D R A F T

MINUTES

BEAUTIFICATION AND PUBLIC ART
RETREAT
FRIDAY
OCTOBER 23, 2026

Moonshot Conference Room, 2225 N Gemini Rd #14, Flagstaff, AZ
10:15 A.M.
HYBRID

To choose the virtual option click the "Join Teams Meeting" link. The Public and Commissioners are invited to attend this meeting remotely or in-person.

Join Teams Meeting

Please join us via Microsoft Teams by clicking on the following link, which brings you to the live meeting: Click here to join the meeting. Please turn off your camera and mute your microphone except when speaking. If you need an invitation to the meeting, email Miciela.Sahner@flagstaffaz.gov 24 hours prior to the meeting. Please see Public Participation Process in Agenda Item D below.

In compliance with Americans with Disabilities Act, if you need assistance to participate in the meeting, please contact Miciela Sahner, 928-213-2932. Notifications at least 48 hours in advance will enable the City of Flagstaff to make reasonable arrangements.

1. Call to Order

Meeting was called to order at 10:43 AM.

2. Roll Call

NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.

MICHAEL RULON, CHAIR Present
AUDRA TRAVELBEE, VICE-CHAIR Present
AVIGAIL CALLAN Present
MEREDITH CURLEY Present
CARLA MCCORD Present
MATT MCGRATH Present

City Staff: Staff Liaison Jana Weldon

3. OPEN CALL TO THE PUBLIC

Public comment can be sent to jana.weldon@flagstaffaz.gov, 24 hours prior to the meeting with Public Comment in the email subject and it will be read: Or by indicating with a response during this designated public participation section. Public comment is limited to 3 minutes in length. The Arizona Open Meeting Law prohibits the Commission from discussing or acting on an item which is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda.

None

4. DISCUSSION ITEMS

A. Funding 101: Dave McIntire, Community Investment Director

Mr. McIntire will present an overview of the different funds the program draws from, the difference between reoccurring and one-time expenses, and the flexibility in the 5-year plan.

Suggested Action: Listen to presentation. Ask questions, give comments and suggestions. Discussion only.

Mr. McIntire presented an overview of the different funds the program noting the ordinance that separates Beautification funds and Arts & Sciences. He also went over the difference between reoccurring and one-time expenses, and the flexibility in the 5-year plan.

B. Retreat Framing: Cristen Crujido, Beautification, Arts & Sciences Project Administrator

Ms. Crujido will present considerations for prioritization of projects.

Suggested Action: Ask questions, give comments. Discussion only.

Ms. Crujido announced staff capacity for 25 active projects for year, 2 slots for maintenance and restoration projects and 2 slots reserved for emergent projects and discussed the guiding questions used for project prioritization. Staff's current mission is to provide quality over quantity.

Lunch Break was called at 11:58AM – meeting reconvened at 12:55 PM.

C. FY28 & FY29 Priority Projects: Jana Weldon, Beautification, Arts & Sciences Program Manager

Ms. Weldon will present projects in the 5-yr plan for FY28 & FY29 plus new projects and will ask the Commissioners to give their priority preferences for projects not already underway.

Suggested Action: Ask questions, give comments. Discussion only.

Ms. Weldon presented continuing and new projects in the 5-yr plan for FY28 & FY29. Draft workplan for FY28 has 3 open slots with 8 candidates, commissioners were asked to submit their top four projects. Most voted project was the Aspen Alley Lighting Project followed by the School Walkway project and third was tied between New Bison Sculpture at Buffalo Park and the Coconino College: East Branch Project. Staff relayed that the third project will be selected based on time sensitivity. All projects not placed in FY28 were placed in FY29 along with previous projects already in the 5-yr plan for FY29. No further prioritization was needed as there was capacity for all.

5. TIME AND DATE FOR UPCOMING MEETINGS

A. BPAC November meeting: Monday, November 9, 2026, 4pm

6. ADJOURNMENT

Meeting adjourned by Chair Rulon at 2:00 PM.