

RESOLUTION NO. 2025-02

**A RESOLUTION OF THE CITY OF FLAGSTAFF HOUSING AUTHORITY
BOARD RECOMMENDING FLAGSTAFF CITY COUNCIL ACCEPT THE
TRANSFER OF THE WILLIAMS HOUSING AUTHORITY HOUSING CHOICE
VOUCHER PROGRAM**

RECITALS:

WHEREAS, the City of Flagstaff, through its City of Flagstaff Housing Authority ("CFHA") currently administers a Housing Choice Voucher Program ("HCV Program" and Housing Choice Vouchers "Vouchers"), which assists persons in its area of operation in obtaining rental housing;

WHEREAS, the City of Flagstaff was approached by the Phoenix office of the U.S. Department of Housing and Urban Development ("HUD") with a request to accept from the Williams Housing Authority ("WHA"), City of Williams, Arizona a voluntary transfer of its HCV Program, consisting of fifty (50) Vouchers, HVC Program funds, and other funds;

WHEREAS, the City of Williams and the WHA support the transfer of the HCV Program to CFHA through the City of Flagstaff as it has determined that the HCV Program is no longer viable in its community;

WHEREAS, the CFHA Board met at its meeting on January 16, 2025, and discussed the transfer of the WHA HCV Program to the CFHA;

WHEREAS, the Flagstaff City Council at its meeting on February 25, 2025 had an opportunity to learn and ask questions about the WHA HCV Program transfer;

WHEREAS, the City of Flagstaff Housing Authority Board believes that the acceptance of the WHA HCV Program will provide the CFHA and the community with an opportunity to increase community resources and increase leasing area; and

WHEREAS, the City of Flagstaff Housing Authority Board recommends that Flagstaff City Council accept the request of HUD, the City of Williams, and the WHA to transfer the WHA HCV Program to the CFHA through the City of Flagstaff under the conditions set forth in the attached Exhibit A.

ENACTMENTS:

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FLAGSTAFF HOUSING
AUTHORITY BOARD AS FOLLOWS:**

SECTION 1. The City of Flagstaff Housing Authority Board hereby recommends to the Flagstaff City Council approval and acceptance from the WHA and the City of Williams the transfer of its HCV Program including the HCV Program funding and other funds subject to the conditions set forth in the attached Exhibit A.

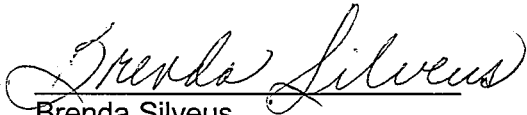
Effective Date. This Resolution shall be immediately effective upon adoption.

Moved by Tatum Covey, seconded by Mayor Becky Daggett, that Resolution 25-02 be adopted.

The following vote was tabulated:

Chair – Brenda Silveus - Aye
Vice-Chair – Moses Milazzo - Absent
Mayor Becky Daggett - Aye
Ashley Page - Aye
Lorena Knapp - Aye
Nadine Hart - Aye
Tatum Covey - Aye

PASSED AND ADOPTED by the City of Flagstaff Housing Authority Board this 4th day of March 2025.



Brenda Silveus
Chairperson

Sarah Darr
Secretary

Exhibits:
Exhibit A

EXHIBIT A – Acceptance Contingencies

- City of Flagstaff/CFHA to be held fully harmless financially and programmatically for all matters occurring up to the transfer date.
- City of Flagstaff/CFHA to be held fully harmless financially and programmatically for all matters occurring after the transfer date and up to two (2) years thereafter for matters occurring but not discovered prior to or within the first year after the transfer date.
- Programmatically - SEMAP waiver for the full first year following the transfer date.
- Twelve (12) month lease-up time for the fifty (50) transferred vouchers.
- Technical Assistance (TA) – Eighteen (18) months of (TA) for forty (40) hours per month starting before or at the point of program transfer relevant to all areas of impact, such time to be extended to the point of completion of both the financial and programmatic audit if not complete within the 18 months. TA is required to assist Az006 with determining items such as how the under- and over-payment of subsidy and utility allowances will be handled and how HUD can support CFHA in reconciling the multitude of issues that will be encountered, both anticipated and unanticipated.