

## NOTICE AND AGENDA

JOINT PARKS & RECREATION / OPEN SPACE COMMISSION  
MONDAY  
SEPTEMBER 22, 2025

HYBRID MEETING  
FLAGSTAFF AQUAPLEX  
AND [MICROSOFT TEAMS](#)  
1702 N FOURTH STREET  
4:00 P.M.

1. **Call to Order**
2. **Roll Call**

*NOTE: One or more Commissioners may be in attendance through other technological means.*

### OPEN SPACE

Chair Jacqueline Thomas  
Co-Chair Bruce Fox  
Commissioner Mary Norton (P&Z Liaison)  
Commissioner Molly Joyce  
Commissioner Lina Wallen  
Commissioner Nat White  
Commissioner William Kluwin  
Councilmember Rep. David Spence

### PARKS AND REC

Chair Stephen Parsons  
Co-Chair Austin Kerr  
Commissioner Neil Frazier  
Commissioner Camile Diab  
Commissioner Lisa Lamberson  
Commissioner Jill Christensen  
Commissioner Josh Stackhouse  
Councilmember Rep. Anthony Garcia

3. **Land Acknowledgment**

The Flagstaff Open Spaces and Parks and Recreation Commissions humbly acknowledge the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. **Approval of Minutes**

5. **Public Comment**

At this time, any member of the public may address the Commission on any subject that is not scheduled before the Commission on this day. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is not listed on the prepared agenda. Commission members may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

6. **Business Items**

- A. Flagstaff Regional Land Use Plan 2045 Update  
Informational update
- B. PROSE Capital Improvement Project Overview  
Informational update
  - A. PROSE 5-year Capital Plan
- C. PROSE Master Plan Update  
Informational update
- D. Flagstaff Urban Trail System (FUTS) Maintenance Update

Informational update

- E. PROSE Division Collaborations  
Informational update
- 7. **City Council Liaison Reports - Councilmember Anthony Garcia and Councilmember David Spence**
- 8. **Reports -- Monthly highlights of Parks and Recreation, Open Space, and Events**
  - A. [PROSE Monthly Newsletter](#)
- 9. **Informational items to and from Commissioners and Staff**
- 10. **Potential Future Agenda Items**
- 11. **Adjournment**

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on Wednesday, September 17th, at 12 p.m. This notice has been posted on the City's website and can be downloaded at [www.flagstaff.az.gov](http://www.flagstaff.az.gov).

Dated this 17th day of September, 2025.

*Lori Reynolds*

\_\_\_\_\_  
Lori Reynolds, Administrative Specialist

ADDITIONAL INFORMATION: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Lori Reynolds ([lori.reynolds@flagstaffaz.gov](mailto:lori.reynolds@flagstaffaz.gov)) at least two business days prior to the scheduled meeting time to enable the City to make reasonable arrangements.



**Joint Parks & Recreation/Open Space**

6. B. A.

**From:** Lori Reynolds, PROSE Admin Specialist

**DATE:** 09/22/2025

**SUBJECT:** PROSE 5-year Capital Plan

---

**STAFF RECOMMENDED ACTION:**

**Executive Summary:**

---

**Attachments**

PROSE 5-year Capital Plan

---

**PROSE 5-YEAR CAPITAL PLAN**

<b>Project Name</b>	<b>Description</b>	<b>Fiscal Year</b>	<b>Budget or Contract</b>	<b>Status</b>
Sport Courts at Bushmaster Park	2 Tennis Courts, 2 Basketball Courts, 8 Pickleball Courts, New Lighting and Landscaping	FY24-26	\$ 2,211,138.09	70% Complete
Hal Jensen Air Conditioning	Design air conditioned space in entire recreation center, install in the gymnasium	FY24-26	\$ 167,648.69	40% Complete
Highland Mesa Park	New neighborhood park on west side of city limits	FY24-27	\$ 1,510,000.00	Concept design
Heritage Square Restroom Remodel	Remodel the 2 stalls/restrooms	FY24-27	\$ 250,000.00	Concept Discussions
Annual Playground Replacement	Replace outdated playground structures	All	\$ 150,000.00	Concept Discussions
Cheshire Park Expansion	Running track and multi-purpose field	FY25-27	\$ 1,500,000.00	Concept Discussions
Ponderosa Park Reconstruction	Reconstruction of the park post flooding events of 2020/2021	FY25-27	\$ 1,000,000.00	Coming soon with outreach
McMillan Mesa Trail Rehabilitation	Needed trail repairs and maintenance	FY26-27	\$ 150,000.00	Future
Continental Park Expansion	Design funds and potential easement funds	FY26-28	\$ 3,000,000.00	Future
Picture Canyon FUTS and Trails	FUTS connection form Route 66 to PC	FY27-28	\$ 200,000.00	Future
Open Space Acquisitions	Property and easements that support the system	FY28-29	\$ 800,000.00	Future
Observatory Mesa Trail Plan Implementation	Implement the trail plan	FY28-30	\$ 700,000.00	Future

**Total \$ 11,638,786.78**



**Joint Parks & Recreation/Open Space**

8. A.

**From:** Lori Reynolds, PROSE Admin Specialist

**DATE:** 09/22/2025

**SUBJECT:** [PROSE Monthly Newsletter](#)

---

**STAFF RECOMMENDED ACTION:**

**Executive Summary:**

---

**Attachments**

PROSE August 2025 Newsletter

---



# PARKS, RECREATION, OPEN SPACE, AND EVENTS

## AUGUST 2025 NEWSLETTER

*Connecting our community through people, parks,  
natural areas, and programs.*

Sunflowers at Buffalo Park

### Welcome New PROSE Full-Time Staff!

We are excited to welcome Lori Reynolds as our new Administrative Specialist! Lori joins us from the Kaibab National Forest, where she worked since 2020 following several seasons with National Forests across the country. She moved to Arizona in 2014 and worked as a trail guide at Grand

Canyon National Park, leading mule rides in and out of the canyon.

These days, Lori enjoys spending time with her family and keeping up with a very energetic toddler!

We are excited to welcome Robert Hewat and Graham Whitney to the Parks team! Robert has been in Flagstaff for 13 years and previously worked at Forest Highlands. On a typical weekend day, Robert enjoys meandering through the farmer's market with his wife and four children.

Graham has lived in Flagstaff for around ten years now and previously worked for the

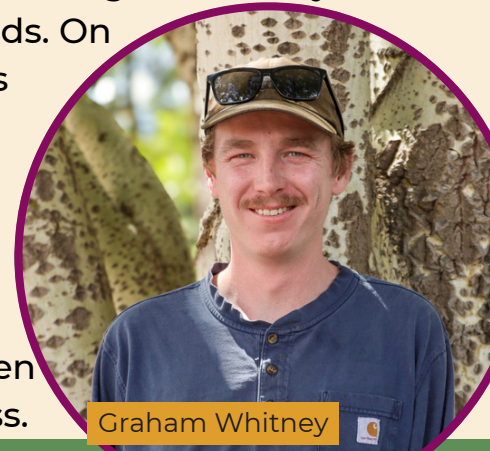
Forest Service. One of his favorite Flagstaff activities is hitting the mountain on his skis. His favorite local park is the Jim Cullen Memorial Park. Can't beat the shady trees and green lush grass.



Lori Reynolds (left) with her mom and child



Robert Hewat



Graham Whitney



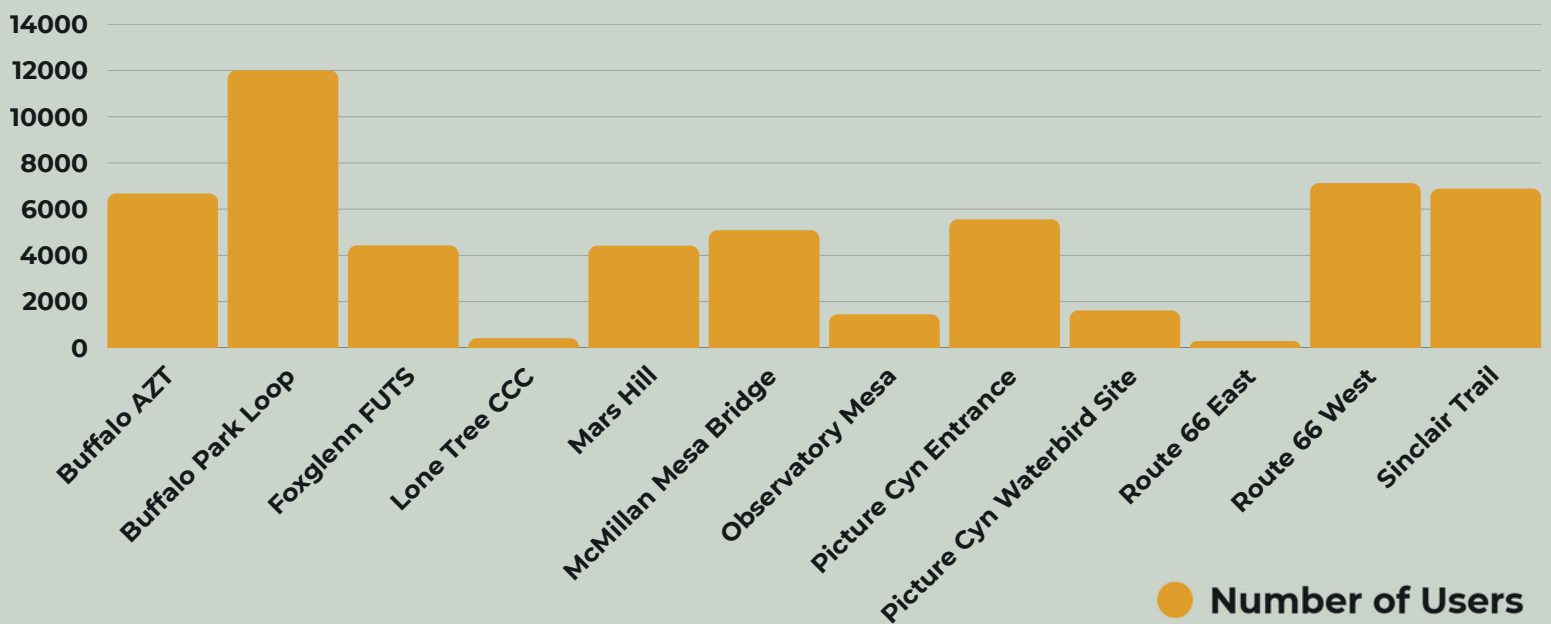
# PARKS

## New RC Track Coming to BMX Basin

Local RC car enthusiasts broke ground on the City's first dirt RC track at The Basin/BMX Track. With support from PROSE, this volunteer-led project will transform unused space into a fun, family-friendly feature that will hopefully bring new life to the park. The club has several work-days planned to build the track over the next couple months. The photo above shows an outline of what the track will look like.



### July 2025 Trail Counts





Night Court

# RECREATION

## Back to School at Hal Jensen Recreation Center

A new school year brings new faces as well as familiar faces into Hal Jensen. The foot traffic at the center during lunch and after school hours increases tremendously as the high school youth rely on the center as a safe drop-in space where they can partake in physical activity, get a free lunch, or simply lounge and unwind from school. Night Court this month had great participation from our youth as well as from officers with the Flagstaff Police Department. The Arizona Daily Sun featured a story with some fantastic photos. [\*\*CLICK HERE FOR THE STORY AND PHOTOS.\*\*](#)



Night Court action



## Aquaplex New Siding Project Complete!

The large capital expenditure is complete at the Aquaplex addressing significant wear and damage to the former cementitious siding with the installation of new metal siding vertical panels. Working with Facilities Maintenance, the team identified a long-lasting proper exterior product in installing vertical metal siding panels.

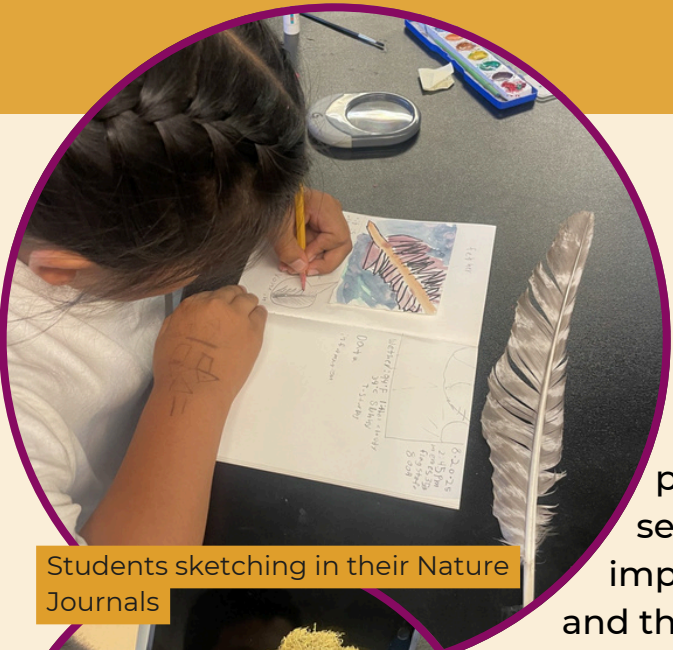
The exterior renovation included the painting of faded window mullions and doors as well as reworking a drainage space that during heavy rains or snow melt gathered standing water. A special thank you for Jennifer Brown for keeping the team engaged and well-informed during the four-month project.



# OPEN SPACE

## FUSD/MEMS Partnership Launches Year-Long Phenology Project

Open Space and Willow Bend Environmental Education Center kicked off partnership with Mount Elden Middle School (MEMS) 6th grade science teacher, Scott Godwin. Together, they are engaging with over 100 sixth-grade students in a hands-on phenology and field journaling project. This month's sessions introduced students to the concept and importance of Open Space, highlighting local locations and their ecological value. Students also began field journaling which will help them learn to observe and sketch the natural world around them as a way to deepen their connection to the environment. This collaboration sets the stage for a year of exploration, observation, and environmental learning!




Students sketching in their Nature Journals

## Friends of the Rio de Flag Guided Hike

The Open Space team led a guided hike with the Friends of the Rio group to the Waterfall Overlook. Along the way, participants learned about the extensive restoration efforts along the Rio de Flag and surrounding riparian zones. The hike offered a meaningful opportunity to connect with the landscape and reflect on the importance of ongoing conservation work.

## Native Americans for Community Action (NACA) - Back to School Blessing Hike

Open Space Educator Ashlee led a Guided Walk with NACA as part of their Back to School Blessing. Attendees explored the area using field guides and binoculars to identify local plants and wildlife. The walk provided a fun and educational experience for families while fostering a deeper appreciation for the natural world.



NACA group at the Waterbird Site

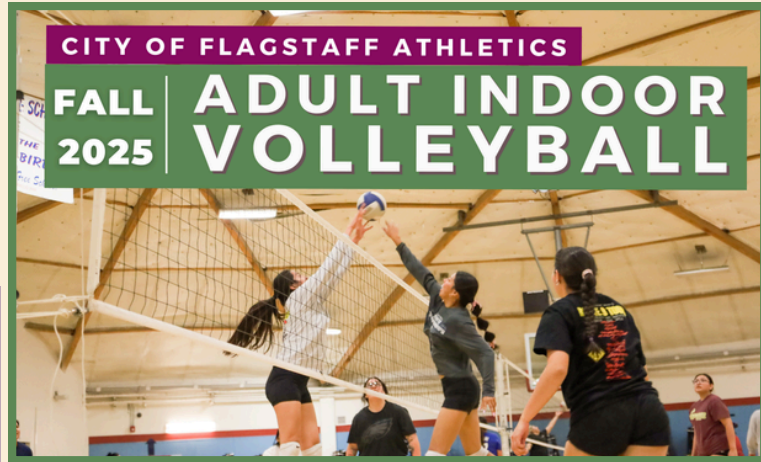


Friends of the Rio group hiking

# EVENTS & ATHLETICS

## Adult Indoor Volleyball Registration Now Open!

Registration for Fall 2025 Adult Indoor Volleyball is now open! Teams can register online through WebTrac or in-person at the Flagstaff Aquaplex. Registration is \$275/ team.



**ANNIVERSARY MEMBERSHIP SALE**  
THE FLAGSTAFF AQUAPLEX  
SEPTEMBER 7 - 13  
20% OFF GENERAL MEMBERSHIPS  
25% OFF BUSINESS MEMBERSHIPS  
CITY OF FLAGSTAFF PROSE

## Aquaplex Anniversary Membership Sale!

Memberships at the Flagstaff Aquaplex will be discounted **September 7-13 20% off General Memberships and 25% off Business Pass Memberships**. For more information visit the Aquaplex front desk.

Jay Lively Activity Center  
**SPIRIT SKATE**  
Break out your jerseys, hats, and school colors to rep your team or school pride!  
Friday, September 12<sup>th</sup>  
5:30 - 8:00 PM  
Jay Lively Activity Center  
CITY OF FLAGSTAFF PROSE  
928-213-2344

## Jay Lively Activity Center Spirit Skate

Break out your jerseys, hats, and school colors—whatever you have to represent your team or school pride on **September 12, from 5:30–8:00 PM at the Jay Lively Ice Rink**. Regular admission fees apply.

City of Flagstaff Open Space  
**WEDNESDAY WEED PULLS**  
CITY OF FLAGSTAFF PROSE  
Select Wednesday Mornings  
June - September  
7:00 AM - 10:00 AM  
Picture Canyon

## Wednesday Weed Pulls at Picture Canyon

Only one more Wednesday Weed Pull event at Picture Canyon until the weeding season comes to an end, **September 17 from 7:00 AM - 10:00 AM**. Help protect the natural beauty of Picture Canyon by joining our invasive weed removal and reseeding efforts. For more information visit our website.

# GUIDED HIKE FOR

NORTHERN ARIZONA UNIVERSITY Center for Service and Volunteerism



# GRANDPARENTS & GRANDCHILDREN



## Guided Hike for Grandparents & Grandchildren on Observatory Mesa

Open Space is partnering with the NAU Center for Service and Volunteerism and AmeriCorps Seniors to lead a guided nature hike on Observatory Mesa on **September 13** from **9:00 AM to 11:00 AM** starting the **Thorpe Park Large Ramada**. For more information visit our website.

## Night Court at Hal Jensen Recreation Center

Come play after-hours 5-on-5 basketball with the Flagstaff Police Department on **September 19 from 8:00 PM - 9:00 PM** at **Hal Jensen Recreation Center!** For grades 6<sup>th</sup> - 12<sup>th</sup>. Free and open to the public! This will be the last Night Court of the year so don't miss it!

## Women's Volleyball Tournament at the Flagstaff Aquaplex

The Aquaplex is hosting a one-day women's volleyball tournament on **September 27!**

Flagstaff Aquaplex

WOMEN'S

# VOLLEYBALL TOURNAMENT

**Saturday, September 27<sup>th</sup>**  
Check-in: 7:00 AM | Games Begin: 8:00 AM  
Aquaplex Gymnasium



SCAN TO SIGN UP

One day tournament for all skill levels!  
Cap: 16 Teams  
Team size: 6-8 players  
Registration: \$100/ team

Hal Jensen Recreation Center

# Night Court



Play 5 on 5 basketball after hours with the Flagstaff Police Department.  
Grades 6<sup>th</sup> - 12<sup>th</sup>



8:00 PM - 10:00 PM

# September 19<sup>th</sup>

Hal Jensen Recreation Center

(928) 213-2760

Check-on will be at **7:00 AM** and games will start at **8:00 AM**. Teams can be 6-8 players. Limited to 16 teams. Registration is \$100/ team. Sign up on WebTrac or in-person at the Aquaplex front desk.

FOLLOW US ON SOCIAL MEDIA FOR MORE!

