

AGENDA
Flagstaff Fire #010
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM

October 18th at 9:00am
Teams Meeting

Public can attend meeting by clicking the TEAMS link (above). To pose a question regarding new business, prior to the meeting, email Jessica at jessica.vigorito@flagstaffaz.gov.

1. **Call to Order** Mayor Daggett called the meeting to order at 9:04 a.m. This meeting was held via TEAMS with a link provided for the public.
2. **Roll Call** Those in attendance were Mayor Becky Daggett, Ed Vesely, Bob Oberly, Dave VanBoxtaele, Todd George and Jessica Vigorito.

Mayor Becky Daggett
Ed Vesely
Todd George

Dave Van Boxtaele
Bob Oberly

3. **Routine Items** Staff were informed of following updates:
 - a. Matthew Turner entered the DROP on 10/31/2023.
 - b. Keith Cashatt - Normal retirement 11/21/2023 with 20 years of service.

4. **Action Items**

- a. Approve 5/22/2023 and 8/10/2023 meeting minutes
Review and approve the meeting minutes from the May 22nd and August 10th meetings. Ed motioned to approve the minutes for the 5/22/2023 and 8/10/2023 meetings. Todd Seconded the motion. The motion approved unanimously.

New Hires Dave motioned to approve both new hires. Bob Seconded the motion. The motion approved unanimously.

- b.
 - Hannah Duval and Andrew Berg
 - Hired 9/18/2023
 - Position: Firefighter

Return to Work Todd motioned to approve the return to work employee. Ed Seconded the motion. The motion approved unanimously.

- c.

- Arturo Brandon Othan
- Hired: 10/02/2023
- Airport Rescue Firefighter
- PSPRS Eligible position, ACR payable: yes

d. Appoint Physician Dave motioned to appoint East Flagstaff Family Medicine and their designated physicians working in the clinic as an approved medical board for Flagstaff Fire Department while maintaining Dr. Seb'y office as an approved medical board. Bob Seconded the motion. The motion approved unanimously.

Office:

- East Flagstaff Family Medicine
- 1515 E Cedar Ave Ste A-3, Flagstaff, AZ 86004 (928)774-2788

Physician:

- Dr. Croft
- The physician is a PSPRS-approved physician

Reason for the request/change:

- Dr. Seby has expressed interest in retiring in the next few years and this would help the department make a smooth transition to a new provider.
- Summit Fire currently uses this office for their medical exams.
- Dr. Seby will still be utilized for other exam types during the transition.

5. ADJOURNMENT

Mayor Daggett motioned to adjourn the meeting at 9:19 am.

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted on the City of Flagstaff Website and at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the Fire Department with the City Clerk.

Dated this _____ day of _____, 2023.

Jessica Vigorito, Management Analyst, Fire

For special accommodations, please notify Flagstaff Fire Department Administration (928) 213-2500 at least three business days prior to the scheduled meeting time.



PSPRS - Fire (new)

4. a.

From: Jessica Vigorito, Management Analyst - Fire
DATE: 10/18/2023
SUBJECT: Approve 5/22/2023 and 8/10/2023 meeting minutes

STAFF RECOMMENDED ACTION:

Review and approve the meeting minutes from the May 22nd and August 10th meetings.

Executive Summary:

Attachments

Meeting Minutes August 10, 2023
Meeting Minutes May 22, 2023



PUBLIC SAFETY PERSONNEL RETIREMENT SYTEM
Flagstaff Fire Department#010
Meeting Minutes
August 10, 2023at 9am
TEAMSMeeting

Call to Order: Dave VanBoxtaele called the meeting was called to order at 9:01 am. This meeting was held via TEAMS with a link provided for the public.

Roll Call: Those in attendance were ~~Mayor Becky Daggett~~, Ed Vesely, Bob Oberly, Dave VanBoxtaele, Todd George and Jessica Vigorito.

Routine Items:

- Σ Updated PSPRS Valuation Report for Flagstaff Fire Department
 - Σ Members reviewed and discussed the updated PSPRS Valuation Report for Flagstaff Fire Department.

Action Items:

- ~~Σ Review and Approve minutes of meeting held March 30, 2023.~~
 - ~~i. Dave VanBoxtaele motioned to approve the last meeting minutes 3/30/2023. Ed Vesely seconded the motion. Motion passed unanimously.~~

Σ New Hires - Review for approval:

Σ Mark Adams, Wildland Community Risk Reduction Specialist effective 6/26/2023

Σ Bryor Nittmann, Wildland Fire Operations Engineer effective 07/10/2023

1. Bob Oberly motioned to approve both new hires, Ed Vesely seconded the motion. Motion approved unanimously.

Adjournment: Dave VanBoxtaele motioned to adjourn the meeting at 9:05 am. Todd George seconded the motion. Motion passed unanimously.

Jessica Vigorito,

Signature of Board Secretary



PUBLIC SAFETY PERSONNEL RETIREMENT SYTEM

Flagstaff Fire Department#010

Meeting Minutes

May 22, 2023

TEAMSMeeting

Mayor Daggett called the meeting was called to order at **1:30 pm.** This meeting was held via TEAMS with a link provided for the public.

Those in attendance were Mayor Becky Daggett, Ed Vesely, Bob Oberly, Dave VanBoxtaele, Todd George and Jessica Vigorito.

1. New Business
 - a. Members were notified of upcoming or past Retirements
 - i. Tommy Bustamante 5/13/2023 Last Shift ceremony posted on Instagram:
2. Discussion & Action Items
 - a. Review and Approve minutes of meeting held May 18, 2023.
 - i. **Dave VanBoxtaele** motioned to approve the last meeting minutes 5/18/2023. **Ed Vesely** seconded the motion. Motion passed unanimously.
3. **Dave VanBoxtaele** motioned to adjourn the meeting at **1:49 pm.** **Todd George** seconded the motion. Motion passed unanimously.

Jessica Vigorito,

Signature of Board Secretary



PSPRS - Fire (new)

4. b.

From: Jessica Vigorito, Management Analyst - Fire

DATE: 10/18/2023

SUBJECT: New Hires

- Hannah Duval and Andrew Berg
- Hired 9/18/2023
- Position: Firefighter

STAFF RECOMMENDED ACTION:

Executive Summary:
