



SECOND AMENDMENT
COOPERATIVE PURCHASE CONTRACT
GOVERNMENTJOBS.COM D/B/A NEOGOV

Contract No. 2021-82

This Second Amendment ("Second Amendment") to the fully executed Cooperative Purchase Contract (Contract No. 2021-82) dated April 16, 2021 (the "Initial Contract"), is made and entered into this ____ day of May, 2025, by and between the City of Flagstaff, an Arizona municipal corporation with offices at 211 West Aspen Avenue, Flagstaff, Arizona 86001, and GovernmentJobs.com, Inc., a California corporation d/b/a NEOGOV ("Contractor").

RECITALS:

- A. On April 16, 2021, the City entered the Initial Contract with NEOGOV to obtain licenses for three software modules utilized by the Human Resources Division for recruiting, employee performance evaluations, and training ("Original Licenses"); and
- B. The Initial Contract was for a three-year term (April 13, 2021 – April 12, 2024) and totaled \$236,124.41; and
- C. On December 29, 2023, the Parties executed the First Amendment to the Initial Contract, which added three years of additional new hire on-boarding services to the Original Licenses; and
- D. The total cost for the three years of additional services added pursuant to the First Amendment totaled an additional \$128,932.80; and
- E. In April 2024, the Parties extended the Original Licenses for an additional one-year term, thereby extending use of the Original Licenses through April 12, 2025; and
- F. The total cost for the one-year extension of the Original Licenses totaled \$87,736.87; and
- G. The Parties now wish to extend the Original Licenses for an additional one-year term through April 12, 2026; and
- H. The total cost for the second one-year extension through April 12, 2026, totals \$102,869.72, for a total contract amount of \$555,663.80.

AGREEMENT:

NOW THEREFORE, in consideration of the mutual promises contained herein, the Parties agree as follows:

The Parties to the Initial Contract hereby agree to the following Second Amendment. Deleted text has a strikethrough and new text is bolded and ALLCAPS.

1. Materials and or Services Purchased: Contractor shall provide to City the materials and or

services, as specified in the Purchase Order(s) submitted by the City in accordance with the Agency Contract. General description of materials and or services being purchased:

APPLICANT TRACKING LICENSES
PERFORM LICENSES
LEARN SETUP TRAINING AND LICENSES

and as more specifically described in **I)** the scope of work attached to the Initial Contract as Exhibit A, ~~and II)~~ the scope of work dated February 8, 2023, attached to this ~~THE~~ First Amendment as Exhibit A, **AND III) THE INVOICE DATED MARCH 13, 2024, ATTACHED TO THE SECOND AMENDMENT AS EXHIBIT A, AND THE INVOICE DATED FEBRUARY 12, 2025, ATTACHED TO THE SECOND AMENDMENT AS EXHIBIT B.**

2. Compensation: In consideration for the **LICENSES AND SERVICES MORE FULLY DESCRIBED IN THE SCOPES OF WORK AND INVOICES OUTLINED IN PARAGRAPH 1, THE TERMS OF WHICH ARE PROVIDED FOR IN EACH SCOPE OF WORK AND INVOICE, CITY SHALL PAY CONTRACTOR AN AMOUNT NOT TO EXCEED \$555,663.80, IN ACCORDANCE WITH EACH SCOPE OF WORK AND INVOICE.** ~~Contractor's satisfactory performance, City shall pay Contractor a sum of two hundred thirty six thousand one hundred twenty four dollars and forty one cents (\$236,124.41), plus an additional one hundred twenty eight thousand nine hundred thirty two dollars and eighty cents (\$128,932.80) for a total contract price of three hundred sixty five thousand fifty seven dollars and twenty one cents (\$365,057.21) set forth in the scope of work dated February 8, 2023, attached to this First Amendment as Exhibit A.~~
3. All other provisions of the Initial Contract and other amendments shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, this Second Amendment will be in full force and effect only when it has been approved and executed by the duly authorized City officials.

City of Flagstaff

GovernmentJobs.com d/b/a NEOGOV

By: _____
Greg Clifton, City Manager

By: _____

Title: _____

Dated: _____

Dated: _____

Attest:

Approved as to form:

City Clerk

City Attorney

Exhibit A

**NEOGOV Invoice Dated March 13, 2024
Term: April 13, 2024 – April 12, 2025**

(attached)

Invoice #INV-39942

From

Governmentjobs.com, Inc. DBA NEOGOV
2120 Park Pl,
Suite 100
El Segundo, CA 90245

Bill To

Flagstaff, City of (AZ)
211 W Aspen Ave.
Flagstaff, AZ 86001
USA

Invoice Summary

Invoice Number	INV-39942
Date	03/13/2024
Terms	Net 30
Due Date	04/12/2024
Amount Due (USD)	\$ 87,736.87

Item / Description	Total
Perform This is your subscription fee for Perform for the term starting 04/13/2024 and ending 04/12/2025.	29,132.06
Insight This is your subscription fee for Insight for the term starting 04/13/2024 and ending 04/12/2025.	20,248.86
Governmentjobs.com This is your subscription fee for Governmentjobs.com for the term starting 04/13/2024 and ending 04/12/2025.	2,904.44
Candidate Text Messaging This is your subscription fee for Candidate Text Messaging for the term starting 04/13/2024 and ending 04/12/2025.	1,011.65
Single Sign On Integration This is your subscription fee for Single Sign On Integration for the term starting 04/13/2024 and ending 04/12/2025.	1,283.12
Learn This is your subscription fee for Learn for the term starting 04/13/2024 and ending 04/12/2025.	33,156.74
Amount Due (USD)	\$ 87,736.87

Thank you for your business!

For questions, or pay by credit card, please reply to this email or reach out to billing@neogov.com. For questions on a renewals invoice, please reach out to renewals@neogov.com.

Please make checks payable to:

Governmentjobs.com, Inc
DEPT LA 25067
Pasadena, CA 91185-5067

For Payments by Wire:

Silicon Valley Bank
Account #: 3302022848
Account Name: Governmentjobs.com, Inc.
Bank Routing No.: 121140399

Swift Code: SVBUS6SIBO

For a copy of our W9, please click on "Download W9" above.

Exhibit B

**NEOGOV Invoice Dated February 12, 2025
Term: April 13, 2025 – April 12, 2026**

(attached)

INVOICE

Vendor Information / Contact:

2120 Park Pl, Suite 100
 El Segundo, CA 90245
 Email: billing@neogov.net
 Phone: (310) 426-6304
 EIN: 33-0888748

Need a W-9? Click here: [W-9 PDF](#)

Invoice Summary:

Invoice No.: INV-130401
Invoice Date: 02-12-2025
Due Date: 04-13-2025
Payment Terms: Net 60
Purchase Order No.:
Customer No.: A-650861

Customer Billing Information
Maggie Flagstaff City Of (Az) Flagstaff, City of (AZ)
211 W. Aspen Flagstaff, AZ 86001 United States

Customer Shipping Information
Flagstaff, City of (AZ)
211 W. Aspen Flagstaff, AZ 86001 USA

Invoice Details:

Product	Start Date	End Date	Quantity	Total Price (\$USD)
Candidate Text Messaging Subscription	04-13-2025	04-12-2026	842	\$1,112.82
Governmentjobs.com Subscription	04-13-2025	04-12-2026	842	\$3,093.23
Insight Subscription	04-13-2025	04-12-2026	842	\$21,666.28
Learn Subscription	04-13-2025	04-12-2026	842	\$35,809.28
Perform Subscription	04-13-2025	04-12-2026	842	\$31,171.30
Single Sign On Subscription	04-13-2025	04-12-2026	842	\$1,366.52

SUBTOTAL (\$USD)	\$94,219.43
Sales Tax	\$8,650.29
TOTAL	\$102,869.72
Payments	\$0.00
Credits	\$0.00
Balance Due (\$USD)	\$102,869.72

Payment Instructions:

<u>Remit checks to:</u> Governmentjobs.com, Inc. DEPT LA 25067 Pasadena, CA 91185-5067	<u>Remit electronic payments to:</u> Silicon Valley Bank Name: Governmentjobs.com, Inc. Account #: 3302022848 Routing #: 121140399 Swift Code: SVBUS6SIBO	<u>Credit card payments:</u> Credit Card Payment Portal Link
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By making the payment specified in this invoice, customer agrees that the terms and conditions of the agreement previously executed by the parties shall apply to this purchase, or if there is no prior agreement, the terms and conditions of the NEOGOV Services Agreement set forth in the quote previously provided to Customer shall apply. Any other terms and conditions provided by customer to NEOGOV in a purchase order or otherwise shall be deemed void.