

# DRAFT

## DRAFT MEETING MINUTES

HOUSING COMMISSION  
THURSDAY  
MAY 22, 2025  
1:00 PM

HYBRID MEETING  
MICROSOFT TEAMS MEETING  
CITY OF FLAGSTAFF WATER SERVICES  
BEARJAW TRAINING ROOM  
2323 N WALGREENS ST, STE 1

1.

### Call to Order

Chair Devonna McLaughlin called the meeting to order at 1:02 pm.

2. Roll Call

*NOTE: One or more Commission members may be in attendance telephonically or by other technological means.*

Kevin Bond - Absent	Karen Flores - Present, in person	Cory Runge - Absent
Eric Brownfield - Present, virtually	Sandi Flores, Vice Chair - Present, virtually	Ross Schaefer - Absent
Tyler Denham - Present, in person	Jacquie Kellogg - Present, in person	Glenn Slivers - Present, virtually, arrived at 1:10 pm, left at 1:40 pm
Kevin Dobbe - Absent	Devonna McLaughlin, Chair - Present, in person	Hayley Zoroya - Absent
	Moses Milazzo - Present, virtually	

### OTHERS PRESENT:

Adriana Fisher, Housing Program Manager  
Jennifer Mikelson, Housing Planning Manager  
Marissa Molloy, Housing Specialist  
Kristine Pavlik, Housing and Grants Administrator  
Justyna Costa, Assistant Housing Director  
Aidan Rutledge, Housing Intern  
Ms. Tiffany Antol, Zoning Code Manager  
Christina Rubalcava, Senior Assistant City Attorney  
Gracie Martinez, City Manager Office Intern

3.

### LAND ACKNOWLEDGMENT

*The Housing Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.*

Read by Commissioner Tyler Denham.

4. Public Comment

*At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment*

*at the time the item is heard.*

None.

**5. APPROVAL OF MINUTES**

- A. Consideration and Approval of Minutes: Housing Commission Meeting - April 24, 2025  
Approve the minutes from the April 24, 2025 Housing Commission meeting.

**Moved by** Karen Flores, **seconded by** Jacquie Kellogg to approve the minutes from the April 24, 2025 regular Housing Commission meeting.

**Vote:** 7 - 0 - Unanimously

**6. ACTION ITEMS**

None

**7. PRESENTATION AND DISCUSSION ITEMS**

- A. 10-Year Housing Plan Update  
This agenda item is informational only.

Ms. Adriana Fisher, Housing Program Manager, presented an update on the 10-Year Housing Plan. There were no questions.

- B. Staff is requesting feedback from the Commission on a zoning code text amendment updating High Occupancy Housing standards that are tied to designations within the current Regional Plan that are not proposed to be carried over into the new Regional Plan.  
No recommendation.

Ms. Tiffany Antol, Zoning Code Manager, presented on the High Occupancy Housing Zoning Code Requirements.

Commissioners asked questions and provided feedback about the following:

- Prop 207 Waivers
- Form-based code
- Density requirements and definitions
- Timeline

Ms. Antol answered.

**8. INFORMATIONAL ITEMS TO/FROM COMMISSION MEMBERS, STAFF, AND FUTURE AGENDA ITEM REQUESTS**

- A. Update from Housing Authority Liaison

There were no updates.

- B. Update from Housing Commissioners and Other Informational Items

Commissioner Denham informed the Commissioners about a meeting on June 13 hosted by the City that will solicit feedback for the Code Analysis Project.

- C. Update from Housing Staff

Ms. Kristine Pavlik, Housing and Grants Administrator, gave an update on Housing's CDBG allocation amount and funding recommendations, as well as the Consolidated Plan. Commissioners asked questions about Affirmatively Furthering Fair Housing requirements for the Consolidated Plan. Ms. Pavlik answered.

Ms. Marissa Molloy, Housing Specialist, gave an update on Owner Occupancy Verifications.

Ms. Jennifer Mikelson, Housing Planning Manager, gave an update on the open Housing Planner position and the approved amendment to the Incentive Policy for Affordable Housing. Commissioners requested that the link for the Housing Planner position be sent to them.

Ms. Adriana Fisher, Housing Program Manager, gave an update on the ranking committee's recommendations for the Bond-funded Homebuyer Assistance and Education Program.

9. **ADJOURNMENT**

Chair Devonna McLaughlin adjourned the meeting at 2:06 pm.