

## NOTICE AND AGENDA

PARKS AND RECREATION COMMISSION  
MONDAY  
APRIL 15, 2024

HYBRID MEETING  
FLAGSTAFF AQUAPLEX  
AND [MICROSOFT TEAMS](#)  
1702 N. FOURTH STREET  
4:00 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**

*NOTE: One or more Commissioners may be in attendance through other technological means.*

Stephen Parsons (Chair)	Ryan Martin
Austin Kerr (Vice Chair)	Micah Smith
Sandy Heath	Josh Stackhouse
Autumn Layden	Councilmember Deborah Harris - Council Liaison

3. **Land Acknowledgement**

The Flagstaff Parks and Recreation Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. **Approval of Minutes**

Approval of January 29, 2024 Parks and Recreation Commission Meeting  
Approval of February 26, 2024 Joint Parks and Recreation and Open Space Commission Meeting  
Approval of March 18, 2024 Parks and Recreation Commission Meeting

5. **Public Comment**

FLAGSTAFF, Arizona -- This portion of the meeting is for items that are NOT on the agenda. The Commission cannot act on items presented during the public participation of the agenda. The Commission is prohibited by the open meeting law from discussing or considering the item until the item is officially placed on an agenda. Please limit comments to five minutes.

6. **Park Ranger Introduction - Matt Bowen**

7. **Recommended code changes to incorporate open spaces into the BBB Recreation tax allocation**

Staff will review the suggested code changes to be able to spend a portion of BBB Recreation tax funds for open space, in addition to parks and recreation.

8. **Bushmaster Park Sport Court Update**

Amy Hagin, City of Flagstaff Assistant Parks and Recreation Director

9. **Thorpe Park and Future Indigenous Community Cultural Center (ICCC)**

Amy Hagin, Assistant Parks and Recreation Director

10. **City Council Liaison Report - Councilmember Deborah Harris**

11. **Reports -- Monthly highlights of Parks and Recreation, Open Space, and Events**

12. **Informational items to and from Commissioners and Staff**

13. **Agenda Items for next meeting**

14. **Adjournment**

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on 4/11/24, at 10:00 a.m. This notice has been posted on the City's website and can be downloaded at [www.flagstaff.az.gov](http://www.flagstaff.az.gov).

Dated this 11th day of April, 2024.

*Cathy Guetschow*

Cathy Guetschow, Administrative Specialist

ADDITIONAL INFORMATION: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Cathy Guetschow ([cguetschow@flagstaffaz.gov](mailto:cguetschow@flagstaffaz.gov)) at least two business days prior to the scheduled meeting time to enable the City to make reasonable arrangements.



## **Parks & Recreation**

4.

**From:** Cathy Guetschow, Administrative Specialist

**DATE:** 04/15/2024

**SUBJECT: Approval of Minutes**

Approval of January 29, 2024 Parks and Recreation Commission Meeting

Approval of February 26, 2024 Joint Parks and Recreation and Open Space Commission Meeting

Approval of March 18, 2024 Parks and Recreation Commission Meeting

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## **STAFF RECOMMENDED ACTION:**

### **Executive Summary:**

#### **Connection to PBB Priorities/Objectives, Carbon Neutrality Plan & Regional Plan:**

##### **Priority Based Budget Key Community Priorities and Objectives**

\*\*\*Reference Priorities and Objective documents at: S:\- City of Flagstaff\COUNCIL - AGENDAQUICK & PRESENTATIONS\*\*\*

##### **Carbon Neutrality Plan**

\*\*\*Reference Priorities and Objective documents at: S:\- City of Flagstaff\COUNCIL - AGENDAQUICK & PRESENTATIONS\*\*\*

Please contact Nicole Antonopoulos or Jenny Niemann for questions and assistance.

##### **Regional Plan**

\*\*\*Reference Regional Plan Desk Guide at: S:\- City of Flagstaff\COUNCIL - AGENDAQUICK & PRESENTATIONS\*\*

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### **Attachments**

Approval of January 29, 2024 Parks and Recreation Commission Meeting

Approval of February 26, 2024 Joint Parks and Recreation Commission and Open Space Commission Meeting

Approval of March 18, 2024 Parks and Recreation Commission Meeting

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## DRAFT MINUTES

**PARKS AND RECREATION COMMISSION**  
**MONDAY**  
January 29, 2024

**ONLINE ONLY**  
**MICROSOFT TEAMS**  
**4:00 P.M.**

### 1. **CALL TO ORDER**

The meeting began at 4:01 pm.

### 2. **ROLL CALL**

*NOTE: One or more Commissioners may be in attendance through other technological means.*

#### **PRESENT**

Stephen Parsons (Co-Chair)  
Sandy Heath  
Austin Kerr  
Autumn Layden  
Ryan Martin  
Micah Smith  
Josh Stackhouse

#### **NOT PRESENT**

Councilmember Deborah Harris  
- Council Liaison

#### **STAFF & OTHERS**

Rebecca Sayers, Parks, Recreation, Open Space  
and Events Division Director  
Amy Hagin, Assistant Parks and Recreation  
Director  
Koren Brown, Administrative Specialist  
Tyrone Johnson, Recreation Manager  
Haley Reynolds, Events and Marketing Supervisor  
Gino Leoni, Parks Manager  
Ryan Reynolds, Recreation Supervisor - Aquaplex

### 3. **Land Acknowledgment**

The Flagstaff Parks and Recreation Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

### 4. **Approval of Minutes**

Commissioner Martin motioned to approve the December meeting minutes, Commissioner Kerr seconded; minutes approved unanimously.

### 5. **Public Comment**

FLAGSTAFF, Arizona -- This portion of the meeting is for items that are NOT on the agenda. The Commission cannot act on items presented during the public participation of the agenda. The Commission is prohibited by the open meeting law from discussing or considering the item until the item is officially placed on an agenda. Please limit comments to five minutes.

No public comment.



**6. Chair/Vice Chair Vote**

The position of chair was nominated by Commissioner Martin for Commissioner Parsons and was seconded by Commissioner Stackhouse; Commissioner Parsons was approved unanimously for Chair.

The position of Vice Chair was nominated by Commissioner Martin for Commissioner Kerr and was seconded by Commissioner Stackhouse; Commissioner Kerr was approved unanimously for Vice Chair.

**7. Aquaplex Supervisor Update**

Ryan Reynolds provided an overview of the Flagstaff Aquaplex programs and amenities. The Aquaplex offers aquatics, a full gym with indoor track, a kids' club, a gymnasium with basketball, pickleball, and volleyball programming, as well as a variety of fitness classes. The Aquaplex is a cost-recovery facility, which means that it must meet 70% of fiscal expenditures. The facility has been doing their annual membership drive and has sold 636 memberships in the month of January. They sold 182 memberships in December.

**8. Open Space Joint Meeting Agenda**

The Commission was asked to name potential agenda items for next month's joint Commission meeting with Open Space. Items suggested were:

- Synergy
- Greater Observatory Mesa Trail Plan
- Commuter trail
- Accessibility of trails
- 5-year plan
- Commission overlap and collaborative opportunities
- FUTS signage
- Frequency of future joint meetings

**9. City Council Liaison Report - Councilmember Deborah Harris**

There was no report.

**10. Reports -- Monthly highlights of Parks and Recreation, Open Space, and Events**

Parks welcomed its new and first park ranger, Mathew Bowen.

There was some confusion and feedback shared by the Commission regarding the trail counts section of the PROSE Newsletter.

**11. Informational items to and from Commissioners and Staff**

There were no informational items.

**12. Agenda Items for March meeting**

- Westside Park
- FY24-25 Budget
- Reclamation for Parks and Recreation (revisit for later topic)

**13. Adjournment**

The meeting adjourned at 5:05 pm.



## DRAFT MINUTES

### 1. CALL TO ORDER

Chair Parsons called the February 26, 2024, meeting at 4:01 p.m.

### 2. ROLL CALL

*NOTE: One or more Commissioners may be in attendance through other technological means.*

#### Parks and Recreation Commission

Stephen Parsons (Chair) - Present  
Austin Kerr (Vice Chair) - Present  
Sandy Heath - Absent  
Autumn Layden - Present  
Ryan Martin - Present  
Micah Smith - Absent  
Josh Stackhouse - Present

#### Open Space Commission

Wm. Michael Wilson (Chair) - Absent  
Bruce Applin (Vice Chair) - Present  
Bruce Fox - Present  
Mary Norton - Planning & Zoning Representative - Present  
Jacqueline Thomas - Present  
Lina Wallen - Present  
Nat White - Present

Councilmember Deborah Harris - Council Liaison - Present

Staff Present: Robert Wallace, Rebecca Sayers, Amy Hagin, Sarah Holditch, Haley Reynolds, Sylvia Struss, Gino Leoni, Cathy Guetschow

Others Present: Charlie Silver, Alexis, Michele James, Desert Mulford, Rick Steve, Jacqueline Thomas

### 3. Land Acknowledgment

Chair Parsons read the Land Acknowledgement.

### 4. Public Comment

Open Space Supervisor Robert Wallace introduced Desert Mulford the new AmeriCorps Environmental Literacy Corps.

### 5. Open Space Commission Update

Open Space Supervisor Robert Wallace made a presentation in Chair Wilson's absence, on the Commission's authority, mission, history, and goals, including:

- Assist to bring about an expanded, integrated Open Space System,
- Realize sustainable long-term funding for the Flagstaff Open Space system, and
- A goal is to have an open space, park, or natural area within a 10-minute walk (1/4 mile) from every Flagstaff resident's front door.

Recent accomplishments: Completed updated Strategic Plan, McMillan Mesa Rezone, receiving several grants: Heritage Grant for Open Space Educator, AZ State Parks grant for trails at Picture Canyon, Invasive Plant Grant for Observatory Mesa Natural Area.

Current projects: Observatory Mesa Trail Plan, progress toward 10-minute access goal; open space preservation and acquisition, and Ft. Tuthill FUTS connection.

Future projects: PROSE Master Plan recommendations, review projects/proposals affecting OS (Open Space), city code updates, progress toward interconnected Open Space system, and achieve sustainable funding sources.

How the commissions can partner: Identify where priorities overlap, coordinate trails, sustainable funding such as Bed, Board, Beverage (BBB) Recreation tax funds or future bonds, and communicating our overall goals to the community.

Mr. Wallace answered questions about how OS is typically acquired, how OS works with FUTS, staffing needs, open space education efforts, and the Observatory Mesa Trail Plan.

## **6. Parks & Recreation Commission Update**

Chair Parsons provided an update pertaining to some recent projects discussed with the Commission: Thorpe Park Annex & Indigenous Community Cultural Center planning, west-side park development, and the Buffalo Park grant-funded project. Parks and Recreation fees have been evaluated by the Commission to support a request for a rate study.

Assistant PROSE Director Amy Hagin gave an overview of what the Parks and Recreation Commission's goals, strategic planning and advisory of funds encompasses. Included was an overview of the infrastructure of both Parks and Recreation and the associated responsibilities. Ms. Hagin also provided an in-depth overview of recent capital projects, improvements to Parks and Recreation facilities, current capital projects and the future as per the 5-Year BBB Recreation Capital Plan. Through the strategic planning efforts of the Parks and Recreation Commission, plus a prioritization exercise performed in 2022, projects were developed into the 5-Year BBB Recreation Capital Plan. These projects consist of an annual playground equipment replacement, the Bushmaster Parksportscourts project, the future, HVAC inside the gymnasium at Hal Jensen Recreation Center, Cheshire Park expansion, Continental Regional Park Expansion for the design of a girls softball complex, and the renovation of Ponderosa Park after post-flooding improvements. Over this past year, many mechanical repairs and improvements have occurred in our recreation centers, working closely with Facilities Maintenance.

## **7. BBB Fund Allocations and Budgeting**

PROSE Director Rebecca Sayers presented the five-year plan for BBB Recreation funds. She noted that city code allows BBB funds to be used for Parks and Recreation, Beautification, Arts & Sciences, Tourism, and Economic Development. Parks and Recreation receives 33% of BBB tax revenue. The five-year plan will be shared with Commissioners and the public by being posted as an attachment to the agenda item on the website. Revenue from the BBB Recreation fund balance includes the capital improvement projects discussed in the previous agenda item, planned expenditures over time, deferred maintenance projects, play structure replacement, parks and recreation operations, and FUTS maintenance.

Ms. Sayers discussed the potential for updating language in the city code relating to BBB Recreation to include open space in and update the two commissions' authority for reviewing the use of these funds.

Commissioners agreed they would support a joint meeting once per year, likely in February, to determine the health of the BBB fund, progress on projects, and talk about any joint projects.

There was discussion about the BBB tax being up for renewal and clarifying the roles of commissioners and staff in that process. Renewal will go to voters in 2024, and if it fails, there will be another chance to renew it in 2026 before it expires in 2028. Together with the Economic Vitality Division, there will be a campaign to inform and educate people about the BBB tax and how the city uses these funds.

## **8. City Council Liaison Report - Councilmember Deborah Harris**

Councilmember Harris thanked the Commissioners for their work. In response to a question from a Commissioner about when fees may be reviewed by the City Council, Ms. Sayers explained that a consultant has been contracted by the Management Services Division to develop a city-wide Cost Recovery Policy, after which Divisional fees will be reviewed.

**9. Reports -- Monthly highlights of Parks and Recreation, Open Space, and Events**

Amy Hagin was congratulated for her City Manager Award for communication. Mr. Wallace gave an update on the Switzer water main pipeline project.

**10. Informational items to and from Commissioners and Staff**

There was discussion about how ball fields and FUTS trails were graded. Commissioner Norton gave a Planning and Zoning Update: At the January 10, 2024, meeting, there was a presentation on the Land Availability and Suitability Study, and Code Analysis Review for Developable Land that is being managed by the Planning Section in the Community Development Division. Of particular interest was a large parcel of state land in the JW Powell corridor purchased by developer Symmetry in November 2022--they bought a portion of it, and the rights to purchase the rest. Ms. Norton is concerned about Open Space having a seat at the table when ecologically sensitive areas come up for purchase. She also noted there was a public hearing on a code amendment to allow high density housing in public facilities (PF) zones.

**11. Discussion for Future Joint Meetings**

It was proposed to have a joint meeting once or twice per year, unless something comes up where a special joint meeting is needed.

**12. Adjournment**

The February 26, 2024, Joint Parks & Recreation Commission and Open Space Commission meeting adjourned at 6:17 p.m.

## DRAFT MINUTES

**PARKS AND RECREATION COMMISSION**  
**MONDAY**  
March 18, 2024

**HYBRID MEETING**  
**FLAGSTAFF AQUAPLEX**  
**AND MICROSOFT TEAMS**  
**1702 N. FOURTH STREET**  
**4:00 P.M.**

### 1. **CALL TO ORDER**

The meeting began at 4:00pm.

### 2. **ROLL CALL**

*NOTE: One or more Commissioners may be in attendance through other technological means.*

#### **PRESENT**

Stephen Parsons (Chairperson)  
Austin Kerr (Vice Chairperson)  
Sandy Heath  
Autumn Layden  
Ryan Martin  
Josh Stackhouse

#### **NOT PRESENT**

Councilmember Deborah  
Harris - Council Liaison  
Micah Smith

#### **STAFF AND OTHERS**

Rebecca Sayers (Parks, Recreation, Open  
Space and Events Division Director)  
Amy Hagin (Assistant Parks and Recreation  
Director)  
Haley Reynolds (Events and Marketing  
Supervisor)  
Gino Leoni (Parks Manager)  
Tyrone Johnson (Recreation Manager)  
Sarah Holditch (Events and Marketing  
Coordinator)

### 3. **Land Acknowledgment**

The Flagstaff Parks and Recreation Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

### 4. **Approval of the January and February Minutes**

The January and February Minutes were not available for viewing. The approval of minutes from the January and February meetings was tabled to the April meeting.

### 5. **Public Comment**

No public comment.

### 6. **Recap of Current Capital Projects**

Assistant Parks and Recreation Director Amy Hagin, presented an overview of the Parks and Recreation capital projects for this fiscal year. Some examples of projects included improving the multi-purpose entrances and gates at Thorpe Park, installing a new Columbarium at the Cemetery, improving the Parks Shop entrance gate and upgrading park kiosk signage. Other projects mentioned

that are ongoing or completed included the installation of a backstop at McMillan Park, new park furnishings, and the Bushmaster skatepark renovation. A potential upcoming project mentioned would be the addition of a play structure designed for toddlers at Continental Park. Some large capital projects that were completed included the Thorpe Park permanent restroom installation. Also mentioned was the completion of the Buffalo Park Accessibility project which added new trail surface material, four accessible parking spaces to the parking lot and six universal workout stations around the two-mile loop. Amy clarified that this project was grant funded with some cash contributions from Parks as well as labor and equipment. Some Parks projects that are in process and funded by the Recreation share of the Bed, Board, and Beverage tax include replacing playground equipment at Ponderosa Trail Park, the Heritage Square public restroom, Thorpe Park mitigation which includes removing the perimeter fencing and ensuring operable conditions for potable water and sewer, and Ponderosa Park reconstruction. Amy answered some questions about the timeline for the Ponderosa Park reconstruction, Thorpe Park mitigation, and there was some discussion about the Heritage Square restroom project. Amy went on to talk about the projects that Recreation's base budget capital which included noise reducing walls at Joe C Montoya Community and Senior Center. Some potential future projects mentioned were a youth E-Sports center at Hal Jensen Recreation Center, and a new skate sharpener at Jay Lively Activity Center. Some other uses have been to replace aged fitness equipment at the recreation centers. Other large on-going capital projects mentioned were the Bushmaster Park sport court project, and the West Side Park design and community outreach. There was discussion about potential future amenities and parking at the new park, and the details of a neighborhood classification of a park.

#### **7. Update on Sport Courts at Bushmaster Park**

Amy Hagin stated that the concept for new sport courts has been approved through the City's design review process and the next step will be the construction drawings. Amy explained some changes not reflected in the drawings and mentioned a grant funded partnership with Beautification, Arts and Sciences Section to support urban trees in the park and the one for one tree replacement. Full construction documents should be ready in April and the project will be underway May through October 2024. This will impact the user groups this season and outreach will happen to inform the public. Amy answered questions and clarified that the while the tennis and basketball courts will be dual striped for pickleball, those courts are reserved for the intended use unless there is an approved special event permit, such as for use for a pickleball tournament.

#### **8. FY24-25 Initial Budgets Funded**

Amy gave an update on the current budget process, results from the City's internal Budget Team to date, and some items that will now have ongoing increased funding such as utility costs at recreation centers, uniforms for parks staff, and other necessary tools and supplies. The request to expand the Citizens Cemetery by one acre was not funded but staff will submit for that again in the future. \$1.5 million to replace the exterior siding on the Aquaplex was funded. The demolition of the sitting areas along Butler Avenue, which have been unsafe and problematic for both parks and the police, was funded at \$75,000. Amy answered some questions about the Aquaplex re-siding project, and there was some discussion on the budget process and logistics. Rebecca Sayers added some more insight on the process, and priorities which included market-based pay and pay for performance for city employees. Amy explained that there has been some internal reorganization to PROSE which moved Athletics to the Events and Marketing team that was not funded through the budget but can be funded through our division's budget. The Fourth of July signature event was funded with one-time dollars as a pilot project, with the intent to focus on a 3-D architectural mapping display in the downtown area.

#### **9. City Council Liaison Report - Councilmember Deborah Harris**

Councilmember Harris was not present to give a report.

#### **10. Reports -- Monthly highlights of Parks and Recreation, Open Space, and Events**

Amy displayed and read through the monthly PROSE newsletter which was subsequently linked to the online agenda.

**11. Informational items to and from Commissioners and Staff**

Amy informed commissioners that Cathy Guetschow will be the communication liaison for commission meetings, and Sarah Holditch will be taking meeting minutes. The team is currently recruiting for a Recreation Coordinator at Joe C. Montoya, Parks Maintenance workers, and will be recruiting for an Athletics Coordinator soon. Rebecca Sayers added that the next steps regarding the legalities surrounding the funding programming for Open Space within BBB-Rec fund balance are to go to City Council with the suggested Code Change which is scheduled for April and the Ordinance Change which will be in May. A commissioner requested to see the specific language of that ordinance, which will be an agenda item for the Commission's next meeting.

**12. Agenda Items for next meeting**

- Introduce Park Ranger
- Review of draft code revisions to include open space as an eligible use of funding from BBB Recreation funds.
- Bushmaster Court updates
- Updates on West Side Park
- Regional Plan updates
- Commissioners requested a presentation on the Land Availability and Suitability Study and Code Review project.

**13. Adjournment**

The meeting adjourned at 5:40pm.





## **Parks & Recreation**

7.

**From:** Rebecca Sayers, Parks, Recreation, Open Space, and Events Director

**DATE:** 04/15/2024

**SUBJECT:** Recommended code changes to incorporate open spaces into the BBB Recreation tax allocation

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### **STAFF RECOMMENDED ACTION:**

Staff will review the suggested code changes to be able to spend a portion of BBB Recreation tax funds for open space, in addition to parks and recreation.

### **Executive Summary:**

The hospitality industry tax means the revenues collected from the two percent (2%) local transaction privilege tax imposed on the lodging, restaurant, and lounge businesses. It is referred to as the "Bed, Board, and Booze Tax" or "BBB Tax." Parks and Recreation receive 33% of the funds collected. These suggested code changes will amend the definition of "parks and recreation" to include the ability to spend these funds on open space, and will add the ability of the Open Spaces Commission to review and approve the planned expenditures, along with the Parks and Recreation Commission. The City Council will have a work session discussion on this topic on April 23, and if they recommend moving the changes forward, staff will take an ordinance with the code amendments to them for first read on May 15 and a second read on June 5. The tax will be on the November 2024 ballot for voters to consider renewing the tax, which is set to expire in 2028.

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### **Attachments**

Draft Code Updates

BBB Code Change Recommendations Presentation

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## CHAPTER 2-03 PARKS AND RECREATION COMMISSION

### SECTIONS:

- [2-03-001-0001](#) COMMISSION CREATED; MEMBERS:
- [2-03-001-0002](#) TERMS; VACANCIES; COMPENSATION:
- [2-03-001-0003](#) ORGANIZATION AND RULES:
- [2-03-001-0004](#) POWERS AND DUTIES:

#### **2-03-001-0001 COMMISSION CREATED; MEMBERS:** ☒

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There is hereby created a Parks and Recreation Commission for the City, consisting of seven (7) members appointed by the City Council. (Ord. No. 2007-11, Amended 02/06/2007; Ord. 2014-28, Amended, 11/18/2014)

#### **2-03-001-0002 TERMS; VACANCIES; COMPENSATION:**

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Terms of the appointed members shall be for three (3) years.

The Council shall fill vacancies for the unexpired term of any of the members of the Commission and no member of the Commission shall receive compensation for services thereon. (Ord. 1475, 2-3-87)

#### **2-03-001-0003 ORGANIZATION AND RULES:**

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Upon the taking effect of this Chapter, and when appointed, the members shall meet and organize and elect a ~~Chairman~~ Chairperson to serve for one year with a new ~~Chairman~~ being elected each succeeding year. The Commission may adopt by-laws, procedures and standards for the operation of the Commission not inconsistent with the provisions of this Chapter. A quorum shall consist of four (4) voting members. The Commission shall meet not less than four (4) times each year.

(Ord. No. 2007-11, Amended 02/06/2007)

#### **2-03-001-0004 POWERS AND DUTIES:**

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A. The duties of the Commission shall be to advise the Council, through periodic written reports or presentations to the Council, recommending policy direction on City lands, structures and facilities that are set aside or should be set aside or dedicated to recreational purposes, including but not limited to parks, swimming pools, playgrounds, playing and sports fields and golf courses. The scope of the activities of the Commission shall also include but not be limited to advising and recommending policy direction in activities involving

recreational and cultural pursuits of the elderly and the young and to otherwise employ in constructive and wholesome manner leisure time of the citizens.

B. The City Council may consider the advice and recommendation of the Commission and thereafter give direction through the City Manager to implement the recreational program as they see fit.

C. The Commission shall review and make recommendation on the annual budget of the Parks Section and Recreation Section prior to the submittal thereof to the City Manager.

D. With respect to the parks and recreation portion of the Bed, Board and Booze Tax allocated under Chapter [3-06](#), Hospitality Industry Tax Revenues, the Commission shall make [joint](#) recommendations, [along with the Open Spaces Commission](#), to the Council concerning the annual budgetary allocation of the parks and recreation portion of this tax, to include but not be limited to:

1. Developing parks and recreation facilities, [open spaces](#), and programs as needed to benefit the community and its visitors.
2. Funding for the Flagstaff urban trails system development and maintenance.
3. Developing, acquiring and distributing material to promote parks, [open spaces](#), and recreation.
4. Retaining of appropriate staff to implement approved programs.

E. For purposes of subsection (D) of this section, "parks and recreation" means the development and management of public parks, [open spaces](#), recreational facilities, and programs which are available to the residents and visitors including funding the Flagstaff urban trail system. (Same meaning as set forth in Section [3-06-001-0001](#).) (Ord. 865, 12-12-72; Ord. 1335, 10-16-84; Ord. 2015-22, Amended, 01/05/2016)

## CHAPTER 2-20 OPEN SPACES COMMISSION

### SECTIONS:

- [2-20-001-0001](#) CREATION OF THE COMMISSION:
- [2-20-001-0002](#) TERMS OF OFFICE:
- [2-20-001-0003](#) DUTIES:
- [2-20-001-0004](#) OPEN SPACES LONG RANGE MANAGEMENT PLAN COMPONENTS:
- [2-20-001-0005](#) MEETINGS; ATTENDANCE:

### **2-20-001-0001 CREATION OF THE COMMISSION:**

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There is hereby created an advisory body to be called the "Open Spaces Commission" ("Commission") consisting of the following seven (7) regular members all of whom shall be appointed by the City Council, except for designee from the Planning and Zoning Commission: one (1) member from the Planning and Zoning Commission; and six (6) public at-large members. All Commission members shall be voting members. A Chairperson shall be selected by a majority vote of those members at a meeting called for that purpose. (Ord. No. 2007-08, Amended, 02/06/2007; Ord. 2014-28, Amended, 11/18/2014; Ord. 2015-22, Amended, 01/05/2016)

### **2-20-001-0002 TERMS OF OFFICE:**

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Appointments from the Planning and Zoning Commission ~~and the Parks and Recreation Commission~~ to the Open Spaces Commission shall be for no longer than the remaining term of the ~~appointing Commission's~~ designee. Terms of all other appointees shall be for three years ~~except for the first appointments creating staggered terms as follows: The City Council shall appoint two members for three year (3) terms, two members for two (2) year terms, and two members for one (1) year terms. After the initial appointment all terms thereafter will be three (3) year terms.~~

### **2-20-001-0003 DUTIES:**

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- A. It shall be the Commission's duty to advise the City Council on acquisition, preservation, and alternatives for open space land management.
- B. The duties of the Commission shall also include, but not be limited to: Reviewing and advising the City Council on the development of an Open Spaces Long Range Management Plan and policies to provide broad, long-term direction for planning and decision making for open space lands ~~the lands designated as Urban~~

~~Open Space Management Area in the Urban Open Spaces Plan of the Flagstaff Area Regional Land Use and Transportation Plan.~~

C. Advising and assisting the Mayor and City Council on ways to educate and involve the community on the value, protection, and stewardship of open space lands.

D. Advising and assisting the Mayor and City Council on ways to work collaboratively with other governmental entities, organizations, and departments to advance and ensure the implementation of the Open Spaces Long Range Management Plan and the current Flagstaff ~~Area-Regional Land Use and Transportation~~ Plan.

E. Advising and assisting the Mayor and City Council regarding regional open space issues as well as to any regional open spaces coalition that may be formed in the future relative to lands designated as open space in the Greater Flagstaff Area Open Spaces and Greenways Plan.

F. Obtaining public input and participation in various programs such as environmental education and interpretation on the use, operation, and management of open space and providing information concerning the goals, projects, and operations of the open space ~~program~~section.

G. With respect to the parks and recreation portion of the Bed, Board and Booze Tax allocated under Chapter 3-06, Hospitality Industry Tax Revenues, the Commission shall make joint recommendations, along with the Parks and Recreation Commission, to the Council concerning the annual budgetary allocation of the parks and recreation portion of this tax, to include but not be limited to:

1. Developing parks and recreation facilities, open spaces, and programs as needed to benefit the community and its visitors.

2. Funding for the Flagstaff urban trails system development and maintenance.

3. Developing, acquiring and distributing material to promote parks, open spaces, and recreation.

4. Retaining of appropriate staff to implement approved programs.

**2-20-001-0004 OPEN SPACES LONG RANGE MANAGEMENT PLAN COMPONENTS:**

A. The components of the Open Spaces Long Range Management Plan shall include, but not be limited to:

1. Program goals, management decision-making processes, and implementation techniques for resource preservation.
2. Policies to provide the framework for more issue- or site-specific planning and implementation.
3. Criteria for the acquisition of lands that are consistent with open space goals and policies set forth in the Open Spaces Long Range Management Plan.
4. Plans for the management of the open spaces to achieve the goals of the Open Spaces Long Range Management Plan using such studies and data as property inventories, the nature and significance of the natural and cultural resources, plant and animal species ecosystems, existing uses and conditions, and interactions and connections between natural areas and between developed and undeveloped areas.
5. Developing, identifying, and recommending the use of various methods, such as intergovernmental agreements, rights-of-way for access, and grants, to assure protection of critical open space lands.
6. Policies to monitor, maintain, enhance, and restore, where necessary, natural and cultural resources, uses, accesses, trails, and facilities.
7. Public participation, education, and interpretive programs.

## **2-20-001-0005 MEETINGS; ATTENDANCE:**

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The Commission shall meet on a quarterly basis, at a minimum, at such times, dates and locations as determined by the members, except that the chairperson may call a special meeting with not less than twenty-four (24) hours' notice. All other rules or procedures shall be established by the members so long as the rules are consistent with state law, including the Open Meetings Law, the City Charter and this chapter.

A quorum shall consist of four (4) voting members of the Commission.

A regular Commission member who is absent for three (3) consecutive regular meetings may be removed from the Commission by a vote of the City Council. (Ord. 2003-03, Enacted, 02/04/03; Ord. 2007-08, Amended 02/06/2007; Ord. 2016-30, Amended, 07/05/2016)

## Chapter 3-06 HOSPITALITY INDUSTRY TAX REVENUES

### SECTIONS:

- [3-06-001-0001](#) DEFINITIONS
- [3-06-001-0002](#) DISTRIBUTION OF HOSPITALITY INDUSTRY TAX REVENUES
- [3-06-001-0003](#) FINANCIAL CONTROL
- [3-06-001-0004](#) EXEMPTION

### 3-06-001-0001 DEFINITIONS

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"Arts and sciences" means support for Flagstaff arts, scientific and cultural activities, events and organizations to provide direct and indirect citizen participation and enhancement of the overall quality of life and community image including support of public art.

"Beautification" means any modification of the urban physical environment to increase pleasure to the senses or pleasurably exalt the mind or spirit or strengthen the urban design framework of the City.

"Economic development" means the encouragement, promotion and assistance of the expansion of economic activity for the purposes of expanding revenue and providing jobs to the community.

"Hospitality industry" means those establishments engaged in business as bar/lounge, restaurant or hotel/motel/campground.

"Hospitality industry tax revenues" means the revenues collected from the two percent (2%) local transaction privilege tax imposed on the lodging, restaurant and lounge businesses by Ordinance No. 1532, as extended through March 31, 2028, by approval of a majority of the qualified electors voting in the City general election held on May 18, 2010. This tax is referred to as the "Bed, Board, and Booze Tax" or "BBB Tax" and is part of the total tax rate imposed pursuant to the City tax code, Sections [3-05-004-0444](#), Hotels, and 3-05-004-0455, Restaurants and Bars.

"Parks and recreation" means the development and management of public parks, [open spaces](#), recreational facilities, and programs which are available to the residents and visitors including funding the Flagstaff urban trail system.

"Tourism" means the guidance, management, marketing, accommodation, promotion and encouragement of tourists.

"Tourists/visitors" means individuals or groups which visit Flagstaff and surrounding areas for business, recreational, educational, scientific or cultural purposes. (Ord. No. 1902, Amended, 12/19/95; Ord. 2014-15, Amended, 07/15/2014; Ord. 2015-22, Amended, 01/05/2016)

### **3-06-001-0002 DISTRIBUTION OF HOSPITALITY INDUSTRY TAX REVENUES**

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There shall be a separate accounting for all hospitality industry tax revenues collected. Said funds shall be distributed and expended consistent with City ordinances, the City Charter and State law. The funds collected shall be allocated as follows:

- A. Thirty percent (30%) for tourism in conformance with Chapter [2-13](#), Tourism Commission.
- B. Twenty percent (20%) for beautification in conformance with Chapter [2-14](#), Beautification and Public Art Commission.
- C. Nine and one-half percent (9.5%) for economic development in conformance with Section [3-06-001-0003](#)(C).
- D. Thirty-three percent (33%) for parks and recreation, in conformance with Chapter [2-03](#), Parks and Recreation Commission ~~and Chapter 2-20, Open Spaces Commission-~~
- E. Seven and one-half percent (7.5%) for arts and science in conformance with Chapter [2-14](#), Beautification and Public Art Commission. (Ord. No. 1902, Amended, 12/19/95; Ord. 2014-15, Ren&Amd, 07/15/2014. Formerly 3-06-001-0003; Ord. 2015-22, Amended, 01/05/2016)

### **3-06-001-0003 FINANCIAL CONTROL**

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- A. Tourism. Those funds designated for tourism shall be administered pursuant to Chapter [2-13](#), Tourism Commission.
- B. Beautification. Those funds designated for beautification and public art shall be administered pursuant to Chapter [2-14](#), Beautification and Public Art Commission.
- C. Economic Development. Those funds designated for economic development shall be administered as follows:

The City Council shall:

1. Appoint or act as an Economic Development Commission;



2. Designate an appropriate public or private economic development agency. Said agency shall be composed of at least two (2) City Council persons and additional members as required;

3. This public or private agency shall:

a. Develop and transmit to the Council an annual master plan outlining the Commission's or public or private agency's program recommendations for the upcoming year. Said plan shall be presented to the Council prior to April 1st of each year.

b. Make recommendations to the Council concerning the annual budgetary allocation of the economic development portion of this tax, to include but not be limited to:

(1) Developing, acquiring and distributing advertising material to promote economic development.

(2) Providing financial assistance programs to stimulate relocation and retention of industrial prospects to Flagstaff.

(3) Retaining of appropriate staff to implement approved programs.

(4) Perform those additional duties determined by the Council as set forth by ordinance.

D. Parks and Recreation. Those funds designated for parks and recreation shall be administered pursuant to Chapter [2-03](#), Parks and Recreation Commission ~~and Chapter 2-20, Open Spaces Commission.~~

E. Arts and Science. Those funds designated for arts and science, including an annual amount allocated by the City Council for the support and development of the City's public art program, shall be administered pursuant to Chapter [2-14](#), Beautification and Public Art Commission. (Ord. No. 1902, Amended, 12/19/95; Ord. 2002-04, Amended, 03/05/2002; Ord. No. 2006-14, Amended, 05/16/2006; Ord. 2014-15, Ren&Amd, 07/15/2014; Ord. 2015-22, Amended, 01/05/2016. Formerly 3-06-001-0004)

### **3-06-001-0004 EXEMPTION**

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The hospitality industry tax revenues shall be exempt from the limits imposed on spending by Article IX, Section 20, of the Arizona State Constitution. (Ord. 1532, 11-17-87; Ord. 2014-15, Ren&Amd, 07/15/2014. Formerly 3-06-001-0006)

# BBB Code Change Recommendations

## Parks and Recreation



# Recommended/draft clerical code updates, Chapter 2-03 Parks and Recreation Commission

## **2-03-001-0003 ORGANIZATION AND RULES:**

Upon the taking effect of this Chapter, and when appointed, the members shall meet and organize and elect a CHAIRPERSON~~Chairman~~ to serve for one year with a new CHAIRPERSON~~Chairman~~ being elected each succeeding year. The Commission may adopt by-laws, procedures and standards for the operation of the Commission not inconsistent with the provisions of this Chapter. A quorum shall consist of four (4) voting members. The Commission shall meet not less than four (4) times each year.

## **2-03-001-0004 POWERS AND DUTIES:**

A. The duties of the Commission shall be to advise the Council, through periodic written reports OR PRESENTATIONS to the Council, recommending policy direction on City lands, structures and facilities that are set aside or should be set aside or dedicated to recreational purposes, including but not limited to parks, swimming pools, playgrounds, playing and sports fields and golf courses. The scope of the activities of the Commission shall also include but not be limited to advising and recommending policy direction in activities involving recreational and cultural pursuits of the elderly and the young and to otherwise employ in constructive and wholesome manner leisure time of the citizens.



# Recommended/draft City Code Language, Chapter 2-03 Parks and Recreation Commission

## **2-03-001-0004 POWERS AND DUTIES:**

D. With respect to the parks and recreation portion of the Bed, Board and Booze Tax allocated under Chapter 3-06, Hospitality Industry Tax Revenues, the Commission shall make JOINT recommendations, ALONG WITH OPEN SPACES COMMISSION, to the Council concerning the annual budgetary allocation of the parks and recreation portion of this tax, to include but not be limited to:

1. Developing parks and recreation facilities, OPEN SPACES, and programs as needed to benefit the community and its visitors.
2. Funding for the Flagstaff urban trails system development and maintenance.
3. Developing, acquiring and distributing material to promote parks and recreation.
4. Retaining of appropriate staff to implement approved programs.

E. For purposes of subsection (D) of this section, "parks and recreation" means the development and management of public parks, OPEN SPACES, recreational facilities, and programs which are available to the residents and visitors including funding the Flagstaff urban trail system. (Same meaning as set forth in Section 3-06-001-0001.) (Ord. 865, 12-12-72; Ord. 1335, 10-16-84; Ord. 2015-22, Amended, 01/05/2016)

# Recommended/Draft City Code Language, Chapter 2-20 Open Spaces Commission

## 2-20-001-0002 TERMS OF OFFICE:

Appointments from the Planning and Zoning Commission ~~and the Parks and Recreation Commission~~ to the Open Spaces Commission shall be for no longer than the remaining term of the ~~appointing Commission's~~ designee. Terms of all other appointees shall be for three years ~~except for the first appointments creating staggered terms as follows: The City Council shall appoint two members for three-year (3) terms, two members for two (2) year terms, and two members for one (1) year terms. After the initial appointment all terms thereafter will be three (3) year terms.~~

# Recommended/Draft City Code Language, Chapter 2-20 Open Spaces Commission

## 2-20-001-0003 DUTIES:

- A. It shall be the Commission's duty to advise the City Council on acquisition, preservation, and alternatives for open space land management.
- B. The duties of the Commission shall also include, but not be limited to: Reviewing and advising the City Council on the development of an Open Spaces Long Range Management Plan and policies to provide broad, long-term direction for planning and decision-making OPEN SPACE LANDS. ~~for the lands designated as Urban Open Space Management Area in the Urban Open Spaces Plan of the Flagstaff Area Regional Land Use and Transportation Plan.~~
- C. Advising and assisting the Mayor and City Council on ways to educate and involve the community on the value, protection, and stewardship of open space lands.
- D. Advising and assisting the Mayor and City Council on ways to work collaboratively with other governmental entities, organizations, and departments to advance and ensure the implementation of the Open Spaces Long Range Management Plan and the CURRENT Flagstaff ~~Area~~ Regional ~~Land Use and Transportation~~ Plan.
- E. Advising and assisting the Mayor and City Council regarding regional open space issues as well as to any regional open spaces coalition that may be formed in the future relative to lands designated as open space in the Greater Flagstaff Area Open Spaces and Greenways Plan.
- F. Obtaining public input and participation in various programs such as environmental education and interpretation on the use, operation, and management of open space and providing information concerning the goals, projects, and operations of the open space SECTION~~program~~.

# Recommended/Draft City Code Language, Chapter 2-20 Open Spaces Commission

G. WITH RESPECT TO THE PARKS AND RECREATION PORTION OF THE BED, BOARD, AND BOOZE TAX ALLOCATED UNDER CHAPTER 3-06, HOSPITALITY INDUSTRY TAX REVENUES, THE COMMISSION SHALL MAKE JOINT RECOMMENDATIONS, ALONG WITH THE PARKS AND RECREATION COMMISSION, TO THE COUNCIL CONCERNING THE ANNUAL BUDGETARY ALLOCATION OF THE PARKS AND RECREATION PORTION OF THIS TAX, TO INCLUDE BUT NOT LIMITED TO:

1. DEVELOPING PARKS AND RECREATION FACILITIES, OPEN SPACES, AND PROGRAMS AS NEEDED TO BENEFIT THE COMMUNITY AND ITS VISITORS.
2. FUNDING FOR THE FLAGSTAFF URBAN TRAILS SYSTEM DEVELOPMENT AND MAINTENANCE.
3. DEVELOPING, ACQUIRING, AND DISTRIBUTING MATERIAL TO PROMOTE PARKS AND RECREATION.
4. RETAINING OF APPROPRIATE STAFF TO IMPLEMENT APPROVED PROGRAMS.

# Recommended/draft City Code language, Chapter 3-06 Hospitality Industry Tax Revenues

## 3-06-001-0001 DEFINITIONS

"Parks and recreation" means the development and management of public parks, OPEN SPACES, recreational facilities, and programs which are available to the residents and visitors including funding the Flagstaff urban trail system

## 3-06-001-0002 DISTRIBUTION OF HOSPITALITY INDUSTRY TAX REVENUES

D. Thirty-three percent (33%) for parks and recreation, in conformance with Chapter 2-03, Parks and Recreation Commission AND CHAPTER 2-20, OPEN SPACES COMMISSION.

## 3-06-001-0003 FINANCIAL CONTROL

D. Parks and Recreation. Those funds designated for parks and recreation shall be administered pursuant to Chapter 2-03, Parks and Recreation Commission AND CHAPTER 2-20, OPEN SPACES COMMISSION.





**Parks & Recreation**

8.

**From:** Amy Hagin, Assistant Parks and Recreation Director

**DATE:** 04/15/2024

**SUBJECT:** Bushmaster Park Sport Court Update

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**STAFF RECOMMENDED ACTION:**

Amy Hagin, City of Flagstaff Assistant Parks and Recreation Director

**Executive Summary:**

Informational

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**Attachments**

Bushmaster Sports Court Presentation

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# Sport Courts at Bushmaster Park

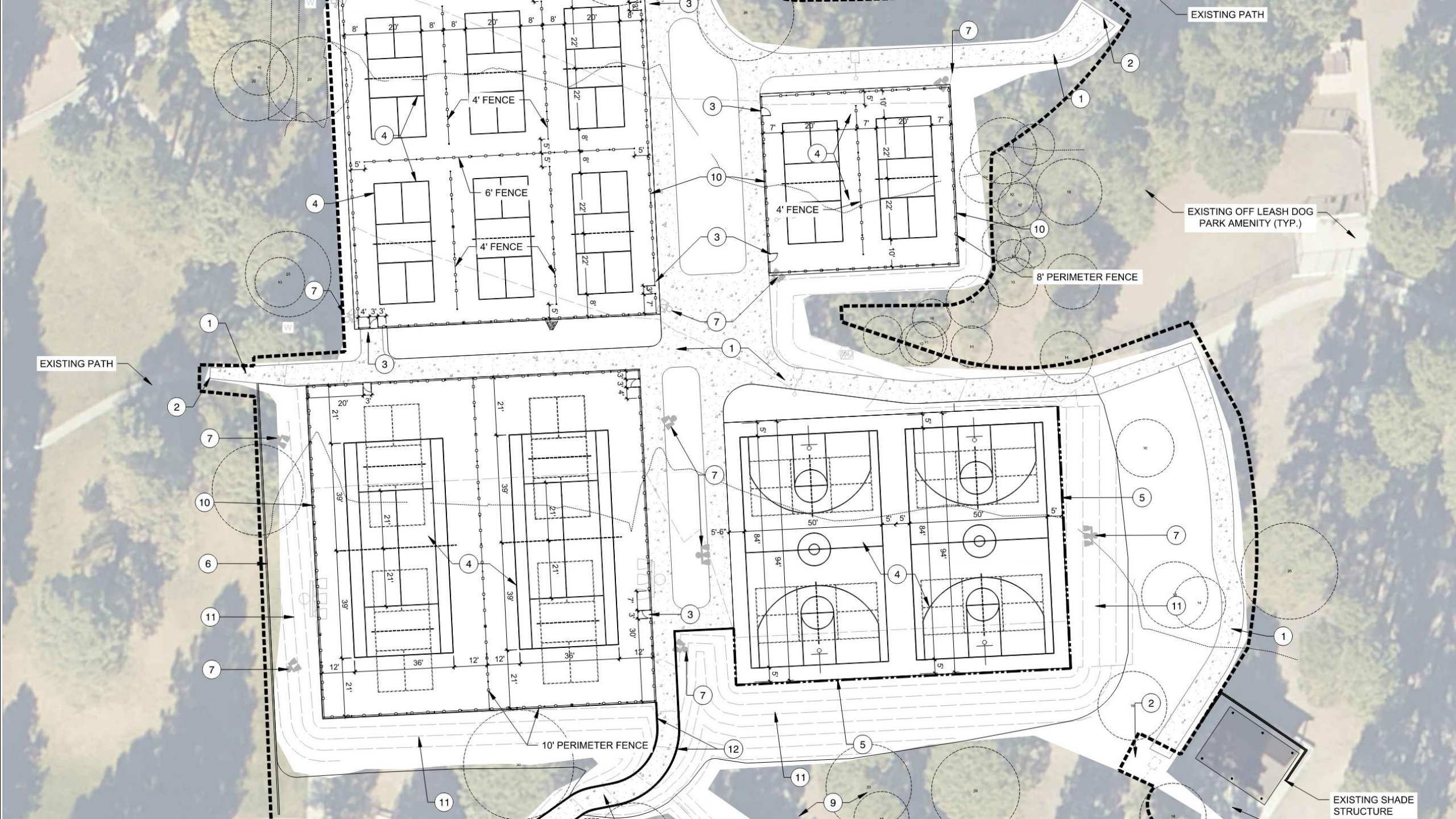
95% completed construction drawings

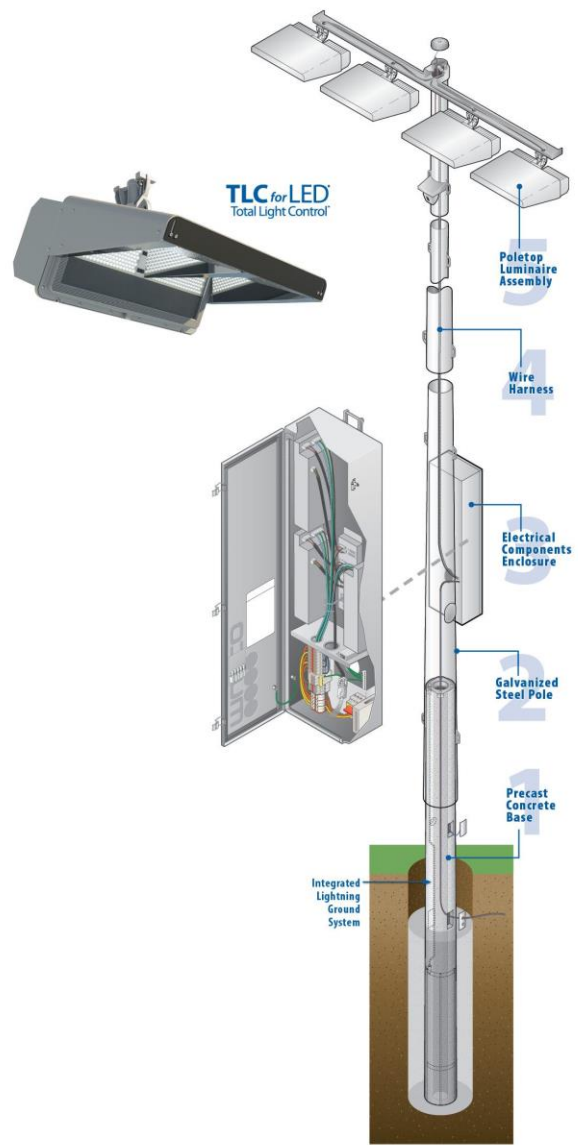
Submitting for demo and construction permits

Obtaining final construction costs

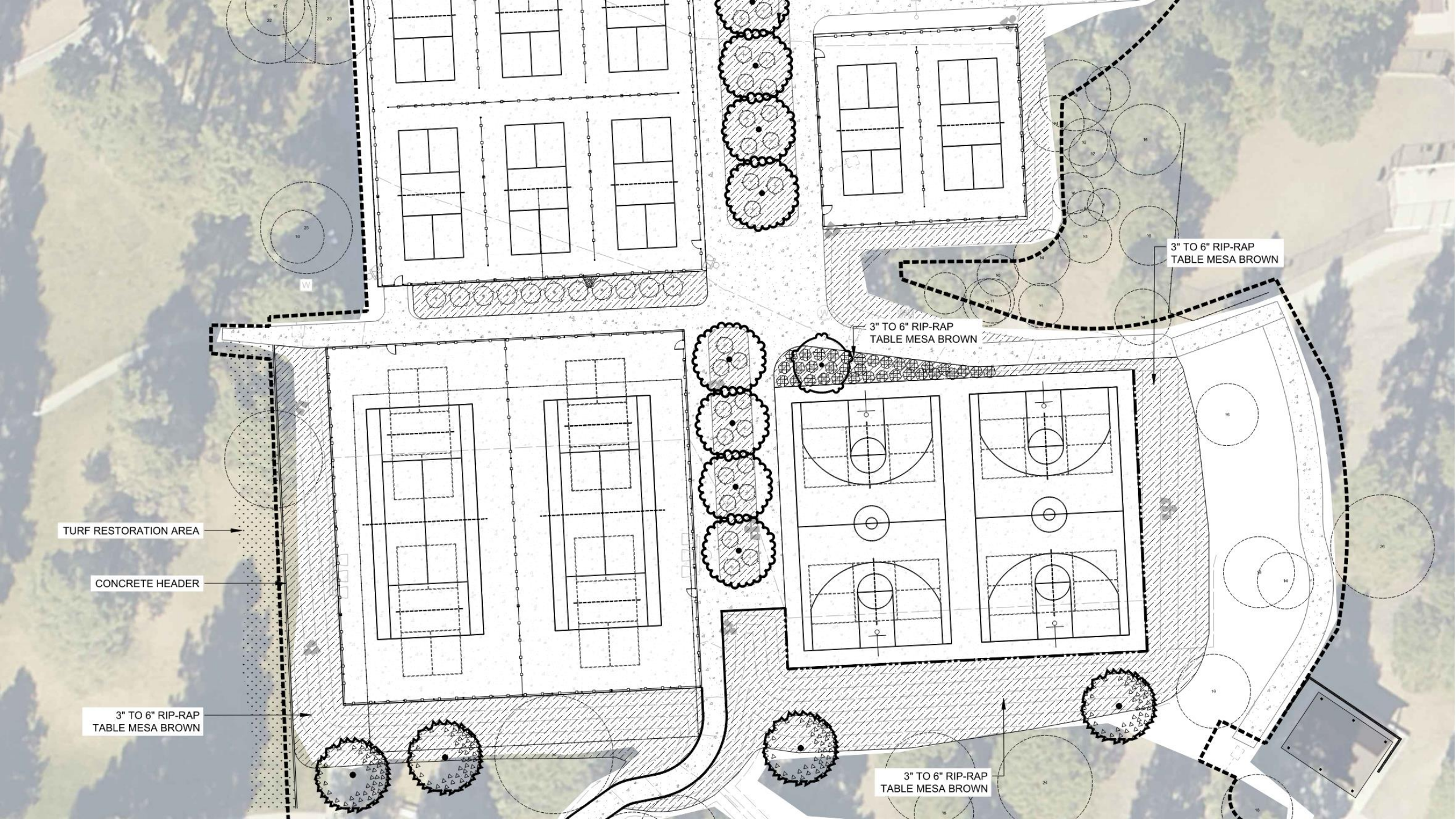
Hopeful to begin demolition and construction in mid-May

Subtle changes









TURF RESTORATION AREA

CONCRETE HEADER

3" TO 6" RIP-RAP  
TABLE MESA BROWN

3" TO 6" RIP-RAP  
TABLE MESA BROWN

3" TO 6" RIP-RAP  
TABLE MESA BROWN

3" TO 6" RIP-RAP  
TABLE MESA BROWN





**Parks & Recreation**

9.

**From:** Amy Hagin, Assistant Parks and Recreation Director

**DATE:** 04/15/2024

**SUBJECT:** Thorpe Park and Future Indigenous Community Cultural Center (ICCC)

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**STAFF RECOMMENDED ACTION:**

Amy Hagin, Assistant Parks and Recreation Director

**Executive Summary:**

Informational

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**Attachments**

ICCC Presentation

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# Future Indigenous Community Cultural Center



## FY23-24 PROSE \$100,000 for mitigation and remediation

- Perimeter fence removed - (\$21,500)
- Plumbing checks – estimated \$5,000
- Facility assessment for MEP, Fire, ADA – Estimated \$10,000
- IT infrastructure relocation – Estimated \$15,000 – \$60,000
- Working with Procurement on an RFP for interested and investing organizations









## THORPE PARK ANNEX FINAL CONCEPT

## FY24-25 PROSE \$200,000 for further mitigation and/or seed funds

- Need results of the RFP and identified invested partner
- Grant opportunities
- Ideas to provide a space now

### LEGEND:

- Native Pollinator Gardens
- Native Revegetation Gardens
- Orchard
- 15' Path
- 10' Path
- 5' Path
- Gathering Space
- Bench/Table
- Interpretive Signage

Six Pickleball courts will be located at the current Thorpe Bark Park.

Re-examine the skatepark/pumptrack location.

PROSE has \$5M in BBB-Rec funds accumulating in FY31 for Thorpe Park to develop the concept plan and park amenities



## **Parks & Recreation**

11.

**From:** Cathy Guetschow, Administrative Specialist

**DATE:** 04/15/2024

**SUBJECT:** Reports -- Monthly highlights of Parks and Recreation, Open Space, and Events

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### **STAFF RECOMMENDED ACTION:**

#### **Executive Summary:**

**Connection to PBB Priorities/Objectives, Carbon Neutrality Plan & Regional Plan:**

#### **Priority Based Budget Key Community Priorities and Objectives**

\*\*\*Reference Priorities and Objective documents at: S:\- City of Flagstaff\COUNCIL - AGENDAQUICK & PRESENTATIONS\*\*\*

#### **Carbon Neutrality Plan**

\*\*\*Reference Priorities and Objective documents at: S:\- City of Flagstaff\COUNCIL - AGENDAQUICK & PRESENTATIONS\*\*\*

Please contact Nicole Antonopoulos or Jenny Niemann for questions and assistance.

#### **Regional Plan**

\*\*\*Reference Regional Plan Desk Guide at: S:\- City of Flagstaff\COUNCIL - AGENDAQUICK & PRESENTATIONS\*\*

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### **Attachments**

PROSE Monthly Report for March 2024

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# PROSE

## PARKS, RECREATION, OPEN SPACE, AND EVENTS

March 2024

It's ramada season! Our Events and Marketing team worked along side IT to implement an online reservation system including mapping through ArcGIS.

The switch to online reservations is years in the making and is finally able to be successful due to software updates.



Above: rentable ramada  
Below: ArcGIS ramada map




## Rentals

**Ramada Sizes: (Filter the Rental Space List)**

Large    Medi    Small


Group Size from Largest to Smallest

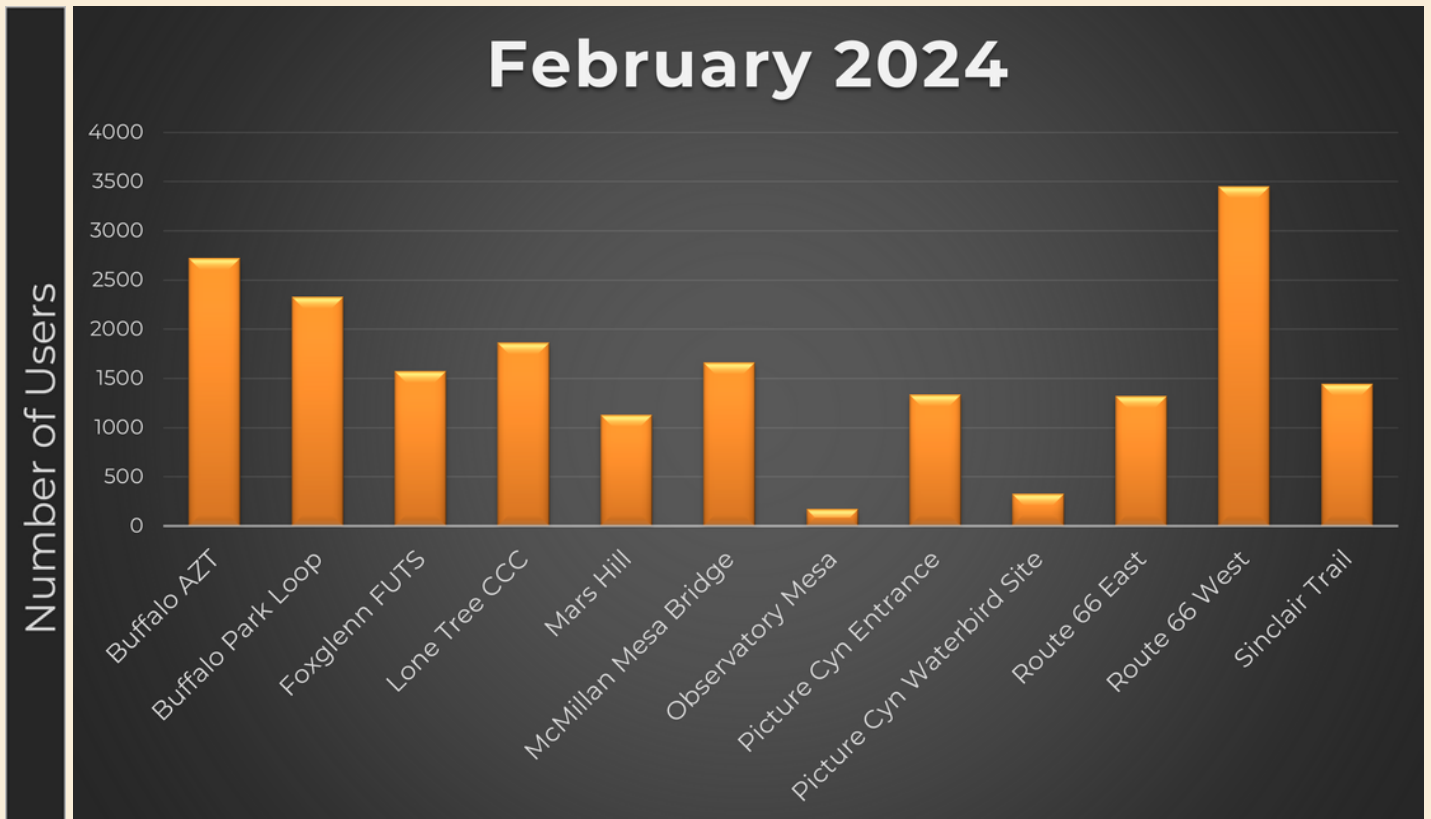


**Bushmaster Park Community Ramada**

**Community Ramada (Large) - Bushmaster Park**  
 Size: 2400 sq ft.  
 Max Group Size: 200  
 Fee Per hour: \$13.50  
 Electricity Available: Yes  
 Electricity: \$22 for 7 hours or less

Search Park Name





Above: Trail Count graph

The Parks Section has been working on annual ballfield maintenance in preparation for April 1st, when fields are officially open to allocated user groups. Parks staff are committed to ensuring all fields are safe and playable. The ABI field groomer has been working overtime the past few weeks as all fields are groomed and leveled. And who knows who we have trained on the equipment....

Right: Staff participate in ABI field groomer training





## McMillan Mesa Park

The Parks Section has been busy wrapping up construction projects as the transition into spring duties is right around the corner. Staff recently completed the McMillan Mesa Park basketball backstop project. This is a great improvement to the park while creating a safety buffer which prohibits wayward shots from being chased into the adjoining street. Kudos to the parks staff for completing this amazing improvement project.



Above: Parks staff stand in front of the new backstop at McMillan Mesa Park



Piatigorsky Foundation Concert was held on March 15th. Though the weather was snowy, the recreation center still had approximately 20 people in attendance which the performers, Katsuya Yuasa (Clarinet) and Mary Au (Piano) were happy with as they were able to engage personally with the audience.



Above: Piatigorsky Foundation Concert at Joe C. Montoya Community and Senior Center

Hal Jensen Recreation Center kept the youth busy over spring break. Several youth attended a field trip to McMillan Mesa natural area for a hike and went bowling. Other activities included a variety of sports, wind chime making, tie-dye, and even a cooking class!



Above: Hal Jensen Spring Break participant  
Left: Rockwall climbers



The Aquaplex extended the rockwall and pool hours throughout the week of spring break. There was an increase in attendance and revenue during spring break week with 2,800 pass visits and more than \$7,000 in revenue.



As part of our Recreational Trails Program grant from Arizona State Parks, Open Space staff is reaching out to Navajo, Hopi, Yavapai-Apache, White Mountain Apache and Zuni Tribes to enlist their participation in developing an interpretive sign for the Pit House Overlook at Picture Canyon Natural and Cultural Preserve. Staff made a presentation to the City of Flagstaff's Indigenous Commission on this topic, and several participants joined this effort.

Right: Pit House Overlook at Picture Canyon Natural and Cultural Preserve



Open Space has been hosting an afterschool program at Killip Elementary School. EARTH Club is an opportunity for the students of Killip to gain a fuller appreciation for the world at large, whether creating new tools from recycled materials, looking up close at ordinary objects, or marveling at nature's creations. Recently community guests have included the NAU Entomology Club and the NAU Fire Ecology Learning Lab.



Left: Students participate in EARTH Club



## Follows

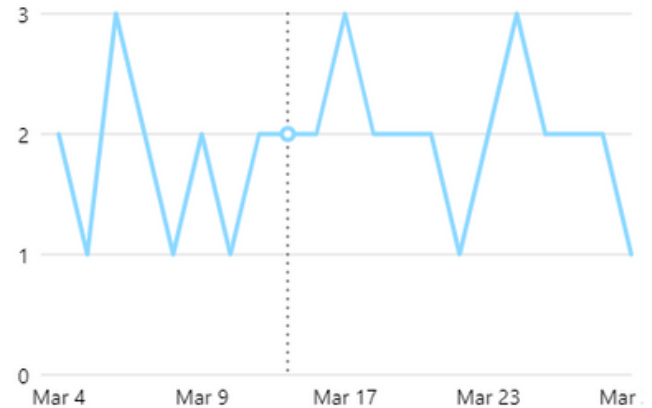
### Facebook follows ⓘ

65 ↑ 97%



### Instagram follows ⓘ

40 ↑ 29%



Victory for our marketing team! Our social media following continues to increase with 65 new Facebook followers and 40 new Instagram followers for the month of March.

Graph above shows new follows per day for PROSE social media.



[flagstaff.az.gov/prose](https://flagstaff.az.gov/prose)

## CONCERTS IN THE PARK

# Call for Musicians

FAMILY FRIENDLY

**Performances on  
Wednesday nights in  
June & July**

Send your demo to

[SpecialEvents@flagstaffaz.gov](mailto:SpecialEvents@flagstaffaz.gov)



The Call for Musicians proved to be successful. With over 50 applicants our selection process for Concerts in the Park will be competitive. Stay tuned for a lineup of musicians!