

DRAFT

NOTICE AND AGENDA

SUSTAINABILITY COMMISSION
THURSDAY
October 24, 2024

HYBRID MEETING
STAFF CONFERENCE ROOM
AND MICROSOFT TEAMS
211 WEST ASPEN AVENUE
4:30 P.M.

Vision: The City of Flagstaff is a culture and community that thrives in response to the Climate Crisis.

Mission: To advise Sustainability Division Staff on matters related to climate and sustainability, support community projects through Neighborhood Sustainability Grants, and provide feedback to the City Council on sustainability issues.

Members of the public may join the meeting online, via Microsoft Teams and in-person at City Hall.

- [Join Microsoft Teams Meeting](#)
- To comment on a discussion item in Teams, please use the Teams Chat function: simply type in 'public comment' to indicate to the Chair that you would like to comment. The Chair will then recognize you when it is time for public comment, and staff will unmute your microphone if needed.
- Public comments may be sent in advance of the meeting to Tia Hatton at tia.hatton@flagstaffaz.gov. Public comments should be limited to three minutes of reading time.

1. **CALL TO ORDER**

2. **ROLL CALL**

NOTE: One or more Commissioner may be in attendance through other technological means.

AMY WOLKOWINSKY - CHAIR
MARY METZGER - VICE CHAIR
COMMISSIONER ELIJAH BORN
COMMISSIONER CAMERON CARLSON

COMMISSIONER KRISTEN KONKEL
COMMISSIONER TOM LAMMIE
COMMISSIONER RODGER SCURLOCK

3. **LAND ACKNOWLEDEMENT**

The Sustainability Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. **PUBLIC COMMENT**

At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. If you are on Teams, please use the Teams Chat function: simply type in "public comment" to indicate to the Chair that you would like to comment. If you are in person, please raise your hand/use the sign-in sheet. The Chair will then recognize you when it is time for public comment.

5. **APPROVAL OF SEPTEMBER MINUTES**

[View the DRAFT September minutes here.](#)

6. **BUSINESS**

A. **Regional Plan 2045 Presentation**

Sara Dechter, City's Comprehensive & Neighborhood Planning Manager
Informational

- B. **Sustainability and Climate Action in the Regional Plan 2045**
 Nicole Antonopolous (Sustainability Director), Jenny Niemann (Climate Action Section Director), and Genevieve Pearthree (Climate Analyst)
 Informational

- C. **Regional Plan and the Commission: Create an Informal Working Group & Set a Special December Meeting**
 Chair Amy Wolkowisky
 Vote

- D. **Neighborhood Sustainability Grant FY24: Budget Change Request Approval (Indian Bible College)**
 Tia Hatton Tenny, Sustainability Staff Liaison

 Vote to approve budget request

7. **TO AND FROM (5 MINUTES) - ALL**

Upcoming Sustainability Office events:

- Drop-Off Day (Oct. 26, 10am - 2pm) - Coconino County Health & Human Services
- Fix-It Clinic (Nov. 2, 10am - 2pm) - Joe C. Montoya Senior Center
- Pumpkin Drops (Nov. 4, 3-6pm) - Sustainability Office

8. **FUTURE AGENDA ITEM REQUESTS**

On the list:

- Community Choice Energy/AZ4CCA
- Updating the commission ordinance
- Railroads and sustainability
- Recycling

9. **ADJOURNMENT**

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. This notice has been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

Dated this _____ day of _____, 2024.

 Tia Hatton, Sustainability Coordinator



Sustainability

6. A.

From: Tia Hatton, Sustainability Coordinator II

DATE: 10/24/2024

SUBJECT: **Regional Plan 2045 Presentation**

Sara Dechter, City's Comprehensive & Neighborhood Planning Manager

STAFF RECOMMENDED ACTION:

Informational

Executive Summary:

Attachments

Regional Plan - Sustainability Presentation 10-24-24

Sustainability Commission Memo

Flagstaff Regional Plan Update for 2045

Sara Dechter, Melissa Shaw, and a
cast of a hundred other staff





Why is it a “Regional Plan”?

City of Flagstaff

- Serves as the General Plan
- Must be ratified by voters every 10 years
- Supports land use decisions, policy making, the 100-year water supply designation and transportation planning plus many other efforts

Coconino County

- Is an amendment to the County Comprehensive Plan*
- Adopted by the Board of Supervisors as a Major Amendment
- Provides a map of area and place types that is further refined by area plans

*The Comprehensive Plan has no land use map.



Process for Updating the Plan

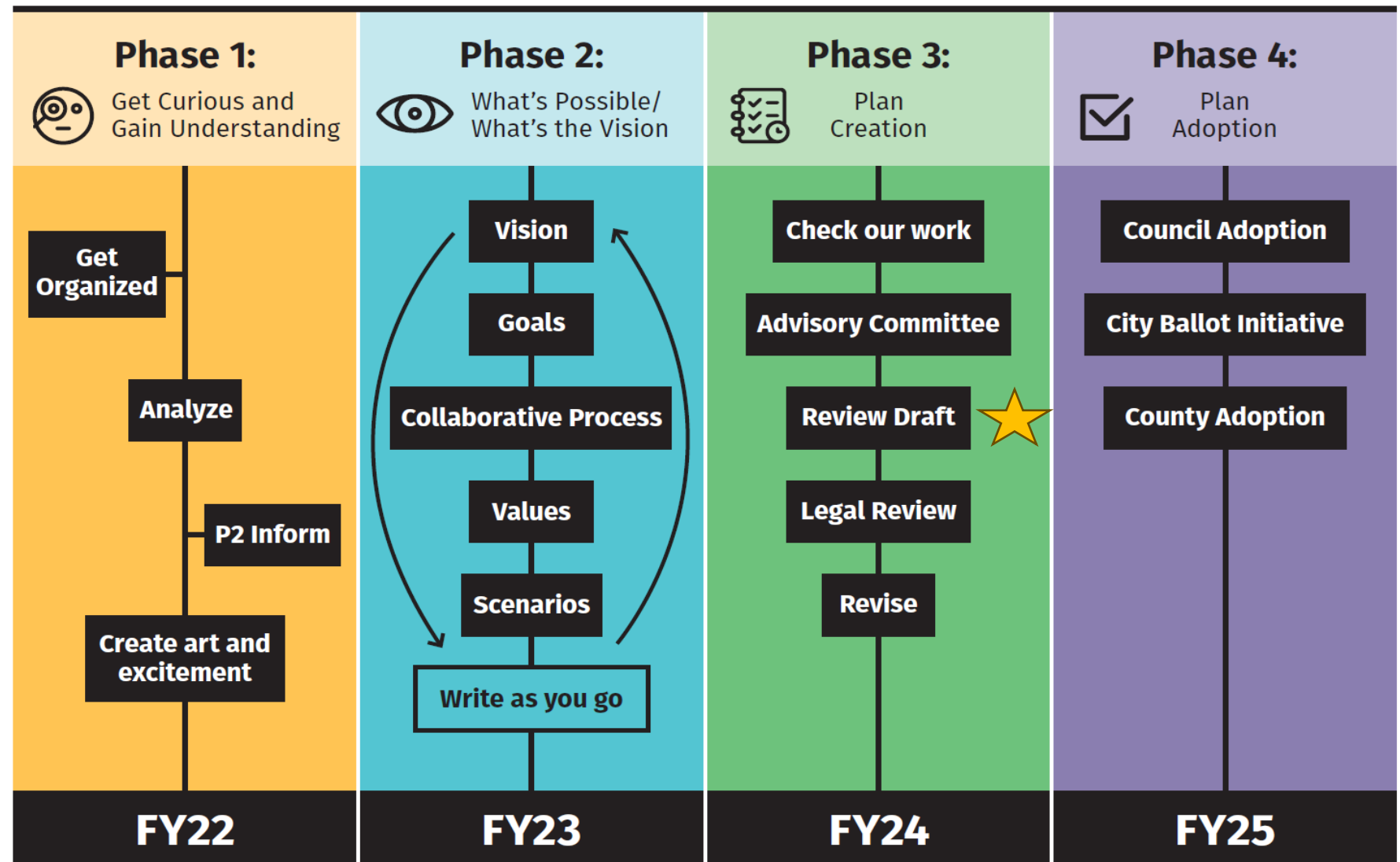


Levels of Public Participation

Plan Development & County Adoption:
Collaborate

City Adoption:
Empower

Regional Plan 2045 Update Process



Regional Plan Committee



- Endorsed the plan on Mon, Sept 30
- Selected by the City and County Manager based on recommendations from elected officials.
- Held 15 meetings over 9 months.
- Meetings were open to the public including formal boards, commissions and Council.
- Reviewed Chapter by Chapter and then the whole document





60-day public review

October

Oct 20

60-day Review Starts

Oct. 21

Opening Webinar

Staff – Collecting case studies

November

Nov 13, 14, 16 & 18
Community Workshops

Staff – Testing case studies

December

Dec 4 Closing Webinar

Staff – Create case study report and suggested edits

Review Period Ends Dec 19
at 5pm

Office Hours on Fridays from 11am to 2pm (except 11/29)

Board, Commission and Council discussions at their regular meetings

Plan comments hosted on Konveio

An easy to use, interactive document comment platform.



Public Engagement for Coconino County

[← Back to Digital Open House](#)

Doney Park Timberline Fernwood Area Plan Open House Draft April 2022

This link contains the entire 105 page draft of the DPTF area plan. There are 12 chapters, including the introduction, vision statement, and glossary. Please note that this is a draft and therefore additional information and document editing will occur after the open house.

View Edit Pins Comments Report Embed

Page 1 of 105

Type to search

Comment Add Pins Drag

Click anywhere in the document to add a comment. Select a bubble to view comments.

Area Plan Update 2040 Open House Draft

The cover image for the "Area Plan Update 2040 Open House Draft". It features a scenic landscape with mountains, a river, and a small town. Overlaid on the image is the Coconino County logo and the text "DONEY PARK TIMBERLINE FERNWOOD AREA PLAN".



What Happens after the 60 day review?

1. Analyze and incorporate public comments and staff testing outcomes
2. Bring back complex issues to the Committee
3. Complete a final legal review
4. Send the document to the Board of Supervisors, City Council and Planning and Zoning Commissioners for a retreat in March
5. Conduct City public hearings
6. Ballot initiative
7. Conduct County public hearings



The Planning Pyramid

THE PLANNING PYRAMID



Tour of the Draft Plan

- Plan Priorities
- Document Organization
- Scenario Planning findings
- Sustainability in land use decision making
- Climate Action supportive goals and policies
- Major and Minor Plan Amendments
- The Urban Growth Boundary





Focus of the Plan – 5 Priorities

1. Create more housing attainability in all the Region's neighborhoods and centers to mitigate displacement and reduce housing costs.
2. Create mixed-use, denser neighborhoods that support a variety of housing types, and active transportation.
3. Reduce community-generated climate pollution and protect air quality.
4. Protect the Region's significant natural and cultural resources.
5. Expand the Region's preparedness and resilience to hazards and climate change.



Regional Plan Organization

1. Introduction
 2. How the Plan Works
- Policy Section (left side)***
3. Goals and Policies (all topics)
 4. Growth and Land Use Framework

- Implementation Section (right side)***
5. Social and Economic Systems
 6. Transportation
 7. Resource Stewardship and Resilience
 8. Parks, Recreation and Open Space
 9. Water Resource Management
 10. Energy
 11. Infrastructure and Public Safety



Policy Section

- Goals - desired results or future conditions that the community envisions and commits to achieve.
- Policies - courses of action to achieve the stated goals that guide decision making. Policies may be text or maps identified in the Plan.
- Land Use Categories – each parcel on the Future Growth Illustration is given a land use category. Each category has guidelines on what is appropriate in that area.



Implementation Section

- Implementation Guidelines - are assumptions, corresponding policies, or principles that guide how the goals and policies are interpreted and applied.
- Action Items - strategies, projects, procedures, actions, or programs that implement the goals and policies.

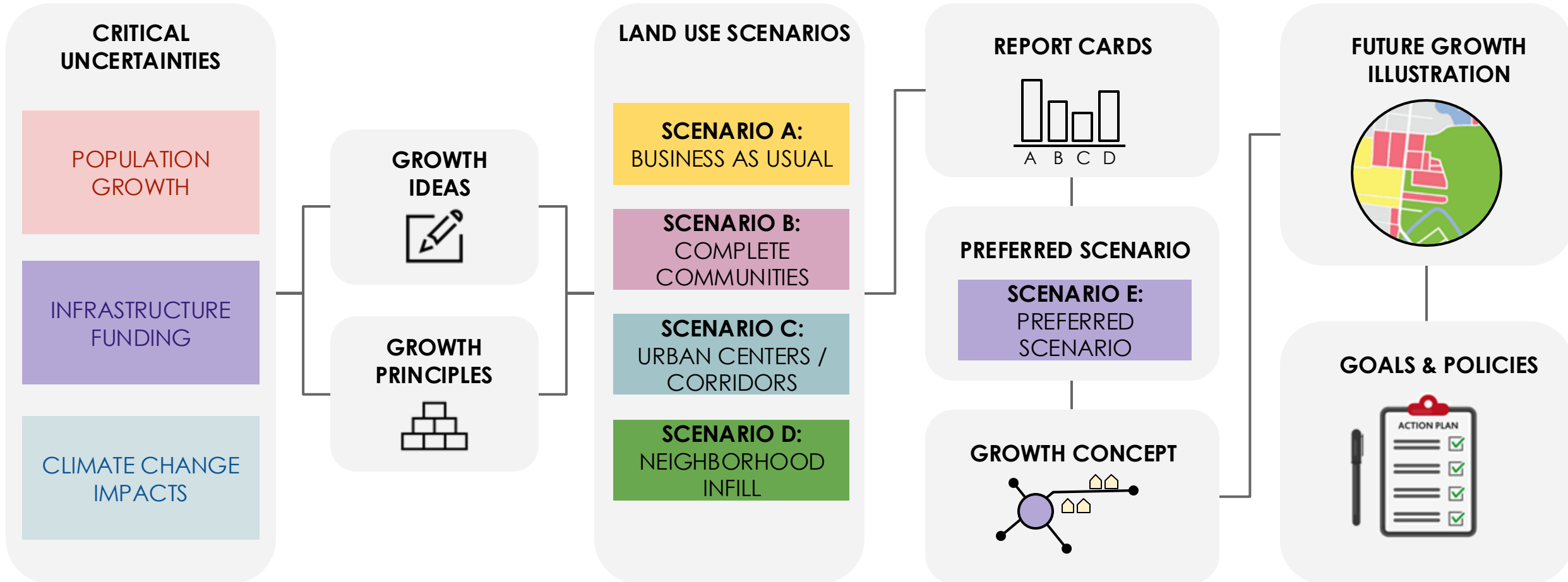


Maps



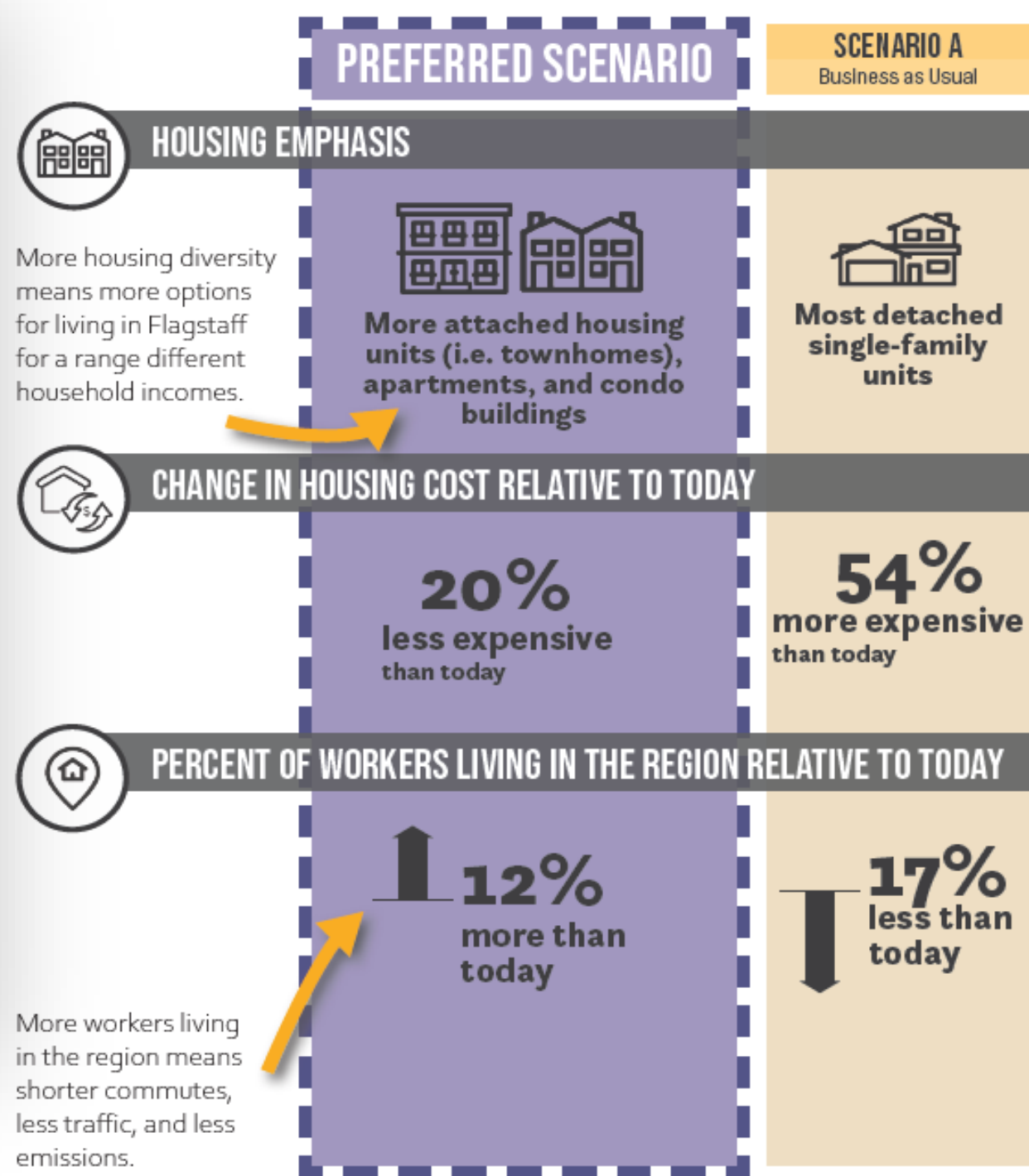
- Policy section
 - Policy Maps – Maps that define the geographic application of or set a policy such as future trail locations or future land uses.
- Implementation section
 - Information Maps – Maps that provide context and information to help understand goals, policies and the implementation section. These maps do not set policy and can be updated administratively.

Scenario Planning Process



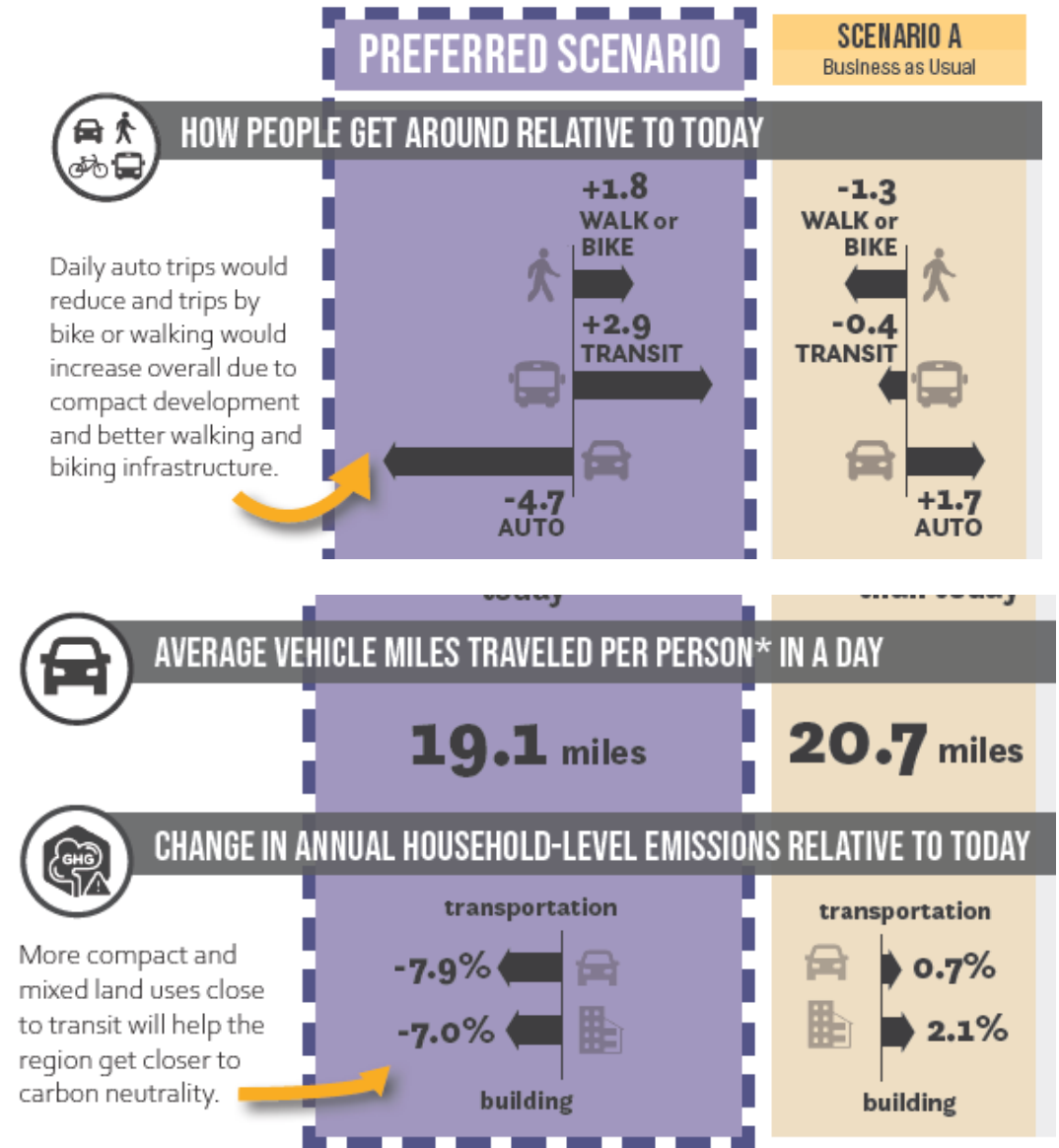
Scenario Planning Livability and Affordability

- There is an opportunity to reverse the trend of out migration and increasing housing prices.
- It will require new development to look different than historic development.



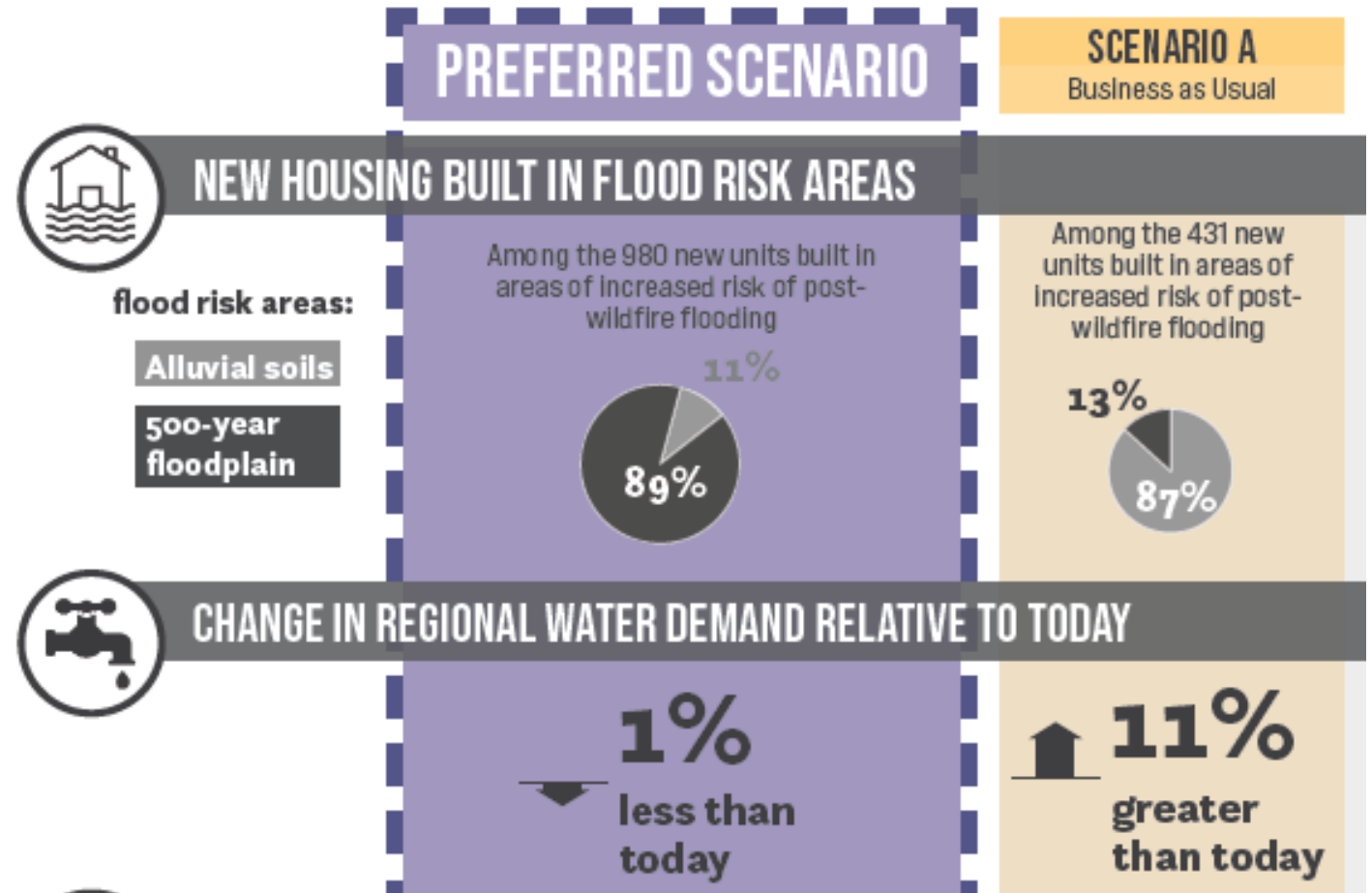
Scenario Planning Transportation

- Land use can get us closer to carbon neutrality but won't be sufficient on its own.
- Mixed land uses and density will reduce transportation and building generated emissions.

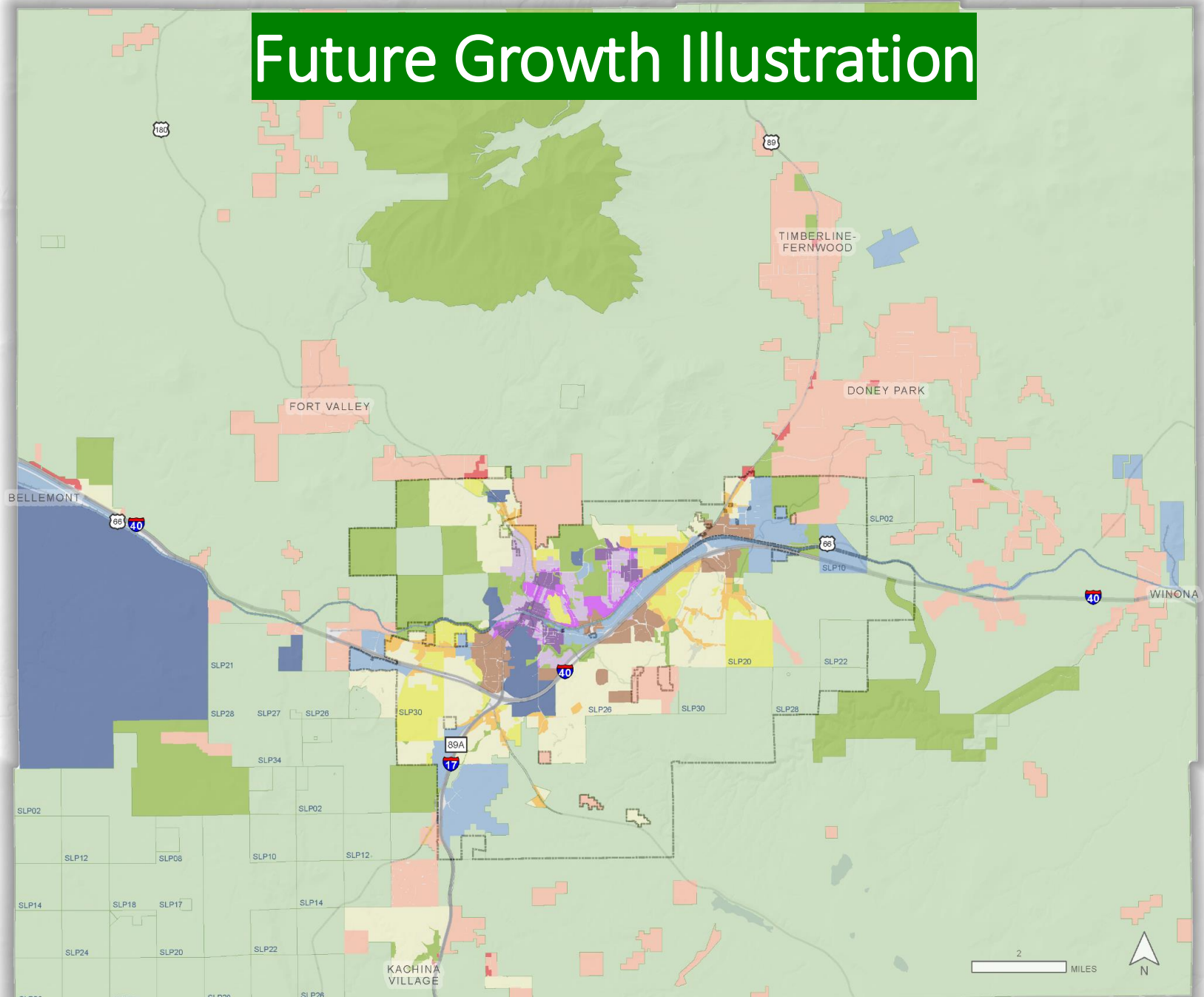


Scenario Planning Climate Resilience

To move towards carbon neutrality and housing affordability, we will need to address urban stormwater risks.



Future Growth Illustration



FUTURE GROWTH ILLUSTRATION

- Urban Center
- Suburban Center
- Rural Center
- Urban Corridor
- Suburban Corridor
- Employment District
- University/Research District
- Parks/Open Space
- Federal Lands and Working Landscapes
- Urban Neighborhood
- Suburban Neighborhood – High Density
- Suburban Neighborhood – Medium Density
- Rural Neighborhood
- CoF Boundary





Sustainability in Land Use Decisions

Policy GM.3: To make new housing, redevelopment, and infill a more attractive, affordable, and viable development option, prioritize spending on capital improvements and continued maintenance for infrastructure that serves existing Neighborhoods, Centers, and Corridors over those that facilitate expansion on greenfield lands.

Goal DP – Promote development patterns that support an attainable, resilient, and environmentally sustainable community.

Policy DP. 4: In Urban Neighborhoods, invest in safe and convenient biking, walking, and transit infrastructure and reform development regulations to allow and further infill development of multifamily and missing middle housing such as stacked flats and multiplexes.

Policy DP. 5: In Suburban Neighborhoods, enable and encourage greater density and intensity of development and a walkable and bikeable context, and with transit when available.

Areas of divergence between City and County

- Goal WR – Balance water demand and water supply to **[maintain the 100-year water adequacy designation,]** support sustainable regional hydrology, and meet ecosystem needs.
- **Goal CA.a – Achieve and maintain carbon neutrality for the City by reducing emissions from all sectors. (City only).**
- Goal CA.b – Support and advance the County’s Climate Goals and Policies designed to address and respond to climate change (County only).



Climate policies

- Policy CA. 1: Identify and pursue specific opportunities to reduce climate impacts by promoting energy efficiency and reducing greenhouse gas (GHG) emissions throughout greater Coconino County (County only).
- Policy CA. 2: Identify specific opportunities to build climate resilience, such as addressing food insecurity and food deserts, resilience of energy sources and infrastructure, water security and access, resilience hubs, and community connectivity.
- Policy CA. 3: Reduce energy consumption, increase efficiency, and reduce the carbon footprint in new and existing buildings within the Region to increase livability and sustainability.



Climate Policies

- Policy CA. 4: Reduce GHG emissions through the implementation and promotion of fuel switching and clean energy retrofits in new and existing buildings within the Region.
- Policy CA. 5: Work to ensure that all segments of the Region have access to energy efficiency programs and vehicle electrification capabilities in or near their homes.
- Policy CA. 6: Advance the electrification of buses, micromobility devices, and electric vehicles (EVs) across the Region by working with utilities to plan for adequate charging capacity and increased electric demand.



Energy

Goal E – Increase the Region’s use of renewable energy sources while planning for the infrastructure needed to support an expanding and evolving electric grid.

- Policy E. 1: Support renewable energy production, promote battery storage in the residential and commercial sectors, and energy storage in new utility-scale renewable energy developments.





Transportation Chapter



- Transportation Systems
- Multimodal Transportation
- Transit
- Streetscapes – City only
- Parking – City only



Implementation Guidelines

Transportation Systems, Multimodal Transportation and Transit

- Lane narrowing, traffic calming and road diets
- Road to Zero, Safe Systems, and vulnerable road users
- Grid design, connectivity and minimizing cul-de-sacs
- Travel Demand Management
- Design best practices for bicycle, pedestrian and micromobility paths
- Transit priority measures and coordinated route and capital planning



Implementation Guidelines

Streetscapes and Parking

- Great Streets and gateways
- Placemaking, landscaping, sidewalk cafes and parklets.
- Temporary street events and alley activation
- Bicycle and micromobility parking
- ADA parking
- Parking management and reducing the need for parking on site.



Resilience— Infrastructure and Resources

- Goal RS – Strive to build community resilience and steward natural resources in the scientific, social, economic, and cultural practices that prioritize environmental stewardship and resilience planning.
 - Policy RS.4: Mitigate hazards to reduce the risk of uncharacteristic wildfires and post-fire flooding while improving the health, structure, condition, function, and resilience of forest ecosystems through forestry best practices and wildland fire science.
 - Policy RS.5: Create resilient and sustainable flood management practices and systems that protect and enhance ecosystems and human health throughout the Region.



Resilience— Infrastructure and Resources

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Resilience— Infrastructure and Resources

Goal R – Work across all government operations and services to reduce the risk of natural and human-caused hazards.

- Policy R.1: Allocate available public resources necessary for the City and County to prepare for and adapt to natural and human-caused hazards, so that all government operations support community resilience.
- Policy R.2: Prepare for and mitigate the impacts of fires and floods to reduce the risks of loss of life, property damage, disruption of public services, and loss of watershed health and wildlife habitat.
- Policy R.3: Effectively locate facilities to accommodate the staff, training, and resources needed to provide safe, effective, and risk-based emergency response to all hazards.



Major Plan Amendments

Flagstaff City Code Title 11

“Major amendments to the General Plan are substantial alterations of the City’s land use mixture or balance as established in the City’s existing General Plan land use element and which involve changes that have an impact on large areas of the General Plan and/or can affect other issues or policies. These amendments alter the substance or intent of major General Plan policies.”



Current Categories

Major Plan Amendments Chart

1 Urban Growth Boundary ¹

Expansion of the urban growth boundary that requires an expansion of public utility infrastructure, except where services are already provided, or for the purpose of designating Parks/Open Space area type.

2 Area Type – Employment

Reduction of the employment area type, unless offset by an exchange of acres within the same master planned area.

3 Area Type – Special District

Creation of a new special district, or reduction in the size of a special district.

4 Area Type – Urban/Rural

Changes from urban to rural or rural to urban area types.

5 Area Types – Urban/Suburban/Rural ^{1,2}

- In activity centers, changes to area types that reduce the intensity, density, and mix of uses, except where done to protect natural or cultural resources.
- In neighborhoods and along commercial corridors more than 1/4 mile from an activity center; changes from rural to suburban, or suburban to urban area types.

Major Plan Amendments Chart (cont.)

6 Area Type – Parks/Open Space ¹

Reduction of the land designated for conservation, or active or passive recreation. ⁴

7 Place Type – Activity Centers ^{1,2}

- Addition or deletion of an activity center.
- Moving the center of an existing activity center.
- Reduction in the category of an existing activity center (urban to suburban, suburban to rural, or regional to neighborhood).

8 Place Type – Commercial Corridors ^{1,5}

Changing an existing residential corridor, local road, or private street to a commercial corridor.

9 Text Amendments ^{1,3}

- Add or delete a goal or policy in any chapter of the Plan.
- Changes to the Criteria for Major Plan Amendments.

¹ This category excludes changes that are the result of a Specific Plan. Such changes will be processed as minor amendments.

² See tables of Area/Place Type Characteristics found in Chapter IX: Growth and Land Use, and relevant Specific Plans for the range of density, intensity, and mix of uses.

³ Deletions, additions, or changes to text in the Regional Plan can only be proposed by the City of Flagstaff's Council, Commissions, or staff.

⁴ Lands designated for conservation and active or passive recreation are displayed as Parks/Open Space on the Future Growth Illustration. Public facilities, such as tanks, utilities, roads, and staging areas, may be located within the Parks/Open Space area type. If these facilities have substantially altered the natural environment or created a brownfield site, removing them from the Parks/Open Space designation may be processed as a minor amendment. Expansion of such facilities does not require a plan amendment.

⁵ Commercial Corridors are identified on Map 25: Road Network Illustration.



Proposed Categories

Major Categories

1. Decreases in Intensity and Density within the UGB, including Suburban to Rural, Urban to Suburban, Urban to Rural, Corridor to Neighborhood, Center to Neighborhood.
2. Increases in intensity and density outside the UGB, including Rural to Suburban, Suburban to Urban, Rural to Urban, Neighborhood to Corridor, and Neighborhood to Center.
3. Changing a parcel to a Corridor that does not have access to an arterial or collector road.
4. Decreasing the area of Parks/Open Space, and Federal Lands and Working Landscapes categories.
5. Deletion of a goal or policy



Proposed Categories

Administrative Changes

- Updates to formatting, typographical errors, Uniform Resource Locators (URLs), references, or similar edits.
- Corrections to Scrivener's errors in mapping or text.
- Changes to the Future Growth Illustration adopted by the City or County within their jurisdiction, which can be incorporated into the other jurisdiction's plan without further amendment.
- Identification of new Parks/Open Space identified by the City or County by ordinance or dedication.
- Changes to the names of zoning categories and additions of new zoning categories to the Table of Zoning Compatibility for Each Land Use Category, when included in the ordinance adopting them.
- Factual updates to any informational map or appendix.



Urban Growth Boundary

Regional Plan UGB History & Process

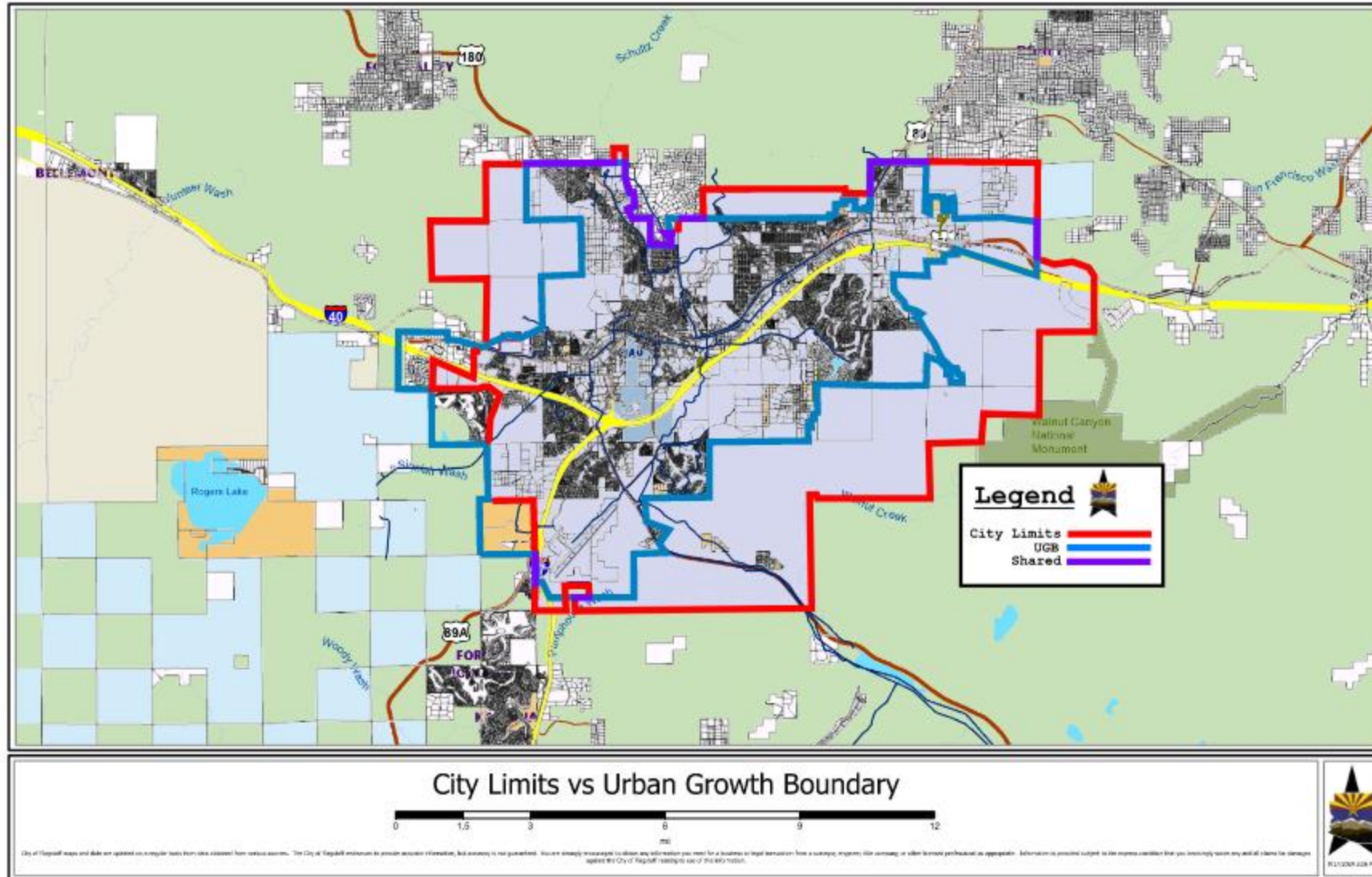
- The 2001 Regional Land Use and Transportation Plan adopted an Urban Growth Boundary (UGB) that incorporated an "Urban Services Boundary" within which water and sewer services could be efficiently provided. This was to be a boundary marking the "rural" and "urban" interface.
- Adoption of the Regional Plan 2030 required a Major Plan Amendment with extension of the Urban Growth Boundary



Regional Plan Modification



City Limits vs Urban Growth Boundary





Regional Plan 2045 Modification



Current Regional Plan 2030 Policy: *Policy WR.4.3. Development requiring public utility services will be located within the Urban Growth Boundary. [Major plan amendment required to change the UGB]*

Proposed Regional Plan 2045 Policy: Policy WR.5: Provide sustainable and reliable water and sewer services within the Urban Growth Boundary. **[Minor plan amendment required]**

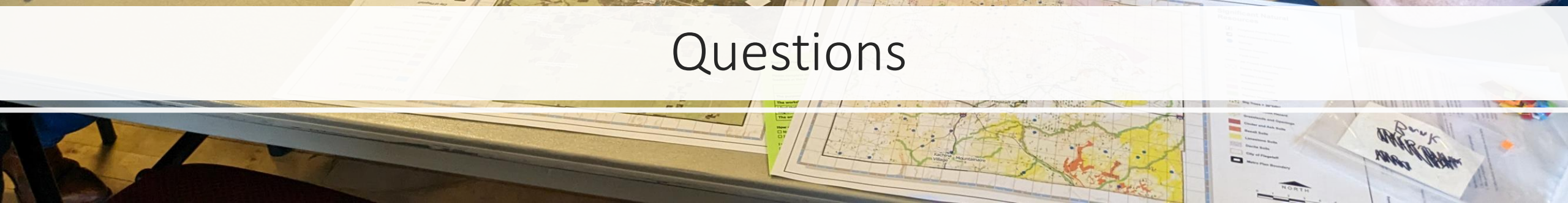
Implementation Guidelines

Implementing Department Staff should:

- Extend water and sewer services to properties within the Urban Growth boundary but outside the City limits with an annexation approval or a pre-annexation agreement.
- Considered expansion of the urban growth boundary in support of economic recruitment and retention, and the creation of affordable housing opportunities.
- Not extend water and sewer services beyond the Urban Growth Boundary unless an analysis shows the service can be provided without impacting the availability of water to property owners already within the boundary.
- Not extend water services without sewer to maintain the ability to recycle and use reclaimed water.



Questions





COMMUNITY DEVELOPMENT

MEMORANDUM

Date: October 2, 2024

To: Sustainability Commission

From: Sara Dechter, AICP, Comprehensive Planning Manager

Cc: Genevieve Pearthree, Jenny Neimann, Nicole Antonopoulos

Subject: Flagstaff Regional Land Use Plan 2045 60-day public review

The City of Flagstaff and Coconino County have been jointly working on the Flagstaff Regional Land Use Plan 2045 since the summer 2022. This comprehensive update is a critical check in with the public and the community on how the development and conservation of land and infrastructure can be managed to maintain a resilient and inclusive community. Over the past 9 months, a Regional Plan Committee has been meeting with staff and reviewing draft content for the plan update. They met on Monday, September 30 to review and endorsed the draft plan, which is being sent to other government agencies, boards, commissions, councils, and the public for a required 60-day public review, scheduled to begin on Sunday, October 20th.

What is a General Plan?

The Regional Plan is a policy guide, serving as the general plan for the City of Flagstaff and an amendment to the Coconino County Comprehensive Plan. The plan covers a range of topics with information on current conditions, our vision for the future carefully developed goals and policies to realize the future vision. The vision of these documents has continued to move forward from the Flagstaff Regional Land Use and Transportation Plan (adopted 2001) to the Flagstaff Regional Plan 2030 (adopted 2014) to the Flagstaff Regional Land Use Plan 2045. These forward-looking and cooperative plans have created shared resources for land use decisions, City and County policies, transportation and environmental planning and intergovernmental coordination with State and federal partners for the last 20 years and intend to build on this legacy for another 20 years.

General Plans may inform a variety of community policy conversations as outlined in Chapter 2: How the Plan Works. Applications for zoning map amendments, annexations, and certain types of dedications and abandonments of real property are required to have a “finding of conformance” with the Regional Plan. Proposals that cannot meet this finding must also propose an amendment to the Regional Plan as outlined in this chapter, Title 11 of the City Code, and Section 5.13 of the Coconino County Zoning Ordinance, and the *Coconino County Comprehensive Plan*. These are impactful community decisions that can support the community’s sustainability and help the community meet the challenge of housing affordability and meet the goal of carbon neutrality.

Plan Priorities

The Regional Plan 2030 has 97 goals and over 500 policies that are all evenly weighted in the consideration of community decisions. This broad scope and lack of prioritization was intended to build a positive vision and to represent a wide spectrum of community values. However, after 10 years of implementation, very few community outcomes changed in the direction the plan intended. This unintended outcome has informed how the draft plan has been created.

The draft plan is more narrowly tailored on land use and topics that relate to development while still encompassing a broad community vision and reflecting priorities and values that were brought forward in the public participation and analyses so far. As a result, the draft plan is almost 100 pages shorter and have 23 goals and 87 policies. To create more clarity and direction for future decisions, the participants in this process identified the Region’s highest priorities as:

- Create more housing attainability in all the Region’s neighborhoods and centers to mitigate displacement and reduce housing costs.
- Create mixed-use, denser neighborhoods that support a variety of housing types, and active transportation.
- Reduce community-generated climate pollution and protect air quality.
Note: Reducing climate pollution includes meeting the City’s goal of being carbon neutral by 2030.
- Protect the Region’s significant natural and cultural resources.
- Expand the Region’s preparedness and resilience to hazards and climate change.

How is the Plan organized?

The draft plan is organized into two introductory chapters and 2 sections. The policy section is the portion of the plan that will be used to make findings of conformance. This section contains goals, policies, and future land use categories:

- Goals, which are desired results or future conditions that the community envisions and commits to achieve.
- Policies, which are courses of action to achieve the stated goals that guide decision making. Policies may be text or maps identified in the Plan.
- A proposal that fits the appropriate zoning category and/or Category Guidelines associated with the Future Land Use Category of the parcel, as defined by the Future Growth Illustration.

Other aspects of the Plan can inform City and County staff in implementation related to zoning code updates, publicly generated specific and area plans, CIPs, annual work programs and budget reports, staff reports, and coordination with Regional Partners, in the following ways:

- Implementation Guidelines are assumptions, and corresponding principles that guide how the goals and policies are interpreted and applied. They may require further steps to be incorporated into Zoning and Building Codes before they can be applied to discretionary development applications. Voluntary conformance with these guidelines can be recommended and incentivized but cannot be required for private development unless it is incorporated into City and County regulations.
- Action Items are strategies, projects, procedures, actions, or programs that implement the goals and policies. These are primarily actions by the City or County and may be achieved through legislative and administrative actions and through partnerships.

What kind of feedback is staff looking for?

The draft plan will be available for the Commission to read on Sunday, October 20 at www.flagstaff.az.gov/regionalplan2045. The presentation on the Thursday, October 24th Sustainability Commission meeting will give a rout of the parts of the plan most closely related to sustainability and climate action. Staff encourages all commissioners to review the draft plan during the 60-day public review and to help spread the word on this important opportunity for feedback. If the Commission would like to make a formal recommendation to staff during the 60-day review, then the Commission can form a subcommittee to draft a Commission level response. Community Development and Sustainability staff would be happy to meet and discuss the plan in greater detail.



Sustainability

6. B.

From: Tia Hatton, Sustainability Coordinator II

DATE: 10/24/2024

SUBJECT: Sustainability and Climate Action in the Regional Plan 2045

Nicole Antonopolous (Sustainability Director), Jenny Niemann (Climate Action Section Director), and Genevieve Pearthree (Climate Analyst)

STAFF RECOMMENDED ACTION:

Informational

Executive Summary:

Sustainability staff will lead a discussion on climate action and sustainability in the Regional Plan 2045. The discussion will focus on how sustainability and climate action are distributed throughout the Plan, the types of comments that staff have provided on past drafts, and opportunities for strengthening and integrating sustainability and climate action into the Plan.



Sustainability

6. C.

From: Tia Hatton, Sustainability Coordinator II

DATE: 10/24/2024

SUBJECT: Regional Plan and the Commission: Create an Informal Working Group & Set a Special December Meeting
Chair Amy Wolkowinsky

STAFF RECOMMENDED ACTION:

Vote

Executive Summary:

Create an informal working group (3 commissioners or less) to research and draft comments on the Regional Plan on behalf of the Commission. This language must be reviewed and voted on during a Commission meeting. Given the abbreviated gap between the October and November meetings and the current commitment of Commissioners to the Neighborhood Sustainability Grant program, Chair Wolkowinsky, and Tia Hatton are proposing a special, short December meeting for either Thursday, Dec. 5, or Thursday, Dec. 12.

To view the definition of a working group, visit [page 5 of the Boards & Commission Handbook](#).



Sustainability

6. D.

From: Tia Hatton, Sustainability Coordinator II

DATE: 10/24/2024

SUBJECT: Neighborhood Sustainability Grant FY24: Budget Change Request Approval (Indian Bible College)

Tia Hatton Tenny, Sustainability Staff Liaison

STAFF RECOMMENDED ACTION:

Vote to approve budget request

Executive Summary:

Indian Bible College received funds through the 2023 Neighborhood Sustainability Grant cycle. They came under budget on their irrigation system after a lot of the supplies were donated to us by some friends of the school, so they would like to repurpose those funds. Please see the attached request letter and original budget.

Attachments

Indian Bible College Budget Request
Original Budget Request_IBC



October 14, 2024

City of Flagstaff Sustainability Office
Attention: Tia Hatton
419 N Mogollon St,
Flagstaff, AZ 86001

To our friends at the City of Flagstaff Sustainability Office,

I am writing to provide you with a brief update on the community garden project for which Indian Bible College was awarded a \$2,100 Neighborhood Sustainability Grant in 2023, and to request an adjustment to our budget for this project.

I am happy to share that three IBC students, four staff members, and one member of the community contributed to improving, maintaining, and growing food in the IBC community garden over the summer using funds from the Neighborhood Sustainability Grant. We grew crops such as squash, blue corn, peas, potatoes, tomatoes, strawberries, and chard, much of which we plan to share with the campus community through a harvesting event, most likely on October 17th.



We were also able to integrate composting into our Tuesday and Thursday lunch program using grant funds this semester. The composting system was introduced to our lunch volunteers via email over the summer, and to the student body during Orientation Chapel on September 3rd. We are working on improvements to the composting system to make it more workable for staff and students but have been encouraged to hear that students are using it to discard food scraps throughout the week!

I am also happy to share that we were able to install an above-ground drip irrigation system in our raised garden beds for well under the anticipated budget. Grant funds were used to purchase rain barrels for rainwater collection and to pay hourly wages for the staff who installed the system. The remaining hardware for the irrigation system, including the drip lines, was donated by friends of the school who had previously visited campus to help construct the shade house.

In total, \$1,068.76 has been spent on supplies, equipment, and administration for the community garden project. With your permission, we would like to use some of the remaining funds to host a harvesting event for our campus community (we anticipate spending about \$100 on food and supplies for the event), purchase frost cloths which will help preserve our crops in the early and late weeks of our short growing season (we anticipate these costing



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about \$200 total), and a storage container for our compost bins so that we can keep them outside our Student Center without attracting wildlife (we anticipate this will cost about \$50). This will leave about \$680 in the budget for additional supplies and administrative needs. If possible, we would love to take some time to discuss ideas with you for how these remaining funds could be used creatively.

Thank you for making this project a possibility, and for all the work you do to steward our beautiful community!

Gratefully,

Irish Noble

Director of Communications
Indian Bible College



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Appendix C: Optional Budget Table

Copy/fill out and save as a separate document. Upload to your online application.

BUDGET ITEM DESCRIPTION	COMPUTATION		Quantity Type	TOTAL COST
	\$/Unit	Quantity		
Supplies/Materials and Justification				
8-gallon odor-free compost caddies to be stored in our Student Center and used to collect food scraps from Tuesday & Thursday school-wide lunches, and any other events where meals are provided.	\$44.95	2	Units	\$89.90
Vegetable seed packets for seed library (spinach, peppers, onions, tomatoes, lettuce, etc.)	~\$2.99	25	Units	\$74.75
Flower seed packets for seed library (lupine, penstemon, milkweed, echinacea, sunflowers, etc.)	~\$2.99	25	Units	\$74.75
Equipment				
43-gallon compost tumbler for converting food scraps and garden waste into compost.	\$179.99	2	Units	\$359.98
Irrigation system for raised growing beds and in-ground shade house growing beds	\$1	1,055	Square feet	\$1,055.00
Administration/Other				
Irrigation system installation – 25-30 hours of pay for Facilities Manager to install or oversee volunteer team as they install.	\$20	25	Hours	\$500
TOTAL FUNDS REQUESTED				\$2,154.38
List additional funding sources below.				
TOTAL ESTIMATED PROJECT COSTS				\$2,154.38

