

MINUTES

1. CALL TO ORDER

Mayor Daggett called the meeting of the Flagstaff City Council held September 16, 2025, to order at 3:00 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for discussion and consultation with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. ROLL CALL

NOTE: One or more Councilmembers may be in attendance through other technological means.

Present: Mayor Becky Daggett
Vice Mayor Miranda Sweet
Councilmember Austin Aslan
Councilmember Anthony Garcia
Councilmember Khara House
Councilmember David Spence
Absent: Councilmember Lori Matthews

Staff Present: City Manager Greg Clifton; City Attorney Sterling Solomon

3. PLEDGE OF ALLEGIANCE, MISSION STATEMENT, AND LAND ACKNOWLEDGEMENT

The Council and audience recited the pledge of allegiance, Councilmember Spence read the Mission Statement of the City of Flagstaff, and Vice Mayor Sweet read the Land Acknowledgement.

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

LAND ACKNOWLEDGEMENT

The Flagstaff City Council humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. OPEN CALL TO THE PUBLIC

Open Call to the Public enables the public to address the Council about an item that is not on the prepared agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. Open Call to the Public appears on the agenda twice, at the beginning and at the end. The total time allotted for the first Open Call to the Public is 30 minutes; any additional comments will be held until the second Open Call to the Public.

If you wish to address the Council in person at today's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Open Call to the Public and Public Comment. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

Senior Deputy City Manager Shannon Anderson addressed Council to highlight the recognition of City Clerk Stacy Saltzburg as the 2025 Clerk of the Year at the Arizona Municipal Clerks Association conference. She emphasized Ms. Saltzburg's contributions to public transparency and civic engagement.

Mr. Clifton addressed Council to introduce the new Human Resources and Risk Management Division Director Ryan Saxby. Mr. Saxby introduced himself and shared his excitement for joining Team Flagstaff.

Chief People Officer for Northern Arizona Healthcare Colleen Maring addressed Council and announced the opening of new urgent care clinics to alleviate emergency department congestion. She highlighted the positive impact on patient care and wait times.

5. PROCLAMATIONS AND RECOGNITIONS

A. Proclamation: Arbor Day

Councilmember Spence read and presented the proclamation.

B. Proclamation: Constitution Week

Mayor Daggett read and presented the proclamation.

C. Proclamation: Hispanic Heritage Month

Councilmember Aslan read and presented the proclamation.

6. COUNCIL LIAISON REPORTS

Councilmember Spence reported on recent Transportation Commission and Open Spaces Commission meetings that had focused on the 2045 regional plan, with each commission providing formal feedback and input to the final drafting of the plan.

Councilmember House extended thanks to the Commission on Diversity Awareness for preparing the Hispanic Heritage Month proclamation and noted the Housing Commission's recent presentation on available housing opportunities in Flagstaff.

Vice Mayor Sweet mentioned the Beautification and Public Art Commission's beautification grantee and utility cabinet artist celebration at Coconino Center for the Arts and the new utility wraps in downtown Flagstaff.

Councilmember Aslan reported on the Tourism Commission's discussion on the Northern Arizona Good Jobs Network's accelerated training program in food service and food entrepreneurship, and the support services to grow a vibrant food ecosystem in Northern Arizona.

Councilmember Garcia announced an upcoming joint Parks and Recreation and Open Spaces Commission meeting on September 22, 2025.

7. APPOINTMENTS

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that the City Council may vote to go into executive session, which will not be open to the public, for the purpose of discussing or considering employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of any public body...., pursuant to A.R.S. §38-431.03(A)(1).

A. Consideration of Appointments: Commission on Diversity Awareness

Moved by Mayor Becky Daggett, **seconded by** Vice Mayor Miranda Sweet to appoint Carmenlita Chief to the Commission on Diversity Awareness.

Vote: 6 - 0 - Unanimously

Moved by Councilmember Khara House, **seconded by** Councilmember Anthony Garcia to appoint Dr. Justin Mallet to the Commission on Diversity Awareness.

Vote: 6 - 0 - Unanimously

8. LIQUOR LICENSE PUBLIC HEARINGS

Applications under Liquor License Public Hearings may be considered under one public hearing and may be acted upon by one motion unless otherwise requested by Council.

Mayor Daggett opened the public hearing on both applications.

Deputy City Clerk Georganna Staskey introduced the applications and indicated that the Police Department and Community Development had provided their respective findings.

There being no public comment, Mayor Daggett closed the public hearing.

A. Consideration and Action on Liquor License Application: Lauren Kay Merrett "Megh Indian Cuisine", 1435 S Milton Rd. Series 12 (Restaurant), New License

Moved by Councilmember David Spence, **seconded by** Vice Mayor Miranda Sweet to forward the applications to the State with a recommendation of approval.

Vote: 6 - 0 - Unanimously

B. Consideration and Action on Liquor License Application: Nicole Alexandra Edwards "Flagstaff KOA", 5803 N. US HWY 89 Series 010 (Beer and Wine Store), New License

Moved by Vice Mayor Miranda Sweet, **seconded by** Councilmember David Spence to forward the applications to the State with a recommendation of approval.

Vote: 6 - 0 - Unanimously

9. CONSENT AGENDA

All matters under Consent Agenda are considered by the City Council to be routine. Unless a member of City Council expresses a desire at the meeting to remove an item from the Consent Agenda for discussion, the Consent Agenda will be enacted by one motion approving the recommendations listed

on the agenda. Unless otherwise indicated, expenditures approved by Council are budgeted items.

Mayor Daggett pulled Item 9F from the Consent Agenda for discussion.

Moved by Councilmember David Spence, **seconded by** Vice Mayor Miranda Sweet to approve the Consent Agenda as presented with the exception of Item 9F.

Vote: 6 - 0 - Unanimously

- A. Consideration and Approve a Purchase:** Approve a cooperative purchase with Ron Turley Associates, Inc. dba RTA, in the amount of \$93,363.57, plus the current local tax rate, annually, for Fleet Management Annual Software and Implementation for the Public Works Fleet Section for an initial term of three (3) years.
1. Approve a cooperative purchase with Ron Turley Associates, Inc. dba RTA, in the amount of \$93,363.57, plus the current local tax rate, annually, for Fleet Management Annual Software and Implementation for the Public Works Fleet Section for an initial term of three (3) years; and
 2. Authorize the City Manager to execute all necessary documents.
- B. Consideration and Approval of Contract:** Flaglights LLC, dba Holiday Cheer for the City's Holiday Lights and Decoration Program in the amount of \$88,125.00
1. Approve the annual service agreement via amendment four (4) with Flaglights LLC, dba Holiday Cheer and execute an \$88,125.00 contract
 2. Authorize the City Manager to execute the necessary documents
- C. Approval of a Cooperative Purchase:** Approve a cooperative purchase contract with Vertosoft, LLC in the amount of \$534,810.20, plus the current local tax rate, for the OpenGov Procurement/Contracts Software for a period of five (5) years.
1. Approve a cooperative purchase contract with Vertosoft, LLC in the current fiscal year for OpenGov Procurement/Contracts Implementation and Annual Software Fees of \$122,223.50, plus the current local tax rate; and
 2. Approve four (4) subsequent years of a cooperative purchase with Vertosoft, LLC for OpenGov Procurement/Contracts Software Fees for Annual Maintenance of \$412,586.70, plus the current local tax rate; and
 3. Authorize the City Manager to execute all necessary documents.
- D. Consideration and Approval of Grant Award Ratification:** Approve the ratification of the U.S. Department of Justice, through the Arizona Criminal Justice Commission, for the Edward Byrne Justice Assistance Grant Agreement in the amount of \$226,471.64 for the Northern Arizona Street Crimes Task Force (METRO Unit).
- Approve the ratification of the grant agreement from the U.S. Department of Justice, through the Arizona Criminal Justice Commission, Edward Byrne Justice Assistance Grant funds in the amount of \$226,471.64 for FY2025-26.
- E. Council Confirmation of Direction:** Council met in executive session on September 2, 2025 to consult with and give instructions and direction to its legal counsel regarding revised terms and conditions in federal grant agreements and potential direction regarding compliance with the same to continue review of federal grant requirements and ensure compliance.
- Direct staff to follow City Council instruction and direction given in executive session to continue review of federal grant requirements and ensure compliance.

- F. Council Confirmation of Direction:** Council met in executive session on September 16, 2025 to consult with and give instructions and direction to its legal counsel regarding legal advice on Desert Mountain Energy, to evaluate all options to protect the city's resources, up to and including potentially refiling litigation against Desert Mountain Energy and defend any related new counter-claims.

Mayor Daggett asked if DME was currently drilling near Red Gap Ranch and whether a Supreme Court decision prevented the city from filing an injunction if drilling resumed. City Attorney Sterling Solomon clarified that DME was not currently drilling and that the Supreme Court's refusal to review the case did not prevent the city from taking legal action, including refiling for a preliminary injunction, if DME started drilling again.

Moved by Vice Mayor Miranda Sweet, **seconded by** Councilmember David Spence to direct staff to follow City Council instruction and direction given in executive session to evaluate all options to protect the city's resources, up to and including potentially refiling litigation against Desert Mountain Energy and defend any related counter-claims.

Vote: 6 - 0 - Unanimously

10. ROUTINE ITEMS

- A. Consideration and Adoption of Ordinance No. 2025-14:** ~~An ordinance of the City Council of the City of Flagstaff, ratifying the grants of easements and real property; and formally accepting grants of easements and real property; providing for severability, authority for clerical corrections, and establishing an effective date~~

ITEM REMOVED FROM THE AGENDA.

- B. Consideration and Adoption of Resolution No. 2025-42 and Ordinance No. 2025-16:** A Resolution of the City Council of the City of Flagstaff, Coconino County, Arizona, declaring as a public record that certain document filed with the City Clerk entitled "PZ-25-00041 - Single Use Residential in the Commercial and Public Facility Zones and Adaptive Reuse Incentives" and an Ordinance of the City Council of the City of Flagstaff, Coconino County, Arizona, amending the Flagstaff City Code, Title 10, Flagstaff Zoning Code.

Michael Penca, Superintendent of Flagstaff Unified School District, expressed strong support for the zoning code amendment to allow affordable multifamily housing on land zoned for public facilities. He highlighted the housing crisis in Flagstaff, noting that nearly half of FUSD employees were cost-burdened by housing and many were considering leaving, which threatened school stability and student learning. FUSD had underutilized land and was ready to partner with the city and developers but lacked the policy framework to move forward. He shared that a committee, supported by a grant and housing consultants, had identified pathways for leveraging school land for affordable housing and had studied similar projects at other Arizona school districts. He emphasized that the zoning change would enable tangible progress in providing housing for school employees and urged Council to adopt the ordinance.

Councilmember House asked Mr. Penca to elaborate on how the ordinance would support the framework for the district to move forward. Mr. Penca stated that the zoning change would streamline the process for FUSD to partner with municipalities and developers to use school land for affordable housing. It would save valuable time and allow developers to meet state funding requirements, which now required land possession by mid-January to apply for April funding.

Moved by Councilmember Khara House, **seconded by** Vice Mayor Miranda Sweet to adopt Resolution No. 2025-42.

Vote: 6 - 0 - Unanimously

Moved by Councilmember Khara House, **seconded by** Vice Mayor Miranda Sweet to read Ordinance No. 2025-16 by title only for the final time.

Vote: 6 - 0 - Unanimously

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AMENDING THE FLAGSTAFF CITY CODE, TITLE 10, FLAGSTAFF ZONING CODE, BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED "PZ-25-00041 -- SINGLE USE RESIDENTIAL IN THE COMMERCIAL AND PUBLIC FACILITY ZONES AND ADAPTIVE REUSE INCENTIVES"; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AUTHORITY FOR CLERICAL CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE

Moved by Councilmember Khara House, **seconded by** Vice Mayor Miranda Sweet to adopt Ordinance No. 2025-16.

Vote: 6 - 0 - Unanimously

Councilmember House exited the meeting at 3:47 p.m.

C. Consideration and Approval of Municipal Services Accounts, Miscellaneous Account Receivable, and Insufficient Funds Write-offs: Delinquent and Uncollectible Accounts for Fiscal Year 2024-25.

Customer Service Director Jessica Kittleson shared that staff was seeking approval to write off \$22,456.46 in uncollectible accounts for fiscal year 2024--25, including municipal service accounts, miscellaneous accounts receivable, and NSF checks. Staff had exhausted all reasonable collection efforts and determined that the debts were no longer collectible. The write-offs fell within the city's annual allowance of \$77,000, so there was no unexpected financial impact. She explained that the city's collection process included reminders, phone and email notifications, physical notices, payment plans, service disconnection, credit reporting, and participation in the state debt set-off program, which had successfully recovered over \$94,000 since 2023. Fiscal year 2024--25 write-offs represented the lowest amount in five years, with mostly small balances under \$500. Certain accounts, like transaction privilege tax and library accounts, were not being written off this year due to active payment plans and improved collection measures.

Moved by Councilmember Austin Aslan, **seconded by** Vice Mayor Miranda Sweet to approve the write-off of delinquent and uncollectible Municipal Services accounts, Miscellaneous Account Receivables, Transaction Privilege Tax accounts and Insufficient Funds in the combined amount of \$22,456.46.

Vote: 5 - 0 - Unanimously

11. PUBLIC HEARING ITEMS

A. Consideration and Adoption of Resolution No. 2025-46 and Ordinance No. 2025-19: A Resolution of the City Council of the City of Flagstaff, Coconino County, Arizona, declaring as a public record that certain document filed with the City Clerk entitled "PZ-25-00028 - High Occupancy Housing Update" and an Ordinance of the City Council of the City of Flagstaff, Coconino County, Arizona, amending the Flagstaff City Code, Title 10, Flagstaff Zoning Code.

Mayor Daggett opened the public hearing.

Zoning Code Manager Tiffany Antol provided a PowerPoint presentation that covered the following:

PZ-25-00028: HIGH OCCUPANCY HOUSING UPDATE
HISTORY

WHY IS THIS AMENDMENT HAPPENING?

CHANGES TO DENSITY TABLE FOR ALL DEVELOPMENTS

PROVISIONS THAT ARE BASED ON REGIONAL PLAN CLASSIFICATION

UPDATES THE DENSITY ALLOWED PER ACRE FOR EACH ZONING DISTRICT

UPDATES THE BEDROOMS ALLOWED PER ACRE FOR EACH ZONING DISTRICT

MODIFIES THE DEFINITION OF FOUR UNITS AND GREATER HIGH OCCUPANCY HOUSING

AND MIXED-USE HIGH OCCUPANCY HOUSING

MODIFIES THE GENERAL REQUIREMENTS FOR FOUR UNITS OF GREATER AND MIXED-USE

HIGH OCCUPANCY HOUSING DEVELOPMENTS

MODIFIES THE GENERAL REQUIREMENTS FOR FOUR UNITS OR GREATER AND MIXED-USE
HIGH OCCUPANCY HOUSING DEVELOPMENTS
STAFF RECOMMENDATION
FLAGSTAFF REGIONAL PLAN 2030
HIGH OCCUPANCY HOUSING SPECIFIC PLAN
10-YEAR HOUSING PLAN
CARBON NEUTRALITY PLAN
THE PROPOSED AMENDMENT WILL NOT BE DETRIMENTAL TO THE PUBLIC INTEREST,
HEALTH, SAFETY, CONVENIENCE OR WELFARE OF THE CITY
THE PROPOSED AMENDMENT IS INTERNALLY CONSISTENT WITH OTHER APPLICABLE
PROVISIONS OF THE ZONING CODE
RECOMMENDATION

Vice Mayor Sweet expressed appreciation for the efforts to streamline the process. She noted that Goal 5 strongly supported historic preservation and asked for more detail on how.

Ms. Antol explained that high-occupancy housing zoning standards limited building footprints in areas designated as historic overlays, including most of downtown, the town site, and select parcels. New historic districts, like the upcoming Brannen Historic Overlay in Southside, would also follow the standards. Core historic neighborhoods often had specific plans, such as Southside and La Plaza Vieja, which guided development and ensured alignment with neighborhood character. Overall, the standards and plans aimed to preserve historic character while providing clear guidance for developers of high-occupancy housing.

Councilmember Spence asked if there was anything within the amendments that could be negatively affected should voters not ratify the regional plan.

Ms. Antol stated that that no changes had been made to the regional plan, which remained in effect until a new plan was ratified by voters. Existing goals and policies would continue to guide development, and amendments could be made if needed.

There being no further comment, Mayor Daggett closed the public hearing.

Moved by Vice Mayor Miranda Sweet, **seconded by** Councilmember David Spence to read Resolution No. 2025-46 by title only.

Vote: 5 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE CITY CLERK AND ENTITLED "PZ-25-00028 -- HIGH OCCUPANCY HOUSING UPDATE"

Moved by Vice Mayor Miranda Sweet, **seconded by** Councilmember Austin Aslan to read Ordinance No. 2025-19 by title only for the first time.

Vote: 5 - 0 - Unanimously

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AMENDING THE FLAGSTAFF CITY CODE, TITLE 10, FLAGSTAFF ZONING CODE, BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED "PZ-25-00028 -- HIGH OCCUPANCY HOUSING UPDATE"; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AUTHORITY FOR CLERICAL CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE

- B. Consideration and Adoption of Ordinance No. 2025-17:** An ordinance of the City Council of the City of Flagstaff, amending the Flagstaff Zoning Map to rezone approximately 13.82 acres of real property located at 2951 S Masonic Lane, from the Rural Residential (RR) zone within the Resource Protection Overlay Zone (RPO) and Suburban Commercial (SC) zone within the RPO to the Medium

Density Residential (MR) zone within the RPO, providing for severability, authority for clerical corrections, and establishing an effective date.

Mayor Daggett opened the public hearing.

There being no public comment, Mayor Daggett closed the public hearing.

Moved by Vice Mayor Miranda Sweet, **seconded by** Councilmember David Spence to read Ordinance No. 2025-17 by title only for the final time.

Vote: 5 - 0 - Unanimously

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AMENDING THE FLAGSTAFF ZONING MAP TO REZONE APPROXIMATELY 13.82 ACRES OF REAL PROPERTY GENERALLY LOCATED AT 2951 S. MASONIC LANE, APN 103-26-002D, FROM THE RURAL RESIDENTIAL (RR) ZONE IN THE RESOURCE PROTECTION OVERLAY AND SUBURBAN COMMERCIAL (SC) ZONE IN THE RESOURCE PROTECTION OVERLAY TO THE MEDIUM DENSITY RESIDENTIAL (MR) ZONE IN THE RESOURCE PROTECTION OVERLAY WITH CONDITIONS; PROVIDING FOR SEVERABILITY, AUTHORITY FOR CLERICAL CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE

Moved by Vice Mayor Miranda Sweet, **seconded by** Councilmember David Spence to adopt Ordinance No. 2025-17.

Vote: 5 - 0 - Unanimously

12. REGULAR AGENDA

- A. Consideration and Adoption of Resolution No. 2025-45:** A resolution of the Flagstaff City Council, authorizing the execution of the Pinehaven Development Agreement between the City of Flagstaff and RODG DT PINE HAVEN HORIZONTAL LLC related to the development of approximately 13.82 acres of real property generally located at 2951 S Masonic Lane and establishing an effective date.

Senior Planner Ben Mejia provided a PowerPoint presentation that covered the following:

PINEHAVEN RESOLUTION FOR A DEVELOPMENT AGREEMENT
DEVELOPMENT AGREEMENT
PURPOSE OF THE AGREEMENT
PUBLIC IMPROVEMENTS
DEVELOPMENT PLANNING
COMMITMENTS TO SUSTAINABILITY INCENTIVES
HOUSING
COUNCIL OPTIONS

Councilmember Spence asked if the prohibition on leases shorter than 30 days put the city in the crosshairs of the state where they had restricted the city's ability to regulate in that area.

Mr. Solomon explained that because the developer was bringing forward the limitation themselves, it was within their authority to do so and enforce within their development. It was not a requirement by the city.

Councilmember Spence expressed concern with the city approving and signing off on the development agreement where the limitation on short-term rentals was included when the state prohibits cities and towns from regulating short-term rentals.

Senior Assistant City Attorney Christina Rubalcava explained that state law prevented cities from regulating short-term rental units differently from traditional residential units. However, this did not apply in this case because the restriction was part of a voluntary contractual agreement within a developer's rezoning application. The developer chose to limit short-term rentals to provide rental

units for the community, addressing the local housing shortage and offering a community benefit. Mayor Daggett added that similar arrangements had been included in a number of other development agreements the Council had approved.

Mayor Daggett asked if the EV charging stations would be accessible to the public. Luke Caraway on behalf of Pinehaven offered that the intent was to make them publicly accessible. The site was a subdivided lot but it would be an open lot accessible by everyone.

Moved by Councilmember David Spence, **seconded by** Vice Mayor Miranda Sweet to read Resolution No. 2025-45 by title only.

Vote: 5 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, AUTHORIZING THE EXECUTION OF THE PINEHAVEN DEVELOPMENT AGREEMENT BETWEEN THE CITY OF FLAGSTAFF AND RODG DT PINE HAVEN HORIZONTAL LLC. RELATED TO THE DEVELOPMENT OF APPROXIMATELY 13.82 ACRES OF REAL PROPERTY GENERALLY LOCATED AT 2951 SOUTH MASONIC LANE AND ESTABLISHING AN EFFECTIVE DATE

Moved by Vice Mayor Miranda Sweet, **seconded by** Councilmember David Spence to adopt Resolution No. 2025-45.

Vote: 5 - 0 - Unanimously

- B. Consideration and Adoption of Resolution No. 2025-21:** A resolution adopting the amended Flagstaff Water Services Enforcement Response Plan (ERP) to include updates to language and various job titles.

Moved by Vice Mayor Miranda Sweet, **seconded by** Councilmember David Spence to read Resolution No. 2025-21 by title only.

Vote: 5 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, ADOPTING AN AMENDMENT TO THE FLAGSTAFF WATER SERVICES ENFORCEMENT RESPONSE FOR THE CITY OF FLAGSTAFF

Moved by Vice Mayor Miranda Sweet, **seconded by** Councilmember David Spence to adopt Resolution No. 2025-21.

Vote: 5 - 0 - Unanimously

13. DISCUSSION ITEMS

- A. Discussion of financial planning for future considerations including a potential public safety ballot measure**

Senior Deputy City Manager Shannon Anderson, Deputy City Manager Joanne Keene, Management Services Director Rick Tadder, Water Services Director Lee Williams, and Fire Chief Mark Gaillard provided a PowerPoint presentation that covered the following:

FINANCIAL PLANNING & CONSIDERATIONS
 AGENDA
 RESOURCE TOOLBOX
 DEVELOPMENT IMPACT FEES
 TRANSACTION PRIVILEGE TAX
 SECONDARY PROPERTY TAX AND GENERAL OBLIGATION (GO) BONDS
 PRIMARY PROPERTY TAX
 ARTS AND CULTURE FACILITIES

Vice Mayor Sweet expressed appreciation for the swift progress on the safety discussion but raised

concerns about returning to the topic in November 2025, noting potential upcoming issues like arts and culture facilities. She asked for clarification on the timeline and what steps are needed to solidify decisions.

Ms. Keene explained that the issue was different because established community groups were already involved, and some preliminary work had been done on the Indigenous Cultural Community Center. She suggested that the earliest they could return for discussion was the end of November, but indicated the timing likely would not affect the timeline for a measure to move forward to the November 2026 election.

WASTEWATER TREATMENT PLANT HISTORY FUNDING

Vice Mayor Sweet asked for more detail on when funding would begin. Mr. Williams explained that while only an estimate, it was likely that design would start in approximately ten years with construction beginning in approximately 12 years.

PUBLIC SAFETY A SAFE AND HEALTHY COMMUNITY: EXPLORING A PUBLIC SAFETY BALLOT MEASURE OUR COMMITMENT TO A SAFE AND HEALTHY COMMUNITY FURTHER DEFINING PUBLIC SAFETY NEEDS PUBLIC SAFETY AND THE GENERAL FUND POSSIBLE FUNDING STRATEGIES WHY A DEDICATED SALES TAX FOR PUBLIC SAFETY? CITIZEN REVIEW COMMITTEE PROPOSED CITIZEN REVIEW COMMITTEE COMPOSITION BALLOT MEASURE PROJECT SCHEDULE CITY COUNCIL DISCUSSION & DIRECTION

Councilmember Aslan expressed his support to move forward with the effort, including a citizen committee.

Vice Mayor Sweet also expressed support. She encouraged staff to look at other cities that had brought similar tax questions to their votes with some passing and others not.

Councilmember Spence made note of the recently renewed BBB tax and the Mountain Line tax increase. He expressed support for the citizen group to assist with how to approach a November election.

Mayor Daggett also shared her support of the review committee stating that it would be good to hear and consider their input.

Council provided direction to move forward with the creation of a citizen review committee.

14. FUTURE AGENDA ITEM REQUESTS

After discussion and upon agreement by three members of the Council, an item will be moved to a regularly-scheduled Council meeting.

A. Future Agenda Item Request (F.A.I.R.): A Citizen Petition: Endorse the Plant Based Treaty to address the role of food in our climate crisis

The following individuals addressed Council in support of advancing the petition to a future agenda for discussion:

- Jolene Bowers
- Susan Hansen
- Jill Stephenson

- Amy Ellen

The following comments were received:

- Place the Plant-Based Treaty on a future agenda to address climate change and achieve carbon neutrality.
- Animal agriculture is identified as a major contributor to greenhouse gas emissions, land and water use, and environmental harm, often overlooked in climate policy.
- Endorsing the treaty would be non-binding but demonstrate the city's commitment to incorporating plant-based food strategies into climate action plans.
- The treaty provides practical guidance and local action "playbooks," including food justice measures.
- Flagstaff already engages in climate actions including transportation, forest management, water conservation, food programs, but a gap remains in addressing food system emissions.
- The city could leverage a recent USDA grant to integrate treaty principles into local food system planning.
- Other cities worldwide, including Los Angeles and Edinburgh, have endorsed the treaty and are implementing related initiatives.
- Endorsement would open formal dialogue with the agricultural community, foster partnerships, and signal leadership in sustainable, science-based climate policy.
- There was sensitivity to local farming and ranching heritage while advocating for a gradual, community-driven approach.

Mayor Daggett shared that the city was working on a lot of food related issues, she asked where the element of food systems appeared within the Carbon Neutrality Plan and within the work of the Sustainability Division.

Climate Section Director Jenny Niemann explained that the city's Carbon Neutrality Plan addressed food systems within its sustainable consumption target area, focusing on waste, materials management, and initiatives like community gardens and urban farms. Current and upcoming open houses would allow the community to provide input on how the city implemented those climate goals, and offered an opportunity to share concerns, priorities, and ideas for how the city should engage in neighborhoods, all while maintaining the existing strategies of the plan.

Sustainability Manager Steven Thompson added that within the Food Action Plan they were in the drafting phase for specific actions and strategies. There was an opportunity to add more information and provide resources to encourage saving water and other food system practices. While the plan would not promote specific dietary choices, it could include data comparing water use for different foods and educational materials for community workshops. Several open houses were planned in October along with an online portal to allow community members to provide feedback, which could influence both the plan itself and its implementation. Public participation was crucial for shaping the plan's content and resources.

Councilmember Spence expressed support for moving the petition forward because he believed that it was important for achieving the city's carbon neutrality goals. He emphasized the need for a full Council discussion that included the farming community.

Councilmember Aslan shared his support for the idea behind the petition but found its wording flawed, too prescriptive, and not sufficiently locally relevant. He noted concerns about overburdening city staff and questioned whether the issue represented broad public interest. Because Flagstaff already had platforms for discussion, like the Carbon Neutrality Plan open houses and Food Action Plan conversations, he felt the community engagement need was already being met and would not to support advancing the petition.

Vice Mayor Sweet explained that she supports the conversation, but Flagstaff already had many ongoing initiatives related to food systems, including the Carbon Neutrality Plan, regional plan policies, the Food Action Plan, community gardens, educational events, and urban farm incubators. She viewed the current discussion as a valuable addition to those efforts and expressed confidence that the city's sustainability staff would incorporate the feedback into future Council and community discussions.

Councilmember Garcia stated that he supported moving the discussion forward because it allowed for broader community engagement on a topic that was not discussed enough. He acknowledged the difficulty of turning it into a formal policy, especially regionally, but emphasized the value of public input and agreed that upcoming events provided an opportunity to explore the issue further.

There was not requisite Council support to advance the item to a future agenda. However, Council requested that staff include the topic as part of ongoing discussions with the community and with Council.

15. OPEN CALL TO THE PUBLIC

None

16. INFORMATIONAL ITEMS TO/FROM MAYOR, COUNCIL, AND STAFF, AND FUTURE AGENDA ITEM REQUESTS

Councilmember Garcia highlighted the importance of Hispanic and Latino heritage in Arizona and Flagstaff, noting that Spanish and Mexican traditions have deeply shaped the state's culture, including its architecture, cuisine, language, and arts. He emphasized the contributions of Hispanic families, many of whom worked as railroad laborers, entrepreneurs, and lumber workers, who settled in historic neighborhoods and built a tight-knit community despite discrimination. The organization, Flagstaff Nuestras Raices, worked to preserve and share that heritage, and they aimed to highlight local Hispanic stories and achievements during Hispanic Heritage Month to honor the community's role in shaping Flagstaff.

Vice Mayor Sweet shared that she would be attending the upcoming employee barbeque and picnic, participating on a panel for the Flagstaff Leadership Program, and attending the Shoemaker awards at Lowell Observatory.

Councilmember Spence referenced a recent presentation on virtual power purchase agreements and greening the electric grid. He recommended a recent article in the Arizona Daily Sun article by Sam McLaughlin as a clear, accessible explanation and suggested it would help the public and Council be better informed before Eric Nielsen returns with a memorandum of agreement.

Mayor Daggett commended the fire and police departments for the meaningful 9/11 memorial. She highlighted upcoming community events, including the Flagstaff Festival of Science, Science in the Park, Flagstaff Takes the Stage, and Fiesta de Independencia. She emphasized the importance of local journalism, referencing the Arizona Daily Sun and KNAU radio. She also shared personal engagement with NAU students, and noted participation in the Alliance for the Second Century meetings and Sister Cities activities, including cultural and economic exchanges with Navojoa Sonora, highlighting collaboration with the fire department on recruitment and other initiatives.

17. ADJOURNMENT

The Regular Meeting of the Flagstaff City Council held September 16, 2025, adjourned at 5:58 p.m.

MAYOR

ATTEST:

CITY CLERK

CERTIFICATION

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on September 16, 2025. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 16th day of December, 2025

CITY CLERK