

## MINUTES

### 1. Call to Order

Mayor Evans called the Work Session of the Flagstaff City Council held September 22, 2020, to order at 3:00 p.m.

#### NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this work session, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).*

### 2. Pledge of Allegiance and Mission Statement

The Council and attendees recited the pledge of allegiance and Councilmember Whelan read the Mission Statement of the City of Flagstaff.

#### MISSION STATEMENT

*The mission of the City of Flagstaff is to protect and enhance the quality of life for all.*

### 3. Roll Call

*NOTE: One or more Councilmembers may be in attendance through other technological means.*

PRESENT:

ABSENT:

MAYOR EVANS  
VICE MAYOR SHIMONI  
COUNCILMEMBER ASLAN  
COUNCILMEMBER MCCARTHY  
COUNCILMEMBER ODEGAARD  
COUNCILMEMBER SALAS  
COUNCILMEMBER WHELAN

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

### 4. Public Participation

*Public Participation enables the public to address the council about items that are not on the prepared agenda. Public Participation appears on the agenda twice, at the beginning and at the end of the work session. You may speak at one or the other, but not both. Anyone wishing to comment at the meeting is asked to fill out a speaker card and submit it to the recording clerk. When the item comes up on the agenda, your name will be called. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone to have an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have*

*no more than fifteen minutes to speak.*

None.

## 5. Beautification and Public Art Commission Update

Beautification, Arts and Science Manager Eliza Kretzmann and Chairperson Anthony Garcia presented to Council an update on the Beautification and Public Art Commission.

BEAUTIFICATION AND PUBLIC ART COMMISSION  
GENERAL UPDATES  
RECENTLY COMPLETE PROJECT EXAMPLES  
EAST FLAGSTAFF COMMUNITY LIBRARY  
UPCOMING PROJECT EXAMPLES  
THE FUTURE: CAPACITY AND DIRECTION  
FINDING SPACES AND PLACES  
THANK YOU

Vice Mayor Shimoni thanked staff and the commission members for their work and acknowledged some of their accomplishments especially with partnerships with the youth in the community. He also spoke about inclusion and its place in art and asked if there were any updates on the murals in the Southside that would focus on Black Lives. Ms. Kretzmann stated that there is a budget line item for art projects. Mr. Garcia and Ms. Kretzmann added some details about the specific Black Lives Matter mural.

Councilmember Odegaard commented that the Beautification and Public Art Commission budget retreat is scheduled for October 30, 2020 and added that he will report back to Council on that retreat.

## 6. Commission on Diversity Awareness Update

Human Resources Analyst Denise Thompson, Chairperson Dan Duke, Co-Chair Dee Ann Wegwert, and commissioner Jean Toner presented an update on the Commission on Diversity Awareness.

COMMISSION ON DIVERSITY AWARENESS (CODA)  
CODA AUTHORITY  
CURRENT COMMISSION MEMBERS  
ACTIVITIES OF THE COMMISSION  
NEXT STEPS FOR THE CODA COMMISSION  
QUESTIONS

Ms. Wegwert and Ms. Toner shared the 2019 Diversity Survey results, recommending discussions on macro-economic issues, inclusive access, welcoming attitudes for LGBTQIA+, and race issues. They also suggested broader, systematic research.

Councilmember Whelan thanked the commission and looked forward to next steps, hoping for community involvement in discussions. Councilmember McCarthy appreciated the detailed report and stressed the importance of gradual change through collective effort. Vice Mayor Shimoni expressed gratitude and concern for unsheltered populations, suggesting making City Hall more welcoming. Councilmember Odegaard also expressed gratitude. Councilmember Whelan asked if the survey could be published in the newspaper.

Mayor Evans thanked the commission, noting the survey results were expected. She emphasized the need for heightened conversation through Council or the Commission and referenced the Commission's past need for support in facilitating race discussions. She also noted the absence of certain populations in the survey.

## 7. Commission on Inclusion and Adaptive Living Update

Human Resources Analyst Denise Thompson, Chairperson James Martinez, and Vice Chair Russell Randell provided an update on the Commission on Inclusion and Adaptive Living. Former commissioner Kaitlyn Verfuert and Multimodal Transportation Engineer Martin Ince also contributed to the discussion, focusing on making FUTS trails accessible to all.

COMMISSION ON INCLUSION AND ADAPTIVE LIVING  
 COMMUNITY LIAISONS  
 COMMUNITY OUTREACH  
 DOWNTOWN MILE WHEELCHAIR RACE  
 THORPE PARK PLAYGROUND  
 AQUAPLEX CONCERNS  
 ANNUAL AWARDS  
 MAKING FUTS ACCESSIBLE TO ALL  
 UNIVERSAL DESIGN  
 FUTS ACCESSIBILITY AUDIT  
 FUTS TRAIL ISSUES  
 FOXGLENN- SINCLAIR WASH TRAILS  
 ROUTE 89 TRAIL  
 ROUTE 66 TRAIL  
 WINIFRED LYNCH TRAIL  
 SINCLAIR WASH TRAIL -- THROUGH NAU  
 MARS HILL -- TUNNEL SPRINGS TRAILS  
 SINCLAIR WASH TRAIL  
 BUFFALO PARK  
 OPTIONS FOR ACCESSIBILITY  
 BUFFALO PARK ACCESSIBILITY GRANT

Councilmember Aslan inquired about the functionality of different wheelchairs on FUTS trails, and Ms. Verfuert detailed how the specialized chair she used compared to her regular one. Councilmember Odegaard thanked the presenters, mentioned attending the Thorpe Park ribbon-cutting, and discussed issues at the Aquaplex.

Vice Mayor Shimoni expressed gratitude and asked Mr. Ince about the allocation of 419 funds for accessibility issues. Mr. Ince noted that further discussions on the use of these funds with the Council and community will occur soon and highlighted universal design considerations.

Councilmember Whelan thanked the commission, appreciated the policy changes and opportunities presented, and emphasized the importance of ADA compliance and universal design in new buildings. She encouraged future councils to keep universal design in mind and welcomed commissions to address the Council.

Mayor Evans expressed her thanks and enthusiasm for the commission's work on improving FUTS trail accessibility.

A break was held through 4:45 p.m.

## 8. Discussion: Possible strategies and timelines for the re-implementation of the pay-to-park and permit programs for the ParkFlag District including the Downtown and Southside areas.

Community Investment Director David McIntire addressed Council regarding ways to reimplement the pay-to-park and permit programs for the ParkFlag District, including the Downtown and Southside areas.

SUSPENSION OF PROGRAM DUE TO PANDEMIC  
 IMPLEMENTED PROGRAM CHANGES  
 CHANGING DYNAMICS

REQUESTS TO RETURN TO PARKING MANAGEMENT  
OPTIONS  
REIMPLEMENTATION OF FULL PROGRAM  
PHASED REIMPLEMENTATION  
SELECTED COSTS IN FY 2021

Terry Madeksza, Executive Director of Flagstaff Downtown Business Alliance, advocated for the phased reimplementation of parking management starting in 2021.

Councilmember Salas suggested waiting until January for a free time period with full implementation by March and requested immediate enforcement of two-hour parking limits.

Councilmember McCarthy proposed a full program starting March 1st but limited two-hour parking with enforcement starting October 1st. He also recommended limiting parking around paid areas to prevent long-term parking.

Councilmember Aslan supported Councilmember McCarthy's plan, expressing concerns about the two-hour parking limit but viewing it as a good compromise.

Mr. McIntire discussed logistics of implementing two-hour parking, noting challenges with free two-hour periods and enforcement.

Councilmember Odegaard rejected hybrid options and favored Option 3, suggesting businesses should direct parking away from central areas.

Vice Mayor Shimoni preferred free parking periods and Option 4. He inquired about EV charging and Southside neighborhood needs. He also supported considering a residential parking permit program for the Southside.

Councilmember Whelan was concerned about the impact on businesses and considered Option 2 to have the least impact.

Mayor Evans was open to Option 3 but was leaning towards Option 4. She acknowledged the need for less impact on businesses and supported a future discussion on residential parking permits.

Councilmember McCarthy requested a future discussion on two-hour parking adjacent to paid areas and Southside parking.

Vice Mayor Shimoni and Councilmember McCarthy expressed support for discussing a residential parking permit program for the Southside neighborhood, with City Manager Clifton to schedule this discussion for an upcoming agenda. Councilmember Salas requested this be added to an agenda before December 8, 2020.

**9. Priority Based Budgeting Public Engagement Plan**

Deputy City Manager Shane Dille, Management Analyst Sarah Langley, and Management Analyst Jack Fitchett presented an update on the Public Engagement Plan for Priority Based Budgeting (PBB). Mr. Fitchett shared a promotional video as part of the presentation.

PRIORITY BASED BUDGETING  
THE ROAD TO HIGHER PERFORMING GOVERNANCE  
PBB PUBLIC ENGAGEMENT PLAN  
PUBLIC EDUCATION VIDEOS  
COMMUNITY INPUT SURVEY  
COMMUNITY PARTICIPATION IN PEER REVIEW  
PBB IMPLEMENTATION SCHEDULE  
THANK YOU

Vice Mayor Shimoni was pleased with the plan and suggested adding multiple languages to the

videos, using empowering language, and including a raffle for survey participants. He also recommended collaborating with organizations like the shelter, NACA, NAU, and tribal communities to reach diverse populations. Ms. Langley agreed to consider these suggestions.

City Manager Clifton discussed the survey's objectives and proposed changes.

Councilmember Whelan expressed gratitude and felt Council's input was reflected in the updates. Councilmember McCarthy supported the changes and praised them. Councilmember Odegaard and Councilmember Salas also expressed appreciation for the updates. Councilmember Aslan endorsed the revisions and commended the foresight in adopting PBB before the recession.

Mr. Dille thanked the Council for their support, confirmed that the revised language would be used in the survey, and reviewed the upcoming schedule for the PBB process.

## 10. Adjournment

Mayor Evans noted that it is Councilmember Aslan and Councilmember Salas's birthdays.

The Work Session of the Flagstaff City Council held September 22, 2020, adjourned at 6:25 p.m.

## SPECIAL MEETING

### 1. Call to Order

Mayor Evans called the Special Meeting of the Flagstaff City Council held September 22, 2020, to order at 6:25 p.m.

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2. **Consideration and Approval of Lease Amendments:** Amendment of Flagstaff Airport Leases to extend rent abatement for a minimum of three (3) months or a maximum of six (6) months, due to the ongoing economic impacts of the COVID-19 pandemic; and provide direction related to rent abatement for hangar permittees.

Economic Vitality Director Heidi Hansen, Airport Director Barney Hemlick, and Grants and Contracts Manager Stacey Brechler-Knaggs presented on a matter related to airport leases and business support.

FLAGSTAFF PULLIAM AIRPORT RENT ABATEMENT EXTENSION DISCUSSION  
AIRPORT TENANT RENT ABATEMENT  
HISTORY  
EXPLANEMENTS SINCE COVID-19  
COSTS  
COUNCIL DECISION  
THANK YOU

Councilmember Salas preferred Option 2, citing its more realistic approach for lessees to improve their businesses.

Councilmember Whelan and Vice Mayor Shimoni supported a three-month review period.

Councilmember Odegaard was comfortable with Option 1 and asked Ms. Brechler-Knaggs about the CARES dollars.

Councilmember Aslan supported Option 1.

Mayor Evans favored Option 2, emphasizing the need for stability during the winter months to support the airport until the next travel season.

Ms. Hansen noted that Option 2 was recommended because winter is typically the worst season for enplanements.

**Moved by** Councilmember Jim McCarthy, **seconded by** Councilmember Jamie Whelan to approve lease amendments to extend rent abatement for all airport tenants for three (3) months.

**Vote:** 4 - 3

NAY: Councilmember Charlie Odegaard  
Councilmember Regina Salas  
Mayor Coral Evans

**3. Public Participation**

None.

**4. Informational Items To/From Mayor, Council, and City Manager; future agenda item requests**

Councilmember Shimoni stated there was a Town Hall with Secretary of State Katie Hobbs and County Recorder Patty Hansen with Arizona Students Association. He also stated the Black Lives forum was successful and informative.

**5. Adjournment**

The Work Session of the Flagstaff City Council held September 22, 2020, adjourned at 6:47 p.m.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**CERTIFICATION**

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on September 22, 2020. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 15th day of April, 2025

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CITY CLERK