

From: [Erik Schiefer](#)
To: [Annalisa Hansen](#); [Sara Dechter](#)
Cc: astan22@yahoo.com
Subject: Re: HPC Grant Follow Up
Date: Tuesday, January 21, 2025 12:06:32 PM
Attachments: [Outlook-cid_image0.png](#)
[Outlook-cid_image0.png](#)
[Outlook-cid_image0.png](#)
[Outlook-cid_image0.png](#)

Dear Sara Dechter and the Heritage Preservation Commission,

We are writing to request an extension for the Façade Grant, Townsite, awarded to us in April of 2024, for our home preservation and renovation work at 601 W Cherry Ave, Flagstaff. We greatly appreciate this support from the Commission.

It has taken longer than expected to get through the bidding process with local builders. We are happy to report that we are moving forward with Alex Helwig (AJH Construction Inc). Furthermore, we hope our city permit will be granted soon, pending the processing of a Minor Modification application filed last week. There are no changes in our plan's scale, scope, or budget.

We kindly request an extension of 12 months, to make the due date early next calendar year to work with our planned construction starting this spring. We anticipate not needing that much time but just want to be prepared for unforeseen delays. We remain committed to achieving HPC goals and objectives with our project.

Thank you for your consideration of our request. Please let us know if you require any other details or paperwork from us to move forward with our request.

Sincerely, Erik Schiefer and Amanda Stan (property owners)

From: Annalisa Hansen <Annalisa.Hansen@flagstaffaz.gov>
Sent: Monday, November 25, 2024 3:49 PM
To: Erik Schiefer <erik.schiefer@nau.edu>; Sara Dechter <SDechter@flagstaffaz.gov>
Subject: Re: HPC Grant Follow Up

Hi Erik,

I spoke to Sara this morning and she shared to apply for an extension, you will need to write a letter to her and include what date you intend to have your project complete by. She will then share with the commission and get back to you.

Annalisa Hansen

Executive Assistant I • Community Investment

211 W Aspen Ave

Flagstaff, Arizona 86001

annalisa.hansen@flagstaffaz.gov

928.213.2906



The City of Flagstaff humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

From: Annalisa Hansen <Annalisa.Hansen@flagstaffaz.gov>

Sent: Thursday, November 14, 2024 3:13 PM

To: Erik Schiefer <erik.schiefer@nau.edu>; Sara Dechter <SDechter@flagstaffaz.gov>

Subject: Re: HPC Grant Follow Up

Hi Erik,

Your deadline is late March 2025. I will let you know when I have a response on a possible extension. Thank you.

Annalisa Hansen

Executive Assistant I • Community Investment

211 W Aspen Ave

Flagstaff, Arizona 86001

annalisa.hansen@flagstaffaz.gov

928.213.2906



The City of Flagstaff humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this

place as home.

From: Erik Schiefer <Erik.Schiefer@nau.edu>
Sent: Wednesday, November 13, 2024 2:51 PM
To: Annalisa Hansen <Annalisa.Hansen@flagstaffaz.gov>
Subject: Re: HPC Grant Follow Up

Hi Annalisa,

We have a little more clarity on our timeline and would like to check if an extension might need to be requested. We have our plans and builder all lined up. And we submitted to the city for a permit, which I understand can take something like 5 to 6 weeks. Construction work will be starting at some point this spring. If you could advise, that would be really appreciated.

Thank you, Erik and Amanda

From: Annalisa Hansen <Annalisa.Hansen@flagstaffaz.gov>
Sent: Tuesday, October 8, 2024 8:55 AM
To: Erik Schiefer <Erik.Schiefer@nau.edu>
Subject: Re: HPC Grant Follow Up

Hi Erik,

Thank you for your update. I have passed along your question about an extension and timeline and will follow up with more information. Thank you.

Annalisa Hansen

Executive Assistant I • Community Investment

211 W Aspen Ave

Flagstaff, Arizona 86001

annalisa.hansen@flagstaffaz.gov

928.213.2906

Team Flagstaff_Final



The City of Flagstaff humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

From: Erik Schiefer <Erik.Schiefer@nau.edu>
Sent: Friday, October 4, 2024 11:27 AM
To: Annalisa Hansen <Annalisa.Hansen@flagstaffaz.gov>
Subject: Re: HPC Grant Follow Up

Hi Annalisa,

Thank you for reaching out. We are moving forward with this project, but it has taken a while to nail down a contractor and schedule. We now have a tentative agreement with a contractor (Alex Helwig) that we are working on finalizing. The permit package is ready to be submitted. Anticipated construction start is late spring.

Is there a due date for the grant we need to be aware of? I recall thinking that we might be applying for the grant a bit too early, but we were informed an extension is possible. If you could advise, that would be really appreciated.

And yes, the phone number on file is correct (928-864-9522). I'm not always great about answering when I don't recognize the #, so apologies for that.

Thanks again and best wishes, Erik and Amanda

From: Annalisa Hansen <Annalisa.Hansen@flagstaffaz.gov>
Sent: Thursday, October 3, 2024 2:40 PM
To: Erik Schiefer <erik.schiefer@nau.edu>
Subject: HPC Grant Follow Up

Hi Erik,

My name is Annalisa, I am the Executive Assistant for Community Investment. I am reaching out from the City of Flagstaff to follow up and see how things are going with your HPC Grant? I am hoping to hear more details about your scheduled construction and to receive any receipts you have. Please feel free to send me an email or give me a call at 928-213-2906.

PS- The phone number I have on file for you is 928-864-9522, when I tried this number the call did not go through. Is this your correct number?

Annalisa Hansen

Executive Assistant I • Community Investment

211 W Aspen Ave

Flagstaff, Arizona 86001

annalisa.hansen@flagstaffaz.gov

928.213.2906

Team Flagstaff_Final



The City of Flagstaff humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.