

DRAFT

DRAFT MEETING MINUTES

HOUSING COMMISSION
THURSDAY
MARCH 28, 2024

HYBRID MEETING
MICROSOFT TEAMS MEETING
FLAGSTAFF AQUAPLEX
1702 N. FOURTH ST.
1:00 P.M.

1.

Call to Order

Commissioner Tyler Denham called the meeting to order at 1:02 pm

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Commission and to the general public that, at this regular meeting, the Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. Roll Call

NOTE: One or more Commission members may be in attendance telephonically or by other technological means.

Kevin Bond - Present, in person
Eric Brownfield - Present, in person
Tyler Denham - Present, in person
Kevin Dobbe - Absent

Karen Flores - Present, in person
Sandi Flores - Absent
Jacquie Kellogg - Present, virtually
Devonna McLaughlin - Present, in person, arrived at 2:10 pm
Moses Milazzo - Absent

Cory Runge - Present, in person
Ross Schaefer - Present, virtually, left at 2:15 pm
Glenn Slivers - Absent
Hayley Zoroya - Present, virtually

OTHERS PRESENT:

Adriana Fisher, Housing Program Manager
Kristine Pavlik, Housing & Grants Administrator
Jennifer Mikelson, Housing Planning Manager
Marissa Molloy, Housing Specialist
Jessica Watson, Housing Planner
Sarah Darr, Housing Director
Justyna Costa, Assistant Housing Director
Michelle McNulty, Planning Director
Tiffany Antol, Zoning Code Manager
Christina Rubalcava, Senior Assistant City Attorney
Anjel Johns, Administrative Specialist

3.

LAND ACKNOWLEDGMENT

The Housing Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this

place as home.

Read by Commissioner Denham.

4. **Public Comment**

At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

No public comment.

5. **APPROVAL OF MINUTES**

- A. Consideration and Approval of Minutes: Housing Commission Meeting, February 22, 2024.
Approve the minutes from the February 22, 2024 Housing Commission meeting.

Moved by Ross Schaefer, seconded by Karen Flores to approve the minutes from the February 22, 2024 regular Housing Commission meeting.

Vote: 8 - 0 - Unanimously

6. **GENERAL BUSINESS**

- A. Introduce and Welcome Commissioner Kevin Bond.

Commissioner Kevin Bond introduced himself. The Commissioners in attendance introduced themselves to Commissioner Kevin Bond.

- B. LASS+CAP Update - DRAFT Land Inventory and Code Diagnosis Reports
Information item only with an opportunity to provide comments.

Ms. Michelle McNulty, Planning Director, presented on the Land Availability and Suitability Study and Code Analysis Project (LASS-CAP). Ms. Sarah Darr, Housing Director, Ms. Tiffany Antol, Zoning Code Manager, and Ms. Jennifer Mikelson provided further information.

Commissioners asked questions about parking, floodplains, builder costs, and how Commissioners can get more information and provide comments and questions. Ms. McNulty and Ms. Darr answered. Ms. McNulty requested that Commissioners send feedback on any barriers the Commissioners saw.

7. **ACTION AND DISCUSSION ITEMS**

- A. Community Development Block Grant (CDBG) Program Year 2024 Funding Allocation
Recommendations to Council
Motion to forward the ranking committee and staff recommendations of Program Year 2024 CDBG funding allocations to City Council with a recommendation for approval.

Commissioner Ross Schaefer recused herself from this item due to a conflict of interest.

Ms. Kristine Pavlik, Housing and Grants Administrator, presented on the 2024 Annual Action Plan process and staff's recommendations. Ms. Darr and Ms. Justyna Costa, Assistant Housing Director provided additional information.

Commissioners asked questions about feedback from the community and project feasibility. Ms. Pavlik and Ms. Darr answered.

Moved by Cory Runge, seconded by Hayley Zoroya to forward the ranking committee and staff recommendations of Program Year 2024 CDBG funding allocations to City Council with a recommendation for approval with the following comment:

The Sunnyside neighborhood already serves as home to a number of services benefiting those experiencing homelessness or low- and moderate-income households. The Housing Commission has the concern that the location of the Community Action Teams of Flagstaff's Homeless Resource Center may unduly increase the burden borne by one geographic area versus placement in another.

Vote: 8 - 0 - Unanimously

8. INFORMATIONAL ITEMS TO/FROM COMMISSION MEMBERS, STAFF, AND FUTURE AGENDA ITEM REQUESTS

A. Update from Housing Authority Liaison

This item was skipped.

B. Update from Housing Commissioners and Other Informational Items

This item was skipped.

C. Update from Housing Staff

This item was skipped.

9. ADJOURNMENT

Commissioner Denham adjourned the meeting at 2:58 pm.

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. This notice has been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

Dated this _____ day of _____, 2024.

Adriana Fisher, Housing Program Manager