

DRAFT MEETING MINUTES

HOUSING COMMISSION
THURSDAY, AUGUST 28, 2025
1:00 PM

VIRTUAL MEETING
MICROSOFT TEAMS MEETING
CITY OF FLAGSTAFF

1.

Call to Order

Vice Chair Sandi Flores called the meeting to order at 1:00 PM.

2. Roll Call

NOTE: One or more Commission members may be in attendance telephonically or by other technological means.

Kevin Bond - Present	Karen Flores - Absent	Cory Runge - Absent
Eric Brownfield - Present	Sandi Flores, Vice Chair - Present	Ross Schaefer -
Tyler Denham - Present (left at 1:59 PM)	Jacquie Kellogg - Present (arrived at 2:29 PM)	Present
Kevin Dobbe - Present	Devonna McLaughlin, Chair - Absent	Glenn Slivers - Absent
	Moses Milazzo - Present	Hayley Zoroya - Present

Staff present:

Adriana Fisher, Housing Program Manager
Aidan Rutledge, Administrative Specialist
Anja Wendel, Senior Assistant City Attorney
Jennifer Mikelson, Housing Planning Manager
Justyna Costa, Assistant Housing Director
Kristine Pavlik, Housing & Grants Administrator
Sarah Darr, Housing Director

Vice Chair Flores expressed appreciation to the commissioners whose terms expire in September - Eric Brownfield, Glenn Slivers, and Ross Schaefer - and acknowledged that this was their final meeting. She also extended well-wishes to Commissioner Jacquie Kellogg on her potential reappointment to the Housing Commission.

3.

LAND ACKNOWLEDGMENT

The Housing Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

Read my Commissioner Tyler Denham.

4. Public Comment

At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the

Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

None

5. APPROVAL OF MINUTES

- A. Consideration and Approval of Minutes: Housing Commission Meeting - July 24, 2025
Approve the minutes from the July 24, 2025 Housing Commission meeting.

Moved by Hayley Zoroya, seconded by Tyler Denham to approve the minutes from the July 24, 2025 regular Housing Commission meeting.

Vote: 8 - 0 - Unanimously

6. ACTION ITEMS

NONE

7. PRESENTATION AND DISCUSSION ITEMS

- A. 2024-2025 Annual Report for the 10-Year Housing Plan
This is an informational update only.

Ms. Adriana Fisher, Housing Program Manager, provided a presentation on the 2024-2025 Annual Report.

- B. Presentation and Discussion of City-Owned Land for Housing
This presentation's purpose is to review and receive feedback from the Housing Commission regarding the presentation and staff recommendations that will be presented to City Council during a work session on September 9, 2025.

Ms. Sarah Darr, Housing Director, expressed appreciation to the commissioners whose terms are expiring and then delivered a presentation on City-owned land for housing. Following the presentation, Ms. Darr responded to questions from commissioners and the Council Liaison:

- Council Liaison Khara House requested clarification on the Affordable Incentives Program, specifically regarding the use of in-lieu fees as an alternative to constructing affordable housing units, and inquired why this option is considered beneficial.
- Commissioner Milazzo asked whether the new solicitation for development on the Schultz Pass parcel and the parcel near Safeway is expected to address concerns previously raised by community members opposed to development on those sites.

8. INFORMATIONAL ITEMS TO/FROM COMMISSION MEMBERS, STAFF, AND FUTURE AGENDA ITEM REQUESTS

- A. Update from Housing Authority Liaison

Commissioner Moses Milazzo and Ms. Darr provided an update.

- B. Update from Housing Commissioners and Other Informational Items

Commissioner Eric Brownfield asked what condition would entitle the City of Flagstaff to disallow short-term rentals when there is a State Law that allows them. Ms. Darr indicated staff would provide an answer at a later time.

C. Update from Housing Staff

Ms. Fisher thanked Commissioners Brownfield, Slivers, and Schaefer for their time and contributions to the Housing Commission. She provided updates on upcoming seat vacancies and noted that the election of a new Chair and Vice Chair will take place at the September meeting. Ms. Fisher also shared information about the upcoming homebuyer event on September 3rd, and indicated she would email event flyers and the current Council working calendar to commissioners following the meeting.

Ms. Jen Mikelson, Housing Planning Manager, clarified the in-lieu contributions for affordable housing discussed at Tuesday's Council meeting and shared a link to the meeting materials. Final read will go to Council on September 16th.

Ms. Darr gave a brief update on the Adaptive Reuse Program, which is scheduled to be presented to the City Council September 2nd.

9. ADJOURNMENT

Vice Chair Flores adjourned meeting at 2:53 PM.