

DRAFT MEETING MINUTES

**HOUSING COMMISSION
THURSDAY
FEBRUARY 22, 2024**

**HYBRID MEETING
MICROSOFT TEAMS MEETING
FLAGSTAFF AQUAPLEX
1702 N. FOURTH ST.
1:00 P.M.**

1. Call to Order

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Commission and to the general public that, at this regular meeting, the Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

Chair Devonna Mclaughlin called the meeting to order at 1:01 pm.

2. Roll Call

NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.

ERIC BROWNFIELD - Present in person

TYLER DENHAM - Present virtually, joined at 1:20pm

KEVIN DOBBE - Present in person, joined at 1:04pm

KAREN FLORES - Present in person

SANDI FLORES - Present virtually

JACQUIE KELLOGG - Present virtually

DEVONNA MCLAUGHLIN - Present in person

MOSES MILAZZO - Absent

CORY RUNGE - Present in person

ROSS SCHAEFER - Present virtually

SEAN SLAWSON - Present virtually

GLENN SLIVERS - Absent

HAYLEY ZOROYA - Present virtually

OTHERS PRESENT:

Adriana Fisher, Housing Program Manager

Kristine Pavlik, Housing & Grants Administrator

Jennifer Mikelson, Housing Planning Manager

Marissa Molloy, Housing Specialist

Jessica Watson, Housing Planner

Khara House, Council Liaison

Christina Rubalcava, Senior Assistant City Attorney

Stacy Fobar, Deputy City Clerk

Gary Nelson, Delegated Broker with Realty Executives of Flagstaff

Chair McLaughlin and Commission Liaison Ms. Adriana Fisher, Housing Program Manager, bid farewell to Commissioner Sean Slawson as this was his last meeting. Commissioner Slawson expressed his gratitude for the opportunity to serve on the Commission, wished the everyone good luck, and apologized for having to resign due to his upcoming move out of city limits.

3.

LAND ACKNOWLEDGMENT

The Housing Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

Read by Commissioner Cory Runge.

4. Public Comment

At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

None.

5. APPROVAL OF MINUTES

- A. Consideration and Approval of Minutes: Housing Commission Meeting, January 25, 2024
Approve the minutes from the January 25, 2024 Housing Commission meeting.

Moved by Ross Schaefer, **seconded by** Karen Flores to approve the minutes from the January 25, 2024 regular Housing Commission meeting.

Commissioner Tyler Denham was absent for vote.

Vote: 10 - 0 - Unanimously

6. ACTION AND DISCUSSION ITEMS

- A. Vote for two (2) Housing Commission representatives to attend Regional Plan draft chapter review meetings.

Ms. Fisher indicated that Comprehensive & Neighborhood Planning Manager, Sara Dechter, who is leading the Regional Plan update, recommended that each board and commission send one or two commissioners to the upcoming Regional Plan draft chapter review meetings. Chair McLaughlin noted Commissioner Tyler Denham had expressed interest in attending and asked for one more volunteer. Commissioner Runge volunteered. Ms. Fisher provided clarification on the responsibilities.

Chair McLaughlin obtained a vote to approve the attendance of Commissioners Denham and Runge to the Regional Plan draft chapter review meetings as individuals with expertise from the Housing Commission.

Commissioner Denham was absent for this vote.

Vote: 10 - 0 - Unanimously

- B.** Overview and Discussion: Flagstaff Home Buying Market and Bond-Funded Homebuyer Assistance Program
Receive an overview of the Flagstaff home buying market and discuss possible options for the Bond-Funded Homebuyer Assistance Program.

Ms. Fisher gave an overview of the brainstorming session in the previous meeting, the amount of funding available for the program, and introduced three presenters to discuss the Flagstaff housing market. Commissioner Karen Flores presented as a local lender on the mortgage process, interest rates and their impact on buyer's qualification, and what challenges they see now and in the future. Gary Nelson, Delegated Broker with Realty Executives of Flagstaff, presented national, state, and local statistics. Chair McLaughlin presented as the Chief Executive Officer of Housing Solutions of Northern Arizona on client information for down payment and closing cost assistance programs they administer. Ms. Fisher said questions from the Commissioners could be emailed to her.

7. GENERAL BUSINESS

None

8. INFORMATIONAL ITEMS TO/FROM COMMISSION MEMBERS, STAFF, AND FUTURE AGENDA ITEM REQUESTS

- A.** Update from Housing Authority Liaison

Item not addressed due to time constraints.

- B.** Update from Housing Commissioners and Other Informational Items

Item not addressed due to time constraints and due to no Housing Authority representation present.

- C.** Update from Housing Staff

Item not addressed due to time constraints, but Ms. Fisher indicated any updates from staff would be emailed to the Commission.

9. ADJOURNMENT

Chair Devonna McLaughlin adjourned the meeting at 3:01 pm.