



# COMMUNITY DEVELOPMENT

## MEMORANDUM

**Date: 4/6/2024**

**To: Heritage Preservation Commission**

**From: Mark Reavis, HPO, AICP, NCARB**

**Subject: 614 W Santa Fe Ave, Townsite Overlay District - Grant Request**

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### GRANT REQUEST

The applicant has requested a \$20,000 Match (level 2 funding) Historic Façade Grant for a sizable improvement project to a failed sunroom foundation. The historic addition is now integral to the historic home listed individually in the National Register. Materials that were utilized are consistent within the Townsite overlay and provide a compatible appearance. The grant request is to assist in completing appropriate work on the home's sunroom, a component of the home visible from Santa Fe Ave.

### BACKGROUND

The project is being first reviewed for a Certificate of Appropriateness for the planned façade improvements meeting Townsite Overlay review requirements. This certificate is the first requirement needed for compatibility of the project meeting Townsite design standards and basic compliance with the Secretary Standards.

After the approval for a Certificate of Appropriateness the applicant representing the owner, who is a trustee to the property, has asked for a matching grant.

### GRANT GUIDELINES

Grant funding is for privately owned resources that have a historic designation or believed to be eligible for historic designation and are 50 years or older of age. Level 1 funding allows for unique Flagstaff conditions and consideration of reasonable costs. Level 2 funding requires strict adherence to the US Secretary of the Interior's Standards and Guidelines for the Treatment of Historic properties. This project is using Bed, Board, Beverage Tax to contribute to improving the look and feel of the Townsite Overlay. As noted in the Façade Grant Guidelines *"The commission will consider funding for work that has a lasting community benefit, that is visually accessible to the public..."*

Requests for funding of “Bricks and Mortar” preservation work. Projects that comply with the U.S Secretary of the Interior's Standards & Guidelines, as determined appropriate by the Heritage Preservation Officer recommendation and Commission approval for Level 1 or Level 2 funding requests. The overall fit of the project and proposed work with this program’s goals and the guidelines. The property’s significance and integrity as documented in the application. Projects that address the most critical physical needs of the resource. Grant requests in the context of the total project budget. Preference will be given to designated historic properties.

The Commission may allocate additional matching Level 2 funding of up to \$20,000 for projects the are in full compliance with the U.S Secretary of the Interior’s Standards & Guidelines for Rehabilitation. Level 2 funding is intended for properties that retain significant historic integrity in their condition and/or represent historic local, State or National significance. Level 2 projects are most often historically designated properties, those that are clearly eligible for historic listing, and/or with full documentation of compliance with Rehabilitation Standards & Guidelines.

**The Commission will consider:**

If the Commission approves the Certificate of appropriateness with conditions recommended by the Heritage Preservation Officer, then the improvements will meet the Secretary of the Interior Standards. The appearance, detailing and location of the placement of the wall must match the alignment and position of when the stonework was the supporting wall and reuse the stone being removed or match it with an appropriate sandstone where the original stone cannot be used.

**RECOMMENDED MOTION**

**Conditionally approve a grant match request for Level 2 funding in the amount of \$20,000 for modified plans approved by Flagstaff Building Safety and the Heritage Preservations which Officer meet the US Secretary of the Interior’s Standards and Guidelines for improvements to 614 W Santa Fe Ave, confirmed by Flagstaff HPO.**

The Historic Preservation Commission (HPC) may:

- (1) Approve per the staff recommended motion – or –
- (2) The Commission could request modifications to the proposal and include them as conditions of approval, such as including a letter report prior to demolition – or –
- (3) Continue the HPC review to a date certain and ask the applicant to come back with a modified proposal that meets those conditions – or -
- (4) Deny Certificate of Appropriateness and require Certificate of Economic Hardship or submittal of an alternative design that meets all Townsite Overlay Requirements.