

DRAFT MINUTES

PARKS AND RECREATION COMMISSION
MONDAY
APRIL 21, 2025

HYBRID MEETING
FLAGSTAFF AQUAPLEX
AND [MICROSOFT TEAMS](#)
1702 N. FOURTH STREET
4:00 P.M.

1. Call to Order

Chair Parsons called the meeting to order at 4:01 p.m.

2. Roll Call

Note: one or more commissioners may be in attendance through other technological means

Stephen Parsons (Chair) - present	Jill Christensen - present (Teams)
Austin Kerr (Co-Chair) - present (Teams)	Josh Stackhouse - absent
Neil Frazier - present	Vacancy
Autumn Layden-McLeod - present (Teams)	Councilmember Anthony Garcia - present (Teams)

Staff and Others Present

Amy Hagin, Assistant Parks and Recreation Director
Haley Reynolds, Events and Marketing Manager
Rebecca Sayers, Parks, Recreation, Open Space, and Events Division Director
Anne Dunno, Mountain Line
Heather Dalmoir, Mountain Line
Claire Addleman-Heath, Norris Design

3. Land Acknowledgment

The Flagstaff Parks and Recreation Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. Approval of Minutes - March 17, 2025

Commissioner Frazier motioned to approve the March 17, 2025 minutes as written. Co-Chair Kerr seconded. The vote was unanimous in favor of approval.

5. Public Comment

This portion of the meeting is for items that are NOT on the agenda. The Commission cannot act on items presented during the public participation of the agenda. The Commission is prohibited by the open meeting law from discussing or considering the item until the item is officially placed on an agenda. Please limit comments to five minutes.

There was no public comment.

6. Discussion Items

A. Civic Space at the Downtown Connection Center

Amy Hagin presented on the future Civic Space at the Downtown Connection Center off Phoenix Ave and S. Beaver Street. The project is in a conceptual stage with suggested amenities such as a splash pad, food truck area, green space, trees, an art piece and pathways. The project held community outreach over a lengthy period by Mountain Line and consultants and hinges on the Rio de Flag project completion, which is currently slated for the year 2028.

B. Upcoming Special Events Season

Haley Reynolds discussed the upcoming season filled with signature events such as Concerts in the Park and larger-scale events with a 4th of July Drone Show, and privately produced events like Art in the Park, music festivals and parades.

C. Sport Courts at Bushmaster Park Update

Amy Hagin updated the Commission on the upcoming capital project that will be in front of City Council on May 6th, 2025, seeking approval of a construction contract with Hope Construction in the amount of \$2,168.892. A formal procurement process, an Invitation for Bids, was completed in April with the lowest responsible bidder identified. If approved, the project would commence on May 7th, 2025, and be completed by November 2025.

7. City Council Liaison Report - Councilmember Anthony Garcia

Councilmember Garcia shared information regarding the Land Availability and Suitability Study and Code Analysis Project and asked that the community get involved with filling out the questionnaire.

8. Reports - Monthly Highlights of Parks, Recreation, Open Space, and Events

A. PROSE March 2025 Monthly Newsletter

9. Informational Items to and from Commissioners and Staff

- Field trip for the next meeting in May

10. Agenda Items for the Next Meeting

- Thorpe Park field trip including Indigenous Community Cultural Center
- Meet the Park Ranger, Thomas McKenna

11. Adjournment

Chair Parsons adjourned the meeting at 5:01 p.m.