



Outlook

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**Re: Update**

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**From** Caitlin Kelly <caitikelly@gmail.com>  
**Date** Tue 12/10/2024 10:47 AM  
**To** Sara Dechter <SDechter@flagstaffaz.gov>

Of course! Well...it's not that short but I couldn't help but summarize and be thorough. See below, is it too lengthy?

The original application was submitted requesting level 1 funding of \$10K as I didn't know if our property would be eligible or not for Level II funding. Therefore, the original application included the bid from the contractor for \$25k for stucco only. The HPC meeting concluded with a motion stating "to approve a level 1 grant for up to \$10,000 for stucco repair at 823 W Aspen Avenue with the option to upgrade to a level 2 grant if the repair requires additional work related to structural issues."

The entire project was originally quoted for an estimated \$40,000. Unforeseen expenses increased the total cost to \$50,300. We want to thank the commission for the original review of the application and we are bringing our application back to the commission as suggested by the HPO to increase our funding to Level II due to the additional repairs/expenses: Replacing rotted fascia along the north edge of the building was included in the original scope. The extent of the rot was revealed to be more than anticipated. It was deemed necessary to remove and replace the existing fascia along with the shingle roofing and underlayment to complete that repair and satisfy the original scope of improvements.

On Mon, Dec 9, 2024 at 4:51 PM Sara Dechter <[SDechter@flagstaffaz.gov](mailto:SDechter@flagstaffaz.gov)> wrote:

Hi Caitlin,

Can you provide a short email that explains that the costs you are requesting the additional \$10k for falls within the original scope? I can send you the link to the original application if you need it.

Sara

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**From:** Caitlin Kelly <[caitikelly@gmail.com](mailto:caitikelly@gmail.com)>  
**Sent:** Monday, December 9, 2024 2:53 PM

**To:** Sara Dechter <[SDechter@flagstaffaz.gov](mailto:SDechter@flagstaffaz.gov)>  
**Cc:** Annalisa Hansen <[Annalisa.Hansen@flagstaffaz.gov](mailto:Annalisa.Hansen@flagstaffaz.gov)>  
**Subject:** Re: Update

Thank you so much for coming by.

See attached invoice from the contractor. This has been paid in full. Due to the amount I'm hoping to ask the commission to increase the grant funding. Please let me know what I need to do in order to do that.

Thank you!  
Caitlin

On Mon, Dec 9, 2024 at 7:36 AM Sara Dechter <[SDechter@flagstaffaz.gov](mailto:SDechter@flagstaffaz.gov)> wrote:

We can come by around 9am this morning.

I'll text you when we leave city hall.

Sara

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**From:** Caitlin Kelly <[caitkelly@gmail.com](mailto:caitkelly@gmail.com)>  
**Sent:** Friday, December 6, 2024 4:32:35 PM  
**To:** Sara Dechter <[SDechter@flagstaffaz.gov](mailto:SDechter@flagstaffaz.gov)>  
**Subject:** Re: Update

Yay! I love that you have to come over! I'm so happy that you'll see it in person. There are a few things they have to return to do. Mainly paint changes so nothing major. You're welcome Monday or Friday. Whatever's most convenient for you and Lauren. If you think it's better to wait until it's 100% done let me know and we can wait. I hope you have a lovely weekend and thank you so much!

On Fri, Dec 6, 2024 at 7:54 AM Sara Dechter <[SDechter@flagstaffaz.gov](mailto:SDechter@flagstaffaz.gov)> wrote:

Hi Caitlin,

That is such great news. I am glad the project was such a success. I need to come out and do an on site inspection for the grant. Can we schedule that for next week? Maybe Monday or Friday morning? The HPO, Lauren Clementino, is starting on Monday and I would love to show her your project and give you a chance to meet her.

Annalisa will need paid receipts and she can tell you if there are any other gaps in the financial paperwork.