

NOTICE AND AGENDA

**CITY OF FLAGSTAFF
COMBINED PEDESTRIAN AND BICYCLE ADVISORY
COMMITTEES
THURSDAY, OCTOBER 23, 2025
4:30 P.M.**

**[HYBRID MEETING](#)
CITY COUNCIL CONFERENCE ROOM
211 W. ASPEN AVE.**

[Click here to join the meeting](#)

This meeting will be conducted both in-person in the Council Conference Room at Flagstaff City Hall, as well as online via Microsoft Teams. Members of the public are always welcome to attend and encouraged to participate. To join the online meeting, click on the meeting link above. To comment on a discussion item, please use the MS Teams Chat function: simply type in 'c' or 'q' to indicate to the Chair that you would like to comment. The Chair will then recognize you when it is time for public comment. Unmute yourself for your turn at public comment, then re-enable mute when finished.

1. CALL TO ORDER

2. ROLL CALL

NOTE: One or more Commissioner may be in attendance through other technological means.

Pedestrian Advisory Committee

Matt McGrath, Chair
Shawn Bowker
Melanie Colavito
Jonathan Day
Jodi Norris
Ron Norton
Jay Wellman

Bicycle Advisory Committee

Daniel Crim, chair
Jen Hanks
Kevin Hayes
Estella Hollander
Samantha Meier
Valerie Piet
Vacancy

CITY STAFF:

Jeff Bauman, City Traffic Engineer
Martin Ince, Multimodal Transportation Planner
Carlton Johnson, Transportation Planner
Chris Phair, Transportation Planner
Kevin Rueb, Police Department

3. OPEN CALL TO THE PUBLIC

At this time, any member of the public is allowed three minutes to address the PAC/BAC on any subject that is not scheduled before the Committee on that day. The Arizona Open Meeting Law prohibits the Committee from discussing or taking action on an item that is not listed on the prepared agenda. PAC/BAC members may, however, respond to criticism made by those addressing the Committee, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Committee on an item that is on the agenda, please wait for the

Chair to call for Public Comment at the time the item is heard.

4. APPROVAL OF MINUTES

Pedestrian Advisory Committee

[Regular meeting of December 12, 2024](#)

[Regular meeting of February 27, 2025](#)

Regular meeting of March 27, 2025

Regular meeting of April 24, 2025

Regular meeting of May 22, 2025

Regular meeting of July 24, 2025

Bicycle Advisory Committee

[Regular meeting of April 17, 2025](#)

[Regular meeting of May 15, 2025](#)

[Regular meeting of June 18, 2025](#)

[Regular meeting of July 17, 2025](#)

[Special meeting of September 11, 2025](#)

[Regular meeting of September 18, 2025](#)

5. DISCUSSION ITEMS

A. Safe Routes to School infrastructure study

Information and discussion: PAC and BAC are asked to consider needed or potential improvements to pedestrian and bicycle accommodation in areas around the two school projects

B. Capital planning - pedestrian and bicycle projects

Information

C. New PAC and BAC agenda format

Review and discussion

6. ACTION ITEMS

7. REPORTS

A. Regional Plan 2045

B. Micromobility share

C. Bicycle Friendly Community application

D. PAC/BAC vacancies and appointments

E. Safe Streets Master Plan

F. Butler Ave Complete Streets Conversion

- G. Butler/Fourth corridor project
- H. Switzer Canyon FUTS Trail
- I. ADOT Route 66 pavement preservation

8. INFORMATIONAL ITEMS TO AND FROM COMMISSIONERS AND STAFF

9. NEXT MEETINGS

Next PAC and BAC meeting: November 20, 2025 (combined meeting)
Next Transportation Commission meeting: December 3, 2025

10. ADJOURNMENT

CERTIFICATE OF POSTING OF NOTICE	
The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. This notice has been posted on the City's website and can be downloaded at www.flagstaff.az.gov .	
Dated this _____ day of _____, 2025.	
_____ Deeda Williams, COF Engineering Division	

ADDITIONAL INFORMATION: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Martin Ince at 928-213-2685 (774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.



Combined Pedestrian and Bicycle Advisory Committees

5. A.

Co-Submitter: Carlton Johnson, Transportation Planner

From: Martin Ince, Multi-Modal Planner

DATE: 10/23/2025

SUBJECT: Safe Routes to School infrastructure study

STAFF RECOMMENDED ACTION:

Information and discussion: PAC and BAC are asked to consider needed or potential improvements to pedestrian and bicycle accommodation in areas around the two school projects

Executive Summary:

MetroPlan, the City of Flagstaff, and Mountain Line are partnering on a project to create preliminary designs for infrastructure to improve multimodal access to schools. The overall objective is to make it comfortable for people to get to school by walking, biking, or other non-vehicular means from surrounding neighborhoods within three different project areas. For the phase of work, alternatives will be identified and selected with community input.

The three projects include:

Pine Cliff Left Turn Lane Project: this project will explore the feasibility of adding a left turn from Pine Cliff Dr. onto Forest Avenue to better serve the surrounding schools and neighborhoods and improve efficiency of Mountain Line's Route 2.

Knoles Elementary School and Sinagua Middle School Area Improvement Project: This project aims to make walking, biking and other non-driving options safer, more comfortable, and easier for students and families to reach Knoles Elementary and Sinagua Middle School through an engineering study looking at crossing, sidewalks, etc.

Northeast Schools Area Improvements Project: This project will develop ideas for increasing safety and comfort for students and families walking, biking, or using other non-driving options to get to schools in northeast Flagstaff, including Coconino High, Mount Elden Middle, Puente de Hozho, Pine Forest Charter, and Killip Elementary.?

A survey for the Northeast Schools project is open and intended particularly for anyone with children who attend schools in the area: [Northeast Schools Community Survey](#)

Links:

- [Safe Routes to School project web page](#)
- [Northeast School Community Survey](#)

Attachments

Survey flyer

Form Review

Form Started By: Martin Ince

Started On: 10/21/2025 08:27 AM

Final Approval Date: 10/21/2025



SAFE ROUTES  **TO SCHOOL**

Community Questionnaire

MetroPlan, the City of Flagstaff & Mountain Line have partnered to study safety and the way we move around in the Sunnyside neighborhood.

What would make your neighborhood easier to get around on bike, foot or bus?

Share your thoughts!

WHY IS YOUR FEEDBACK NEEDED?

You know your neighborhood best! Your insight about safety along your daily route is key to making meaningful improvements.

HOW WILL YOUR FEEDBACK BE USED?

Your comments will inform the partner organizations of the most useful improvements to roads, crosswalks and bike lanes.

Complete the questionnaire today!



<http://s.alchemer.com/s3/Northeast-Schools-SRTS>



Combined Pedestrian and Bicycle Advisory Committees

5. B.

From: Martin Ince, Multi-Modal Planner

DATE: 10/23/2025

SUBJECT: Capital planning - pedestrian and bicycle projects

STAFF RECOMMENDED ACTION:

Information

Executive Summary:

Preliminary information for the PAC and BAC on the capital planning process for pedestrian and bicycle projects. The capital planning process will run through the end of the year.

Attachments

No file(s) attached.

Form Review

Form Started By: Martin Ince

Started On: 10/21/2025 11:03 AM

Final Approval Date: 10/21/2025



Combined Pedestrian and Bicycle Advisory Committees

5. C.

From: Martin Ince, Multi-Modal Planner

DATE: 10/23/2025

SUBJECT: New PAC and BAC agenda format

STAFF RECOMMENDED ACTION:

Review and discussion

Executive Summary:

For this meeting, the PAC/BAC agenda was created using Agenda Quick, a platform used by the City to create, track, and publish agendas and minutes for City Council and commission meetings. Using this platform will bring PAC and BAC in line with the City Council and other commissions, many of which are already using Agenda Quick. In the short term, all City boards and commissions will be required to use the platform. The committees can review the experience of accessing the agenda from the user side, and discuss any potential modifications or enhancements to the new agenda format.

Links:

- [City of Flagstaff boards and commissions agenda page](#)
-

Attachments

No file(s) attached.

Form Review

Form Started By: Martin Ince

Started On: 10/21/2025 11:03 AM

Final Approval Date: 10/21/2025



Combined Pedestrian and Bicycle Advisory Committees

7. A.

From: Martin Ince, Multi-Modal Planner

DATE: 10/23/2025

SUBJECT: Regional Plan 2045

STAFF RECOMMENDED ACTION:

Executive Summary:

Updates:

- The Regional Plan was adopted by the City Council on October 9, 2025
- In May 2026, the citizens of Flagstaff will vote on ratification of the Regional Plan via a mail-in only special election

Links:

[Regional Plan 2045 web page](#)

Attachments

No file(s) attached.

Form Review

Form Started By: Martin Ince

Started On: 10/21/2025 11:03 AM

Final Approval Date: 10/21/2025



Combined Pedestrian and Bicycle Advisory Committees

7. B.

Co-Submitter: Christopher Phair, Transportation Planner

From: Martin Ince, Multi-Modal Planner

DATE: 10/23/2025

SUBJECT: Micromobility share

STAFF RECOMMENDED ACTION:

Executive Summary:

The City is working with MetroPlan and NAU to explore options for implementing a scooter/bike share program in Flagstaff.

Updates:

- An interagency team with representatives from City Engineering, City Sustainability, MetroPlan, Mountain Line, and NAU presented to Council last week to share results of the outreach phase and offer an official recommendation on bringing a micromobility share company to Flagstaff
- The staff recommendation was to open a procurement process which will allow 1 vendor to operate in Flagstaff, and they will enter into a contract with the City which requires special considerations to safety, parking, management, and winter operations
- The Council offered their unanimous support to proceed with procurement while keeping stakeholder input as a driving force throughout the process

Links:

- [City Council item](#)
-

Attachments

No file(s) attached.

Form Review

Form Started By: Martin Ince

Started On: 10/21/2025 11:03 AM

Final Approval Date: 10/21/2025



Combined Pedestrian and Bicycle Advisory Committees

7. c.

Co-Submitter: Christopher Phair, Transportation Planner

From: Martin Ince, Multi-Modal Planner

DATE: 10/23/2025

SUBJECT: Bicycle Friendly Community application

STAFF RECOMMENDED ACTION:

Executive Summary:

Flagstaff was designated a Bicycle Friendly Community by the League of American Bicyclists in 2006, and promoted to Silver level in 2010. In June of this year, the City submitted a renewal application for BFC status to the League. Flagstaff was also designated as a Walk Friendly Community at the bronze level in 2010.

Update:

- BFC survey closed on October 5, 2025
- City and partners promoted the survey through a variety of means
- Waiting to get survey results
- Application results expected in December

Links:

- [Bicycle Friendly Communities web page](#)

Attachments

No file(s) attached.

Form Review

Form Started By: Martin Ince

Started On: 10/21/2025 11:03 AM

Final Approval Date: 10/21/2025



Combined Pedestrian and Bicycle Advisory Committees

7. D.

From: Martin Ince, Multi-Modal Planner

DATE: 10/23/2025

SUBJECT: PAC/BAC vacancies and appointments

STAFF RECOMMENDED ACTION:

Executive Summary:

Updates:

- PAC has two members termed-out; BAC currently has one vacancy and one member termed-out
- PAC has two active applications; BAC has one active application
- A solicitation email was sent to the Ped-Bike-FUTS listserv on Oct 10, 2025 (about 650 emails)
- The next opportunity for appointments is the Transportation Commission meeting of Dec 3, 2025
- Two members were reappointed to PAC, and two members were reappointed to BAC at the Transportation Commission meeting of Oct 1, 2025

Attachments

PAC appointments and terms

BAC appointments and terms

Form Review

Form Started By: Martin Ince

Started On: 10/21/2025 11:03 AM

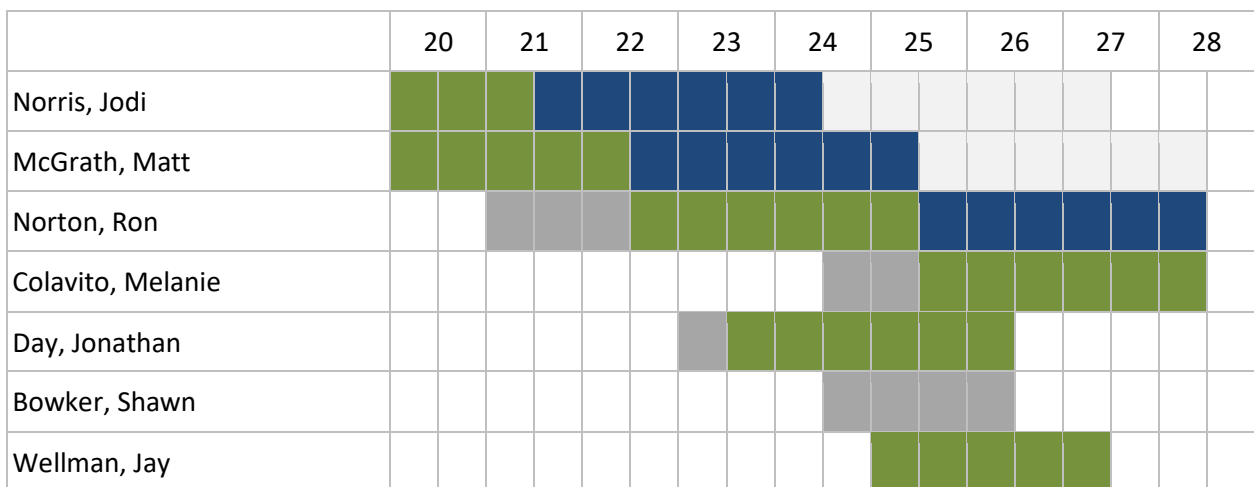
Final Approval Date: 10/21/2025

Pedestrian Advisory Committee appointments

<i>Name</i>	<i>Appointed</i>	<i>Reappoint</i>	<i>Expires</i>	<i>Term</i>	<i>Remaining</i>
Bowker, Shawn	Sep 2024		Jul 2026	1	1
Colavito, Melanie	Sep 2024	Oct 2025	Jul 2028	1	1
Day, Jonathan	Feb 2023	Jun 2024	Jul 2026	1	1
McGrath, Matt	Aug 2019	Dec 2022	Jul 2025	2	0
Norris, Jodi	Feb 2017	Aug 2022	Jul 2024	2	0
Norton, Ron	Feb 2021	Oct 2025	Jul 2028	2	0
Wellman, Jay	Dec 2024		Jul 2027	1	1

Pedestrian Advisory Committee terms

<i>Name</i>	<i>Partial</i>	<i>First</i>	<i>Second</i>
Bowker, Shawn		Sep 2024 – Jul 2026	
Colavito, Melanie	Sep 2024 – Jul 2025	Jul 2025 – Jul 2028	
Day, Jonathan	Feb 2023 – Jul 2023	Jul 2023 – Jul 2026	
McGrath, Matt		Aug 2019 – Jul 2022	Jul 2022 – Jul 2025
Norris, Jodi	Feb 2017 – Jul 2018	Jul 2018 – Jul 2021	Jul 2021 – Jul 2024
Norton, Ron	Feb 2021 – Jul 2022	Jul 2022 – Jul 2025	Jul 2025 – Jul 2028
Wellman, Jay		Dec 2024 – Jul 2027	



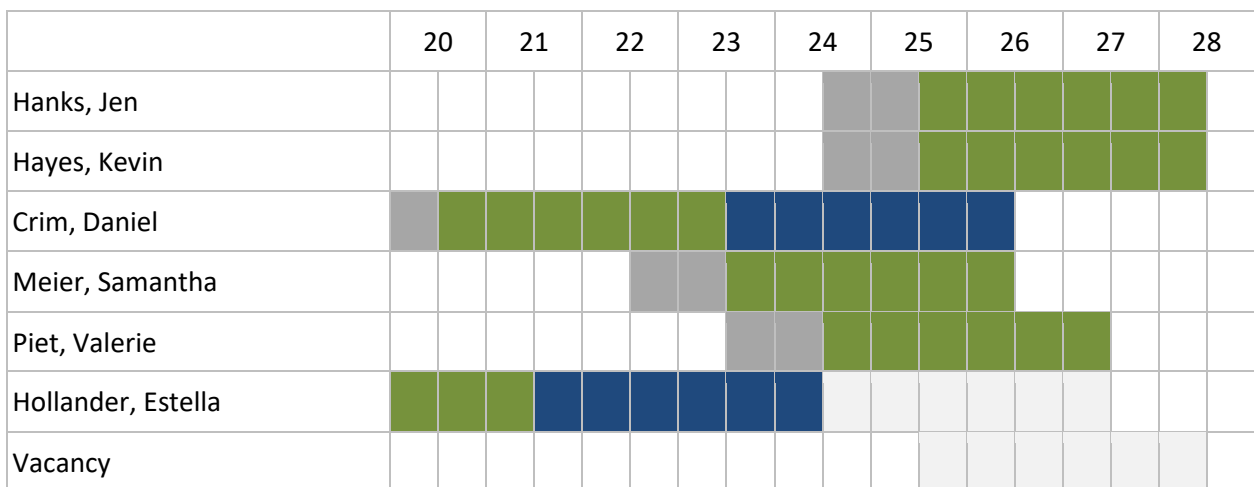
PAC members since 2007

<i>Name</i>	<i>From</i>	<i>To</i>
Austin, Kim*	May 2008	Jan 2017
Bowker, Shawn	Sep 2024	
Browning, Joyce	Dec 2008	Aug 2016
Colavito, Melanie	Sep 2024	
Cruickshank, Brandon*	Dec 2015	Jan 2022
Daggett, Becky	Jul 2007	Sep 2007
Day, Jonathan	Feb 2023	
Duncan, Georgia*	Jul 2007	Sep 2015
Grasso, Sharon	Jul 2007	Mar 2010
Hagerman, Nancy	Apr 2023	Oct 2024
Holeva-Eklund, Whitney	Feb 2021	Nov 2022
Hosterman, Megan	Aug 2018	Aug 2019
Huerta, Tahany	Feb 2021	Aug 2023
Junk, Alexis	Apr 2023	Jun 2024
Langford, Adam	Aug 2014	Sep 2015
LeBlanc, Cecile	Dec 2008	Aug 2016
McDonald, Mike	Jul 2007	Apr 2008
McGrath, Matt*	Aug 2019	
McMillan, Tracy	Jan 2018	Apr 2018
Norris, Jodi	Feb 2017	
Norton, Ron	Feb 2021	
Oehme, Kathy	Jul 2007	Jul 2008
Schwartz, Zach	Aug 2016	Sep 2022
Snow, Rebecca	Apr 2009	Sep 2010
Stearns, Stephanie	Dec 2015	Dec 2016
Taylor, Heather*	Jul 2007	Jun 2016
Tuck, Jim	Jul 2011	Feb 2016
Tuck, Jim	Aug 2007	Oct 2008
Welch, Jack*	Jul 2007	Oct 2011

Welch, Jack	Aug 2016	Feb 2021
Wellman, Jay	Dec 2024	
White, Cynthia	May 2008	Aug 2008
Wynne, Denise	Apr 2016	Oct 2018
Young, Amy	Aug 2016	Sep 2018
Zimmer, Shay	Aug 2019	Jul 2020
*Chair		

Bicycle Advisory Committee appointments					
<i>Name</i>	<i>Appointed</i>	<i>Reappointed</i>	<i>Expires</i>	<i>Term</i>	<i>Remaining</i>
Crim, Daniel	Feb 2019	Jun 2024	Jul 2026	2	0
Hanks, Jen	Jun 2024	Oct 2025	Jul 2028	1	1
Hayes, Kevin	Jun 2024	Oct 2025	Jul 2028	1	1
Hollander, Estella	Jan 2018	Aug 2022	Jul 2024	2	0
Meier, Samantha	Aug 2022	Jun 2024	Jul 2026	1	1
Piet, Valerie	Dec 2022	Jun 2024	Jul 2027	1	1
Vacancy			Jul 2028		

Bicycle Advisory Committee terms			
<i>Name</i>	<i>Partial</i>	<i>First</i>	<i>Second</i>
Crim, Daniel	Feb 2019 – Jul 2020	Jul 2020 – Jul 2023	Jul 2023 – Jul 2026
Hanks, Jen	Jul 2024 – Jul 2025	Jul 2025 – Jul 2028	
Hayes, Kevin	Jul 2024 – Jul 2025	Jul 2025 – Jul 2028	
Hollander, Estella	Jan 2018 – Jul 2018	Jul 2018 – Jul 2021	Jul 2021 – Jul 2024
Meier, Samantha	Aug 2022 – Jul 2023	Jul 2023 – Jul 2026	
Piet, Valerie	Jan 2022 – Jul 2024	Jul 2024 – Jul 2027	
Vacancy		Jul 2025 – Jul 2028	



BAC members since 2007

<i>Name</i>	<i>From</i>	<i>To</i>
Austin, Kim	Feb 2017	Jul 2024
Blackman, Jan	Jul 2007	May 2011
Blanchard, David	Jul 2007	Aug 2016
Crim, Daniel*	Feb 2019	
Goulden, Jeff	Jan 2018	Jun 2022
Hall, Richard	Jul 2007	Aug 2016
Hanks, Jen	Jul 2024	
Haughwout, Mark*	Aug 2016	Jun 2021
Hayes, Kevin	Jul 2024	
Hollander, Estella	Jan 2018	
Hueftle, Susan*	Aug 2016	Jul 2024
Kelly, Kainoa	Jul 2024	Aug 2025
Lane, Ken*	Jul 2007	Dec 2015
McGhee, Joseph	Dec 2015	May 2016
Meier, Samantha	Aug 2022	
Melis, Lizette	Jul 2007	Sep 2009
Mitchell, Matthew	Aug 2016	Jul 2024
Norris, Jodi	Jul 2007	Aug 2016
Owen, Paul	Aug 2014	Sep 2015
Parkes, Kevin	Jul 2007	May 2011
Penado, Margaret	Aug 2016	Jun 2018
Piet, Valerie	Jan 2022	
Richard, Steven*	Dec 2015	Dec 2016
Sheridan, Katie	Jul 2011	Oct 2013
Sherman, Kent	Jul 2011	Jul 2012
Stevenson, Jeff	May 2013	Apr 2017
Street, Melanie	Jul 2011	Feb 2014
Street, Melanie	Aug 2016	May 2017
Welch, Jack	Aug 2014	Aug 2016

*Chair		
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Combined Pedestrian and Bicycle Advisory Committees

7. E.

Co-Submitter: Christopher Phair, Transportation Planner

From: Martin Ince, Multi-Modal Planner

DATE: 10/23/2025

SUBJECT: Safe Streets Master Plan

STAFF RECOMMENDED ACTION:

Executive Summary:

Preparation of a comprehensive complete streets/safe streets master plan for Flagstaff, using grant funding through the Safe Streets for All grant program.

Updates:

- The City is working through final scope negotiations with Kittelson & Associates. A contract is anticipated to be initiated before the new year.

Attachments

No file(s) attached.

Form Review

Form Started By: Martin Ince

Started On: 10/21/2025 11:03 AM

Final Approval Date: 10/21/2025



Combined Pedestrian and Bicycle Advisory Committees

7. F.

Co-Submitter: Christopher Phair, Transportation Planner

From: Martin Ince, Multi-Modal Planner

DATE: 10/23/2025

SUBJECT: Butler Ave Complete Streets Conversion

STAFF RECOMMENDED ACTION:

Executive Summary:

This project will add separated bike lanes/sidewalk along both sides of Butler Ave between Milton and Sawmill. Other project components include protected intersections at Beaver, San Francisco, and Sawmill, an upgraded beacon crossing at Humphreys, and a new beacon crossing at O'Leary.

Updates:

- A consultant (WSP USA) has begun work on phase 1 of the project, which includes environmental clearances and reaching 30% design.
- The City Capital Improvements division has hired a new project manager who will be assigned to this project.

Attachments

No file(s) attached.

Form Review

Form Started By: Martin Ince

Started On: 10/21/2025 11:03 AM

Final Approval Date: 10/21/2025



Combined Pedestrian and Bicycle Advisory Committees

7. G.

From: Martin Ince, Multi-Modal Planner

DATE: 10/23/2025

SUBJECT: Butler/Fourth corridor project

STAFF RECOMMENDED ACTION:

Executive Summary:

This project consists of widening Butler Avenue generally between the I-40 interchange and Sinagua Heights. Project components include a protected roundabouts at Butler Ave/Fourth St and Butler Ave/Heraold Ranch Rd, separated bike lanes and sidewalks along the length of the corridor, continuation of the Fourth St FUTS Trail through the Fourth St roundabout, a ped/bike tunnel at Butler/Fourth, and a pedestrian beacon crossing midway between the roundabouts.

Updates:

- 30 percent plans for the project have been completed
- The City received a federal RAISE grant of \$19m for the project
- A designer has been engaged for final design
- The section of Butler Ave within the interchange of I-40 has been added to the project. Plans call for widening this segment of roadway to 6 lanes, and adding sidewalks/separated bike lanes to the outside of the abutments through the interchange
- The schedule shows completion of design by late Fall 2026, and construction beginning in Spring 2027

Links:

- [Butler-Fourth Project website](#)

Attachments

No file(s) attached.

Form Review

Form Started By: Martin Ince

Started On: 10/21/2025 11:03 AM

Final Approval Date: 10/21/2025



Combined Pedestrian and Bicycle Advisory Committees

7. H.

From: Martin Ince, Multi-Modal Planner

DATE: 10/23/2025

SUBJECT: Switzer Canyon FUTS Trail

STAFF RECOMMENDED ACTION:

Executive Summary:

This is an under-construction FUTS trail that extends from the Switzer Canyon/Turquoise roundabout to the end of Terrace Ave, on the hillside above Route 66 and below Cherry Hill.

Updates:

- Construction is underway
 - There is a chance the trail could be done before the end of the year, but more likely it will be finished in early 2026
 - There are some constructability issues with the west end of the trail at Terrace. This part of the project may be delayed, and an interim singletrack trail established until a permanent construction solution is implemented
-

Attachments

No file(s) attached.

Form Review

Form Started By: Martin Ince

Started On: 10/21/2025 11:03 AM

Final Approval Date: 10/21/2025



Combined Pedestrian and Bicycle Advisory Committees

7.1.

From: Martin Ince, Multi-Modal Planner

DATE: 10/23/2025

SUBJECT: ADOT Route 66 pavement preservation

STAFF RECOMMENDED ACTION:

Executive Summary:

This is an ADOT project to mill and overlay the asphalt along Route 66 through Flagstaff, from Alvan Clark Blvd on the west to Fanning on the east. The City is working with ADOT on several aspects of the project related to sidewalks, FUTS trails, and bike shoulders on the road.

Attachments

No file(s) attached.

Form Review

Form Started By: Martin Ince

Started On: 10/21/2025 11:03 AM

Final Approval Date: 10/21/2025
