



City of Flagstaff

Community Development Division

211 W. Aspen Ave P: (928) 213-2601
 Flagstaff, AZ 86001 F: (928) 213-2609
www.flagstaffaz.gov

PSIGN

Date Received 9-18-24	Application for Permanent Sign Permit		Permit Number CC-24-02449
Site Address (including suite #) 100 NORTH SAN FRANCISCO ST., FLAGSTAFF, AZ 86001		City, State, Zip FLAGSTAFF, AZ 86001	
Business Name HOTEL MONTE VISTA	Business Owner Name JAMES CRAVEN	City License #	
Local Contact or Manager Name JAMES CRAVEN	Phone 928-699-8095	Shopping Center/Building Name	
Business Mailing Address 100 NORTH SAN FRANCISCO ST., FLAGSTAFF, AZ 86001		City, State, Zip FLAGSTAFF, AZ 86001	
Total Value of Sign(s)\$		Zoning District	Multi-Tenant (3 or more) Development or Shopping Center <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

HOTMONSTA1954@GMAIL.COM

Contact the local Registrar of Contractors Office (928) 526-2325 regarding licensed contractor requirements. If you are using a licensed General Contractor and/or subcontractors, you must provide that information prior to the permit being issued.

Sign Contractor/Vendor Name EGADS, 3235 POLARIS AVENUE, LAS VEGAS, NV 89102	Address	City, State, Zip
Contact Name BILL BROTHERS, (702) 575-7660	Phone	Email BBROTHERS@EGADS.COM
Contractor's License #	City of Flagstaff Business License #	

Description of Proposed Work:
DESIGN, FABRICATE, AND INSTALL TWO ENTRANCE SIGNS @ HOTEL MONTE VISTA

Special Districts:

Yes No This property is in a local or national Historic District. If yes, specify: _____

Yes No This property is in the Central Sign District Downtown Historic District Flagstaff Auto Park District

Yes No This property has a Comprehensive Sign Plan. If yes, specify: _____

- Important Information about this Application:**
- See the Planning Map on the **City of Flagstaff Public Mapping Portal** for information on **Zoning, Lighting Zones, and Historic Districts**: <https://gis.flagstaffaz.gov/portal/apps/sites/#/opendata/app/e875b6af210e466095227070ee2ccc94>.
 - See **page 3** of this application for a complete list of submittal requirements. See **page 4** of this application and **Section 10-50.100 Sign Standards of the Zoning Code** for City of Flagstaff Sign Standards.
 - Contact the **Planner of the Day** (<https://www.flagstaff.az.gov/150/Current-Planning>) with questions. A Permanent Sign Permit applicant may receive clarification from the City Zoning Code Manager on how the City is interpreting this Section.
 - A **Permanent Sign Permit is required for sign face changes for existing internally illuminated signs**. A Permanent Sign Permit is not required for sign face changes within the existing frame for non-illuminated and externally-illuminated signs.
 - An **Outdoor Lighting Permit** is required for changes to the lighting of externally-illuminated signs.
 - An **Over-The-Counter Electrical Permit** is required for signs that include electrical work as part of installation.
 - A **separate Building Permit is required for freestanding signs that meet at least one the following**: 1) The sign is more than 6 ft. tall from grade to the top of the sign, 2) The aggregate area of all signs on the structure is more than 35 square feet, and/or 3) There is electrical work associated with the sign. An Over-The-Counter permit is not required for these signs.
 - Signs in a **Historic District or in the Central Sign District** also require a **Heritage Preservation Commission (HPC) application**. (<https://www.flagstaff.az.gov/901/Heritage-Preservation>). Complete and submit page 1 with the application fee.
 - An **application shall be considered withdrawn for failure to respond within 30 days** to corrections provided by the City.

JRC (Initials) I hereby certify that the information set forth on this form is complete and accurate and do hereby agree to comply with all applicable codes of the City of Flagstaff and the State of Arizona and with any conditions attached hereto, and request that all pertinent City personnel access my property at any time deemed necessary to inspect work being done relating to this permit.

Applicant Signature: James R. Craven Contractor Agent **Date:** SEPT. 20, 2024

For City Use

Received By:	Fee Receipt #:
Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Approved:
Staff Initial:	

Required Information for Each New Sign or Sign Face Change

Please fill out the table with the required information for each sign (provide all dimensions in feet; e.g 5.5 feet).
If there are more than three signs proposed, copy this page and fill out the table for each additional sign (label the additional signs Sign 4, Sign 5, Sign 6, etc.).

Sign 1

<input type="checkbox"/> Sign Face Change Only	<input type="checkbox"/> Building Mounted	<input type="checkbox"/> Driveway	<input type="checkbox"/> Landscape Wall	<input type="checkbox"/> Service Island
<input type="checkbox"/> Comprehensive Sign Plan	<input type="checkbox"/> Changeable Copy	<input type="checkbox"/> Freestanding	<input type="checkbox"/> Projecting	<input type="checkbox"/> Suspended
<input checked="" type="checkbox"/> Awning/Canopy	<input type="checkbox"/> Directory	<input type="checkbox"/> Interpretive	<input type="checkbox"/> Roof Mounted	<input type="checkbox"/> Window

Sign Face Dimensions: Height 17" Width 88" Depth 36" Sign Material(s): STEEL BODY, BRASS LETTERING

Height from grade to top of sign: 130" Height from grade to bottom of sign: 113"

Type of Illumination: None LED Incandescent Florescent Neon Other (specify) _____

Lighting Zone and Time Limitation: Zone 1 (9:00 PM) Zone 2 (11: 00 PM) Zone 3 (11:00 PM)

Building Mounted Signs Only:
Wall length of business on primary building frontage 150' Wall length of business on secondary frontage (if applicable): _____

Freestanding Signs Only:
Total length of primary street frontage _____ Total length of secondary street frontage (if applicable) _____
Total landscaping required (sq. ft.) _____ Total landscaping provided (sq. ft.) _____

Sign 2

<input type="checkbox"/> Sign Face Change Only	<input checked="" type="checkbox"/> Building Mounted	<input type="checkbox"/> Driveway	<input type="checkbox"/> Landscape Wall	<input type="checkbox"/> Service Island
<input type="checkbox"/> Comprehensive Sign Plan	<input type="checkbox"/> Changeable Copy	<input type="checkbox"/> Freestanding	<input type="checkbox"/> Projecting	<input type="checkbox"/> Suspended
<input type="checkbox"/> Awning/Canopy	<input type="checkbox"/> Directory	<input type="checkbox"/> Interpretive	<input type="checkbox"/> Roof Mounted	<input type="checkbox"/> Window

Sign Face Dimensions: Height 36" Width _____ Depth 36" Sign Material(s): STEEL, SHEET METAL

Height from grade to top of sign: 165" Height from grade to bottom of sign: 128"

Type of Illumination: None LED Incandescent Florescent Neon Other (specify) _____

Lighting Zone and Time Limitation: Zone 1 (9:00 PM) Zone 2 (11: 00 PM) Zone 3 (11:00 PM)

Building Mounted Signs Only:
Wall length of business on primary building frontage 120' Wall length of business on secondary frontage (if applicable): _____

Freestanding Signs Only:
Total length of primary street frontage _____ Total length of secondary street frontage (if applicable) _____
Total landscaping required (sq. ft.) _____ Total landscaping provided (sq. ft.) _____

Sign 3

<input type="checkbox"/> Sign Face Change Only	<input type="checkbox"/> Building Mounted	<input type="checkbox"/> Driveway	<input type="checkbox"/> Landscape Wall	<input type="checkbox"/> Service Island
<input type="checkbox"/> Comprehensive Sign Plan	<input type="checkbox"/> Changeable Copy	<input type="checkbox"/> Freestanding	<input type="checkbox"/> Projecting	<input type="checkbox"/> Suspended
<input type="checkbox"/> Awning/Canopy	<input type="checkbox"/> Directory	<input type="checkbox"/> Interpretive	<input type="checkbox"/> Roof Mounted	<input type="checkbox"/> Window

Sign Face Dimensions: Height _____ Width _____ Depth _____ Sign Material(s): _____

Height from grade to top of sign: _____ Height from grade to bottom of sign: _____

Type of Illumination: None LED Incandescent Florescent Neon Other (specify) _____

Lighting Zone and Time Limitation: Zone 1 (9:00 PM) Zone 2 (11: 00 PM) Zone 3 (11:00 PM)

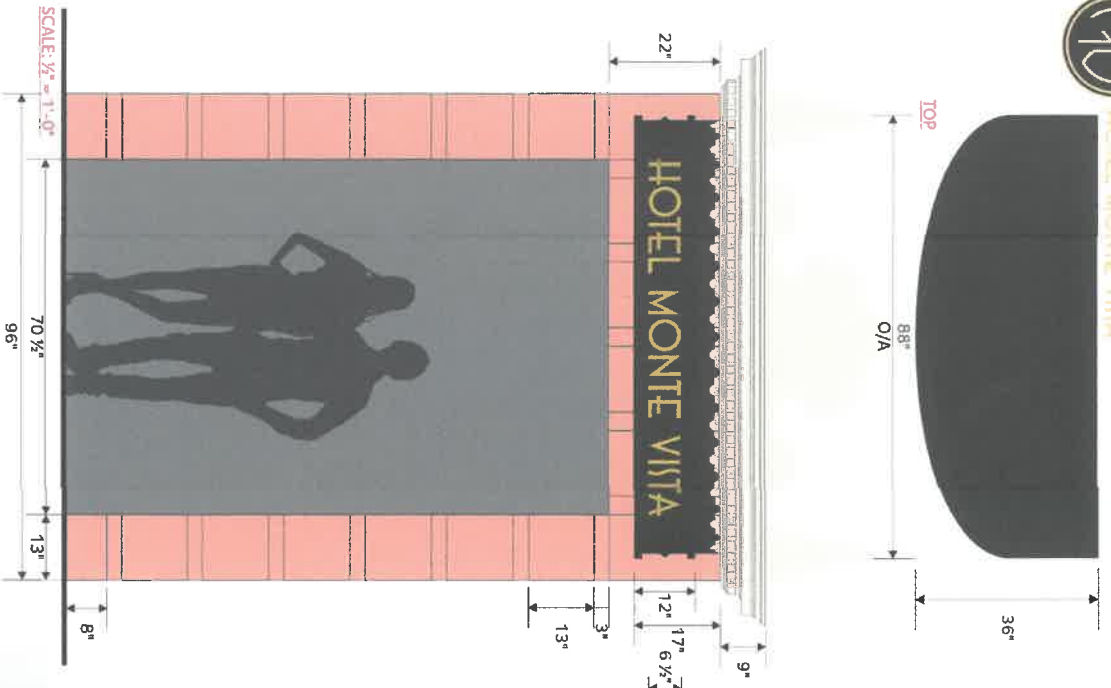
Building Mounted Signs Only:
Wall length of business on primary building frontage _____ Wall length of business on secondary frontage (if applicable): _____

Freestanding Signs Only:
Total length of primary street frontage _____ Total length of secondary street frontage (if applicable) _____
Total landscaping required (sq. ft.) _____ Total landscaping provided (sq. ft.) _____

Sign # 1



HOTEL MONTE VISTA



SCALE: 1/2" = 1'-0"

SIDE

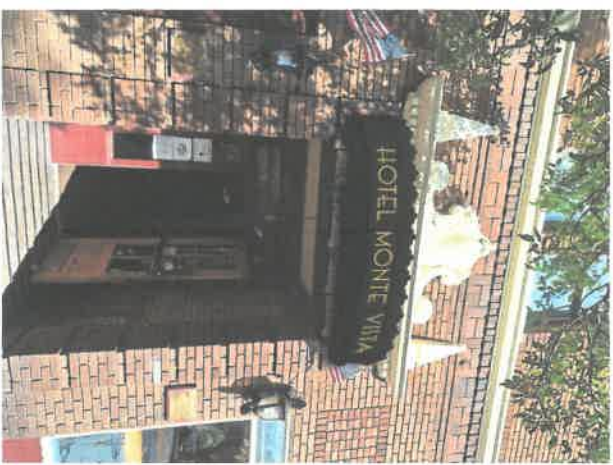
SHEET METAL AWNING WITH MATTE BLACK POWDERCOATED FINISH

ROUTED 1/2" BRASS FINISH LETTERING



AWNING AFFIXED TO EXISTING BRICK BUILDING

MANUFACTURE AND INSTALL ONE (1) NON-ILLUMINATED EXTERIOR AWNING
 NOTE: ONLY UV RESISTANT EXTERIOR GRADE MATERIALS AND FINISH TO BE USED



PROPOSED IMAGES AND OR RENDERINGS ARE ONLY A REPRESENTATION OF THE FINISHED WORK. AS BUILT APPEARANCE(S) MAY VARY FROM THIS PRESENTATION

©2022 I-CADDS. ALL RIGHTS RESERVED.
 I-CADDS ARCHITECTURAL RENDERINGS ARE ONLY A REPRESENTATION OF THE FINISHED WORK. AS BUILT APPEARANCE(S) MAY VARY FROM THIS PRESENTATION.
#47024
 THIS IS AN ORIGINAL ARCHITECTURAL RENDERING. CREATING OR SCANNING IT IS ILLEGAL. ANY REPRODUCTION OR DISTRIBUTION OF THIS DOCUMENT WITHOUT THE WRITTEN PERMISSION OF I-CADDS IS STRICTLY PROHIBITED. CONTACT I-CADDS FOR MORE INFORMATION.

HOTEL MONTE VISTA | FLAGSTAFF, AZ | 8-29-2024 | SH | 212

52666 A R2



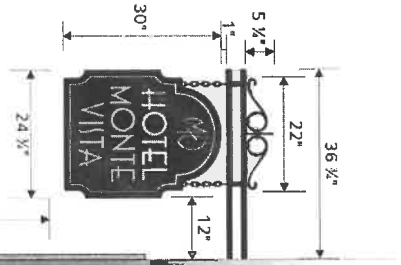
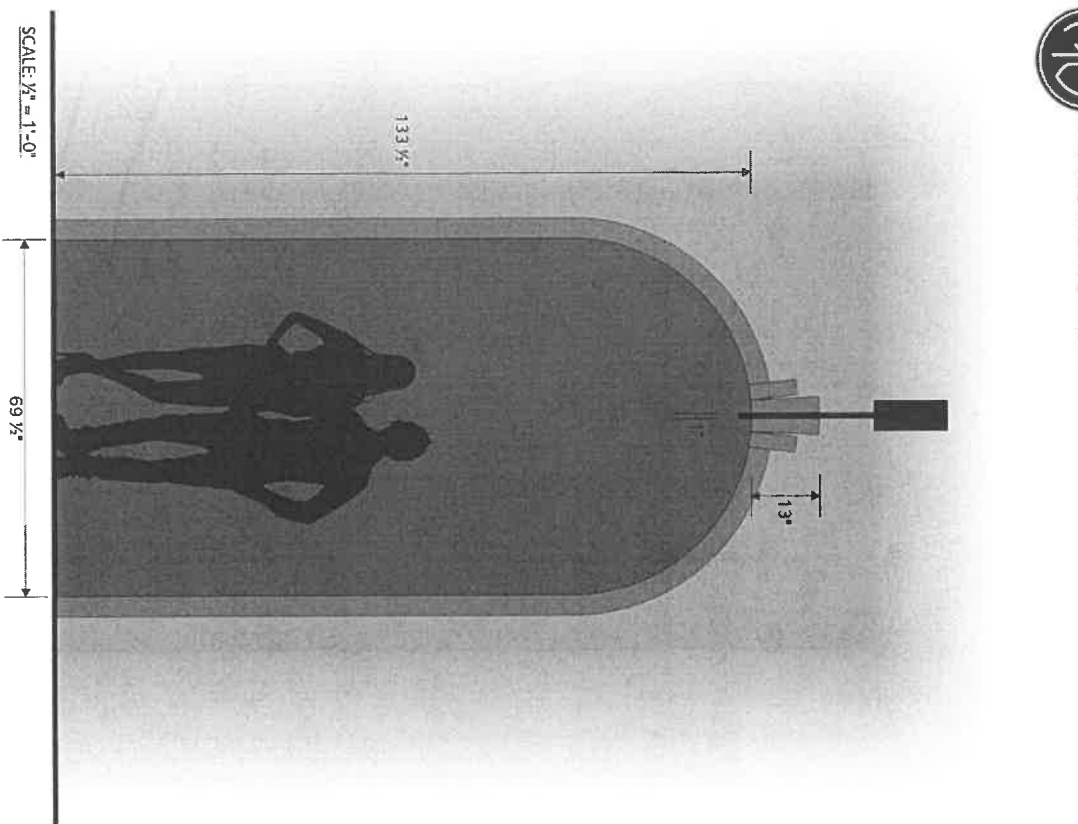


HOTEL MONTE VISTA

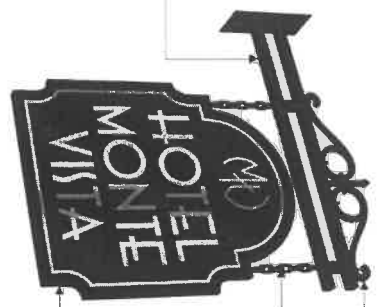
Sign #2

MANUFACTURE AND INSTALL ONE (1) NON-ILLUMINATED EXTERIOR BLADE SIGN

NOTE: ONLY UV RESISTANT EXTERIOR GRADE MATERIALS AND FINISH TO BE USED



1 1/2" SQUARE TUBE SUPPORTS WITH SHEET METAL PLATE MOUNTED TO BRICK WALL



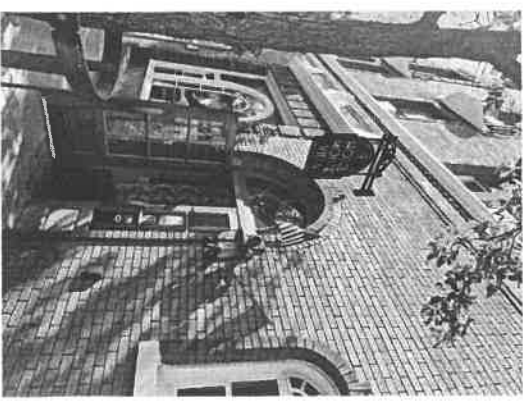
BLACK FINISH WROUGHT IRON ACCENT

BLACK FINISH CHAIN

1/2" FCO ALUMINUM FACE AND 1" THICK BORDER WITH MATTE BLACK POWDER-COAT FINISH AND 1/2" ROUTED BRUSHED BRASS FINISH LETTERING AND BORDER.

10'-8" (1.28') CLEAR.

SIDE



PROPOSED IMAGES AND/OR RENDERINGS ARE ONLY A REPRESENTATION OF THE FINISHED WORK. AS BUILT APPEARANCE(S) MAY VARY FROM THIS PRESENTATION

© 2021. ALL RIGHTS RESERVED. RENDERINGS AND/OR IMAGES AND/OR RENDERINGS ARE ONLY A REPRESENTATION OF THE FINISHED WORK. AS BUILT APPEARANCE(S) MAY VARY FROM THIS PRESENTATION. THIS IS A PRELIMINARY RENDERING AND NOT A CONTRACT. THE ARCHITECT ASSUMES NO LIABILITY FOR ANY ERRORS OR OMISSIONS. THE ARCHITECT ASSUMES NO LIABILITY FOR ANY ERRORS OR OMISSIONS. THE ARCHITECT ASSUMES NO LIABILITY FOR ANY ERRORS OR OMISSIONS.

HOTEL MONTE VISTA | FLAGSTAFF, AZ | 9-11-2024 | SH | 212

52667 A R4



Bringing Your Vision to Life