

SPECIAL MEETING (EXECUTIVE SESSION)  
THURSDAY, SEPTEMBER 25, 2025  
STAFF CONFERENCE ROOM  
SECOND FLOOR - CITY HALL  
211 WEST ASPEN AVE  
3:00 P.M.

1. **Call to Order**

Mayor Daggett called the Special Meeting to order at 3:04 p.m.

2. **Roll Call**

Present: Mayor Becky Daggett  
Vice Mayor Miranda Sweet  
Councilmember Austin Aslan  
Councilmember Anthony Garcia  
Councilmember Khara House  
Councilmember Lori Matthews  
Councilmember David Spence

Staff Present: Human Resources/Risk Management Director Ryan Saxby; Human Resources Manager Kim Bottorff

3. **Recess into Executive Session**

**Moved by** Vice Mayor Miranda Sweet, **seconded by** Councilmember Anthony Garcia to recess into Executive Session.

**Vote:** 7 - 0 - Unanimously

4. **Executive Session Confidentiality Statement**

Mayor Daggett read the confidentiality statement.

*Discussions made during Executive Session are confidential by law. All persons present in Executive Session or who receive Executive Session information or materials shall keep the discussion, information and materials confidential and shall not disclose them, except as allowed by law.*

5. **Executive Session:**

- A. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting and discussion or consultation for legal advice with the attorney or attorneys of the public body in accordance with A.R.S. §38-431.03(A)(3) and (1) respectively.
- i. Discussion, Consideration, and Legal Advice Regarding the Employment of a City Manager which may include Review of Applicants for the Position, Consideration of Candidates for Interview, and Discussion regarding the Hiring/Interview Process.

**6. Adjournment**

The Special Meeting (Executive Session) of the Flagstaff City Council held September 25, 2025, reconvened into Open Session at 5:13 p.m. at which time the meeting adjourned.

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MAYOR

ATTEST:

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CITY CLERK

**CERTIFICATION**

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on September 25, 2025. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 16th day of December, 2025

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CITY CLERK