

NOTICE AND AGENDA

PARKS AND RECREATION COMMISSION
MONDAY
JUNE 16, 2025

HYBRID MEETING
FLAGSTAFF AQUAPLEX
AND [MICROSOFT TEAMS](#)
1702 N. FOURTH STREET
4:00 P.M.

1. **Call to Order**
2. **Roll Call**

NOTE: One or more Commissioners may be in attendance through other technological means.

Chair Stephen Parsons	Commissioner Ryan Martin
Vice Chair Austin Kerr	Commissioner Jill Christensen
Commissioner Neil Frazier	Commissioner Josh Stackhouse
Commissioner Autumn Layden-McLeod	Councilmember Representative: Anthony Garcia

3. **Land Acknowledgement**

The Flagstaff Parks and Recreation Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. **Approval of Minutes**

5. **Public Comment**

This portion of the meeting is for items that are NOT on the agenda. The Commission cannot act on items presented during the public participation of the agenda. The Commission is prohibited by the open meeting law from discussing or considering the item until the item is officially placed on an agenda. Please limit comments to five minutes.

6. **Discussion Items**

- A. RC Track at BMX Basin, Cameron Chase

Discussion

- B. Meet the Park Ranger, Thomas McKenna
Informational only

- C. Hal Jensen Recreation Center - HVAC Design and Installation Update
Informational only

- D. Update on Sport Courts at Bushmaster Park
Informational only

- E. July Parks and Recreation Month
Informational only

7. **Reports and Updates**

- A. Council Representative Report, Council Representative Anthony Garcia

B. PROSE Monthly Newsletter

- 8. Informational items to and from Commissioners and Staff
- 9. Agenda Items for next meeting
- 10. Adjournment

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on Wednesday, June 11th, at 1:00 p.m. This notice has been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

Dated this 11th day of June, 2025.

Lori Reynolds

Lori Reynolds, Administrative Specialist

ADDITIONAL INFORMATION: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Lori Reynolds (lori.reynolds@flagstaffaz.gov) at least two business days prior to the scheduled meeting time to enable the City to make reasonable arrangements.



Parks & Recreation

4.

From: Lori Reynolds, PROSE Admin Specialist

DATE: 06/16/2025

SUBJECT: Approval of Minutes

STAFF RECOMMENDED ACTION:

Executive Summary:

Attachments

Approval of May 19, 2025 Minutes

MINUTES

PARKS AND RECREATION COMMISSION
MONDAY
MAY 19, 2025

IN-PERSON ONLY
SUSTAINABILITY OFFICES
419 N. MOGOLLON ST, FLAGSTAFF, AZ 86001
4:00 PM

1. **Call to Order**

Chair Stephen Parsons called the meeting to order at 4:00 PM.

2. **Roll Call**

NOTE: One or more Commissioners may be in attendance through other technological means.

Chair Stephen Parsons - present

Vice Chair Austin Kerr - present

Commissioner Neil Frazier - present

Commissioner Autumn Layden-McLeod - present

Commissioner Jill Christensen - present

Commissioner Josh Stackhouse - present

Vacant

Councilmember Representative: Anthony Garcia - not present

Staff and Others Present:

Amy Hagin, Assistant Parks and Recreation Director

Tyrone Johnson, Recreation Manager

Haley Reynolds, Events and Marketing Manager

Gino Leoni, Parks Manager

Lori Reynolds, Administrative Specialist

Cory Woodall, Project Administrator for Beautification, Arts and Sciences

3. **Land Acknowledgement**

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4. **Approval of April 21, 2025 Minutes**

Commissioner Josh Stackhouse motioned to approve the April 21, 2025 minutes as written. Commissioner Neil Frazier seconded the motion. The vote was unanimous in favor of approval.

5. **Public Comment**

A member of the public shared that they have found large trash sites around the city, and they have been actively working to help keep those sites clean. They also expressed their gratitude to the Parks and Recreation team of the City of Flagstaff.

6. **Discussion Items**

A. **Meet the Park Ranger, Thomas McKenna:**

Mr. McKenna was unable to attend this meeting. It was discussed that he might attend the June meeting instead.

B. **Visit Future Indigenous Community Cultural Center (ICCC):**

Amy Hagin led the Commissioners and members of the public inside the future building that would be the home of the Indigenous Community Cultural Center. The building was largely used as a fleet mechanic shop and is temporarily being used for storage by the City of Flagstaff until the City locates a group to assist staff with next steps of restoration and rehabilitation.

A member of the public asked if the building would ever be sold for a purpose other than the ICCC. Ms. Hagin responded that the purpose of the building falls under a city ordinance for its use and that the building would not be sold as it remains a part of Thorpe Park. Additional questions were taken by Amy from the public on outreach and funding for the building. Chair Parsons asked how long they could expect the design process to take for the new park amenities outside of the building. Amy replied that the City was about seven years away from that starting and that everything is still conceptual.

C. **Visit the area around the Frances Short Duck Pond for future Beautification Arts Sciences rotating art displays:**

After completing a tour of the future ICCC, Commissioners and the public walked to the Frances Short Duck Pond

where Cory Woodall, with Beautification Arts and Sciences, discussed the installation location of a donated piece of artwork on the north side of the pond. The piece of art was completed by Gene Galazan, based out of Prescott, Arizona. A member of the public asked Ms. Woodall to elaborate on the artwork. Ms. Woodall responded that the piece was currently untitled but considered an abstract sculpture that provides a visual window to view nature through. The sculpture consists of both lumber and steel.

The group walked to the trees along the north side of the pond where Ms. Woodall directed everyone's attention to the six (6) vacant concrete slabs that would be the sites of a future rotation of art displays. The artwork displayed on the slabs could consist of art programming that was ephemeral - changing often.

Concluding the meeting, the group visited the existing Thorpe Park Handball Courts to discuss the previously proposed graffiti art wall. Amy Hagin shared that the original proponent of this idea has chosen not to move forward with a grant opportunity or private funding at this time. There was some discussion among the group about how a public graffiti art wall would need to be managed.

7. Reports and Updates

A. Council Representative Report, Council Representative Anthony Garcia:
Councilmember Garcia was not present at this month's meeting to share a report.

B. PROSE Monthly Newsletter, April 2025.

8. Informational items to and from Commissioners and Staff

All commissioners present expressed interest in having more field trips to parks or recreation centers.

9. Agenda Items for next meeting, June 15, 2025.

- Rescheduling for Meet the Park Ranger, Thomas McKenna.
- Citizen proposal for an RC car area at The Basin BMX Park
- Upcoming events for Parks and Recreation Month (observed in July)

10. Adjournment

Chair Parsons adjourned the meeting at 5:10 PM.



Parks & Recreation

6. A.

From: Lori Reynolds, PROSE Admin Specialist

DATE: 06/16/2025

SUBJECT: RC Track at BMX Basin, Cameron Chase

STAFF RECOMMENDED ACTION:

Discussion

Executive Summary:



Parks & Recreation

6. B.

Co-Submitter: Gino Leoni, Parks Manager
From: Amy Hagin, Assistant Parks and Recreation Director
DATE: 06/16/2025
SUBJECT: Meet the Park Ranger, Thomas McKenna

STAFF RECOMMENDED ACTION:

Informational only

Executive Summary:

Informational only



Parks & Recreation

6. C.

From: Amy Hagin, Assistant Parks and Recreation Director

DATE: 06/16/2025

SUBJECT: Hal Jensen Recreation Center - HVAC Design and Installation Update

STAFF RECOMMENDED ACTION:

Informational only

Executive Summary:

Informational only



Parks & Recreation

6. D.

From: Amy Hagin, Assistant Parks and Recreation Director

DATE: 06/16/2025

SUBJECT: Update on Sport Courts at Bushmaster Park

STAFF RECOMMENDED ACTION:

Informational only

Executive Summary:

An update on the construction progress of the capital improvement project.



Parks & Recreation

6. E.

From: Amy Hagin, Assistant Parks and Recreation Director

DATE: 06/16/2025

SUBJECT: July Parks and Recreation Month

STAFF RECOMMENDED ACTION:

Informational only

Executive Summary:

July is national parks and recreation month. The theme on a national level this year is Build Together, Play Together. The team in Flagstaff will be hosting and programming events at our four recreation centers along with the national theme.



Parks & Recreation

7. B.

From: Lori Reynolds, PROSE Admin Specialist

DATE: 06/16/2025

SUBJECT: PROSE Monthly Newsletter

STAFF RECOMMENDED ACTION:

Executive Summary:

Attachments

May 2025 Newsletter



PARKS, RECREATION, OPEN SPACE, AND EVENTS

MAY 2025 NEWSLETTER

*Connecting our community through people, parks,
natural areas, and programs.*

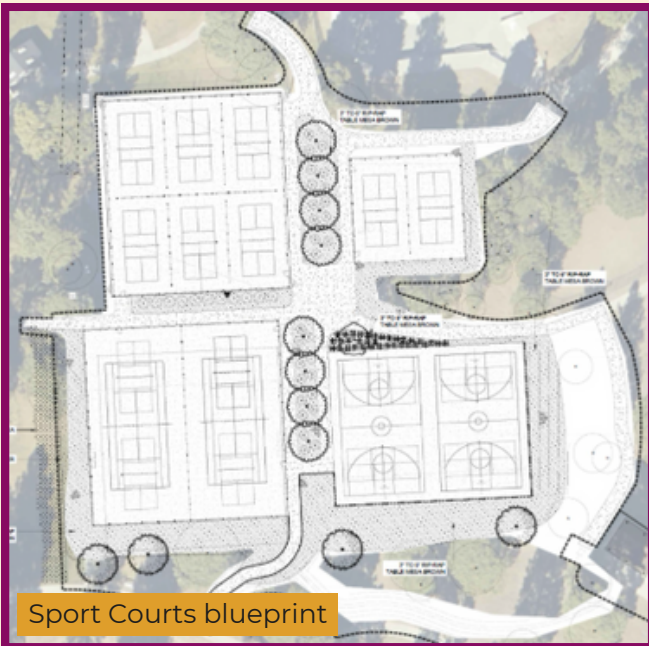


Bushmaster Park

Bushmaster Sport Courts Project Underway

The Bushmaster Park Sport Courts project is officially in motion. Approved by City Council on May 6th, the contract was awarded to Hope Construction, with work beginning on May 7. The

project includes the full reconstruction of two tennis courts, two basketball courts, and eight pickleball courts along with sitework and landscaping enhancements. The existing sport courts will be closed during the duration of the construction improvement project. The construction site within the park now has fencing and clear identifiers of the work zone. Funded by the BBB-Recreation special revenue fund, construction is expected to be substantially complete by November 2025.



Sport Courts blueprint

Sport Courts at Bushmaster Park

Click here to follow project progress.

<https://connect.flagstaffaz.gov/bushmaster-courts>



New playground at Smokerise Park



PARKS

Playground Replacements

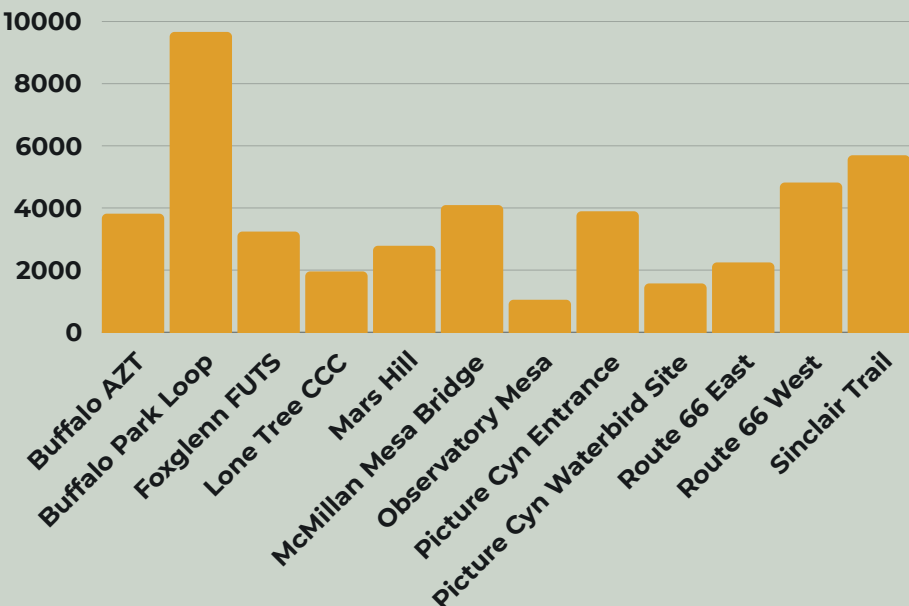
Parks recently completed the replacement of two aging playground structures at Mobile Haven and Smokerise Park. The new structures, designed for children ages two to five, feature accessible elements and are thoughtfully designed to compliment the larger playgrounds already in place at each location.



TWA Memorial Site

April 2025 Trail Counts

● Number of Users



TWA Memorial Improvements

Parks completed improvements to the TWA memorial at Citizen's Cemetery, which honors the passengers and crew who lost their lives in the June 30, 1956, midair collision. Enhancements included replacing sod with artificial turf, removing and thinning overgrown landscaping, repairing and replacing concrete sidewalk sections, and refurbishing the surrounding border wall and stanchions. The memorial, maintained in perpetuity by Parks, was restored in partnership with the Patrons of the 1956 Grand Canyon Midair Collision.

RECREATION

Annual Cleaning & Maintenance at Jay Lively Activity Center and the Aquaplex

The annual maintenance closures at the Aquaplex and Jay Lively Activity Center provided the opportunity for extensive improvements and deep cleaning. At the Aquaplex, the pool was drained, cleaned, and refilled. The pool deck, gym floor, offices, and party room were thoroughly cleaned, with select areas receiving fresh coats of paint. The gym floor was refinished, and the main hallway carpets were professionally cleaned. Audio and visual equipment in the Community Rooms was also upgraded.



The pool drained for cleaning and maintenance

The pool after refilling



Before: new flooring



After: new flooring

At Jay Lively, the floor was replaced throughout the entire facility, including the lobby, party room, pro shop, bathrooms, Zamboni room, back hallways, and locker rooms. Deep cleaning and dasher board maintenance also took place to improve the overall condition of the facility.

Summer Sports Camp

Recreation staff are preparing for Summer Sports camp at Hal Jensen Recreation Center. Participants will learn the basics of a wide variety of games while developing teamwork, confidence, and new skills. Camp will be Monday, June 23rd to Friday 27th from 8:00 AM to 3:30 PM. This camp is designed for youth grades 4th - 8th. Registration is \$150. Space is limited so register online today!

CITY OF FLAGSTAFF RECREATION

SUMMER SPORTS CAMP

June 23 - 27

CITY OF FLAGSTAFF PROSE
PARKS, RECREATION, OPEN SPACE & EVENTS

\$150
Registration

YOUTH GRADES
4th - 8th

8:00 AM - 3:30 PM
Hal Jensen Recreation Center

CLICK HERE TO REGISTER ONLINE
928-213-2346



New plaque at McMillan Mesa

OPEN SPACE

McMillan Mesa Plaque Recognizes Community Efforts

Open Space is proud to announce the installation of a commemorative plaque honoring the community effort that led to the protection of the McMillan Mesa Natural Area. This area was preserved as Open Space thanks to the dedication of a committee of Flagstaff residents who successfully placed a measure on the November 2016 ballot—an initiative that passed with overwhelming support, receiving 86% of the vote. The City of Flagstaff recognizes the importance of commemorating this community effort and acknowledges the tremendous collective public effort that preserved the McMillan Mesa Natural Area. We invite the public to visit this meaningful tribute, located on the east side of the Cedar Avenue Bridge at the intersection of Cedar Trail and the Arizona Trail.



Volunteers from the campsite clean-up

Illegal Campsite Clean-Ups on McMillan Mesa

Several NAU student groups helped clean up abandoned campsites on the McMillan Mesa, following reports from an Open Space Steward and a local resident. Notices were posted in advance, and outreach was made to individuals at active sites.



Abandoned campsite before



Abandoned campsite after

Open Space staff and PROSE Park Ranger Thomas McKenna also identified and cleared additional sites and trash along the Sego Lily Trail, near a recent hillside fire above N. Isabel Street.

Education & Field Trips

Students from Summit High School wrapped up a water systems unit with a field trip to Picture Canyon, where they tested water quality and measured the flow of the Rio de Flag—building on a prior visit to the Wildcat Wastewater Treatment Plant.

The Open Space Education team partnered with Willow Bend to deliver a three-day in-class program for Mount Elden Middle School 6th graders. Students explored Picture Canyon’s cultural history, wildlife, and plant life through nature journaling, investigative tools, and outdoor exploration near their school.



Student learning about petroglyphs

EVENTS, MARKETING & ATHLETICS

Concerts in the Park 2025

The 2025 Concerts in the Park line-up is here, and staff are excited to bring a diverse mix of live music to a variety of City and County parks every Wednesday throughout June and July. These free, family-friendly events feature performances from local and regional bands, along with food from McGregor's Wandering Wiener Wagon, sweet treats from Archuleta Ice Cream, and book browsing courtesy of the PALS Mobile Library.

For the full schedule and event details, click the flyer or visit: flagstaff.az.gov/5120/Concerts-in-the-Park-2025

Cleo Murdoch Park Grand Opening - June 11th



The Murdoch Center sign at Cleo Murdoch Park

The grand opening of Cleo Murdoch Park (203 E Brannen Ave) takes place on **Wednesday, June 11 at 4:30 PM**. All are welcome to celebrate this exciting new addition to the community and stay afterward to enjoy live music by Dub and Down with the Blues as part of Concerts in the Park.

Athletics

The Athletics team has been hard at work! May kicked off our tournament season with four athletic tournaments being hosted throughout the month including girls' softball, soccer, baseball and senior softball.



Monday night Softball at Thorpe

CITY OF FLAGSTAFF
CONCERTS IN THE PARK
PROSE
PARKS, RECREATION, OPEN SPACE & EVENTS

2025

6.4	Tommy Dukes Blues Band Jim Cullen Memorial Park	7.2	Big Daddy D & the Dynamites McMillan Mesa Park
6.11	Dub & Down with the Blues Cleo Murdoch Park	7.9	Sleep Stampede Cheshire Park
6.18	Wild World Irish Fiddle Smokerise Park	7.16	Nolan McKelvey Raymond County Park
6.25	Holly Kirsten Peaks View County Park	7.23	The Carbonics Mobile Haven Park
		7.30	Optimal Delusion Jim Cullen Memorial Park

Every Wednesday in June & July
5:30 pm - 7:30 pm

Summer Activities at Hal Jensen

Hal Jensen Recreation Center has something fun scheduled every day of the week. Stop by this summer for games, arts and crafts, or a cooking class! Click the image for more information.

HAL JENSEN RECREATION CENTER SUMMER ACTIVITIES

June 2nd - August 4th

Our doors are open **Monday - Friday** 10:00 AM - 7:00 PM

Stop by for one of our planned activities, shoot some hoops, workout in our fitness room, or just hang out!

Monday	Tuesday	Wednesday	Thursday	Friday
 12:00 PM GROUP GAMES flag football whiffleball or kickball 2:00 PM ARTS & CRAFTS	 2:00 PM ARTS & CRAFTS	 12:00 PM GROUP GAMES flag football whiffleball or kickball 2:00 PM ARTS & CRAFTS	 2:00 PM ARTS & CRAFTS 3:00 PM GROUP GAMES flag football whiffleball or kickball	 1:00 PM COOKING CLASS 2:30 PM GROUP GAMES flag football whiffleball or kickball

All activities are **FREE!**

Questions? 📞 (928) 213-2760

City of Flagstaff Open Space

WEDNESDAY WEED PULLS

Select Wednesday Mornings
 June - September

7:00 AM - 10:00 AM

Picture Canyon

Wednesday Weed Pulls at Picture Canyon

Help protect the natural beauty of Picture Canyon by joining our invasive weed removal and reseeding efforts. Click the image for more information.

Mountain Mash Up Hockey Tournament

Sign up for Jay Lively Activity Center's annual Mountain Mash up Hockey Tournament! Click the image to learn more sign up.

MOUNTAIN MASH UP

HOCKEY TOURNAMENT JULY 18-20

\$150 PERPLAYER

Space is limited to first 48 skaters and 4 goalies

DRAFT EVENING OF JULY 18TH

Draft style tournament | Goalies draft teams | Unique jerseys included
 12 players + goalie to each team | 4 games guaranteed
 Meet new people and have fun!

Registration based on skill level (Ages 18+)
 All skill levels welcome

Questions? (928) 213-2344
 David.Carolus@flagstaffaz.gov

CLICK HERE TO SIGN UP

Touch a Truck!

Come out to Touch A Truck on **Saturday, July 12th** to explore cool vehicles and learn about what they do! Click the image for more information.

Hal Jensen Recreation Center Presents:

TOUCH A TRUCK

Saturday, July 12th

8:00 AM - 12:00 PM

Coconino High School
(North Parking Lot)

FOLLOW US!