

Where?	Description of Update or Purpose
Grant Title	Call it the "Flagstaff Sustainability Grant"
Application	Optional Demographics Questions: Ask how many grants they have written before
Categories	Remove Climate action category. Keep CNP question. Add "promote climate action" to mission statement.
Categories	New Category Title: Community Health & Resilience (combine public health and resilience, revised and combined Health/Resilience objectives
Categories	Updates and edits to category objectives. Retains education as first one in all.
Categories	Do we want to combine/reduce the number of categories? Reduce to five: Energy, Food, Waste, Transportation, Community Health & Resilience. Yes, we want to combine categories to simplify it. We do not want to offer bonus points to any type of project.
Categories	Combine Energy and Climate Action
Category objectives	Took back out "promote"
Community Goals	Change the meaningfully involve question to what is proposed
Community Goals and Application	Changes: Slight rewording of Q12 community goals (same content), and moving up Q16. Slight rewording for brevity and clarity.
Connect Flagstaff	Automate email confirmation for submission of application in Connect Flagstaff
Equity Climate Advisory Group Meeting Notes summary:	<a href="https://docs.google.com/document/d/1RTCMxxy-RJwP_4mLRk5KuHlnVCE6YyGoiQ-o31n1CyA/edit?usp=sharing">https://docs.google.com/document/d/1RTCMxxy-RJwP_4mLRk5KuHlnVCE6YyGoiQ-o31n1CyA/edit?usp=sharing</a>
Grant Application	Statement of eligibility / base requirements of projects towards beginning of applications
Grant Application: Project Title	Add as sub text: This will be used in all marketing and communications, including on Press Releases and the grants projects showcase.
Grant Community Goals	build apart - possible three separate questions (???) did NOT decide this ...
Grant Community Goals	Clarify that only one "grant goal" needs to be required... "must further one or more of these objectives or community goals"

Grant Community Goals	Replace marginalized communities w/ language about people disproportionately impacted by climate change. utilize list from example community innovation funds.
Grant Community Goals	Change "facilitate volunteer engagement or management" to "Facilitate volunteer opportunities/engagement"
Grant Guidelines	Update list of project ideas to ensure alignment, city and commission priorities etc.
Grant Guidelines	Clarify if other city commissions can apply (then add it as list of eligible applicants). Lead applicant can not be commissioner.
Grant Guidelines	Change "grants will not be awarded to" to "Not Eligible to Apply"
Grant Guidelines	Decide whether to change the name of active transportation. Decision: No – even car sharing/car pooling projects align with CNP decrease miles driven goals.
Grant mission statement	Replace "promote healthy lifestyles" with "promote climate action" in grant mission statement
Grant Requirements et. al.	Add language: No projects may be added to the public right of way without formal expressed support or permission.
Grant Requirements et. al.	Add a disclaimer about Council members not being able to apply
Process Change/Update	Propose that we don't touch it for 2-3 years to assess if changes are working
Process Change/Update	Practice making comments during review time, especially when lowering scores
Process Change/Update	Reduce bias by limiting comments during final voting meetings
Process Update	Be more open to considering budget adjustments in order to fund/partially fund more projects. Outcome decision: Yes - the ones on the lines. and in grant evaluation process.
Reviewer Instructions	Do they make sense? Are they comprehensive?
Scoring Rubric	Improve scoring rubric so that emissions doesn't appear to be of higher value than resilience or equity. (CNP Question)
Scoring Rubric	Include this question in the grant application
Scoring Rubric	Revise scoring: 4 = all, 2-3 = some, merge 2 points and 0-1 (total of three categories)

Scoring Rubric and Applications	Rename "Overarching Grant Goals" to "Community Goals" (reasoning: these are not the only goals of the grant)
Scoring Rubric and Application	Ensure the scoring rubric blocks align with one single question
Scoring Rubric and Application	Adjusted scoring sections - yes: see specifics in other lines.
<b>Outreach and Support Plan</b>	Set goals for outreach, and ensure we add more evening office hours throughout (To Do @ Retreat)