

City Manager's Report

February 7, 2024

Council and Colleagues, greetings. These reports will be included in the City Council packet for Council Work Sessions. The reports are intended to be informational, covering miscellaneous events and topics involving the city organization. Updates are also attached from IT, PROSE, and Water Services.

Council Rotation for State, Federal, and Other Special Meetings

Sarah Langley and Shawn Johnson, as your Intergovernmental Affairs representatives, maintain and update the rotation list. There are three lists that we use to choose Councilmembers to attend meetings along with the Mayor: State, Federal, and One-Off Meetings that sometimes pop up when an elected official or state official ask for a meeting on short notice.

This does not include direct invites to the Mayor or Council from other elected officials or representatives to meet individually. A great example of this would be when Senator Sinema came to visit and the Mayor was invited directly by the Senator's office to attend. These requests do not happen on a regular basis usually, but we ask that if you do attend one to please let the Mayor and City Manager know, just so that they are aware.

Regarding how newly elected council are placed in the existing list; we place the newly elected members in the spot of the outgoing seats they will be filling. As an example, in the last election, Councilmember Harris took Mayor Daggett old spot as Vice Mayor since Councilmember Harris is filling the 2-year term rather than 4 years. From there, staff draws from this list for all meetings (in state and out of state). Below are a few snapshots of the current lists:

CITY COUNCIL STATE LEGISLATIVE TRIP ROTATION

Per Council direction on 10/08/2019 a rotating list of Councilmembers was established to assist with future lobbying trips. The next person in the rotation will attend, unless otherwise determined by unanimous vote of the Council.

| | |
|----------|----------|
| Odegaard | 2/13/19 |
| Whelan | 2/13/19 |
| Salas | 2/13/19 |
| Aslan | 4/10/19 |
| Shimoni | 11/4/19 |
| McCarthy | 4/10/19 |
| Odegaard | 4/10/19 |
| Daggett | - |
| Salas | 3/15/21 |
| Aslan | 3/15/21 |
| Shimoni | 3/11/22 |
| McCarthy | 3/11/22 |
| Sweet | 3/20/23 |
| Matthews | 3/20/23 |
| House | 02/05/24 |
| Aslan | 02/25/24 |
| Harris | |
| McCarthy | |
| Sweet | |
| Harris | |
| House | |

CITY COUNCIL ONE OFF MEETING ROTATION

Per Council direction on 10/08/2019 a rotating list of Councilmembers established to assist with ONE-OFF meetings. The next person in the rotation will attend, unless otherwise determined by unanimous vote of the Council.

| | |
|----------|-------------------------------------|
| Odegaard | 2/13/19 |
| Whelan | 2/13/19 |
| Salas | 2/13/19 |
| Aslan | 4/10/19 |
| Shimoni | 11/4/19 |
| McCarthy | 4/10/19 |
| Odegaard | 4/10/19 |
| Daggett | - |
| Salas | 3/15/21 – Senator Sinema Visit |
| Aslan | 3/15/21 – Senator Sinema Visit |
| Shimoni | 3/11/22 – Congressman Gallego Visit |
| McCarthy | 3/11/22- Congressman Gallego Visit |
| Sweet | 3/20/23 – Corps Meeting |
| Matthews | 3/20/23- Corps Meeting |
| House | |
| Aslan | |
| Harris | |
| McCarthy | |
| Sweet | |
| Harris | |

CITY COUNCIL WASHINGTON D.C. ROTATION

Per Council direction on 10/08/2019 a rotating list of Councilmembers was established to assist with future lobbying trips. The next person in the rotation will attend, unless otherwise determined by unanimous vote of the Council. Two Councilmembers, in addition to the Mayor, attend each lobbying trip.



| Councilmember | Trip Date |
|---------------|-----------|
| McCarthy | 03/2017 |
| Odegaard | 03/2018 |
| Whelan | 03/2019 |
| Salas | 03/2019 |
| Aslan | 12/2019 |
| Shimoni | 04/2021 |
| McCarthy | 04/2021 |
| Odegaard | 12/2019 |
| Daggett | 3/23/22 |
| Salas | 3/23/22 |
| Sweet | 4/1/23 |
| Matthews | 4/1/23 |
| McCarthy | |
| Aslan | |
| Harris | |
| House | |
| Aslan | |

Police

A snapshot of current staffing in PD:

- Patrol: 19% down on total sworn staffing.
- Dispatch: 13% down on total dispatch staffing
- Police Aides: Fully Staffed!
- Records Staffing: Two openings.

The department held its annual awards and promotional ceremony this past week. Thank you to all who helped organize, those who attended and those who were honored. The following individuals were honored with awards. Please congratulate them for their accomplishments.

The 2023 Flagstaff Law Enforcement Association Officer of the year Officer Ryan Sherf

Ryan Sherf was hired by the City of Flagstaff on April 24th, 2017, as a Police Officer. Prior to his hire with the Flagstaff Police Department had recently retired from the United States Army where he spent over twenty years within the Criminal Investigations Division. During his almost seven-year career with the Flagstaff Police Department, Officer Sherf has worked in many roles and has given his all to this department. He is currently the lead Field Training Officer in the patrol division, actively training and educating the next generation of police officers in our agency. He is a role model to all. We congratulate him for being honored as Flagstaff Law Enforcement Association's 2023 Officer of the year!



The 2023 Volunteer of the Year
Records Technician Jessica Sealana

Jessica has selflessly volunteered her time while off duty to assist in Community Policing events to strengthen ties in our community; the Police Department's Booth; Badges for Baseball; the Citizen's Academy; National Night Out; Active Shooter training; and the Holiday Toy Drive.

Jessica truly cares for the department, its members, and the community. These tireless efforts provide a positive image for the Flagstaff Police Department that helps with building public trust in the community. She is honored as our 2023 FPD Volunteer of the Year!



The 2023 Valerie Hernandez Excellence Award
ACO Brooke Breslin



Brooke joined the Flagstaff Police Department Animal Control unit in May of 2023. She has become a leader and respected resource for animal control issues. In addition to her normal work assignments, she has taken it upon herself to help train Officers and Police Aides in the proper tools and techniques of handling animals. She has helped develop our policy on responding to animal control calls, and she makes herself available after her normal shift to answer questions and respond to the field as necessary.

Brooke is a positive reflection of the Department within our community. In the short time she has been with us, she has standardized policy and procedure and elevated the position to one that reflects professionalism and compassion for animals. We are honored to select her for our Valerie Hernandez Excellence Civilian of the Year Award.

The 2023 FPD Officer of the Year
Officer Jason Nguyen

During this last year Officer Jason Nguyen has found himself going from being a junior officer on an extremely experienced squad, to being the most senior officer on a squad of newer officers. Jason has responded to this challenge admirably becoming leader and mentor to his squad mates and setting the example for the less experienced officers he works with. His performance as the senior officer and mentor on his squad has led to his role within the department expanding. He has since been selected to be a Field Training Officer (FTO) and an Acting Supervisor. Jason has not only accepted the challenge of these new positions but has excelled at them. He has quickly become a trusted and reliable FTO who has successfully mentored and trained the recruits assigned to him.



Jason has also proven himself instrumental to building a positive culture within our organization. He always takes time to connect with members of every section of the department to build and foster positive relationships. We are honored to select Officer Jason Nguyen as our Flagstaff Police Department Officer of the Year.

For 20 years of volunteerism with the Flagstaff Police Department
Gary Gimenez

Gary started with Flagstaff Police Department as a Volunteer in the spring of 2003, doing ADA Parking enforcement, parking lot patrols, and radar speed monitoring.

He has assisted members of the department with Citizens Police Academy, the Flagstaff Home Show, National Night Out, the County Fair, and the Law Enforcement Toy Drive. Gary also worked with Detectives preparing summaries of Burglary reports. Gary has been involved in the Citizens Police Academy program for more than 18 years and involved in the FPD Firearms program for more than 10 years.



Thank You Gary for your 20 years of volunteering!

The Eric Lindstrom Leadership Award
Officer Clint Stewart

Officer Clint Stewart represents the true values of leadership within this Department. He is an active member in the Mobile Field Force Team, a Defense Tactics Instructor, a Taser Instructor, Driving Instructor, General Instructor, and an outstanding Field Training Officer.

Stewart also dedicates endless hours of training at the High-Country Training Academy for new recruits and provides numerous hours of internal trainings to officers within our department. Officer Stewart has led by example through self-evaluation and an ever-present desire for his own improvement, to inspire others to do and be better. He is one of the very successful patrol leaders and mentors that others look up to and he seeks to make his squad, his department and law enforcement in general better every day. As a result of his leadership and work ethic, he is being presented the Lindstrom Leadership Award!



Veterans of Foreign Wars Officer of the Year
Officer Day Warden

Officer Day Warden was honored as the Veterans of Foreign Wars Officer of the Year for consistently exhibiting exceptional professionalism, commitment, selfless service and compassion in serving the Flagstaff community. Congratulations to Officer Warden!

Fire

- The department is transitioning to the new Motorola radios.
- FFD has begun a “grey shirt” volunteer program where volunteers complete tasks to assist Fire stations throughout the City. These volunteers will help with delivering EMS supplies, station supplies, delivering mail and other tasks that help the department run smoothly.
- The honor guard was in Phoenix for the PFFA Fallen Fire Fighter Memorial.



- FFD attended a career fair at Coconino Community College to speak with students about fire service in the Greater Flagstaff Region.
- The department held its annual awards ceremony and recognized the firefighter of the year, members who were recently promoted and exceptional service. Congratulations to all!



JoJo's Place

The ribbon cutting at JoJo's was wonderful. Housing Solutions of Northern Arizona first purchased the hotel (Travelodge) in September of 2021, and construction on the project was recently finished. The hotel has 44 studio apartment units, with rent based on the household's income.

JoJo's Place residents will have access to onsite case management services such as mental health support and healthcare services and will be able to stay up to 24 months. It's a wonderful asset to the community, enabling transitional housing for those who need a little assistance.



That's all for now, Council. More updates in a couple weeks.