

DRAFT MINUTES

**BICYCLE ADVISORY COMMITTEE
WEDNESDAY
MARCH 19, 2026**

**COUNCIL CONFERENCE ROOM
211 W. ASPEN AVE.
4:30 P.M.**

1. Call to Order

Chair Daniel Crim called the meeting to order at 4:31 p.m. On roll call, the following Committee members were present:

Daniel Crim, Jen Hanks, Samantha Meier, Kevin Hayes, Allison Sharp, and Mark Spinti
Member Absent: Valerie Piet

City and Agency Staff: David Spence (Council), Carlton Johnson, and Dee Williams

Public Present: Kim, Kate Morley, Hailey Bishop, Elaine Mariolle – ADOT, Jake Ratz, Brian Cooperider

2. **PUBLIC COMMENT**

At this time any member of the public may address the Commission on any subject within the Commission's jurisdiction that is not on this meeting's agenda. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item that is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda.

To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

Emailed comment: Bryan Cooperider (biker) is concerned about the FUTS trail section where the waterline was dug up for FMC (not built). They replaced the trail material with clay from Mt Del to Tuthill. It is impassible when wet and needs repair.

Discussion: Is there asphalt leftover from the FUTS repairs? Buffalo is also uneven when it's wet.

A. **Approval of Minutes**

Approval of December 18, 2025, and January 15, 2026, meeting minutes.
The motion was approved unanimously (6-0).

3. **ACTION ITEMS**

None

4. **DISCUSSION ITEMS**

A. **Safe Routes to School -- Existing Conditions and Action Plan**

Informational update from Kim Austin, discuss schools' active transportation report cards

Kim Austin (MetroPlan) and Hailey Bishop (Americorp intern) provided a summary of the Safe Routes to School (SRTS) has a two-part program – infrastructure and programming – 3 phases.

Phase I occurred last year. Spoke to principals and lay of the land. CAP Plan. Phase II – collected data. Phase III – Program implementation and funding opportunities.

- Report – summary of the data and how students travel to school. They provided a high-level review and synopsis of consultant findings.
- Charter schools did not have a wellness or CAP plan.
- Council – new superintendent is looking for committee members (reinvigorated). Meet monthly. Kim will give a more in-depth report.
- There are 19 schools in Flagstaff – Charter and FUSD. Summit, Montesorri, and Catholic schools were not included.

DRAFT MINUTES

Discussion:

The Committee members mentioned that buses are not offered to high school and middle school students. Eco passes for the schools were purchased through MetroPlan. The Commission asked if previous data was collected and if there was a change indicator. This is the 1st Metro has collected. Metroplan collected data in the fall and the spring each year. Potential to create modeships for safer conditions.

BAC comments and recommendations - needs to update the data and provide the report, make Mountain line poster for stops and times for buses at each school, Mountain Line could be more solvent, there may be crosswalk / crossing issues with bus stops away from the schools and may need to improve accessibility on Butler, establish a safe bike route to the school for electric bikes – this may be a selling point for e-bikes if you have a safe route.

There is a need for - Ped/Bike education, carpooling, school flash signs, what side of the road to walk or ride. Complete network. Low-cost programs – walk/bike to work.

Councilman Spence said there are bike racks around Sinagua.

Mountain Line responses: They go to the schools at the beginning of the year to issue bus passes, they want to explore the charter schools. They buy passes for the whole school. Mapping out what is a reasonable walk / bike distance.

Next steps: Bike Ped education. Developing a tool kit, targeting PE teachers to implement curriculum. FUSD in on board – training in August. Bring national partnership and send two PE teachers to the national conference.

B. Project Prioritization Process Tool

Information and discussion with Kate Morley, MetroPlan Executive Director

Morley provided a staff report.

- 2nd project to present – collaborative session of regional partners. Project prioritization.
- Metroplan Connect. – 42 plans, 2000 projects. Of those, 1400 ATMP projects. Consultant is creating a map of the plans. GIS based platform. Also identifying characteristics of the projects. Overlaying crashes.
- Public support – Filter by requirements. Ie. Safety, bike ped, road widening. Sift through projects. Provide to partners. Goal: September 2026 for. There are 42 active plans.

Discussion:

Beta tested the wheel through GIS. The idea to flag projects in line with private developers through pavement preservation projects.

5. REPORTS

- A. Safe Routes to School Infrastructure
- B. Butler Ave Complete Streets Conversion
- C. Bicycle Friendly Community Silver Award
- D. First Mile/Last Mile -- 180 Crossings

Johnson provided updates and current state of projects.

Discussion:

Cedar Hill – Forest avenue and Pinecliff eastbound FUTS and cars turning right. Physical visibility issues and markings, arterials, and gated or fenced neighborhoods.

6. NEXT MEETINGS

Pedestrian Advisory Committee: March 26, 2026

DRAFT MINUTES

Transportation Commission: April 1, 2026

Bicycle Advisory Committee: May 21, 2026

Pedestrian Advisory Committee: May 28, 2026

Transportation Commission: June 3, 2026

7. INFORMATIONAL ITEMS TO AND FROM COMMISSIONERS AND STAFF

- A. Next bi-monthly meeting discussions - Lone Tree and the Regional plan,
- B. Survey and open house for Regional plan 2045. Voting May 19th.
- C. Preview – dates for ride your bike week.

8. ADJOURNMENT

Chair Daniel Crim adjourned the meeting at 6:19pm.