

MINUTES

1. Call to Order

Mayor Deasy called the Work Session of February 23, 2021, to order at 3:00 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this work session, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. Pledge of Allegiance and Mission Statement

The Council and audience recited the pledge of allegiance and Mayor Deasy read the Mission Statement of the City of Flagstaff.

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

3. ROLL CALL

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

PRESENT:

ABSENT:

MAYOR DEASY (virtually)
VICE MAYOR DAGGETT (virtually)
COUNCILMEMBER ASLAN (virtually)
COUNCILMEMBER MCCARTHY (virtually)
COUNCILMEMBER SALAS (virtually)
COUNCILMEMBER SHIMONI (virtually)
COUNCILMEMBER SWEET (virtually)

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon

4. Public Participation

Public Participation enables the public to address the council about items that are not on the prepared agenda. Public Participation appears on the agenda twice, at the beginning and at the end of the work session. You may speak at one or the other, but not both. Anyone wishing to comment at the meeting is asked to fill out a speaker card and submit it to the recording clerk. When the item comes up on the agenda, your name will be called. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone to have an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have

no more than fifteen minutes to speak.

None.

5. Review of Draft Agenda for the March 2, 2021 City Council Meeting

Citizens wishing to speak on agenda items not specifically called out by the City Council may submit a speaker card for their items of interest to the recording clerk.

None.

6. Arizona Office of Tourism (AOT) Destination Recovery Presentation

Economic Vitality Director Heidi Hansen, Conventions and Visitors Bureau Director Trace Ward, and Arizona Office of Tourism Director Debbie Johnson gave presentations to Mayor and Council on the recovery of Tourism in Flagstaff and Arizona.

Slides included:

- Marketing
- Sales
- Meetings
- Earned Media
- Visitor Center
- AOT Collaboration Continued
- Who We Are
- Arizona 2019 Year-End Economic Impact
- Estimated Travel Spending in Arizona -- Year-to-Date
- Domestic Visitation -- Year-to-Date
- AOT Marketing
- Arizona Tourism Industry Recovery Plan
- Rediscover Arizona -- Digital/Billboards
- Rural & Tribal Marketing Cooperative -- Partner Ads
- Trade and Media Relations
- Arizona Visitor Information Centers (AVICs)
- Arizona Means Business
- Appreciate AZ
- Promoting Health and Safety Standards
- Strategic Tourism Planning Tips
- AOT Additional Resources
- Stay Connected

Mayor Deasy thanked Ms. Johnson and Ms. Hansen for the presentations. He asked about the increase in tourism seen in October. Ms. Johnson answered that there is usually a bump in the spring and the fall in tourism due to more business meetings and people visiting for fall colors in Northern Arizona.

Councilmember Sweet commented that her downtown business would not have survived without the efforts of the Arizona Office of Tourism and thanked them for their efforts. She commented the seven principles behind leave no trace and asked if it would be possible to add sleds to principle three. She also asked Ms. Johnson how a business could get on the office's calendar of events. Ms. Johnson stated that she would look into adding sleds to principle three and explained that a business could add their event online at tourism.az.gov.

Ms. Hansen addressed sleds in the leave no trace policy and stated that sleds are also addressed on the winter play map.

Councilmember Shimoni stated that he appreciates the fire wise information and also commented about sleds. He asked about the Local First campaign and how to integrate the goals of the Arizona

Department of Tourism into local goals. Mr. Ward answered that it would be a potential idea for all destinations/cities to get together to collaborate on the Local First campaign. Ms. Hansen and Ms. Johnson added that there will be a roundtable on this at the upcoming Governor's meeting.

Councilmember Salas thanked the Discover Flagstaff team and the AOT. She informed Ms. Johnson that a state legislative priority of Council is to promote responsible and sustainable tourism.

7. Discussion and possible update of the City of Flagstaff Re-Entry Plan.

Senior Deputy City Manager Shannon Anderson, Parks and Recreation Director Rebecca Sayers, Flagstaff Unified School District (FUSD) Superintendent Michael Penca, Planning Director Tiffany Antol, and Coordinator for Indigenous Initiatives Rose Toehe led a discussion on the City of Flagstaff's Re-Entry Plan.

Slides included:

- Agenda
- Re-entry Plan Discussion
- Re-Entry Plan: Phase 2
- Re-Entry Plan: Field Permits

Mr. Penca shared the successes of the mitigation guidelines in FUSD individual and team sports. He added that FUSD uses the City fields on a limited basis.

- Re-Entry Plan: Event Permits
- Re-Entry Plan: Options

Anna Adden submitted written comments asking Council to prioritize the youth of the community and let them play outdoor youth sports.

Councilmember Shimoni asked Superintendent Penca about students playing with masks on and how it is going for the athlete. Mr. Penca stated that it can be challenging, but the players are adapting. He added that the players, parents, and coaches are willing to adhere to the guidelines and explained the nuances of the guidelines which include temperature checks for spectators at games and limiting the numbers of people at the field. Councilmember Shimoni stated that he would like to increase the number of participants allowed at the fields.

Councilmember Aslan stated that he is fine with the policy as written and added that he would like to keep the number of participants on a field to 30 people.

Vice Mayor Daggett stated that she is supportive of the policy.

Councilmember Sweet stated that she is supportive of 50 people on the fields and asked about partnering with the County. Ms. Sayers stated that she works closely with the County Recreation Director.

Councilmember McCarthy stated that he is fine with the policy but also supported raising the amount of people on a field to 50.

Councilmember Salas supports 50 individuals.

Vice Mayor Daggett, clarified that she was talking about special events for up to 50 and not sports.

Ms. Sayers stated that the field permits, Special Events permits, and Temporary Special Use Permits (TUPs) are separate and that they can modify them to allow 30 for field permits and 50 for the others.

A majority of Council supports going to 50 people for outdoor events, Special Events, and TUP which would change for Phase II.

- Updates

- Drive Thru

Deputy Library Director Richard Tutwiler shared an update on library operations. Councilmember Shimoni asked if there were talks about having the book tour on the east side as well. Mr. Tutwiler stated that there were not talks about it at this time.

- CCHHS: COVID-19 Weekly Cases

Councilmember Shimoni asked to look at hybrid approach for Council meetings in future updates.

- CCHHS: COVID-19 Daily Cases
- CCHHS: Hospital Admissions
- CCHHS: COVID-19 Related Deaths
- CCHHS: Community Transmission
- ADHS Dashboard
- NAH: Hospital Census
- Indigenous Nations Data
- Indigenous Nations Update

8. Information Technology Division Introduction, Discussion on Broadband, and Discussion on Closed Captioning

Information Technology Director CJ Perry gave a presentation to Mayor and Council on the Information Technology Division and an overview on broadband and close captioning Council meetings.

The slides of his presentation included:

- Agenda
- Overview of Division
- Org Chart
- Budget
- Comparisons
- Successes
 - Help Desk
 - Operations
 - GIS
 - Applications
 - Security
- Technology Team
 - Smart City Example -- Phone App
 - Technology Team
- Flagstaff Broadband Report
 - Broadband and Inequity
 - Broadband and Economic Opportunity
 - News in Broadband
 - Fiber Master Plan
 - Final Discussion

Mayor Deasy stated that the presentation was amazing and everything he is looking for in broadband. He added that computing and informatics is the second fastest growing industry in the United States and stated that he feels this could be a great opportunity for Flagstaff.

Derek Masseth, Executive Director of Same Corridor Network, addressed Mayor and Council to express their support and excitement for the City's plan.

Helen Costello, Assistant Director of IT for Coconino County, also expressed support.

Councilmember McCarthy asked about the proposed relationship between fiber that is owned by the

City and the people who are currently doing this work, like Suddenlink. He asked if the City would be competing with the ISPs or working with them. Mr. Perry stated that the current plan is to provide more opportunity for more internet service providers to provide those services to the community. He added that he does not see a significant partnership, but the future could have the city put in conduit so that it is in place for future services. He added that if Council would like to have the City look at putting fiber into homes, staff can look into that.

CEO of ECoNA Gail Jackson also echoed support for the presentation and added that the pandemic has shown the need for greater connectivity.

Metroplan Planning Manager David Wessel commented on the grant for the program.

Dr. Steven Burrell thanked Mr. Perry and stated as a member of the Sun Corridor Network, he is excited to continue to support this project.

Councilmember Shimoni stated that he is curious to see progression and is happy to see willing partners for this process, but he is unsure of next steps. He asked about the app that was covered in the presentation and what the cost to implement the app would be. Mr. Perry stated that staff needs to work on back-end data and infrastructure to even make the app possible and that they are exploring the app for the future.

Mayor Deasy stated that he would like to have infrastructure in place for competing internet service providers.

- Closed Captioning

IT Help Desk Manager Paul Santana and City Clerk Stacy Saltzburg discuss Closed Captioning for Council meetings for ADA accessibility. Closed Captioning was recommended by the Commission on Inclusion and Adaptive Living.

Councilmember Sweet thanked staff for the presentation. She asked if the City had looked into hiring an ASL interpreter and added that Bellevue, WA is using one. Mr. Santana stated that an interpreter is possible and that could be explored, but it would have some limitations. Ms. Saltzburg added they have not looked into providing that specific service. Mr. Santana added that the cost would need to be looked at and that several interpreters would be needed for the length of the meetings. Mr. Santana added information about the contract with Swaglt and stated that he would recommend a transcript which is part of a simple and easy package.

City Manager Clifton stated that the benefit of closed captioning during the live stream with an archived transcript would be having an archive with closed captioning forever and it would be a community benefit.

Councilmember Shimoni stated he is looking forward to future discussions and supports closed captioning.

9. State and Federal Legislative Updates

Management Analyst Sarah Langley gave an update to Mayor and Council on bills and letter of support.

- Oppose Recommendation
 - AZ S1687 -- Governmental entities; social media prohibition
 - AZ S1333 -- Law enforcement; budget reduction; prohibition
- Support Recommendation
 - AZ H28085 -- Appropriation; rural broadband grants
 - US 1052 -- Grand Canyon Protection Act -- wrote letter of support so it got to members of the House before vote

Mayor Deasy and Vice Mayor Daggett expressed their support on the recommendations.

Councilmember Shimoni stated that he is in support. He motioned to go into Executive Session for Legal Advice. That was seconded by Mayor Deasy.

Council recessed into Executive Session.

Councilmember McCarthy asked if Council would be interested in opposing the voter suppression bills. Ms. Langley added that many of the bills died in committee, but there are some still alive. She stated that they can come back in a future meeting with bills that are still alive. Mayor Deasy added that it is on our state priority list so the lobbyist has that instruction.

Councilmember Aslan stated that he is confused about what Council is doing with the legislative update. He thought they agreed in the last Council to not have weekly updates since it turned into a lengthy discussion about bills that die before they get to the Governor's desk. He stated that he thinks it's fine to review the agenda occasionally, but that we're now going back and forth on bills that are not in the packet and that this could take too much time for not enough utility. He added that it creates added work for City staff.

City Manager Clifton offered that we could go to every other week or every week as Council directs.

Councilmember McCarthy suggested leaving it up to City Manager and staff when it is appropriate to bring up. Mayor Deasy supported this suggestion.

Mayor Deasy called a break from 7:04 p.m. through 7:15 p.m.

10. Overview of your Water Services Division

Interim Water Services Director Ryan Roberts gave an overview presentation on their Division. Their presentation included the following topics:

- Water Services
- Director's Overview
- Overview
- Org Chart
- Administrative Overview
- Water Production
- Operations
- Water Distribution
- Wastewater Collection
- Wastewater Treatment
- Wastewater Treatment Wildcat
- Wastewater Treatment Rio de Flag
- Reclaimed Water
- Engineering
- SCADA and Information Systems
- Stormwater Section Overview
- Stormwater Programs
- What's Next -- FY 2021
- Water Resources and Conservation
- Regulatory Compliance
- Look at FY 2021
- Outreach
- Thank you

The communications team shared a video.

Councilmember Shimoni thanked staff for their work and service. He especially thanked Mr. Roberts for taking on the Interim Water Services Director leadership role.

11. Discussion of Fats, Oil and Grease (FOG) manual and changes to the septage and grease receiving (Scavenger Waste) Program

Industrial Pretreat Supervisor Jolene Montoya gave a presentation to Mayor and Council. Slides included:

- Summary of Changes
- FOG Manual
- What is FOG?
- Fats, oils, and grease code
- How will the FOG Manual help?
- FOG Manual sizing requirements
- 90-day Public Outreach plan
- Proposed outcomes of 7-02-002-0014 changes

Councilmember McCarthy asks where the FOG that is taken out of the recovery systems go. Ms. Montoya answered that they have contractors who are local and in the valley. The local contractors take it to Wildcat and the valley contractors will take it down to the valley. Councilmember McCarthy asks if this will require infrastructure changes to the local restaurants. Ms. Montoya explained this will give guidance on the procedures.

Councilmember Shimoni requested clarification on next steps. Ms. Montoya stated they would be back in a few weeks for adoption of the changes . Councilmember Shimoni asked for the number of restaurants out of compliance and expressed concerned for restaurants that in the already challenging times. Ms. Montoya stated they should already be doing this, some are just better than others and she also spoke of enforcement procedures. She reiterated this does not add anything, it will just provide better guidance.

Regulatory Compliance Manager Steve Camp provided a presentation on Scavenger Waste. His presentation covered the following topics:

- Scavenger Waste Changes
- Summary of Scavenger Waste Changes
- What is Grease Waste
- Why do we need change
- How to Protect our Wildcat Hill WRP with Changes
- Scavenger Waste Permits
- Require Additional Info on Manifest
- Link Fees to 3-10-001-0008
- Public Outreach
- Summary of Scavenger Wate Changes
- Questions

Mayor Deasy thanked staff for the presentations.

12. Public Participation

None.

13. Informational Items To/From Mayor, Council, and City Manager; future agenda item requests

Councilmember Shimoni asked to remove his FAIR request on compensation for Council because the topic was already scheduled. He advocated for a retreat on relationship and team building. Topics could include unconscious bias and nonverbal communication.

Councilmember McCarthy recently attended the State Transportation Board meeting. He also met with Flagstaff Shelter Services.

14. Adjournment

The Flagstaff City Council Work Session of February 23, 2021, adjourned at 9:12 p.m.

MAYOR

ATTEST:

CITY CLERK