon to be Completed

## Create 4.3

Explore adding **affordable housing** as an allowed use in the **Public Facilities (PF) Zone**.

## Protect 2.1

Create and maintain an **Affordable Housing Impact Statement**.



# Ongoing Strategies

## Connect 1.2

Create **housing navigator** or advocate positions to assist both landlords and housing-challenged populations in **securing and maintaining housing**.

## Protect 2.4

Implement a **public outreach campaign** to educate the community about the **critical role affordable housing plays in a thriving community**, create a groundswell of support for affordable housing, and combat community opposition to housing and affordable housing





# 24/25 Implementation Plan

## 10-Year Housing Plan Reporting & Implementation Schedule

### September

Previous fiscal year's Annual Report presented to City Council

### May

Annual Implementation Plan presented to Housing Commission for upcoming fiscal year



### August

Previous fiscal year's Annual Report presented to Housing Commission

### June

Annual Implementation Plan presented to City Council for upcoming fiscal year



# Housing Commission Membership

## 13 Members

### 6 Building and Real Estate Professionals including a:

- Realtor (*required*)
- Lender (*required*)
- Property Manager (*required*)
- Other Building and Real Estate Professional
- Builder (*required*)
- Developer (*required*)

4 Low-Income Housing Experts including one FHA Representative (*required*)

3 Community Representatives





# Housing Commission Membership

## **Council FAIR:**

Discussion about the makeup of the Housing Commission to consider adding a member who is or has been directly impacted by homelessness

## **Staff Recommendation:**

Add a question to the Housing Commission Application asking if the applicant has ever experienced homelessness.



# Housing Bond Update

## **Rental Incentive Bond Program (\$5 million)**

- NOFA in Bond Council and Purchasing Review
- Legal Review to follow
- Anticipated publication before the end of January



## **Expanding the homebuyer assistance program (\$7 million)**

- Existing General Funds remain in contract with Housing Solutions
- Recently amended contract
- Research in progress on best practices and outside-the-box options
- Work with Housing Commission will begin in the spring



# Current Federal / State Funding

**In the last 3 years...**

**Total allocated:  
\$6,163,143.00**

**Total expended:  
\$3,289,109.61**

**Total remaining:  
\$2,874,033.39**

<b>Funding Source</b>	<b>Award</b>	<b>Remaining</b>
CDBG-CV Round 1	\$ 555,498.00	\$ -
CDBG-CV Round 2	\$ 706,551.00	\$ -
ARPA Shelter	\$ 400,000.00	\$ -
CDBG PY20	\$ 534,073.00	\$ -
CDBG PY21	\$ 767,192.00	\$ 307,875.33
CDBG PY22	\$ 689,050.00	\$ 615,165.28
CDBG PY23	\$ 610,779.00	\$ 610,779.00
ARPA Housing	\$1,900,000.00	\$ 1,340,213.78



# Future Federal / State Funding

## ADOH Homeless Shelter and Services Funds

- Must be fully expended by EOFY24
- Agencies may bill from July 1, 2023
- "Urgent" funding opportunity
- Contract approval scheduled for February 6th Council Meeting

## CDBG and Victim Services Funds

- NOFA Release in late January
- Ranking/Commission in March
- CDBG Annual Action Plan Approval in April
- Victim Services Contracts to Council in April

Funding Source	Award
CDBG - PY24	\$ Unknown
ARPA Victim Services	\$ 350,000.00
ADOH Homeless Services Funds	\$ 840,000.00







# Homeless Shelter & Services Funds



## Arizona Department of Housing

State Acts Quickly and Awards Millions to Address Homelessness

    Published on June 7, 2023 by [Arizona Department of Housing](#)



*FY 2023 allocation of New Homeless Shelter and Services Fund fully committed*

**PHOENIX, AZ** – Today, the Arizona Department of Housing (ADOH) awarded nearly \$20 million in grants to local governments from the newly-created Homeless Shelter and Services (HSS) Fund to provide shelter and other services to people experiencing homelessness. The new budget signed by Governor Hobbs included \$60 million for the new fund with \$20 million to be allocated immediately before June 30<sup>th</sup>.

**ADOH** created Homeless Shelter and Services Funds program to respond to challenges faced by homeless service providers and unsheltered persons.

HSSF can be used to support programs that provide shelter and/or services to unsheltered persons experiencing homelessness.



# HSSF Procurement



## Notice of Funding Availability

- NOFA Released on September 20<sup>th</sup>
- Public Notice in Arizona Daily Sun – September 22nd
- Online Submissions Due October 10th

## Points awarded:

- CoC Participation
- Program Impact
- Applicant Capacity
- Fiscal Management
- Realistic Timeline and Budget
- Status of Current City of Flagstaff Contracts, Etc.



# HSSF Procurement



## Ranking Committee

- 2 Housing Section Employees
- 1 Grants and Contracts Employee
- 1 Housing Commission Member
- 1 Community Member with Grant, Nonprofit and/or Social Service Experience

Scores are averaged and proposals are discussed in depth – with extra time spent on low-scoring sections/questions



# Homeless Shelter & Services

## Homeless Shelter and Services Funds

**\$840,000.00**

*City Administration & Indirect*

***\$84,000.00***

***~~\$140,000.00~~***

*Program Related Expenses*

***\$756,000.00***

***~~\$700,000.00~~***





# Funding Recommendations

Agency	Program	Individuals Served	Average Score	Min Request	Full Request	Recommended Allocation
<b>Community Action Teams</b>	Mobile Outreach and Shower Bus (Services)	500 individuals	83	\$56,000.00	\$99,800.00	<b>\$99,800.00</b>
<b>Northland Family Help Center</b>	Supporting Youth Experiencing Homelessness (Emergency Shelter)	65 youth	83	Not answered	\$100,000.00	<b>\$100,000.00</b>
<b>Homeless Youth Connection</b>	Empowering Youth for the Future (Services)	50 youth	81	\$30,000.00	\$50,000.00	<b>\$50,000.00</b>
<b>Housing Solutions of Northern Arizona</b>	Homeless Transitional Housing (Transitional Shelter)	82 households	80	\$150,000.00	\$276,089.40	<b>\$150,000.00</b>
<b>Catholic Charities</b>	Cedar Rose Shelter/PATH Outreach (Emergency Shelter and Services)	208 individuals	80	\$100,000.00	\$144,920.00	<b>\$100,000.00</b>
<b>Flagstaff Shelter Services</b>	Emergency Shelter Program (Emergency & Transitional Shelter and Services)	2400 individuals	79	Not answered	\$550,000.00	<b>\$200,200.00</b>

**Total Funding Allocated = \$700,000.00 – Remaining Funds = \$56,000.00**



# CDBG 2024 Annual Action Plan Timeline



## Community Input Meeting

January 18th – 3-5pm

## Public Meeting and NOFA Release

January 24th – 2 pm

Apps due February 26th

## Public Meeting - Review

**Submissions** February 29th - 12pm

## Housing Commission – March 25th

## AAP Public Comment Period

March 1st – April 5th

## Public Meeting

City Council Work Session – April 9th

## Annual Action Plan Approval

City Council Meeting – *Tentative* April 16th





# Community Input Meeting



CITY OF  
**FLAGSTAFF**



## COMMUNITY INPUT MEETING



How can we improve your neighborhood?

Each year, Community Development Block Grant (CDBG) funds are available to support a variety of projects throughout the City of Flagstaff and target neighborhoods like Sunnyside, Southside, La Plaza Vieja and Pine Knoll/Brannen.

Residents are invited to provide comments on community needs related to social services, housing programs, and public improvements.

**18**  
**JANUARY**

**03.00 - 5.00 PM**

**HAL JENSEN  
RECREATION CENTER**





# Coming Attractions...

## **ADOH Homeless Shelter and Services Funds**

- Contract approval February 6th Council Meeting

## **ARPA Victim Services Funds**

- NOFA Released with CDBG NOFA – January 24th
- Ranking with CDBG Applications in March
- Housing Commission Presentation – March 25th
- Council Presentation with CDBG Presentation – April 9th
- Contract Approvals to Follow



# Point in Time Count – PIT Count



**Let's Make Everyone Count!**

National Street and Shelter Point-in-Time Count

**Wednesday January 24th - Sunday January 28th**



U.S. Department of Housing and Urban Development



Arizona Department of Housing



Catholic Charities  
COMMUNITY SERVICES



**If You'd Like To Volunteer For The 2024 Point-In-Time Count...**

**That's Great!** You could help by joining a mobile count team, by staffing a survey table (see the locations on the right) and helping people complete survey forms.

**If You'd Like to Know More, Please Contact:**

Sarah Rendon [msrendon@cc-az.org](mailto:msrendon@cc-az.org) 928-606-7731

Rebecca Faria [rebecca@flagshelter.org](mailto:rebecca@flagshelter.org) 928-225-2533 ex:306

We Count People Living In This Situation...

**Unsheltered:** Residing in a place not meant for human habitation such as streets, parks, abandoned buildings, stairwells, tunnels, bridges, campgrounds and vehicles.

If This Seems Like Your Situation, Please Join Us At The Following Places To Complete A Survey Form:

**Wednesday January 24th – Friday January 26th**

- \*Flagstaff Family Food Center (4-6pm)
- \*The Joe Montoya Senior Center (10am-2pm)
- \*The Main Flagstaff Library (10am-4pm)
- \*The Eastside Flagstaff Library (10am-4pm)



# Other things on the horizon

## Home Sharing Resources

**10-Year Housing Plan incorporated into Staff Summaries**

**Rental Incentive Bond Program Awards**

**2024/2025 10-Year Housing Plan Implementation Plan**

**Homebuyer Assistance Bond Program**

# Questions?



**CITY OF FLAGSTAFF  
STAFF SUMMARY REPORT**

**To:** The Honorable Mayor and Council  
**From:** Steven Thompson, Volunteer and Event Coordinator  
**Co-Submitter:** Nicole Antonopoulos  
**Date:** 01/02/2024  
**Meeting Date:** 01/09/2024



**TITLE:**  
**Snow Hero Pilot Program Overview**

**DESIRED OUTCOME:**  
This item is an informational update.

**EXECUTIVE SUMMARY:**  
Staff will provide an informational presentation on the Snow Hero Pilot Program. This presentation will provide background about program development, program goals and objectives, current outreach strategies, and the evaluation process.

**INFORMATION:**  
Staff will provide information on the following topics:

- Program goals and objectives.
- Development and collaboration process.
- Requirements to request service and to be a Snow Hero.
- Recruitment and outreach strategies.
- Differences between the Courtesy Snow Berm Removal Program and the Snow Hero Program.
- Challenges and opportunities.
- Next steps.

**Attachments:** [SnowHeroPostcard](#)  
[ResidentRequestForm](#)  
[SnowHeroParticipantForm](#)  
[BusAdvertisement](#)  
[Presentation](#)

# Snow Hero Program

The City of Flagstaff is piloting a new program to assist community members with clearing snow and ice from sidewalks.

The program pairs residents with caring community members, who can assist during the winter months.



**See back for details** →

## Request Help From a Snow Hero

### Eligibility requirements

- Be at least 62 years old or have a disability.
- Live within the City of Flagstaff limits.
- Do not have resources (financial or family and friends nearby) to assist with snow removal.

### Things to know

- Assistance is not a guaranteed. Service depends on available participants.
- If matched with a Snow Hero, we will notify you by email or phone call. Registration is on a rolling basis.
- Allow at least 24-hours from last snow event for the Snow Hero to arrive.



**Opt In Today!**

Email: [steven.thompson@flagstaffaz.gov](mailto:steven.thompson@flagstaffaz.gov)  
Call: (928) 213-2144

[www.flagstaff.az.gov/4910/Snow-Hero-Program](http://www.flagstaff.az.gov/4910/Snow-Hero-Program)





# Snow Hero-Resident Request Form

The Snow Hero Program is the City of Flagstaff's (the "City") sidewalk snow and ice removal program for older residents and residents with disabilities who do not have the means to remove snow and ice from their sidewalks, curbs, and crosswalk ramps abutting upon or adjacent to the building, lot or parcel they own or occupy (the "Service").

The Snow Hero Program will work to pair individuals ("Snow Hero") who are willing to assist neighbors with snow removal from a neighbor who requires assistance with sidewalk snow/ice clearing.

Residents who would like to be paired with a Snow Hero must meet one of the following criteria:

- Age 62 or older and/or have a physical disability.
- Live within the City of Flagstaff.

If you need help filling out this form, please call **928-213-2144**. Please fill out this form **only once**.

The undersigned APPLICANT hereby acknowledges and agrees as follows:

## [Snow Hero Applicant Rules and Requirements](#)

1. APPLICANT certifies that they are 62 years of age or older and/or have a physical disability that prevents APPLICANT from removing snow and ice from their sidewalks, curbs, and crosswalk ramps abutting upon or adjacent to the building, lot, or parcel they own or occupy.
2. APPLICANT does not have available resources to assist with snow and ice removal.
3. APPLICANT lives within the City limits.
4. APPLICANT certifies that they are the owner of the Property or are responsible for the snow and ice removal on the Property.
5. APPLICANT is aware that Snow Hero Program Service recipients are provided the Service when a Snow Hero is available, and therefore, APPLICANT is not guaranteed to be provided with the Service.
6. APPLICANT understands that the only service provided will be snow and ice removal from sidewalks, curbs, or crosswalk ramps abutting upon or adjacent to the building, lot, or parcel they own or occupy.
7. APPLICANT understands that the Snow Hero providing the Service has volunteered to assist APPLICANT with snow removal. The Snow Hero is not a City employee, and the City cannot guarantee that the Snow Hero will perform the Service in a timely or satisfactory manner.
8. APPLICANT also understands that the Service is not provided for side yards, that the Service provided is contingent upon accessibility of property (which may be affected by gates, fences, pets, etc.), and that the Service may be affected by the presence of debris or other impediments that would cause hindrance in snow and ice removal (pet feces, etc.).
9. APPLICANT agrees to treat any and all Snow Heroes with dignity and respect or risk expulsion from the Snow Hero Program at the complete discretion of the City.

## Applicant Information

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

**Please confirm that you agree to these rules and requirements.**

Applicant Signature

\_\_\_\_\_ Date

## Service Information

**Does the applicant have any disabilities?**

Yes

No

**What is the applicant's age?** \_\_\_\_\_

**Did you fill this form out on someone else's behalf?**

Yes

No

If yes, complete the lines below.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship to Applicant

\_\_\_\_\_  
Email

\_\_\_\_\_  
Phone Number

**We will contact you when a Snow Hero has been assigned to you.**

The pairing of Snow Heroes to recipients depends on how many volunteers sign up in your area. You can call 928-213-2144 to find out if you've signed up successfully or been paired with a Snow Hero.



# Snow Hero Sign-Up

The Snow Hero Program is the City of Flagstaff's (the "City") sidewalk snow and ice removal program for older neighbors and neighbors with disabilities who do not have the means to remove snow and ice from their sidewalks, curbs, and crosswalk ramps abutting upon or adjacent to the building, lot or parcel they own or occupy (the "Service")

The Snow Hero Program will work to pair Snow Heroes with a nearby neighbor who needs assistance with clearing snow from sidewalks adjacent to their property. Snow Heroes will be contacted by the City when they have been matched with a neighbor in need.

If you need help filling out this form, please call 928-213-2144. Please fill out this form only once.

## Snow Hero Rules and Requirements

The undersigned Snow Hero Participant hereby acknowledges and agrees as follows:

1. Participant certifies that they are physically capable of performing snow-removal activities.
2. Participant understands that the only service provided will be snow and ice removal from sidewalks, curbs, and crosswalk ramps abutting upon or adjacent to the identified building, lot, or parcel.
3. Participant understands that their participation in the Snow Hero Program will not include any interactions or communications with the Service recipient except to the extent necessary to perform the Service.
4. The Participant also understands that the Service requires no entry inside the residence of the Service recipient, and the Participant shall not enter the residence of the Service recipient for any reason.
5. Participant agrees to treat any and all Snow Hero Service recipients with dignity and respect or risk expulsion from the Snow Hero Program at the complete discretion of the City.
6. Agree to and sign waiver and release.

**Please confirm that you agree to these rules and requirements.**

I Agree to the above rules and requirements on behalf of myself or my child.

By checking this box I CERTIFY THAT I HAVE READ THIS DOCUMENT AND I FULLY UNDERSTAND ITS CONTENT.

Participant Signature

Date

## Contact information

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Phone number \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

Age \_\_\_\_\_

What Neighborhood do you live in? \_\_\_\_\_

### Are you participating as an individual or on behalf of a group?

Individual

On behalf of a group

If on behalf of a group, what is the group name? \_\_\_\_\_

**What neighborhood(s) can you assist in?** \_\_\_\_\_

### How did you hear about the City of Flagstaff Snow Hero Program? (Check all that apply)

Community Organization(s)

Bus Advertisement

Word of Mouth (friends, family, neighbors)

Community Event

Radio

Social Media

Flyer

Online

Other \_\_\_\_\_

### We will contact you when you have been assigned to a person in need.

Neighbors request help throughout the winter season. We will contact you via email with confirmation details when you have been assigned a neighbor. You may be assigned immediately, a few weeks after you sign up, or later depending on need. Either way, we will keep in touch!

# Be A Snow Hero



[flagstaff.az.gov/4910/Snow-Hero-Program](http://flagstaff.az.gov/4910/Snow-Hero-Program)  
(928) 213-2144

- ✓ Improve Sidewalk Safety
- ✓ Build Community Connections
- ✓ Support Those in Need
- ✓ Improve Winter Wellness

Clearing Paths, Connecting Hearts!



# Snow Hero Pilot Program Overview

Steven Thompson

Sustainability Supervisor

01/09/2024



# Today's Discussion

- Purpose
- Background Research
- Our Approach
- Phase I-Pilot Year
- Opportunities





# Purpose

## Community Members in Need

Snow and iced-covered sidewalks can be hazardous for everyone.

This program helps to connect residents in need of assistance with a Snow Hero who can help assist with clearing sidewalks following a snow event.

Also Addresses City Code

8-03-001-0004 Removal of Snow and/or Ice

Removal Required: "...at all times keep the sidewalks...adjacent to the building, lot or parcel.... **free and clear of any accumulation of snow, ice, or other obstruction.**"

For the full code please visit: <https://www.codepublishing.com/AZ/Flagstaff/>



# Background Research

## Research on Successful Programs

1. Cedar Rapids, Michigan
2. Denver, Colorado
3. Lincoln, Nebraska
4. Toledo, Ohio



# Background Research

## Cedar Rapids-Snow Buddies

- Pairs Residents in need of assistance with “Snow Heroes”
- Limited number of space available

### Snow Buddies

The Snow Buddies program pairs residents in need of assistance with “Snow Heroes” – volunteers who can help clear sidewalks of snow and ice accumulations in the winter. The program is intended to benefit residents who are not physically able to remove snow and do not have other resources to remove snow, such as neighbors, friends or family, or a hired service.

### Get involved!

- Volunteer as a Snow Hero - **Help needed for 2023-2024 Season**

Snow Heroes provide the heavy lifting and help their neighbors in need clear sidewalks of snow and ice. Snow Heroes must be at least 18 years old and provide their own snow-removal equipment. Snow Heroes will not be allowed to solicit or accept money or gifts for their volunteer activities.

[VOLUNTEER SNOW HERO INTEREST FORM](#)



Sign Up for Assistance - [Opened October 3 and closed Oct. 6, 2023](#)

[Snow Buddies Program \(cedar-rapids.org\)](https://cedar-rapids.org/snow-buddies)



# Background Research



## Denver-Snow Angels

- Neighborhood by neighborhood
- City contacts volunteers at every snow event
- Volunteers provide location and equipment information
- Residents provide their location to the City

## Denver's Snow Angels



The Snow Angels program is an initiative of the Agency for Human Rights and Community Partnerships that is aimed to assist residents in Denver in need of assistance shoveling their **front sidewalks** during the cold winter months. This is a volunteer service created to avoid fines for non-compliance of clearing pedestrian walkways in front of homes.

### Eligible applicants include the following:

- Must be a Denver City & County resident
- Residents or older adults physically unable to shovel
- Neighbors living with a disability
- Financially unable to pay for a service

*If you reside outside the City and County of Denver and need assistance, please call 211.*

### The Snow Angels program does not:

- Remove snow in driveways or front steps.
- Remove down trees/branches on front walks.

*Please be patient. We do NOT yet have volunteers in every area.*

[Denver's Snow Angels - City and County of Denver  
\(denvergov.org\)](https://denvergov.org)



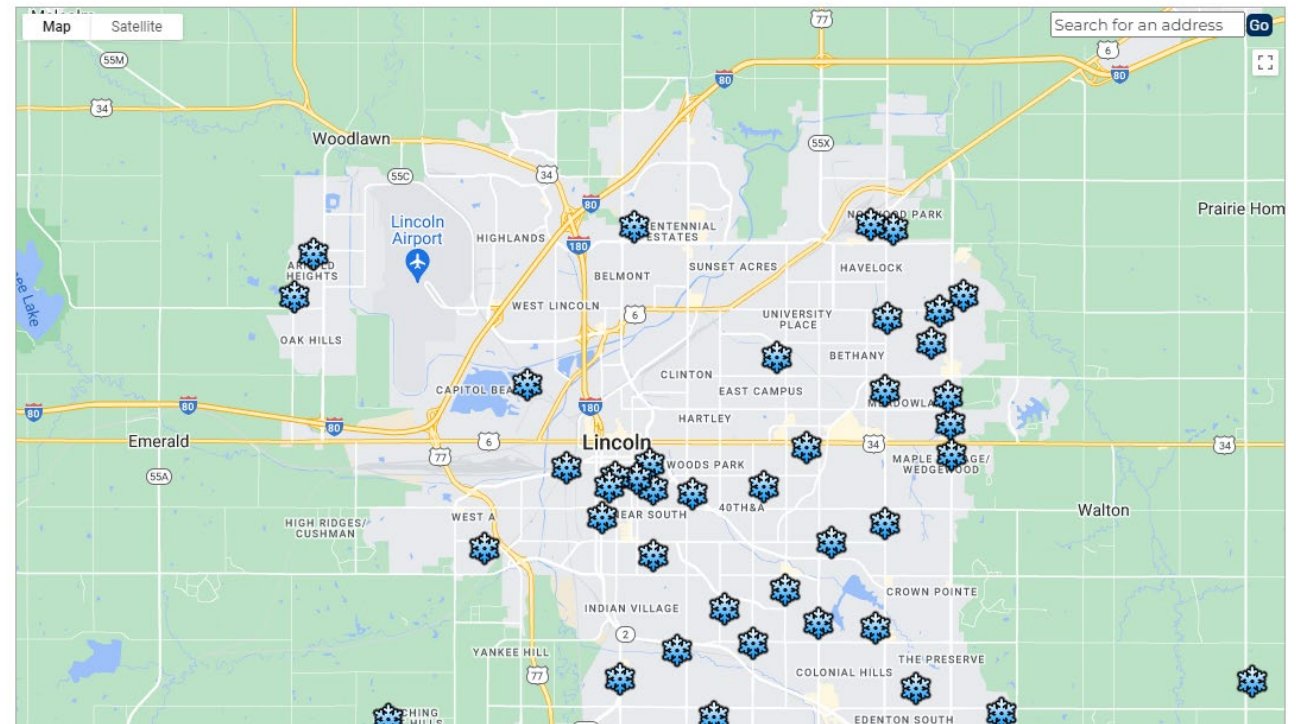
# Background Research

## Lincoln- Snow Angels Program

- Volunteers
  - Sign Up
  - Provide contact info
- Residents
  - Contact volunteers directly

Residents in need of assistance may select an individual or organization by selecting on a snowflake icon on the map to view the contact information for a Snow Angels volunteer near their homes.

[Switch to List View](#)



[Snow Angels Volunteer Program – City of Lincoln, NE](#)



# Background Research

## Toledo- Snow Angels Shoveling Program

- Pairs Residents with volunteers
- Rolling requests available
- Assigned volunteers

HOME > RESIDENTS > NEIGHBORHOODS AND STREETS > SNOW AND ICE REMOVAL >

SNOW ANGELS SHOVELING PROGRAM

### Snow Angels Shoveling Program

#### How it Works

Snow-covered sidewalks can be hazardous for everyone. The City of Toledo's Snow Angels Program pairs older residents and residents with disabilities with nearby neighbors who volunteer to assist them with snow removal on their sidewalks and driveways.

Along with fostering community relationships, this act relieves the stress after a heavy snowfall, keeps residents safe, and leaves a path for those outside during the winter weather – like postal carriers, firefighters, police officers, and other neighbors.

**Program registration is now closed.**

[Other shoveling services](#) →

[City of Toledo | Snow Angels Shoveling Program \(oh.gov\)](https://www.oh.gov/city-toledo/snow-angels-shoveling-program)



# Phase I – Pilot Year

## Collaboration

- Code Compliance
- Commission on Inclusion and Adaptive Living
- City Attorney's Office
- PROSE
- Public Affairs
- Public Works

## Snow Hero Program

The City of Flagstaff is piloting a new program to assist community members with clearing snow and ice from sidewalks.

The program pairs residents with caring community members, who can assist during the winter months.



**See back for details.** →



# Our Approach

## Phase I

### Pilot Year

Neighbors helping neighbors  
Build connections  
Assess/evaluate

## Phase II

### Increase Capacity

Increase capacity  
New services  
Assess/evaluate

## Phase III

### Expansion

New locations  
Additional services  
Broaden Registration



# Phase I – Pilot Year

## Resident

- Requests service
  - Online or PDF form
- Meets requirements
  - 62 years old or have a disability
  - Lives in City limits
  - No other means to remove snow/ice
- Matched with a Snow Hero
- Reports if service not completed

## Snow Hero

- Snow Hero signs-up
- Agrees to clear ice and snow
  - Within 48 hours following a snow event
  - Provides their own equipment
- Communicates when finished



# Phase I – Pilot Year

## Targeted Outreach

- Using the existing Courtesy Snow Berm Relocation list
  - 73 residents
- Cross-referenced for adjacent sidewalks
- Direct mailers distributed

## Request Help From a Snow Hero

### Eligibility requirements

- Be at least 62 years old or have a disability.
- Live within the City of Flagstaff limits.
- Do not have resources (financial or family and friends nearby) to assist with snow removal.

### Things to know

- Assistance is not a guaranteed. Service depends on available participants.
- If matched with a Snow Hero, we will notify you by email or phone call. Registration is on a rolling basis.
- Allow at least 24-hours from last snow event for the Snow Hero to arrive.



### Opt In Today!

Email: [steven.thompson@flagstaffaz.gov](mailto:steven.thompson@flagstaffaz.gov)  
Call: (928) 213-2144

[www.flagstaff.az.gov/4910/Snow-Hero-Program](http://www.flagstaff.az.gov/4910/Snow-Hero-Program)



# Courtesy Berm vs. Snow Hero

## Courtesy Berm Relocation

- Relocate snow berm created in right of way
- Occurs after plowing operations complete
- Requirements
  - Permanent or temporary medical condition
  - Formal application (certified by medical staff)

## Snow Hero

- Neighbors helping neighbors
- Sidewalk focus
- Requirements
  - Age or medical condition
  - Lack of alternative resources
  - City limits
  - Sign-up form
- Service depends on Snow Hero availability



# Phase I – Pilot Year

## Broader Outreach

- Advertisements on Mountain Line buses
- Radio ads through Great Circle Media
- Weekly half-page ads in AZ Daily Sun (print and online)
- City water bills (electronic and paper inserts)
- Direct mailers
- Direct emails
- Newsletters
- Press Release
- Website: [Snow Hero Program | City of Flagstaff Official Website \(az.gov\)](#)



# Phase I – Pilot Year



## Opportunities

- Collaboration
- Communication and reporting structure
- End of season evaluation
- Community connections and network building
- Increased resources
- Growth

# Snow Hero Pilot Program Overview

Steven Thompson

[steven.thompson@flagstaffaz.gov](mailto:steven.thompson@flagstaffaz.gov)

928-213-2144



# Thank You!

# Questions?