

MINUTES

WORK SESSION

1. Call to Order

Mayor Daggett called the Work Session of the Flagstaff City Council held April 22, 2025, to order at 3:02 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this work session, the City Council may vote to go into executive session, which will not be open to the public, for discussion and consultation with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. Roll Call

NOTE: One or more Councilmembers may be in attendance through other technological means.

PRESENT:

MAYOR DAGGETT
VICE MAYOR SWEET
COUNCILMEMBER ASLAN
COUNCILMEMBER GARCIA
COUNCILMEMBER HOUSE
COUNCILMEMBER MATTHEWS (Virtually)
COUNCILMEMBER SPENCE

ABSENT:

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

3. Pledge of Allegiance, Mission Statement, and Land Acknowledgement

The Council and audience recited the pledge of allegiance, Councilmember Spence read the Mission Statement of the City of Flagstaff, and Councilmember Aslan read the Land Acknowledgement.

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

LAND ACKNOWLEDGEMENT

The Flagstaff City Council humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. Open Call to the Public

Open Call to the Public enables the public to address the Council about an item that is not on the prepared agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. Open Call to the Public appears on the agenda twice, at the beginning and at the end. The total time allotted for the first Open Call to the Public is 30 minutes; any additional comments will be held until the second Open Call to the Public.

If you wish to address the Council in person at today's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Open Call to the Public and Public Comment. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

Dr. Kate Rose, Director of the nonprofit Wild Steps, addressed Council and stated she is honored to recently receive a Sustainability Grant from the City for a pilot project for carpooling for Flagstaff families. She stated they are partnering with Flagstaff Unified School District and with a software that provides an app for the program to make it easy and accessible. The hope is to change the mentality that ridesharing is accessible for families.

Noah Baker, Wildfire Climate Specialist and Public Information Officer for the Pine Needle Pick Up Program, stated that the City is piloting in several neighborhoods. He stated the benefits of the program and how the program will be communicated to the community. He highlighted the community meetings and public input from the neighborhoods and will bring more information forward when it comes available.

Matthew Dyer addressed Council and stated that he made a public records request with the city and with the Police Department. He provided records he received and feels there are gaps of information and information missing. He stated multiple records requests have been made to understand how his business will be impacted by the ordinances in place for noise.

5. PROCLAMATIONS

A. Proclamation: International Dark Sky Week

Councilmember Aslan read the proclamation.

B. Proclamation: Fair Housing Month

Mayor Daggett read the proclamation.

C. Proclamation: Administrative Professionals' Day

Mayor Daggett read the proclamation.

D. Proclamation: Arab American Heritage Month

Councilmember House read the proclamation.

6. April Work Anniversaries

Senior Deputy City Manager Shannon Anderson highlighted those employees who have work anniversaries in April.

Rick Tadder expressed gratitude and appreciation for the recognition of his 30 years with the City.

7. City Manager Report

City Manager Greg Clifton briefly reviewed his report highlighting recent events and covered the rotation of divisions that will be presenting information for updates. The divisions for this Council meeting include the Community Development Division and the Housing Division.

Police Chief Connolly presented recent promotions within the Police Department.

Deputy City Manager Joanne Keene presented the recent awards for the Inner Basin Waterline Restoration.

Councilmember Spence asked if there was tour in place for the Inner Basin Waterline and Grants, Contracts, and Emergency Management Manager Stacey Brechler-Knaggs stated it would be in early June.

Housing and Grants Administrator Kristine Pavlik, provided a PowerPoint presentation that covered the following:

HOUSING SECTION COUNCIL UPDATE
HOUSING COMMISSION
BOND FUNDED PROGRAMS
LASS + CAP
10 YEAR HOUSING PLAN
AFFORDABLE RENTALS

Councilmember Aslan asked for clarification on the numbers for the Lake Mary Villas. Ms. Pavlik stated they are working on gathering information from the families so they will be ready to lease as soon as one becomes available as they are already at full capacity and have a waiting list.

Councilmember Aslan requested the raw numbers for the whole apartment building, not just the affordable housing units. Ms. Pavlik stated they will email the numbers over.

HOMEOWNERSHIP PROGRAMS
UNDER CONSTRUCTION
FAIR HOUSING MONTH
THANK YOU

Councilmember Garcia asked what neighborhoods could qualify for Rental Assistance Demonstration (RAD) project. Assistant Housing Director Justyna Costa stated that will be the purpose of hiring a consultant and that there is an open solicitation out right now. They have a tentative plan and stated that no one will lose their housing.

Councilmember Garcia expressed interest in meeting with the consultant to share community feedback. He also shared a personal story about a family member who recently moved into Lake Mary Villas under difficult circumstances, describing the experience as transformational and emphasizing the positive impact of having their own home. Ms. Costa stated that the RAD project will have a lot of community input.

Interim Community Development Director Michelle McNulty provided a PowerPoint presentation that covered the following:

COMMUNITY DEVELOPMENT UPDATE
NEW HIRES AND PROMOTIONS
WORK ANNIVERSARIES
ACCOMPLISHMENTS
602 E BUTLER AVE VEHICLE REMOVAL -- HOW IT STARTED
602 E BUTLER AVE VEHICLE REMOVAL -- HOW IT ENDED
DARK SKIES AT FOUNTAIN HILLS DARK SKY FESTIVAL
JWP SPECIFIC AREA PLAN KICK OFF MEETING

MAY HICKS HOUSE
REGIONAL PLAN UPDATE
UPCOMING ZONING COCDE AMENDMENTS
REAL ESTATE

8. Barrier Free Flagstaff Presentation

Sean Kugler from NAU, Keith Becker, and Joseph Spence all on behalf of Barrier Free Flagstaff provided a PowerPoint Presentation that covered the following:

THE ACCESSIBILITY EXPEDITION
AGENDA
FRAMEWORK AND PURPOSE
UNIVERSAL DESIGN
THE PITY TO POWER CONTINUUM
SIMULATIONS
HOW IT WORKS: ON THE PATH TO POWER
PARTICIPANTS
THE RULES
QUESTIONS TO CONSIDER
TASKS
THE DEBRIEF
ATTITUDINAL OUTCOMES
QUESTONS

Councilmember House expressed strong support for the initiative, emphasizing its importance to the community. She appreciated the presentation and the cartoon that was shared, asking how the Council could help move the effort forward and become actively involved.

Mr. Kugler provided an update on upcoming events, noting that leadership training is underway, with plans to begin at Joe C. Montoya in May and the Library in July. He clarified that the effort is an "expedition," designed to engage and educate, rather than a formal audit.

Mr. Becker emphasized that participation is open to everyone and that the goal is to educate staff and collaborate with local businesses wherever they go. He highlighted the importance of working together to improve accessibility and prevent potential legal issues.

Vice Mayor Sweet shared her experience touring the downtown connection center, noting the implementation of universal design principles.

Councilmember Spence inquired whether multifamily housing developers have shown interest in the program. Mr. Kugler responded that while there has been student involvement, especially from construction management programs, direct engagement with businesses is still limited. Councilmember Spence thanked him and expressed enthusiasm for the upcoming "Path to Power" experience.

Councilmember Garcia reflected on a powerful cartoon from the presentation, which reminded him of efforts during the library's redevelopment project to ensure ADA compliance and integrate art. He described the installation of a wide ramp and how community feedback played a role, expressing excitement to join the program.

Mr. Becker reiterated that one of the main objectives is collaboration and to build understanding and reduce risks. Mr. Kugler added that while audits are useful, expeditions serve a different purpose, focused on proactive engagement.

Mayor Daggett concluded by encouraging continued communication about future events and expressed appreciation for Mr. Becker's ongoing service and dedication to creating accessible spaces.

9. **Presentation and discussion regarding the City of Flagstaff Community Development Block Grant Program Year 2025 Annual Action Plan and Staff recommendations for Program Year 2025 CDBG funding allocations**

Housing and Grants Administrator Kristine Pavlik provided a PowerPoint presentation that covered the following:

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
 TODAY
 WHAT IS THE COMMUNITY DEVELOPMENT BLOCK GRANT?
 CDBG REQUIREMENTS
 CDBG PRIMARY AND NATIONAL OBJECTIVES
 ELIGIBLE ACTIVITIES
 TARGET NEIGHBORHOODS
 CONSOLIDATED PLAN GOALS
 HUD ANNUAL FUNDING CAPS
 TIMELY EXPENDITURE
 PROPOSAL PROCESS
 ADDITIONAL CONSIDERATIONS AND CRITERIA
 RISK ASSESSMENTS
 PUBLIC PARTICIPATION OPPORTUNITIES
 PROGRAM YEAR 2026 FUNDING ALLOCATION RECOMMENDATIONS
 PROGRAM YEAR 2025 FUNDING AVAILABLE
 PROGRAM YEAR 2025 PROPOSALS RECEIVED
 HOUSING SOLUTIONS OF NORTHERN ARIZONA
 COMMUNITY ASSISTANCE TEAMS OF FLAGSTAFF
 HOMELESS YOUTH CONNECTION
 NORTHLAND FAMILY HELP CENTER

Mayor Daggett asked if there was any overlap in the youth programs. Ms. Pavlik stated that for the Housing Program they use Homeless Management Information System (HMIS) to ensure there is no duplication, other services like tutoring may have some overlap services.

TYNKERTOPIA
 FUNDING RECOMMENDATIONS
 QUESTIONS, SUGGESTIONS & NEXT STEPS
 CONTACT INFORMATION

Councilmember Aslan stated his concern about the federal administration's stance on urban development, noting a perceived intent to reduce or dismantle programs. He asked what the HUD representative was hearing in terms of federal support or threats to funding. Ms. Pavlik, responded that despite political tensions, operations are continuing year by year. She noted that legislation had been passed to maintain consistent funding from the previous year but emphasized the growing need for advocacy and coalition-building with other state groups to protect and advance these efforts.

Councilmember Aslan also brought up the Flagstaff Shelter Services (FSS), which frequently appears in these discussions. Ms. Pavlik explained that last year's funding had been allocated to two projects: the Lantern and the Crown. Due to regulatory complexities and high costs, funds initially designated for the Lantern, expected to cost millions, are being redirected to the Crown. Additional funding requests for FSS will likely emerge after its completion of the Lantern.

Councilmember House stated her support for the current recommendations and stated that during the Housing Commission's review of the recommendations, they asked a lot of questions which ended in unanimous support for the plan as presented. Councilmember Garcia also endorsed the recommendations, expressing enthusiasm for the selected programs.

Mayor Daggett asked about job rehabilitation programs and support for local entrepreneurship. She asked if job training programs aimed at helping residents start small businesses could be considered for funding. Ms. Pavlik responded that such initiatives would be ideal for economic development

funding but noted the need for an existing business or structured program to qualify. She suggested that partnerships with programs with the Economic Vitality Division or County-led initiatives could help meet those criteria. While job creation funding is limited, grant-based proposals for specific programs could offer more flexibility.

10. Regional Plan Retreat - Review of Draft Agenda for May 2, 2025.

Comprehensive and Neighborhood Planning Manager Sara Dechter provided a PowerPoint presentation that covered the following:

FLAGSTAFF REGIONAL LAND USE PLAN
FLAGSTAFF REGIONAL LAND USE PLAN 2045 -- RETREAT UPDATE
COMMENTS FROM BOS AND COUNTY PLANNING AND ZONING
MAY 2, 2025 JOINT RETREAT

11. Adjournment

The meeting of the Flagstaff City Council held April 22, 2025, adjourned at 5:33 p.m.

SPECIAL MEETING

1. Call to Order

Mayor Daggett called the Special Meeting of the Flagstaff City Council held April 22, 2025, to order at 5:33 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

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- 2. Council Confirmation of Direction:** Approval of direction and instruction given by City Council to City Attorney in executive session on April 22, 2025 to approve amicus brief in support of petition to the Arizona Supreme Court for review of a ruling by the Court of Appeals dismissing a lawsuit against Desert Mountain Energy. In addition, approve the direction and instruction given in Executive Session on April 22, 2025 regarding the potential settlement of pending litigation.

Moved by Councilmember Anthony Garcia, **seconded by** Councilmember Lori Matthews to approve of direction and instruction given in Executive Session on April 22, 2025.

Vote: 7 - 0 Passed - Unanimously

3. Open Call to the Public

None.

4. Informational Items To/From Mayor, Council, and City Manager; future agenda item requests

Councilmember Garcia spoke of his recent visit to the State Capitol for the semi-quincentennial. He stated that he spoke with many legislators and encouraged visits to Flagstaff as well.

Vice Mayor Sweet reminded the community of a few upcoming events including for the week including the United Way Annual Meeting, the Dark Skies Event downtown, and the Viola Awards. She congratulated everyone nominated for the awards.

Councilmember House stated that it was National Community Development Week. She stated she attended the Green Ribbon Cutting for two electric buses for the school district. She also congratulated Sharon Lokedi, a Flagstaff resident, who came in first place in the Boston marathon.

Councilmember Spence stated he attended the Green Ribbon Cutting as well and how much it means to him as a former bus driver to see great strides for the school districts in clean energy.

Mayor Daggett stated that she finished her Mayor's Institute Program and spoke of her experience with the presentations. She also reminded the community that some of Council would be on the State Lobbying trip next week.

5. Adjournment

The Work Session of the Flagstaff City Council held April 22, 2025, adjourned at 5:42 p.m.

MAYOR

ATTEST:

CITY CLERK

CERTIFICATION

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on April 22, 2025. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 6th day of May, 2025

CITY CLERK