

## MINUTES

### 1. CALL TO ORDER

Vice Mayor Shimoni called the meeting of the Flagstaff City Council held October 6, 2020, to order at 3:00 p.m.

#### NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).*

### 2. Roll Call

*NOTE: One or more Councilmembers may be in attendance through other technological means.*

#### PRESENT:

VICE MAYOR SHIMONI (virtually)  
COUNCILMEMBER ASLAN (virtually)  
COUNCILMEMBER MCCARTHY (virtually)  
COUNCILMEMBER ODEGAARD (virtually)  
COUNCILMEMBER SALAS (virtually)  
COUNCILMEMBER WHELAN (virtually)

#### ABSENT:

MAYOR DAGGETT

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

### 3. PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Council and audience recited the pledge of allegiance and Councilmember Salas read the Mission Statement of the City of Flagstaff.

#### MISSION STATEMENT

*The mission of the City of Flagstaff is to protect and enhance the quality of life for all.*

### 4. PUBLIC PARTICIPATION

*Public Participation enables the public to address the Council about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. If you wish to address the Council at tonight's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.*

Veronica Blette with the EPA Office of Wastewater Management presented an EPA WaterSense

award to the Flagstaff Water Conservation Program. Water Conservation Manager Tamara Lawless accepted the award and shared information about the city programs.

## 5. APPOINTMENTS

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that the City Council may vote to go into executive session, which will not be open to the public, for the purpose of discussing or considering employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of any public body...., pursuant to A.R.S. §38-431.03(A)(1).*

### A. Consideration of Appointments: Parks and Recreation Commission.

**Moved by** Councilmember Regina Salas, **seconded by** Councilmember Jim McCarthy to appoint Richard Conway to a term expiring August 2023.

**Vote:** 6 - 0 - Unanimously

**Moved by** Councilmember Jim McCarthy, **seconded by** Councilmember Regina Salas to appoint Austin Kerr to a term expiring August 2023.

**Vote:** 6 - 0 - Unanimously

## 6. CONSENT ITEMS

*All matters under Consent Agenda are considered by the City Council to be routine and will be enacted by one motion approving the recommendations listed on the agenda. Unless otherwise indicated, expenditures approved by Council are budgeted items.*

**Moved by** Councilmember Jim McCarthy, **seconded by** Councilmember Jamie Whelan to approve the Consent Agenda as presented.

**Vote:** 6 - 0 - Unanimously

### A. Consideration and Approval of Contract: Proprietary source purchase of T-Floc B41 Chemical for Water Treatment from Thatcher Company of Arizona in an amount not to exceed \$200,000 annually.

Approve the proprietary source purchase of T-Floc B-41 Chemical for Water Treatment from Thatcher Company of Arizona, Inc. at a unit price of \$0.398 per pound, in an amount not to exceed \$200,000 (two hundred thousand dollars) annually.

### B. Consideration and Approval of a Cooperative Purchase Contract: To replace a 24 year old wildland fire engine through the cooperative purchase for a new one in the amount of \$181,635.

Approve the purchase of a Type VI Wildland Engine from SNF, Inc. (dba BFX Fire Apparatus) in the amount of \$181,635 through cooperative purchase contract #GS-30F-0025V with the U.S. General Services Administration (GSA).

### C. Consideration and Approval of Construction Contract with Boart Longyear Company in the amount of \$1,858,419. for the services of drilling well #2 at Fort Tuthill.

1. Approve the construction contract with Boart Longyear Company in the amount of \$1,858,419, and a contract time period of 365 calendar days; and
2. Authorize the City Manager to execute the necessary documents.

## 7. ROUTINE ITEMS

### A. Consideration and Approval of Memorandum of Understanding and Consideration and Adoption of Ordinance No. 2020-24: A Memorandum of Understanding with Coconino County for members of the Coconino County Indigenous Peoples Advisory Council to serve as ex-officio members of the City of Flagstaff Indigenous Commission and an ordinance of the City Council of the City of Flagstaff Arizona, amending the Flagstaff City Code, Title 2, Boards and Commissions, by

adding a new Chapter 2-26, creating an Indigenous Commission

**Moved by** Councilmember Jamie Whelan, **seconded by** Councilmember Regina Salas to approve the Memorandum of Understanding with Coconino County for members of the Coconino County Indigenous Peoples Advisory Council.

**Vote:** 6 - 0 - Unanimously

**Moved by** Councilmember Jamie Whelan, **seconded by** Councilmember Regina Salas to read Ordinance No. 2020-24 by title only for the final time.

**Vote:** 6 - 0 - Unanimously

*AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, ARIZONA, AMENDING THE FLAGSTAFF CITY CODE, TITLE 2, BOARDS AND COMMISSIONS, BY ADDING A NEW CHAPTER 2-26, CREATING AN INDIGENOUS COMMISSION; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE*

**Moved by** Councilmember Charlie Odegaard, **seconded by** Councilmember Jamie Whelan to adopt Ordinance No. 2020-24.

**Vote:** 6 - 0 - Unanimously

## 8. REGULAR AGENDA

- A. Consideration and Adoption of Resolution No. 2020-58: A resolution approving an Intergovernmental Agreement between the City of Flagstaff and University of Arizona for water education through Arizona Project Wet.

Councilmember Whelan stated as a teacher for many years, this partnership with University of Arizona is fantastic. She stated that it educates fourth graders and teachers to teach.

**Moved by** Councilmember Jamie Whelan, **seconded by** Councilmember Jim McCarthy to read Resolution No. 2020-58 by title only.

**Vote:** 6 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF FLAGSTAFF AND THE ARIZONA BOARD OF REGENTS FOR AND ON BEHALF OF UNIVERSITY OF ARIZONA FOR WATER EDUCATION THROUGH ARIZONA PROJECT WET*

**Moved by** Councilmember Jamie Whelan, **seconded by** Councilmember Jim McCarthy to adopt Resolution No. 2020-58.

**Vote:** 6 - 0 - Unanimously

- B. Consideration and Approval of Grant Application and Acceptance Upon Award: U.S. Department of Justice, 2020 Edward Byrne Memorial Justice Assistance Grant in the amount of \$20,751.00.

**Moved by** Councilmember Charlie Odegaard, **seconded by** Councilmember Jim McCarthy To approve the U.S. Department of Justice, 2020 Edward Byrne Memorial Justice Assistance Grant (JAG) application to the Flagstaff Police Department for grant funds in the amount of \$20,751.00.

**Vote:** 6 - 0 - Unanimously

- C. Consideration and Adoption of Resolution No. 2020-55: A resolution approving an Intergovernmental Agreement (IGA) Grant Application between the City of Flagstaff and Coconino County, regarding joint application for grant funding from the Department of Justice, Fiscal Year 2020 Edward Byrne Memorial Justice Assistance Grant (JAG) Program

**Moved by** Councilmember Jim McCarthy, **seconded by** Councilmember Regina Salas to read Resolution No. 2020-55 by title only.

**Vote:** 6 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN COCONINO COUNTY AND THE CITY OF FLAGSTAFF FOR THE APPLICATION FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FY 2020 LOCAL SOLICITATION / CFDA #16.738*

**Moved by** Councilmember Jamie Whelan, **seconded by** Councilmember Jim McCarthy to adopt Resolution No. 2020-55.

**Vote:** 6 - 0 - Unanimously

- D. Consideration and Adoption of Resolution No. 2020-56:** A resolution of the Flagstaff City Council, approving the Flagstaff Alliance for the Second Century Intergovernmental Agreement between the Northern Arizona University, City of Flagstaff, Coconino County, Community College District, Flagstaff Unified School District, and Northern Arizona Intergovernmental Public Transportation Authority

Grants and Contract Manager Stacey Bechler-Knaggs addressed Vice Mayor and Council on the history of the IGA and stated that it adds a member to the IGA, Mountain Line. Management Analyst Jack Fitchett was also available for questions.

Councilmember Whelan expressed her appreciation of having Mountain Line on board with this partnership. Vice Mayor Shimoni also expressed his appreciation.

**Moved by** Councilmember Charlie Odegaard, **seconded by** Councilmember Jim McCarthy to read Resolution No. 2020-56 by title only.

**Vote:** 6 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE ARIZONA BOARD OF REGENTS FOR AND ON BEHALF OF NORTHERN ARIZONA UNIVERSITY, THE CITY OF FLAGSTAFF, COCONINO COUNTY, COCONINO COUNTY COMMUNITY COLLEGE DISTRICT, FLAGSTAFF UNIFIED SCHOOL DISTRICT, NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY*

**Moved by** Councilmember Jamie Whelan, **seconded by** Vice Mayor Adam Shimoni to adopt Resolution No. 2020-56.

**Vote:** 6 - 0 - Unanimously

## **9. DISCUSSION ITEMS**

- A. Case No. PZ-19-00125 Updates to Zoning Code 2020 - High Occupancy Housing Specific Plan**

Zoning Code Manager Dan Symer presented on the changes to the updates to the Zoning Code for 2020 on the High Occupancy Housing Specific Plan. He stated that this should be the last work session before staff returns to Council with a final recommendation.

Slides included:

- Objectives
- Why did the city adopt the HOH plan
- Purpose
- HOH land use provisions
- Definitions

- Additional Modifications
- Proposed Zoning Code Text Amendment
- Map

Tyler Denham addressed Mayor and Council and expressed concern over the Flagstaff City Council's handling of housing affordability, citing a significant increase in median home prices (40%) since reports in 2016 and 2017 highlighted a severe lack of housing supply. Mr. Denham criticized the Council for not addressing the issue effectively and proposed three solutions. Mr. Denham also advised against lowering building heights.

Councilmember Whelan agreed with Mr. Denham's comments and suggested he apply to the Housing Commission. Councilmember McCarthy acknowledged the complex factors affecting housing prices, including zoning and construction costs. Vice Mayor Shimoni highlighted the need for thoughtful growth strategies as Flagstaff continues to develop.

## 10. COUNCIL LIAISON REPORTS

Councilmember Odegaard reported as the Beautification and Public Arts Liaison regarding a mural celebration virtually. He also stated there was a mural at Boys and Girls Club done by Isaac Kuroso which was donated and one by Mural Mice at the East Flagstaff Community Library.

Councilmember Whelan reported as a NACOG member and thanked all for attending Economic Recovery Summit.

## 11. FUTURE AGENDA ITEM REQUESTS

*After discussion and upon agreement by three members of the Council, an item will be moved to a regularly-scheduled Council meeting.*

- A. **Future Agenda Item Request (F.A.I.R.):** A request by Councilmember Whelan to place on a future agenda a discussion about the current process for all Reclaim Water agreements/contracts and their renewals and discussion to change that process so that all agreements and their renewals become before the Water Commission and Council for approval.

Councilmember Whelan stated that she proposed adding this topic to gauge interest from other Councilmembers. Councilmembers Aslan and McCarthy supported this discussion, and Councilmember Salas also endorsed moving forward.

City Attorney Sterling Solomon indicated that an executive session would be needed before this discussion.

City Clerk Stacy Saltzburg noted that the next scheduled item is affordable housing. Councilmembers Whelan and McCarthy, along with others, supported expediting this discussion, provided it does not delay other important discussions.

At least three members of Council were supportive of moving the item to a future agenda for discussion.

## 12. CITY MANAGER REPORT

### A. **City Manager Report**

City Manager Greg Clifton briefly reviewed his report.

Councilmember Whelan asked about moving forward with the hiring processes for Water Services Director and Police Chief. Mr. Clifton stated that those will both be resumed in the weeks ahead with the timeline presented in the report. They discussed the hiring process.

Vice Mayor Shimoni recognized Water Services for their awards. He also addressed EV stations at

the airport and asked staff to look at ways to optimize them. City Manager Clifton added that there is a delay in the airport parking construction due to a cultural study update. Staff will pause this project for now with the idea of bringing it back in the spring. Charging stations will be looked at for both the long- and short-term parking areas. Vice Mayor Shimoni also asked Management Services Director Rick Tadder about the construction revenue. Mr. Tadder addressed the permit revenues and the comparison between the previous recession and this.

Mr. Tadder gave a recap on the presentation that was shared at the previous meeting on the General Fund Sales Tax from June 2020. Mr. Clifton stated that the City is in the 3rd phase of the recession plan. He reiterated that the construction revenue is offsetting the loss of other revenues and is not guaranteed or predictable. Mr. Tadder added that this is just one category of all the revenues and that you have to look at the whole.

A break was held from 4:20 p.m. through 4:25 p.m.

### 13. COVID-19 UPDATES

#### A. COVID-19 and Re-Entry Updates

Senior Deputy City Manager Shannon Anderson presented an update on the COVID-19 Data.

Slides included:

- CCHHS: COVID-19 Weekly Cases
- CCHHS: COVID-19 Daily Cases
- CCHHS: Hospital Admissions
- CCHHS: COVID-19 Related Deaths
- CCHHS: Community Transmission
- CCHHS: Community Transmission Message from County Website
- ADHS Dashboard
- NAH: Hospital Census
- Questions

Councilmember Odegaard inquired about the final Weekly Cases data for September 26. Ms. Anderson explained that the numbers might change due to reporting delays, with final figures expected by Friday. Councilmember Whelan expressed frustration with inconsistent data and questioned the accuracy of dashboards, noting that current case numbers have surpassed previous peaks despite the County being in moderate transmission. She also mentioned a 7% positivity rate.

Vice Mayor Shimoni observed that the spike was largely driven by younger populations, including students at Northern Arizona University (NAU). He requested updates on NAU's contact tracing and community partnerships. Ms. Anderson confirmed that NAU had hired five contact tracers and would provide updates at the October 26 meeting. Vice Mayor Shimoni also proposed discussing the reopening of City facilities, including the ice rink. Parks, Recreation, Open Space, and Events Director Rebecca Sayers outlined plans to reopen the rink with safety measures such as plexiglass barriers and restricted access, aiming for a reopening in about a week if approved.

Councilmember Whelan supported reopening the rink and asked about sports fields. Ms. Sayers reported that the fields were operating well, with user groups enforcing guidelines. Councilmember Odegaard also agreed to reopen the rink, so long as safety measures like face shields are followed.

Vice Mayor Shimoni raised concerns about mask usage, asking if masks could be provided to individuals without them and highlighting staff exposure to those refusing to wear masks. Ms. Sayers confirmed that masks would be provided, and entry would be denied without one unless exempt. Ms. Anderson assured that staff would wear masks or face shields and be protected by plexiglass.

Councilmember Salas supported reopening the rink. City Manager Clifton confirmed that the situation was being continuously reviewed. Councilmember McCarthy noted that only one week had seen higher COVID instances since March, questioning the overall response. Vice Mayor Shimoni suggested that the City should either fully reopen or close again, supporting the current plan and proposing additional testing for sports events. Ms. Sayers agreed to work with user groups on

testing.

Vice Mayor Shimoni also discussed NAU's testing results, and Councilmember Whelan recommended using no-touch thermometers at City facilities. Ms. Sayers confirmed that no-touch thermometers could be added.

**14. INFORMATIONAL ITEMS AND REPORTS FROM COUNCIL AND STAFF, FUTURE AGENDA ITEM REQUESTS**

Councilmember Whelan acknowledged Water Services; and thanked Water Services Manager Erin Young and Acting Water Services Director Ryan Roberts for their answers and work regarding the well and drilling.

Vice Mayor Shimoni reminded the public the ability to register to vote has been extended to October 23rd. He acknowledged Comprehensive and Neighborhood Planning Manager Sara Dechter, her team, and the Southside neighborhood for their awards for their plan.

**15. ADJOURNMENT**

The Regular Meeting of the Flagstaff City Council held October 6, 2020, adjourned at 5:09 p.m.

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MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**CERTIFICATION**

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on October 6, 2020. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 15th day of April, 2025

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CITY CLERK