

DRAFT

NOTICE AND AGENDA

BICYCLE ADVISORY COMMITTEE
WEDNESDAY
DECEMBER 18, 2025

[HYBRID MEETING](#)
COUNCIL CONFERENCE ROOM
211 W. ASPEN AVE.
4:30 P.M.

[Click here to join the meeting](#)

For Teams participants wishing to comment on a discussion item, please use the Teams Chat function: simply type in 'public comment' to indicate to the Chair that you would like to comment. The Chair will then recognize you when it is time for public comment, unmute yourself for your turn at public comment, when finished kindly click mute.

1. CALL TO ORDER

- A. [Call to order occurred at 4:32pm](#)

2. ROLL CALL

NOTE: One or more Commissioner may be in attendance through other technological means.

DANIEL CRIM, Chair
JEN HANKS
KEVIN HAYES
SAMANTHA MEIER

VALERIE PIET
ALLISON SHARP
MARK SPINTI

CITY STAFF:

Jeff Bauman, City Traffic Engineer
Martin Ince, Multimodal Transportation Planner
Carlton Johnson, Transportation Planner
Chris Phair, Transportation Planner
Adam Williams, Police Department

- A. [Daniel Crim \(Chair\), Jen Hanks, Kevin Hayes, Samantha Meier, Valerie Piet, Allison Sharp present. Mark Spinti not present.](#)

3. OPEN CALL TO THE PUBLIC

At this time any member of the public may address the Commission on any subject within the Commission's jurisdiction that is not on this meeting's agenda. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item that is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

- A. [Public member Susan Hueftle's commented on the state of the bike lane curbs on Butler Ave](#)

- B. Public member Matthew Mitchell commented on a recurring water spot on Beaver and Benton that accumulates in the bike lane is creates hazardous conditions in the winter. City staff agree to direct notice to water services.
- C. Public member Kim Austin, TDM Planner of MetroPlan, commented on her ongoing work with AECOM to produce an existing conditions report in 2026.

4. APPROVAL OF MINUTES

[Combined meeting of October 23, 2025](#)

Combined meeting of November 20, 2025

5. ACTION ITEMS

A. Mode share report

Accept and forward to Transportation Commission

- i. Transportation Planner Martin Ince shares a presentation on the recent update to the City of Flagstaff mode share data and trends report, which now includes data through 2024. This report aids City staff in drawing conclusions about who we are reaching with multimodal efforts and improvements. It also serves to help make walking and biking more accessible to members of the community. Chair Daniel Crim motioned to forward the finalized report to Transportation Commission. Sam Meier seconded. The motion was unanimously approved by the BAC.

6. DISCUSSION ITEMS

A. Capital planning - pedestrian and bicycle projects

Information and discussion

- i. Mr. Ince provides an overview of the City's proposed updates to next year's capital budget. The goal is to share the prioritized projects with committee members and get feedback on the decision-making of staff. Martin introduced the idea of providing these projects in an uninfluenced list for committee members to review and rank their top few projects. This will be included in next meeting's agenda.

B. Bikeways Master Plan

Information and discussion

- i. Mr. Ince provided a presentation with information related to the City's ongoing efforts to plan primary, secondary, and tertiary bikeways.

C. BAC meeting dates for 2026

Information

7. REPORTS

A. Safe Routes to School infrastructure study

- i. City staff provided update and current state of project

B. Safe Streets Master Plan

- i. City staff provided update and current state of project

C. Butler Ave Complete Streets Conversion

- i. City staff provided update and current state of project

D. Butler/Fourth corridor project

- i. City staff provided update and current state of project
 - E. Micromobility share
 - i. City staff provided update and current state of project
 - F. Road Repair and Street Safety
 - i. City staff provided update and current state of project
 - G. Bicycle Friendly Community status
 - i. City staff provided update and current state of project
 - H. PAC/BAC vacancies and appointments
 - i. No vacancies, welcome to Allison Sharp and Mark Spinti
- 8. INFORMATIONAL ITEMS TO AND FROM COMMISSIONERS AND STAFF**
- A. BAC members Sam Meier and Valerie Piet recounted their attendance at the last TC meeting to share information on behalf of the BAC.
 - B. BAC member Jen Hanks drew attention to right-hook incidents along Fourth St, with a specific instance while turning into the Maverick Gas Station.
- 9. NEXT MEETINGS**
- Bicycle Advisory Committee: Jan 15, 2026
 Pedestrian Advisory Committee: Jan 22, 2026
 Transportation Commission: Feb 4, 2026
- 10. ADJOURNMENT**
- A. Chair Daniel Crim adjourned the meeting at 6:35pm.

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. This notice has been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

Dated this _____ day of _____, 2026.

 Deeda Williams, COF Engineering Division

ADDITIONAL INFORMATION: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Jeff Bauman at 928-213-2690 (or 928-774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.