

NOTICE AND AGENDA

COMMISSION ON INCLUSION AND ADAPTIVE LIVING
WEDNESDAY
JUNE 25, 2025

HYBRID MEETING
COUNCIL CONFERENCE ROOM
FIRST FLOOR - CITY HALL
211 WEST ASPEN AVENUE
11:00 A.M.

To participate in the meeting virtually use the following link:

[Join the Meeting Online](#)

1. **Call to Order**

2. **Roll Call**

NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.

Rachael Simukonda, Chair
Susan Purrington, Vice Chair
Keith Becker
Rasheera Dopson

Sarah Dorman
Michele Eisenberg
Russel Randall

3. **Recommended Protocol for Members and Other Participants**

All commissioners should have their microphones on mute to keep the background noise out of the chat room. The chair of the meeting should ensure everyone has an opportunity to speak if they would like. Commissioners should use the chat function to inform the Chair they would like to make a statement and the Chair will announce the Commissioners to speak in the order they appear in the chat.

4. **OPEN CALL TO THE PUBLIC**

Open Call to the Public enables the public to address the Commission about an item that is not on the prepared agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak.

5. **DISCUSSION ITEMS**

- A. Update from Vice-Chair Purrington

6. **ACTION ITEMS**

- A. **Discussion and Possible Action Regarding Accessibility Expeditions and Audits - Recommendation of Support for Barrier Free Flagstaff Expeditions**

Discussion and Possible Approval of Letter of Recommendation

- B. **Continued Discussion and Possible Action: Transition Plan and City staff training**
- C. **Discussion and Possible Action: Commission meeting of July 23, 2025**

7. **LIAISON REPORTS/UPDATES**

- A. Update from Council Liaison - Mayor Daggett

- B. Transportation Liaison - LaReina Reyes - Mountain Line
- C. Update from Youth Liaison - Joseph Spence & Alida Pfeil
- D. Update from Sidewalk Liaison - Jamie Martinez
- E. Update from Parking Liaison - Rachael Simukonda
- 8. **Information Items To/From Inclusion and Adaptive Living Commission Members and Staff Liaison**
- 9. **Adjournment**
Adjourn the Regular Meeting and call to order the Special Planning Meeting.

SPECIAL PLANNING MEETING

The Planning Meeting will be held in the Council Chambers, the virtual link to participate remains the same.

Discuss and set objectives for the upcoming year.

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. This notice has been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

Dated this _____ day of _____, 2025.

Stacy Saltzburg, City Clerk



Commission on Inclusion and Adaptive Living

6. A.

From: Stacy Saltzburg, City Clerk

DATE: 06/25/2025

SUBJECT: Discussion and Possible Action Regarding Accessibility Expeditions and Audits -
Recommendation of Support for Barrier Free Flagstaff Expeditions

STAFF RECOMMENDED ACTION:

Discussion and Possible Approval of Letter of Recommendation

Executive Summary:

Attachments

Accessibility Expeditions CIAL Letter

To the City of Flagstaff Mayor and Members of the City Council:

The City of Flagstaff Commission on Inclusion and Adaptive Living (CIAL) has been established with the duty to advise the Flagstaff City Council on issues affecting individuals with disabilities in our community. With our duty in mind, we are submitting this letter to provide a voice for those members of our community whom we represent.

Today we are specifically informing you of our support for a new citizens advocacy group in our community, Barrier Free Flagstaff (BFF). BFF grew out of the CIAL but is now functioning as an independent group of citizens. The mission of BFF is to facilitate Accessibility Expeditions throughout our community with the intent to help create a more accessible and inclusive community for all. We on the CIAL are also informing you of our full support of Accessibility Expeditions being facilitated by BFF at city facilities as well as at sites throughout our community.

Through discussion with experts from Northern Arizona University we have learned that there are two established approaches to accessibility reviews; Accessibility Audits and Accessibility Expeditions. Both approaches have proven to be successful at raising awareness of accessibility and inclusion issues, but each is facilitated in its own way. Accessibility Audits are usually conducted by 2-4 people with a site being evaluated for compliance with the Americans with Disabilities Act followed by a report being generated. Alternatively, Accessibility Expeditions gather together a group of people (including those who work at or attend the site, those who need accommodations for access, etc.), involve them in group exploration of a space, and then follow up with a discussion of universal design. This follow up discussion details environmental factors that make the space accessible, barriers that were found, and suggestions for improving access. (Further information on Accessibility Expeditions can be found at <https://files.eric.ed.gov/fulltext/EJ1435138.pdf>)

One of the stated goals of the CIAL is to improve access to housing, buildings, and transportation in our city. In pursuit of this goal, we members of the CIAL seek your support of Barrier Free Flagstaff as well as its intent to facilitate Accessibility Expeditions at city facilities and throughout our community. We seek this support with the understanding that in the future, the CIAL itself may be facilitating Accessibility Audits in our city as the CIAL has done in the past.

Thank you for your consideration of this matter.

Respectfully,

Members of the City of Flagstaff Commission on Inclusion and Adaptive Living