

## MINUTES

### 1. CALL TO ORDER

Mayor Daggett called the meeting of the Flagstaff City Council held July 1, 2025, to order at 3:03 p.m.

#### NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for discussion and consultation with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).*

### 2. ROLL CALL

*NOTE: One or more Councilmembers may be in attendance through other technological means.*

Present: Mayor Becky Daggett  
Vice Mayor Miranda Sweet  
Councilmember Austin Aslan  
Councilmember Anthony Garcia  
Councilmember Khara House  
Councilmember Lori Matthews  
Councilmember David Spence

Staff Present: City Manager Greg Clifton; City Attorney Sterling Solomon

### 3. PLEDGE OF ALLEGIANCE, MISSION STATEMENT, AND LAND ACKNOWLEDGEMENT

The Council and audience recited the pledge of allegiance, Councilmember Garcia read the Mission Statement of the City of Flagstaff, and Councilmember House read the Land Acknowledgement.

#### MISSION STATEMENT

*The mission of the City of Flagstaff is to protect and enhance the quality of life for all.*

#### LAND ACKNOWLEDGEMENT

*The Flagstaff City Council humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.*

### 4. OPEN CALL TO THE PUBLIC

*Open Call to the Public enables the public to address the Council about an item that is not on the prepared agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. Open Call to the Public appears on the agenda twice, at the beginning and at the*

*end. The total time allotted for the first Open Call to the Public is 30 minutes; any additional comments will be held until the second Open Call to the Public.*

*If you wish to address the Council in person at today's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Open Call to the Public and Public Comment. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.*

Deb Harris addressed Council and provided a detailed history of the Southside neighborhood and spoke about improvements, and challenges. She stressed the importance of new businesses aligning with the neighborhood's unique character and zoning. She emphasized the need for businesses that complement the residential nature of the area, enhance walkability, and serve the local community without displacing it. She also discussed the potential impact of the Rio de Flag flood mitigation project, noting that while it would bring long-awaited relief, it also posed the risk of gentrification. She expressed concerns about rising property values and taxes, which could financially strain seniors and young families in the neighborhood.

Casey Gonzales, on behalf of the United Flagstaff Fire Fighters Local 1505, addressed Council to thank City Manager Greg Clifton for his support of the Flagstaff Fire Department, highlighting the positive impact on public safety and the department's competitiveness within the state.

Sustainability Specialist for Fire Noah Baker addressed Council and provided an update on the pine needle drop off project, detailing the success in the Country Club area and the ongoing efforts in Boulder Point.

Marnie Babbitt-Pierce addressed Council to announce that Northern Arizona Healthcare received the Healthy Arizona Worksite Gold Award from the Arizona Department of Health. She highlighted the comprehensive wellness programs at Northern Arizona Healthcare, which focused on physical, mental, and financial health.

Andy Fernandez addressed Council about the safety of crosswalks. He suggested improvements to the current system.

## **5. PROCLAMATIONS AND RECOGNITIONS**

### **A. Proclamation: Parks and Recreation Month**

Mayor Daggett read and presented the proclamation.

## **6. COUNCIL LIAISON REPORTS**

Councilmember Spence reported that the Open Spaces Commission continues to work on the Observatory Mesa trail system and is negotiating with the State Lands Department regarding appropriate naming for the trail system.

Councilmember House highlighted a presentation from Wildland Fire Captain Neil Chapman on the Flagstaff Fire Department's Wildland Fire Management Program, which received positive feedback. The commission also received an update on the bond-funded home buyer assistance program. She noted that the Commission on Diversity Awareness did not meet in June.

Vice Mayor Sweet reported that she attended the NACOG meeting where they discussed their different programs and how various funding cuts were going to affect them. She shared that she was nominated and appointed to the NACOG executive board which she was excited about. She also attended a ribbon cutting for a new sculpture located at Francis Short Pond and encouraged everyone to go see it.

Councilmember Aslan shared that he attended the International US Tourism conference in Chicago with the Discover Flagstaff team. The Tourism Commission met and received a variety of local updates and reports. They discussed the Fourth of July drone show event.

Councilmember Garcia reported that he attended the Rural Groundwater Resilience Workshop, where he learned about the state of groundwater in the Coconino Plateau region. The Library Board met and discussed the city's anti-bullying policy. He shared information about the variety of things the Library had to offer including different equipment someone could check out and the cultural passes that were available for many different places in Flagstaff and Arizona.

Mayor Daggett stated that the Housing Authority Board met and discussed housing vouchers. The Commission on Inclusion and Adaptive Living also met to discuss accessible trails in Flagstaff and code compliance.

## 7. APPOINTMENTS

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that the City Council may vote to go into executive session, which will not be open to the public, for the purpose of discussing or considering employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of any public body...., pursuant to A.R.S. §38-431.03(A)(1).*

### A. Consideration of Appointments: Parks and Recreation Commission

**Moved by** Vice Mayor Miranda Sweet, **seconded by** Councilmember Lori Matthews to appoint Stephen Parsons to the Parks and Recreation Commission.

**Vote:** 7 - 0 - Unanimously

**Moved by** Councilmember Austin Aslan, **seconded by** Councilmember Lori Matthews to appoint Camile Diab to the Parks and Recreation Commission.

**Vote:** 7 - 0 - Unanimously

**Moved by** Councilmember Lori Matthews, **seconded by** Vice Mayor Miranda Sweet to appoint Lisa Lamberson to the Parks and Recreation Commission.

**Vote:** 7 - 0 - Unanimously

### B. Consideration of Appointments: Transportation Commission

**Moved by** Mayor Becky Daggett, **seconded by** Councilmember Khara House to appoint Brandon Cruickshank to the Transportation Commission.

**Vote:** 7 - 0 - Unanimously

**Moved by** Councilmember Lori Matthews, **seconded by** Councilmember Anthony Garcia to appoint Joseph Koenig to the Transportation Commission.

**Vote:** 7 - 0 - Unanimously

**Moved by** Councilmember David Spence, **seconded by** Councilmember Khara House to appoint Matt Mitchell to the Transportation Commission.

**Vote:** 7 - 0 - Unanimously

### C. Consideration of Appointments: Mountain Line Board

**Moved by** Councilmember Khara House, **seconded by** Councilmember Anthony Garcia to appoint Michele James to the Mountain Line Board.

**Vote:** 7 - 0 - Unanimously

**Moved by Councilmember David Spence, seconded by Councilmember Khara House** to appoint Brendan Trachsel to the Mountain Line Board as an alternate.

**Vote:** 7 - 0 - Unanimously

## 8. CONSENT AGENDA

*All matters under Consent Agenda are considered by the City Council to be routine. Unless a member of City Council expresses a desire at the meeting to remove an item from the Consent Agenda for discussion, the Consent Agenda will be enacted by one motion approving the recommendations listed on the agenda. Unless otherwise indicated, expenditures approved by Council are budgeted items.*

**Moved by Councilmember David Spence, seconded by Councilmember Khara House** to approve the Consent Agenda as presented.

**Vote:** 7 - 0 - Unanimously

- A. Consideration and Approval of Contract:** Contract with Carahsoft Technology Corporation to license OpenGov Asset Management and Work Order Software and related services.
1. Approve the Cooperative Purchase Contract with Carahsoft Technology Corporation for OpenGov Asset Management and Work Order Software in the amount of \$102,044.07; and
  2. Authorize the City Manager to execute the necessary documents.
- B. Consideration and Approval:** Confirming appointee selected by Mayor for the citizen positions on PSPRS.
- Confirm appointee selected by Mayor.
- C. Consideration and Approval of Contract:** Contract for Rio de Flag channel maintenance in the Cheshire neighborhood to J. Banicki Construction for the amount of \$463,886.50.
1. Award the contract to J. Banicki Construction for Rio de Flag channel maintenance in the Cheshire neighborhood for the amount of \$463,886.50; and
  2. Authorize the City Manager to execute the necessary documents.
- D. Consideration and Approval of Contract:** Approval of the Construction Contract with B4 Enterprises, Inc. in the amount of \$2,921,628.25 for the Switzer Canyon FUTS Project.
1. Approve the Construction Contract with B4 Enterprises Inc in the amount of \$2,921,628.25 and a contract duration of 180 calendar days;
  2. Approve a contract allowance of \$146,081.41, which is 5% of the lowest responsive bid;
  3. Approve Change Order Authority to the City Manager in the amount of \$146,081.41 which is 5% of the lowest responsive bid; and
  4. Authorize the City Manager to execute the necessary documents.
- E. Consideration and Approval of Engineering Contract Change Order:** Change Order #5 to WSP USA, Inc. in the amount of \$511,193.00 for the Downtown Mile Safety and Connectivity Improvement Project Amtrak Station Platforms.
1. Approve the Engineering Professional Services Change Order #5 to WSP USA, Inc. (WSP) in the amount of \$511,193.00;
  2. Approve the time extension of 180 calendar days; and
  3. Authorize the City Manager to execute the necessary documents.

- F. **Consideration and Ratification:** Letter of Support for CDBG and HOME programs  
Ratify the Letter of Support.
- G. **Consideration and Ratification:** Letter of opposition for cuts to clean energy and social programs  
Ratify the Letter of Opposition.
- H. **Consideration and Ratification:** Letter of opposition of the sale of public lands as outlined in the One Big Beautiful Bill Act  
Ratify the Letter of Opposition.
- I. **Consideration and Approval:** Assignment of City Development Agreement with MICM Butler Lofts Project LP, Sierra Vista No 6 L.L.C., and Brookstone Ventures L.C. to Horseshoe Realty Flagstaff LLC.  
Approve the Assignment of Development Agreement.
- J. **Consideration and Approval of Contract:** Data-Driven Staffing Analysis and Prospective Staffing Assessment Services  
Approve the purchase and execution of a professional services contract with PFM Group Consulting LLC in an amount not to exceed \$150,000 to conduct a comprehensive staffing assessment of the Flagstaff Police Department.

9. **ROUTINE ITEMS**

- A. **Consideration and Adoption of Resolution No. 2025-32 and Ordinance No. 2025-12:** A Resolution of the City Council of the City of Flagstaff, Coconino County, Arizona, declaring as a public record that certain document filed with the City Clerk entitled "PZ-25-00088 - Forest Resource Pilot Program" and an Ordinance of the City Council of the City of Flagstaff, Coconino County, Arizona, amending the Flagstaff City Code, Title 10, Flagstaff Zoning Code.

**Moved by** Councilmember Lori Matthews, **seconded by** Councilmember Khara House to adopt Resolution No. 2025-32.

**Vote:** 7 - 0 - Unanimously

**Moved by** Councilmember Anthony Garcia, **seconded by** Councilmember Lori Matthews to read Ordinance No. 2025-12 by title only for the final time.

**Vote:** 7 - 0 - Unanimously

*AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AMENDING THE FLAGSTAFF CITY CODE, TITLE 10, FLAGSTAFF ZONING CODE, BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED "PZ-25-00088 -- FOREST RESOURCE PILOT PROGRAM"; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AUTHORITY FOR CLERICAL CORRECTIONS AND ESTABLISHING AN EFFECTIVE DATE*

**Moved by** Councilmember Anthony Garcia, **seconded by** Councilmember Khara House to adopt Ordinance No. 2025-12.

**Vote:** 7 - 0 - Unanimously

- B. **Consideration and Adoption of Ordinance No. 2025-13:** An ordinance levying upon the assessed valuation of the property within the City of Flagstaff, Arizona, subject to taxation a certain sum upon each one hundred dollars (\$100.00) of valuation sufficient to raise the amount estimated to be required in the annual budget, less the amount estimated to be received from other sources of

revenue; providing funds for various bond redemptions, for the purpose of paying interest upon bonded indebtedness and providing funds for general municipal expenses, all for the Fiscal Year ending the 30th day of June 2026. (Primary and secondary property tax levies for FY 2025-26)

**Moved by** Councilmember Lori Matthews, **seconded by** Councilmember Anthony Garcia to read Ordinance No. 2025-13 by title only for the final time.

**Vote:** 7 - 0 - Unanimously

*AN ORDINANCE LEVYING UPON THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE CITY OF FLAGSTAFF, ARIZONA, SUBJECT TO TAXATION A CERTAIN SUM UPON EACH ONE HUNDRED DOLLARS (\$100.00) OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE REQUIRED IN THE ANNUAL BUDGET, LESS THE AMOUNT ESTIMATED TO BE RECEIVED FROM OTHER SOURCES OF REVENUE; PROVIDING FUNDS FOR VARIOUS BOND REDEMPTIONS, FOR THE PURPOSE OF PAYING INTEREST UPON BONDED INDEBTEDNESS AND PROVIDING FUNDS FOR GENERAL MUNICIPAL EXPENSES, ALL FOR THE FISCAL YEAR ENDING THE 30TH DAY OF JUNE, 2026*

**Moved by** Councilmember Lori Matthews, **seconded by** Councilmember Anthony Garcia to adopt Ordinance No. 2025-13.

**Vote:** 7 - 0 - Unanimously

- C. **Consideration and Approval of Contract:** Change Order Number 7 with Peak Engineering, Inc. in the amount of \$1,044,595.00 and add 1,096 calendar days for the work associated with completing the engineering design for the JWP Extension.

Capital Improvements Project Manager David Pedersen provided a PowerPoint presentation that covered the following:

J.W. POWELL BLVD ENGINEERING DESIGN CHANGE ORDER 7  
JWP EXTENSION  
KEY STAKEHOLDERS  
JWP ENGINEERING DESIGN  
PROJECT TEAM  
PREVIOUS CHANGE ORDERS  
CHANGE ORDER 7

Councilmember Matthews asked if the change order would complete the design phase and move into the construction phase. Mr. Pedersen noted that the change order did not cover construction but there would likely be some overlap with the construction phase.

**Moved by** Councilmember Khara House, **seconded by** Councilmember Lori Matthews to approve Change Order Number 7 with Peak Engineering, Inc. in the amount of \$1,044,595.00, add 1,096 calendar days to the design services contract, and authorize the City Manager to execute the necessary documents.

**Vote:** 7 - 0 - Unanimously

- D. **Consideration and Approval of Contract:** Construction Manager at Risk (CMAR) Construction Phase Services Agreement with Eagle Mountain Construction, Inc. in a total amount of \$5,374,180.00 for Phase 1 - GMP 1 to initiate construction of the Wildcat Interceptor Sewer Upsizing Project.

Water Services Project Manager Jackson Salazar provided a PowerPoint presentation that covered the following:

WILDCAT INTERCEPTOR UPSIZING  
CMAR CONSTRUCTION SERVICES AGREEMENT PHASE 1 -- GMP 1  
INTRODUCTION  
PROJECT BACKGROUND

SEWER COLLECTION SYSTEM CAPACITY  
PROJECT DESCRIPTION  
PROJECT SCOPE  
COST AND SCHEDULE

Councilmember Spence asked about the possibility of upsizing the boring capacity to support the future Red Gap Ranch pipeline. Water Services Director Lee Williams explained that the Red Gap Ranch pipeline would diverge from the I-40 corridor near Cosnino, and it would not interact with the interceptor pipeline.

**Moved by** Councilmember Khara House, **seconded by** Councilmember Lori Matthews to approve the CMAR Construction Phase Services Agreement with Eagle Mountain Construction, Inc. (EMC) in a total amount of \$5,374,180.00 for Phase 1 - GMP 1 to initiate construction of the Wildcat Interceptor Sewer Upsizing Project (Project), approve an Owner's Contingency of \$131,077.58, which is approximately 2.5% of Phase 1 - GMP 1, and authorize the City Manager to execute the necessary documents.

**Vote:** 7 - 0 - Unanimously

10. **REGULAR AGENDA**

- A. **Consideration and Adoption of Resolution No. 2025-38:** A resolution of the Council, of the City of Flagstaff, Coconino County, Arizona, authorizing the Intergovernmental Agreement between the City of Flagstaff and Coconino County for Local Border Support Grant Funds.

Deputy Police Chief Charles Hernandez addressed Council and stated that the agreement between Coconino County and the City of Flagstaff was for the use of local border support grant funds. He clarified that the funds were specifically designated for the Metro Narcotics Unit, which focused on drug smuggling and interdiction within the community. The grant was funneled through the county by the Arizona Department of Public Safety and was used solely for operational and personnel expenses related to the unit.

Councilmember Garcia asked if and how Immigration and Customs Enforcement (ICE) could work with the Flagstaff Police Department as part of the operations related to the narcotics unit. Deputy Chief Hernandez explained that in his experience there had not been any direct relationship, enforcement actions, or activities with ICE. Those matters came after an arrest through the justice system. They did not have any interaction with any enforcement or removal orders and that would apply to the grant. The grant helped address drug sale, use, and trafficking of drugs within the community.

**Moved by** Councilmember Anthony Garcia, **seconded by** Vice Mayor Miranda Sweet to read Resolution No. 2025-38 by title only.

**Vote:** 7 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN COCONINO COUNTY AND THE CITY OF FLAGSTAFF FOR LOCAL BORDER SUPPORT GRANT FUNDS*

**Moved by** Councilmember Lori Matthews, **seconded by** Vice Mayor Miranda Sweet to adopt Resolution No. 2025-38.

**Vote:** 7 - 0 - Unanimously

- B. **Consideration and Adoption of Resolution No. 2025-39:** A resolution adopting the City of Flagstaff Title VI Implementation Plan Relating to U.S Department of Transportation, Federal Highway Administration, and Federal Transit Administration Funding

Grants and Contracts Manager Megan Dales addressed Council and stated that the Title VI Implementation Plan was required by the Arizona Department of Transportation to receive federal funding assistance. Approval of the plan would put the city into compliance for grants like Safe

Streets for All, which was funding the Butler Complete Street Conversion project as well as pass through funding from Metro Plan. She noted that the plan was developed through collaboration with Legal, Human Resources, and the City Manager's Office.

**Moved by** Vice Mayor Miranda Sweet, **seconded by** Councilmember Khara House to read Resolution No. 2025-39 by title only.

**Vote:** 7 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, ADOPTING THE CITY OF FLAGSTAFF TITLE VI IMPLEMENTATION PLAN RELATING TO U.S. DEPARTMENT OF TRANSPORTATION, FEDERAL HIGHWAY ADMINISTRATION, AND FEDERAL TRANSIT ADMINISTRATION FUNDS*

**Moved by** Councilmember David Spence, **seconded by** Vice Mayor Miranda Sweet to adopt Resolution No. 2025-39.

**Vote:** 7 - 0 - Unanimously

- C. **Consideration and Adoption of Resolution No. 2025-40:** A resolution of the Flagstaff City Council, approving an Intergovernmental Agreement between the City of Flagstaff and the Flagstaff Unified School District for Facilities Use, Maintenance, and Repair

Assistant Parks and Recreation Director Amy Hagin addressed Council and stated that the agreement had been in the making for quite some time. The agreement had an initial five-year term with and automatic renewal for an additional five-year term.

**Moved by** Councilmember Khara House, **seconded by** Vice Mayor Miranda Sweet to read Resolution No. 2025-40 by title only.

**Vote:** 7 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN FLAGSTAFF UNIFIED SCHOOL DISTRICT AND THE CITY OF FLAGSTAFF FOR FACILITIES USE, MAINTENANCE, AND REPAIR*

**Moved by** Councilmember Khara House, **seconded by** Vice Mayor Miranda Sweet to adopt Resolution No. 2025-40.

**Vote:** 7 - 0 - Unanimously

- D. **Consideration and Adoption of Resolution No. 2025-41:** A resolution of the Flagstaff City Council, reaffirming support for the designation of the Baaj Nwaavjo I'tah Kukveni Grand Canyon National Monument and expressing opposition to shrinking the boundaries or repeal of the monument

**Moved by** Councilmember Lori Matthews, **seconded by** Councilmember Austin Aslan to read Resolution No. 2025-41 by title only.

**Vote:** 7 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, REAFFIRMING SUPPORT FOR THE DESIGNATION OF THE BAAJ NWAAVJO I'TAH KUKVENI GRAND CANYON NATIONAL MONUMENT AND EXPRESSING OPPOSITION TO SHRINKING THE BOUNDARIES OR REPEAL OF THE MONUMENT*

**Moved by** Councilmember Austin Aslan, **seconded by** Councilmember Khara House to adopt Resolution No. 2025-41.

**Vote:** 7 - 0 - Unanimously

**E. Consideration and Approval: Use of the Council Initiative Fund for Fiscal Year 26**

The City Council discussed two funding requests, one to support NAU's marching band and another for the Market of Dreams nonprofit. NAU's marching band was recently invited to perform in the Macy's Thanksgiving Day Parade which was a significant honor. The cost of the trip was substantial, estimated at \$2,300 per student for 300 members. Mayor Daggett proposed a \$10,000 contribution from the Council Initiative Fund to help make the trip more accessible for all band members. Some Councilmembers expressed hesitation due to the timing at the start of the fiscal year, most were supportive, recognizing the uniqueness of the opportunity.

The second request came from Councilmember Garcia on behalf of the Market of Dreams, a nonprofit small business incubator. The group had built much of its new site through volunteer labor and now needed additional funds for critical finishing touches like outdoor lighting and safety improvements. Councilmember Garcia proposed a \$3,500 contribution. Several Councilmembers acknowledged the organization's impact and indicated support.

Following discussion Council supported \$10,000 for NAU Marching Band and \$3,500 for the Market of Dreams.

**Moved by** Councilmember Khara House, **seconded by** Vice Mayor Miranda Sweet to approve the use of the Council Initiative fund to support NAU Marching band in the amount of \$10,000 and the Market of Dreams in the amount of \$3,500.

**Vote:** 7 - 0 - Unanimously

**11. DISCUSSION ITEMS**

**A. FY24 Neighborhood Sustainability Grant Projects Report**

Sustainability Coordinator Tia Hatton and Outreach and Communication Vista Kenzie Marino provided a PowerPoint presentation that covered the following:

NEIGHBORHOOD SUSTAINABILITY GRANT FY24 REPORT  
 NEIGHBORHOOD SUSTAINABILITY GRANTS  
 BUSHMASTER PARK COMMUNITY FRUIT ORCHARD  
 PROJECT ACCOMPLISHMENTS  
 HOSPICE HOME OLIVIA WHITE GARDEN EXPANSION  
 PROJECT ACCOMPLISHMENTS  
 COMMUNITY GARDEN EXPANSION  
 PROJECT ACCOMPLISHMENTS  
 GARDENER'S MARKET  
 PROJECT ACCOMPLISHMENTS  
 FARM TO FOOD CENTER  
 PROJECT ACCOMPLISHMENTS  
 FOREST GARDEN FORET  
 PEACEFULL VALLEY PERMACULTURE  
 HEALTHY SOILS AND THRIVING GARDENS PROJECT  
 PROJECT ACCOMPLISHMENTS  
 FAT C.A.T.S  
 PROJECT ACCOMPLISHMENTS  
 KITCHEN COMPOSTING PROGRAM  
 PROJECT ACCOMPLISHMENTS  
 REDUCING WASTE, CREATING VALUE, SUSTAINABLE SHOPPING  
 PROJECT ACCOMPLISHMENTS  
 FLAGSTAFF COMMUNITY FRIDGES  
 FLAGSTAFF SHELTER SERVICES' BIKE PROGRAM  
 NSG DISCOVERY STROLL: PATHWAYS TO SUSTAINABILITY  
 CURRENT GRANT PROJECTS (FY24-25)

Councilmember Matthews expressed support for the city's efforts and highlighted the positive impact of various individual projects. She shared concern about the complexity of the grant application process, noting that when she had applied a few years ago, it felt as demanding as applying for a much larger grant. She asked whether the application process had been streamlined since then.

Ms. Hatton stated that they had heard similar feedback, and the Sustainability Commission had a working group that had been working to update and simplify the application process. She also noted that they were using the Connect Flagstaff platform and hoped that it would also simplify things and make them cleaner.

Councilmember House expressed gratitude for the program's impact and highlighted the value of events that showcased project outcomes. She emphasized the importance of making those efforts more visible across neighborhoods so the community could better understand and appreciate their benefits.

Councilmember Aslan highlighted the significant time and effort the Sustainability Commission members dedicated to the grant program. He noted the many hours spent in meetings, work groups, and reviewing applications. He offered recognition to the commission and called them unsung heroes for their behind-the-scenes work supporting meaningful community initiatives.

Councilmember Garcia shared his experience visiting the CATs site and was impressed with the bike repurposing program. He noted how it resembled a professional bike shop and had strong community support. He asked whether the sustainability grant program helped connect similar initiatives, such as the Flagstaff Shelter Services' bicycle program. Ms. Hatton stated that events like the Discovery Stroll were designed to foster networking and collaboration among groups, organizations, and community.

## **B. Update on Coconino County Community College 2025 Bond Question**

Deputy City Manager Joanne Keene introduced Coconino Community College President Dr. Eric Heiser who provided a PowerPoint presentation that covered the following:

CCC CAPITAL CONSTRUCTION BOND INFORMATION OVERVIEW  
BOND OVERVIEW  
PROJECT SCOPE  
POTENTIAL TIMELINE  
H3 JOBS AND WORKFORCE IMPACT  
FOURTH STREET CAMPUS- PROGRAM HIGHLIGHTS  
DRAFT RENDERINGS  
ALLIED HEALTH BUILDING -- PROGRAM HIGHLIGHTS  
DRAFT RENDERINGS  
FREQUENTLY ASKED QUESTIONS

Concerns were raised regarding the east campus library that was part of the proposed new building. There had been no discussions yet about the future of the library, particularly around security concerns. It would be important for the city to understand the planned security features. There were also reservations about the two-story design. Dr. Heiser clarified that the two-story design was driven by space and cost-efficiency. A single-story option would sacrifice significant square footage and make it more difficult to justify fiscal responsibility to voters.

It was asked what the plan would be if the bond measure did not pass, and whether the board would revisit the question with voters and on what timeline. Dr. Heiser stated that without bond approval, the proposed construction and expansion would be unfeasible. While another attempt could be considered in the future, such a decision would depend on the governing board and would not happen immediately.

Council expressed support for the project, citing its potential for expanded programming and valuable partnerships in technical education. They were optimistic that the community would recognize the broader benefits.

Ms. Keene stated that staff would begin work on an intergovernmental agreement with CCC after the upcoming break to formalize the city's involvement.

**C. 2024 CARE unit annual update**

Fire Captain Seth Gregar, Thea Sherman with Terros, and Danielle Simmons, Lead Clinical Supervisor for the CARE unit, provided a PowerPoint presentation that covered the following:

CARE UNIT ANNUAL REPORT  
HISTORY  
CARE 2024 CALL LOCATIONS  
CALLS FOR SERVICE  
FPD AND FFD CALLS FOR SERVICE  
REDUCTIONS  
DIVERSIONS -- 2024  
DISPATCHES PER QUARTER  
RESPONSE TIMES (MINUTES)  
RESPONSE OUTCOMES  
PRIMARY ISSUE ON SCENE  
PROACTIVE OUTREACH  
DISTRIBUTION OF BASIC NEEDS IN 2024  
REAL EXPERIENCES  
COMMUNITY PARTNERS  
ONGOING CHALLENGES  
WHAT'S NEXT  
IN CONCLUSION

Council discussed the CARE program's progress and continued impact on the community. The program had remained true to its original vision, in reducing criminal activity by supporting individuals in crisis. They asked about the biggest challenges the program faced and how those might be addressed with potential new funding.

Staff explained that one of the most pressing challenges was alcohol misuse and the lack of accessible detox facilities. Often, by the time individuals were connected to services, they had already relapsed. A dedicated detox facility offering wraparound services, including mental health and substance use support, was identified as a critical need.

There was enthusiasm for the upcoming downtown ambassador program and gratitude for the extensive list of community partners and proactive outreach strategies. Council asked how the program handled situations when clients refused services and what expanding the program's hours might entail. Staff responded that they respect client autonomy in such cases and continue to monitor after-hours data to determine potential solutions for extended service. It was noted that call volume typically declined after hours, but ongoing evaluation was being conducted.

There was strong appreciation for the program's success and its ability to overcome early personnel challenges. Council emphasized the importance of expanding behavioral health services and wraparound support alongside the ambassador program. Staff discussed potential expansion models, including the addition of a second unit or integration of a Physician Assistant, though cost remained a limiting factor.

Field staff also reported challenges with severely intoxicated individuals and noted an expected increase in calls once the ambassador program was fully underway. There was difficulty in establishing and operating a detox facility in Flagstaff due to insurance coverage issues, however, AHCCCS would cover treatment if the facility was within 100 miles of a person's residence, which could serve as a short-term solution despite concerns about transporting people out of the area.

Concerns were raised about the low number of CARE clients being referred to the Guidance Center. Staff clarified that many clients presented with medical needs that necessitated hospital care rather

than immediate behavioral health placement and noted the need for additional mental health services in the community due to transportation barriers and limited facility capacity.

Council expressed appreciation for the fire department for embracing a non-traditional program and helping it succeed.

## 12. FUTURE AGENDA ITEM REQUESTS

*After discussion and upon agreement by three members of the Council, an item will be moved to a regularly-scheduled Council meeting.*

- A. Future Agenda Item Request (F.A.I.R.):** A request by Councilmember Aslan to place on a future agenda a discussion about requiring public speakers to announce their home address when giving public comment.

Councilmember Aslan stated that his request stemmed from a desire to better understand who was providing public comment, particularly in distinguishing between city residents and non-city residents. While it was important to hear from everyone, it would be helpful to know when a speaker was a city resident. The intention was not to ask for personal addresses, but rather to suggest that speakers simply state at the beginning of their comments whether or not they reside within the city.

There was requisite Council support to advance the item for a future discussion.

- B. Future Agenda Item Request (F.A.I.R.):** A request by Councilmember Matthews to place on a future agenda a discussion regarding a review of Division proposed budgets as part of the annual budget process

Councilmember Matthews stated that there were two declared emergencies, housing and climate, and given their importance, there should be more detailed discussions with Council during budget conversations. It would be helpful to understand what the divisions were doing, what their funding requests were, and the context behind the final budget decisions, rather than only being presented with the outcomes.

There was requisite Council support to advance the item for a future discussion.

## 13. OPEN CALL TO THE PUBLIC

None

## 14. INFORMATIONAL ITEMS TO/FROM MAYOR, COUNCIL, AND STAFF, AND FUTURE AGENDA ITEM REQUESTS

Councilmember Matthews shared that she recently participated in a meeting through the Flinn Brown Foundation, where Beth Kohler from the Arizona Association for Health Plans provided valuable insight into the real impacts of Medicaid cuts on Flagstaff and rural Arizona. She emphasized the importance of staying informed about issues that could affect the community. Additionally, as a member of the Budget, Finance, and Economic Development Committee for the Arizona League of Cities and Towns, she attended two presentations, one on incentives for workforce housing and another on spending limits. She expressed appreciation for being involved in those committees and the knowledge she gained through participation.

Councilmember Garcia reported that he attended a House of Jacks event which provided an opportunity for individuals interested in becoming firefighters to work out with current crews, interact with equipment, and potentially find a mentor. The program offered insight into the firefighter schedule and lifestyle, and those interested were encouraged to contact the Flagstaff Fire Department or visit their Facebook page for more information. He also shared that there was an upcoming event on July 26, 2025, at Bun Huggers, organized by the nonprofit Rev Up Unity. Volunteers, especially motorcycle riders, were invited to help make sack lunches for individuals experiencing homelessness and then ride across the city to distribute them.

Councilmember Aslan shared that he attended a meeting organized by the Flagstaff Water Group, which included several councilmembers, former councilmembers, city leadership, and the Water Services Director. One of the topics of conversation was biochar. He also shared that he recently visited Red Gap Ranch with Water Services Director Lee Williams and film commissioner Ryan Randazzo. While the site may not be visually remarkable from a water infrastructure standpoint, its scenic and diverse landscape, held strong potential as a filming location. He suggested the idea of using Red Gap Ranch not only for its water and solar potential but also as a city-controlled asset that could generate revenue by attracting film projects.

Vice Mayor Sweet thanked the sustainability team and community members for their efforts in cleaning up an overgrown vacant lot at Mobile Haven, making it Firewise. She noted that Asteroid Day was celebrated with a proclamation reading at Lowell Observatory, which had great attendance. She also reported that Friday was both the downtown Art Walk and the Fourth of July parade which the City Council would be participating in. She thanked Public Works for providing a truck and driver for the parade.

Councilmember House shared that she also attended the presentation by the Flagstaff Water Group on biochar and found the information very interesting. She also attended a Flinn Brown Foundation webinar about the costs and impacts of Medicaid cuts in Arizona. She was also able to provide a presentation on the implications of Medicaid cuts, federal policy changes, and public land sales for northern and rural Arizona. She participated in a National League of Cities conversation which discussed how federal developments affected cities' abilities to serve diverse communities. Lastly, she wished her nephew a happy birthday.

Councilmember Spence reported that he was registered to attend a Morrison Institute for Public Policy seminar in August.

Mayor Daggett congratulated United Way on the 20th year of Kinder Camp and its partnership with CCC and NAU, which now guaranteed free tuition to all Kinder Camp participants. She highlighted efforts led by Liz Archuletta to support students throughout their schooling by providing resources to families, ensuring readiness for college or technical school. She also addressed recent developments with the Senate passing their version of HR1, which posed significant negative impacts on healthcare access through Medicaid and the insurance exchange. She had been working with the Flagstaff Family Food Center to assess those impacts in Northern Arizona and co-wrote an op-ed on the topic. Approximately 25,000 people in the area risked losing some SNAP benefits, with an additional 14,000 at risk of losing them entirely. Since SNAP eligibility also determined access to free and reduced-price school meals, the potential loss of food assistance for children was heartbreaking. She expressed gratitude to Congressman Crane's Chief of Staff for taking time to discuss the issues and to the Flagstaff Family Food Center for their collaboration in communicating the impacts to local leaders.

Deputy City Manager Joanne Keene announced that Michelle McNulty was appointed as the new Planning and Development Director. There was excitement around her energy and what she would bring to the position.

15. **ADJOURNMENT**

The Regular Meeting of the Flagstaff City Council held July 1, 2025, adjourned at 6:44 p.m.

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MAYOR

ATTEST:

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CITY CLERK

**CERTIFICATION**

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on July 1, 2025. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 26th day of August, 2025

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CITY CLERK