

DRAFT

DRAFT MEETING MINUTES

HOUSING COMMISSION
THURSDAY
JUNE 27, 2024

HYBRID MEETING
MICROSOFT TEAMS MEETING
FLAGSTAFF AQUAPLEX
1702 N. FOURTH ST.
1:00 P.M.

1.

Call to Order

Chair Devonna McLaughlin called the meeting to order at 1:02 pm

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Commission and to the general public that, at this regular meeting, the Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. Roll Call

NOTE: One or more Commission members may be in attendance telephonically or by other technological means.

Kevin Bond - Present, in person	Karen Flores - Present, in person	Cory Runge -
Eric Brownfield - Present, in person	Sandi Flores - Absent	Absent
Tyler Denham - Present, virtually, joined at 1:41 pm	Jacquie Kellogg - Present, virtually	Ross Schaefer -
Kevin Dobbe - Present, in person	Devonna McLaughlin - Present, virtually	Absent
	Moses Milazzo - Present, virtually	Glenn Slivers -
		Absent
		Hayley Zoroya -
		Absent

OTHERS PRESENT:

Adriana Fisher, Housing Program Manager
Jennifer Mikelson, Housing Planning Manager
Marissa Molloy, Housing Specialist
Jessica Watson, Housing Planner
Kristine Pavlik, Housing and Grants Administrator
Sarah Darr, Housing Director
Justyna Costa, Assistant Housing Director
Khara House, Council Liaison

3.

LAND ACKNOWLEDGMENT

The Housing Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this

place as home.

Read by Commissioner Karen Flores

4. Public Comment

At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

None.

5. APPROVAL OF MINUTES

- A. Consideration and Approval of Minutes: Housing Commission Meeting, May 23, 2024
Approve the minutes from the May 23, 2024 Housing Commission meeting.

Moved by Jacquie Kellogg, **seconded by** Karen Flores to approve the minutes from the May 23, 2024 regular Housing Commission meeting.

Vote: 7 - 0 - Unanimously

6. ACTION AND DISCUSSION ITEMS

None

7. GENERAL BUSINESS

- A. Overview of the City's Affordable Housing Incentives & Affordable Home Sales
Informational only.

Ms. Jennifer Mikelson, Housing Planning Manager, Ms. Marissa Molloy, Housing Specialist, and Ms. Sarah Darr, Housing Director, gave a presentation on the City's affordable housing incentives and affordable home sales.

The meeting stopped temporarily due to lost quorum from 1:31 pm to 1:33 pm as Commissioner Eric Brownfield needed to step away.

Commissioner Tyler Denham arrived at 1:41 pm.

Commissioners asked questions about affordable unit percentages, bond funds and downpayment assistance, remaining newbuild homeownership units available, affordability capabilities of an ownership unit after foreclosure, and affordability of market-rate units over time. Ms. Mikelson, Ms. Molloy, Ms. Darr, and Chair McLaughlin answered.

8. INFORMATIONAL ITEMS TO/FROM COMMISSION MEMBERS, STAFF, AND FUTURE AGENDA ITEM REQUESTS

- A. Update from Housing Authority Liaison

Commissioner Moses Milazzo noted there was nothing new to report. Ms. Sarah Darr gave an update on the Flagstaff Housing Authority Board's upcoming activities.

- B. Update from Housing Commissioners and Other Informational Items

None.

C. Update from Housing Staff

Ms. Mikelson gave an update on City Council's approval of a development agreement amendment and of a ground lease for Housing Solutions of Northern Arizona's in order for them to construct 11 affordable rental units on Izabel.

Ms. Kristine Pavlik, Housing and Grants Administrator, informed the Commission about the Community Development Block Grant Annual Action Plan and a Notice of Funding Availability for the Victim Services American Rescue Plan Act funds.

Ms. Justyna Costa, Assistant Housing Director, gave an update on a meeting with Governor Katie Hobbs.

Ms. Adriana Fisher, Housing Program Manager, noted that the Flagstaff Housing Authority Board still has one vacancy, and shared staff's experience at the US Housing Community Development Expo and Conference. She also gave an update on the 2024-2025 Implementation Plan.

Councilmember Khara House, Council Liaison, acknowledged the presentation on the 2024-2025 Implementation Plan and shared about a recent conversation she had with Governor Katie Hobbs.

Ms. Darr gave an update on quorum checks and upcoming agenda items.

Ms. Fisher gave an update on the Habitat for Humanity Timber Sky groundbreaking.

9. ADJOURNMENT

Chair McLaughlin adjourned the meeting at 2:48 pm.

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. This notice has been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

Dated this _____ day of _____, 2024.

Adriana Fisher, Housing Program Manager