

NOTICE AND AGENDA

PARKS AND RECREATION COMMISSION
MONDAY
JULY 21, 2025

HYBRID MEETING
FLAGSTAFF AQUAPLEX
AND [MICROSOFT TEAMS](#)
1702 N. FOURTH STREET
4:00 P.M.

1. **Call to Order**
2. **Roll Call**

NOTE: One or more Commissioners may be in attendance through other technological means.

Chair Stephen Parsons	Commissioner Neil Frazier
Vice Chair Austin Kerr	Commissioner Autumn Layden-McLeod
Commissioner Jill Christensen	Commissioner Josh Stackhouse
Commissioner Camile Diab	Councilmember Representative: Anthony Garcia

3. **Land Acknowledgement**

The Flagstaff Parks and Recreation Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. **Approval of Minutes**

5. **Public Comment**

This portion of the meeting is for items that are NOT on the agenda. The Commission cannot act on items presented during the public participation of the agenda. The Commission is prohibited by the open meeting law from discussing or considering the item until the item is officially placed on an agenda. Please limit comments to five minutes.

6. **Discussion Items**

- A. **Staff recap of the July 4th Drone Show Special Event**

Informational only

- B. **FY 25 - 26 Capital Project Review**

A review of the upcoming capital projects, including the carryforward projects from the previous fiscal year.

- C. **Update on Parks and Recreation Month Events at Recreation Centers**

Informational only

7. **Reports and Updates**

- A. Council Representative Report, Council Representative Anthony Garcia

- B. PROSE Monthly Newsletter

8. **Informational items to and from Commissioners and Staff**

9. **Agenda Items for next meeting**

10. Adjournment

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on July 17, 2025 , at 1 p.m. This notice has been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

Dated this 17th day of July, 2025.

Lori Reynolds

Lori Reynolds, Administrative Specialist

ADDITIONAL INFORMATION: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Lori Reynolds (lori.reynolds@flagstaffaz.gov) at least two business days prior to the scheduled meeting time to enable the City to make reasonable arrangements.



Parks & Recreation

4.

From: Lori Reynolds, PROSE Admin Specialist

DATE: 07/21/2025

SUBJECT: Approval of Minutes

STAFF RECOMMENDED ACTION:

Executive Summary:

Attachments

Approval of June 16, 2025 Minutes

MINUTES

PARKS AND RECREATION COMMISSION
MONDAY
JUNE 16, 2025

HYBRID MEETING
FLAGSTAFF AQUAPLEX
AND MICROSOFT TEAMS
1702 N. FOURTH STREET
4:00 P.M.

1. **Call to Order**

Chair Stephen Parsons called the meeting to order at 4:12 PM.

2. **Roll Call**

NOTE: One or more Commissioners may be in attendance through other technological means.

Chair Stephen Parsons - present	Vacant
Vice Chair Austin Kerr - not present	Commissioner Jill Christensen - present
Commissioner Neil Frazier - present	Commissioner Josh Stackhouse - present
Commissioner Autumn Layden-McLeod - not present	Councilmember Rep. Anthony Garcia - present (virtual)

Staff Present: Rebecca Sayers, Amy Hagin, Tyrone Johnson, Haley Reynolds, Gino Leoni, Thomas McKenna, Lori Reynolds,

3. **Land Acknowledgement**

The Flagstaff Parks and Recreation Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. **Approval of Minutes**

Commissioner Josh Stackhouse motioned to approve the May 19, 2025 minutes as written. Commissioner Neil Frazier seconded the motion. The vote was unanimous in favor of approval.

Motion by Josh Stackhouse, Seconded by Neil Frazier

5. **Public Comment**

Chair Parsons called for public comment on any items not on the agenda. There were no comments or requests.

6. **Discussion Items**

A. **RC Track at BMX Basin, Cameron Chase**

Flagstaff community member Cameron Chase presented a proposal for a remote car (RC) raceway at The Basin BMX Park. He shared that the proposed 5500 square-foot area, located next to the green space to the right of the bike park, would include small features that would not largely impact the area. He also mentioned that he already has a team of volunteers ready to assist with raceway construction.

Chair Parsons asked Mr. Chase to elaborate on the construction portion of the proposal. Mr. Chase replied that construction of the raceway would involve leveling the surface area and bringing in extra dirt. Commissioner Frazier wanted to know if that would involve shoveling or heavy machinery. Mr. Chase said that they would have volunteers and donations to support this project, including large machinery to assist with construction. Parks manager, Gino Leoni, mentioned that they could use a small skid-steer to limit the amount of additional machinery taken to make the project happen. Mr. Chase shared with the commission one of the RC cars.

Councilmember Garcia asked if the RC raceway would impact the bike park. Amy Hagin replied that the raceways proposed site was away from the concrete bowls for the bikes, and outside the storm water improvements. Chair Parsons wanted to know if there was anything the commission could do to assist. Amy let him know that while having the support of the commission would be helpful, it came down to the Parks section, including the support of Gino Leoni and his team, to assist with the execution of this proposal. She added that there may need to be a memo of understanding between the RC proposal party and the City of Flagstaff,

especially when it comes to maintenance and long-term support of the raceway.

B. Meet the Park Ranger, Thomas McKenna

Thomas McKenna shared with the commission a few details about his job and his experience so far as the new Park Ranger for the City of Flagstaff.

- Assisting the Parks team with trash collection and planning how to make it more efficient.
- Helping educate users on park rules including fire education.
- Cleaning up illegal campsites.

Thomas added that his current work schedule is 8:30 AM to 7 PM, Thursday through Sunday, focusing on times when the parks see the most use. He also mentioned that although he does not work during hours when illegal park use occurs, he does work closely with Flagstaff Police Department for after-hours assistance and meets with them monthly. The commission expressed their appreciation to Thomas for his work.

C. Hal Jensen Recreation Center - HVAC Design and Installation Update

Amy Hagin, Assistant Parks and Recreation Director, shared with the commission that they had been successful in coordinating the design and installation contract for Hal Jensen Recreation Center. She said that the air conditioner space is designed for the entire recreation center. The mezzanine functions as the "second floor" and will be included on the design. With the entire building designed the gymnasium is where the air-conditioned space will be implemented as a phase one. The budget for this project comes from the BBB special revenue fund, originally set at \$100,000 but increased to \$150,000 by staff. Additional funds beyond the budgeted \$150,000 will derive from another Division source. Amy added that they will begin the design and specifications soon and hope to have this portion of the installation project completed in September 2025.

D. Update on Sport Courts at Bushmaster Park

Amy Hagin shared with the commission that on May 6, 2025, City Council approved the sports courts capital project. Construction began the following day with temporary construction fencing, demolition and into grading activities. Amy shared with the commission a website link where weekly updates can be viewed.

(<https://connect.flagstaffaz.gov/bushmaster-courts>)

Commissioner Stackhouse asked when the project would be done; Amy said it should be substantially completed by November 2025.

E. July Parks and Recreation Month

Tyrone Johnson, Recreation Manager, shared details on various recreation center events happening in July, Parks and Recreation Month, focusing on the theme of "Build Together Play Together." Events he shared that will be happening at the recreation centers include:

- Jay Lively Activity Center: Themed ice skate night
- Aquaplex: Building garden beds and hosting a pool party
- Hal Jensen Recreation Center: Hosting the Touch a Truck special event on July 13
- Joe C. Montoya Community Center: Open house event
- Other City of Flagstaff events associated with Parks and Recreation: 4th of July Drone Show

Chair Parsons asked if there were any other events happening outside of recreation, and in the parks. Tyrone said that the focus would remain on the recreation centers and that there was not any formal programming planned in the parks. Amy Hagin shared that the Fourth of July drone show would also be an event happening during Parks and Recreation month and that Haley could elaborate on that event.

Haley Reynolds, Events and Marketing Manager, shared with the commission that Open Sky Productions was the vendor for the drone show and that the launch site for the drones would be at Coconino High School. The drones would fly about 400 feet above McMillan Mesa, giving some of the best views of the show to the Sunnyside area. Commissioner Stackhouse asked if there are future drone show events, if vendors could have a chance to participate. Rebecca Sayers, Division Director, responded that for this year the focus was to have a successful first drone show event and that they would learn a lot from this pilot event to help determine what next year's event could look like, including the possibility of vendors.

There was some discussion between the commissioners and PROSE staff regarding the viewership range for the drone show event. Rebecca shared with commissioners that they had been working closely with the city's Economic Vitality team to reach out to businesses that could be impacted by the event, letting them know that they could have an additional revenue opportunity with increased visitors the evening of the event.

7. Reports and Updates

A. Council Representative Report, Council Representative Anthony Garcia

Councilmember Garcia shared that he just went through his first budget process as a first-year councilmember and hopes to be able to share more with the commission soon. He added that he attended the ribbon cutting for Cleo Murdoch Neighborhood Park over the past week and is looking forward to seeing more programming and events at the park.

B. PROSE Monthly Newsletter

Amy Hagin suggested that Parks and Recreation may look into replacing where the counters are on the trails and coordinate with FUTS to see if they have any recommendations.

8. Informational items to and from Commissioners and Staff

Rebecca Sayers shared an update on the opening of Cleo Murdoch Neighborhood Park, the first new park in the City of Flagstaff since 2004.

9. Agenda Items for next meeting

- Recap of the July 4, 2025 drone show event.
- Update on Parks and Recreation month events at recreation centers.
- Update on new playground structure installations.
- Share drone footage of sports courts and updated information on the courts.
- Various capitol project updates.

10. Adjournment

Chair Parsons adjourned the meeting at 5:30 PM.



Parks & Recreation

6. A.

From: Amy Hagin, Assistant Parks and Recreation Director

DATE: 07/21/2025

SUBJECT: Staff recap of the July 4th Drone Show Special Event

STAFF RECOMMENDED ACTION:

Informational only

Executive Summary:

Informational only



Parks & Recreation

6. B.

From: Amy Hagin, Assistant Parks and Recreation Director

DATE: 07/21/2025

SUBJECT: FY 25 - 26 Capital Project Review

STAFF RECOMMENDED ACTION:

A review of the upcoming capital projects, including the carryforward projects from the previous fiscal year.

Executive Summary:

Informational only



Parks & Recreation

6. C.

From: Amy Hagin, Assistant Parks and Recreation Director

DATE: 07/21/2025

SUBJECT: Update on Parks and Recreation Month Events at Recreation Centers

STAFF RECOMMENDED ACTION:

Informational only

Executive Summary:

Informational only



Parks & Recreation

7. B.

From: Lori Reynolds, PROSE Admin Specialist

DATE: 07/21/2025

SUBJECT: PROSE Monthly Newsletter

STAFF RECOMMENDED ACTION:

Executive Summary:

Attachments

June 2025 Newsletter



PARKS, RECREATION, OPEN SPACE, AND EVENTS

JUNE 2025 NEWSLETTER

*Connecting our community through people, parks,
natural areas, and programs.*

Deborah Harris prepares to cut the ribbon at the grand opening of Cleo Murdoch Park.



Grand Opening of Cleo Murdoch Park

On June 11, PROSE proudly celebrated the grand opening of Cleo Murdoch Park—the first new park built in Flagstaff since 2004. The occasion was marked by a ribbon-cutting ceremony attended by Councilmembers Garcia and Spence, who shared heartfelt remarks honoring the surrounding neighborhood and recognizing the significance of this milestone for the community. Special recognition goes to Deborah Harris, Southside Community Ambassador and former Councilmember, whose longtime advocacy was instrumental in making this project a reality. Cleo Murdoch Park brings fresh energy to the area with thoughtfully designed amenities, including giant outdoor chess and permanent chess tables.

The park was made possible through funding from the Community Development Block Grant program. Following the ribbon-cutting, attendees enjoyed a Concert in the Park with Dub and Down with the Blues, filling the new space with music and celebration.



Chess tables & giant chess



Concert in the Park at Cleo Murdoch



Playground at Mobile Haven Park

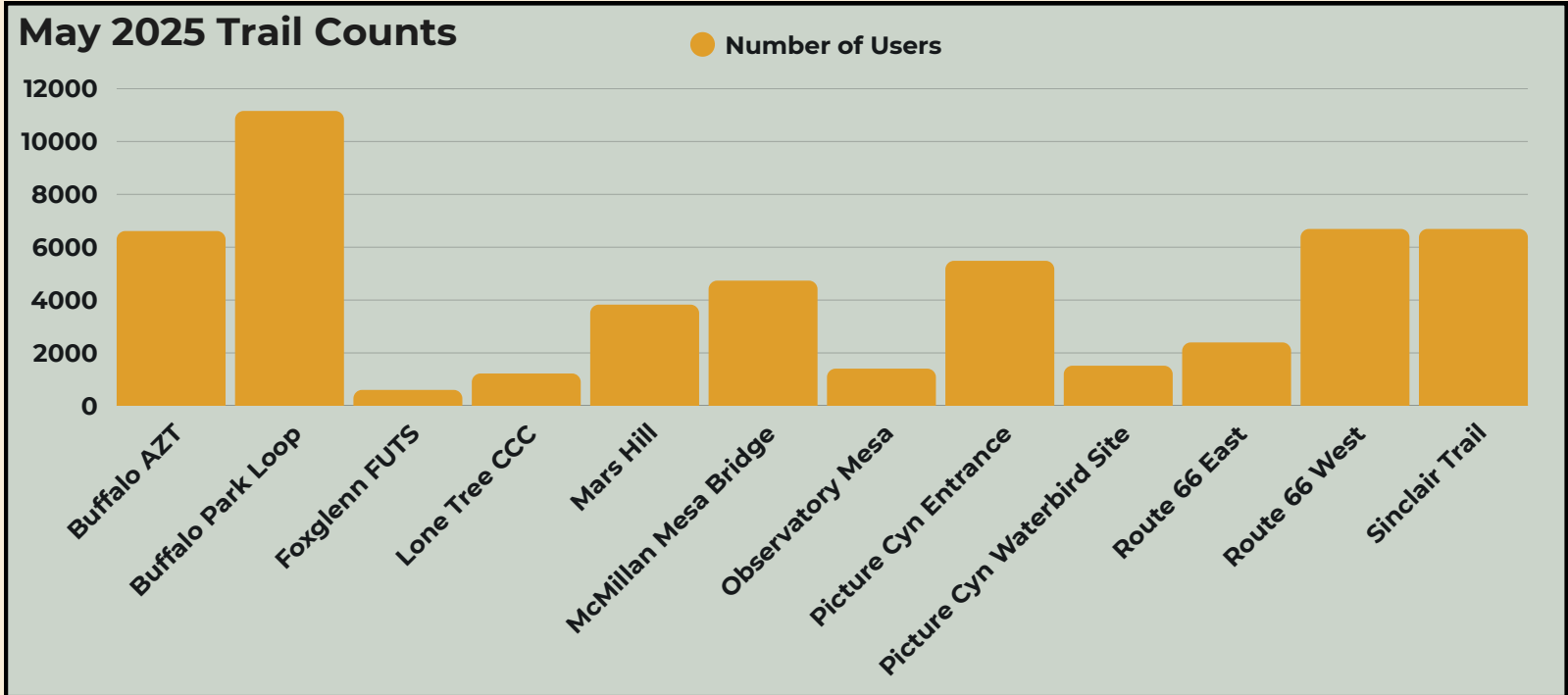
PARKS

New Playground at Mobile Haven Park

Exciting news for our youngest community members! A brand-new playground designed specifically for children ages 2–5 has been installed at Mobile Haven Park. This new addition beautifully complements the existing playground for ages 5–12, creating a cohesive and inclusive play space for families. The new play structure features a tunnel, two different slides, a climbing wall, musical elements, and more—offering a fun and engaging experience that supports both physical activity and creative play.



New playground at Mobile Haven Park





RECREATION



Outdoor education activity with Open Space

Summer Day Camp at the Aquaplex

Summer Day Camp is off to a great start at the Aquaplex. June alone welcomed 105 registered campers, with the highest weekly attendance reaching 34. In addition to classic summer fun, campers also enjoyed engaging educational experiences, thanks the Open Space team. This collaboration brought enriching outdoor programming to the camp, giving participants the chance to explore and learn about their natural surroundings in fun and meaningful ways.

Summer in Full Swing at Hal Jensen Recreation Center



Group that attended Arizona Wranglers game

Hal Jensen Recreation Center has been busy with summer activities. Highlights include a Juneteenth Blood Drive, a Youth Resource & Sports Symposium in partnership with the Lived Black Experience, and exciting youth field trips—including a visit to an Arizona Wranglers game. The center also hosted a successful week of Summer Sports Camp, keeping kids active, engaged, and learning through play.



Summer Sports Camp

Adult Hockey League at Jay Lively Activity Center

The Summer Adult Hockey League is off to a strong start with two divisions in full swing. Coed B features four teams with 46 players, while Coed D includes five teams and 68 players—for a total of 114 participants.



Aquaplex Siding Project

The Aquaplex siding project is progressing smoothly, with over 75% of the total work now complete. Trim and seal work on the east side of the building has been fully finished, and siding installation along 4th Street is currently underway. The upgraded exterior is taking shape and will enhance both the appearance and durability of the facility.



New siding on 4th Street

OPEN SPACE

Cleaning Up Illegal Camps and Trash

Open Space staff have been working closely with the City's GIS Department, Police Department, and Park Ranger to identify and address illegal campsites and trash accumulation on Flagstaff's Open Space properties. Thanks to a report from one of our dedicated Open Space Stewards, a large trash pile—located far off-trail on Observatory Mesa—was recently cleaned up.

The steward and two friends joined Open Space for the successful removal effort, highlighting the power of community involvement in protecting our public lands.



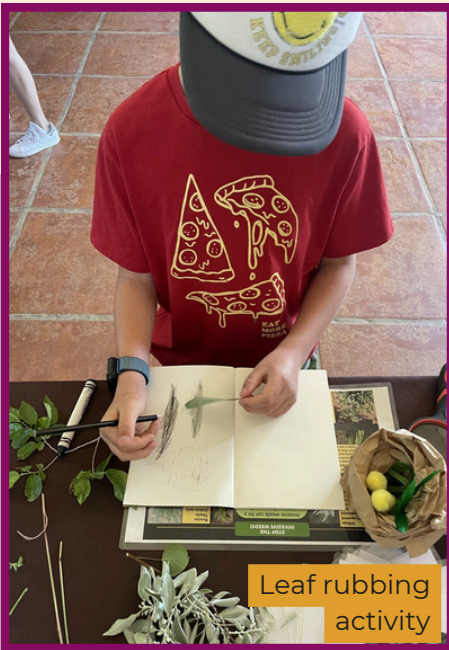
Campsite clean-up



Trash pile before clean-up



Trash pile after clean-up



Leaf rubbing activity

Education & Field Trips

In June, Open Space staff participated in two engaging educational events to connect local youth with Flagstaff's natural environment. At Willow Bend's Science Saturday, around 30 participants explored the theme of Junior Naturalist. Open Space staff hosted a hands-on booth highlighting native plants found across Flagstaff's Open Space properties. Kids created leaf



Kids potting native seeds

rubbings in their nature journals and learned to identify common invasive weeds through a visual display. Additionally, staff led a Signs of Wildlife program for 43 participants from Forest Highlands Day Camp. The presentation introduced animal adaptations through real skulls and offered interactive stations with track and scat replicas, field guides, and track pads—giving campers a chance to practice observation skills in their field journals.

Bug-Out at Frances Short Pond Event Success

This year's Bug Out event was a success, drawing 124 participants and featuring hands-on activities from four partner organizations. The NAU Bug Lab brought live insects and an educational display board, while the City's Sustainability Team offered a pollinator wheel game and native seed giveaways. Arizona Game & Fish gave kids the chance to explore aquatic macroinvertebrates found right in Frances Short Pond, and Open Space hosted a booth where participants learned about bee baths and created their own wildflower cups to take home.



Kids at Bug-Out

Celebrate Parks & Recreation Month with PROSE!



Celebrate National Parks & Recreation Month with PROSE!

This July, we're celebrating how parks, recreation, open space, and events help make Flagstaff a vibrant and resilient community. Enjoy fun, inclusive activities all month long—from Touch A Truck and the Aquaplex Pool Party to the Summer Luau, Full Moon Bike Ride, and more.

Don't miss our grand finale:
Build Together, Play Together at Hal Jensen! Whether you join us at an event or visit your favorite park, we hope you'll celebrate!

Parks & Recreation Month Events
Click here for details about our events!
<https://flagstaff.az.gov/5124/Parks-Recreation-Month>

PARKS & RECREATION MONTH FLAGSTAFF AQUAPLEX

MEMBERSHIP DRIVE

JULY 1st - 31st

20% OFF General/Regular Memberships

25% OFF Business Pass Memberships

Hal Jensen Recreation Center Presents:

TOUCH A TRUCK

Saturday, July 12th
8:00 AM - 12:00 PM
Coconino High School (North Parking Lot)

PROSE Jay Lively Activity Center

ADULT BEGINNER HOCKEY CLINIC

Join us for a one-time beginner clinic designed for adults new to the sport. Learn the basics of skating, passing, shooting, and more through fun, supportive drills. No experience necessary.

Ages 18+
Saturday, July 19th
12:00 PM - 1:00 PM
Jay Lively Activity Center

CLICK TO REGISTER ONLINE
\$20 PARTICIPANT
928-215-2344

Special Olympics Arizona

Celebrate Parks & Recreation Month with us!

AQUAPLEX POOL PARTY

Sunday, July 20th
10:00 AM - 2:00 PM

mini golf fun crafts
pool games music
obstacle courses and more!

\$5 TO ENTER

Join Open Space for July's

FULL MOON BIKE RIDE

Buffalo Park / McMillan Mesa
(meet at the Buffalo statue)

Thursday, July 10th
7:30 PM - 9:30 PM

PROSE Jay Lively Activity Center

SUMMER LUAU

Wednesday, July 16th
5:30 PM - 8:00 PM
Jay Lively Activity Center Ice Rink

Shake off the summer heat on the ice at Jay Lively! Hawaiian shirts, straw hats and grass skirts encouraged!

REGULAR ENTRY FEES APPLY

JOE C. MONTOYA COMMUNITY & SENIOR CENTER

OPEN HOUSE

A Parks and Recreation Month Event

Saturday, July 26
10:00 AM - 2:00 PM
245 N. THORPE RD. Flagstaff, AZ 86001

Tour the Center, try sample classes, and meet the staff!

30-45 MIN SAMPLE CLASS SCHEDULE

- 10 AM - Stand Tall Don't Fall
- 10 AM - Chair Yoga
- 11 AM - Senior Stretch & Mobility
- 11 AM - Wisdom Seekers
- 12 PM - Tai Chi
- 1 PM - Chair Yoga

PROSE PEPSI THE HOME DEPOT BUILD TOGETHER Play TOGETHER

BUILD TOGETHER PLAY TOGETHER

A PARKS & RECREATION MONTH EVENT

SATURDAY, JULY 26TH
8:00 AM - 12:00 PM

HAL JENSEN RECREATION CENTER

BUILD SOMETHING BUBBLE WITH THE HOME DEPOT PARTY
PLAY FUN YARD GAMES AND MORE!