

MINUTES

PARKS AND RECREATION COMMISSION
MONDAY
DECEMBER 15, 2025

HYBRID MEETING
FLAGSTAFF AQUAPLEX
AND [MICROSOFT TEAMS](#)
1702 N. FOURTH STREET
4:00 P.M.

1. Call to Order

Co-Chair Kerr called the meeting to order at 4:01 PM.

2. Roll Call

NOTE: One or more Commissioners may be in attendance through other technological means.

Chair Stephen Parsons - Absent	Commissioner Lisa Lamberson - Present
Co-Chair Austin Kerr - Present	Commissioner Jill Christensen - Present
Commissioner Neil Frazier - Present	Commissioner Josh Stackhouse - Present
Commissioner Camille Diab - Present	Councilmember Rep: Anthony Garcia - Present

Staff present: Rebecca Sayers (PROSE Director), Amy Hagin (Assistant PROSE Director), Gino Leoni (Parks Manager), Tyrone Johnson (Recreation Manager), Haley Reynolds (Events & Marketing Manager), Lori Reynolds (Administrative Specialist).

Guest Presenters: Kelley Ingols and Logan Bacher - Present through Discussion Item A.

3. Land Acknowledgement

The Flagstaff Parks and Recreation Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

Read by Co-Chair Kerr.

4. Approval of [October 20, 2025](#) and [November 17, 2025 Minutes](#)

Co-Chair Kerr motioned to approve the October 20, 2025 minutes, Commissioner Lamberson seconded the motion. All Commissioners present approved the motion.

Co-Chair Kerr motioned to approve the November 17, 2025 minutes. Commissioner Christianson seconded the motion. All Commissioners present approved the motion.

5. Open Call to the Public

This portion of the meeting is for items that are NOT on the agenda. The Commission cannot act on items presented during the public participation of the agenda. The Commission is prohibited by the open meeting law from discussing or considering the item until the item is officially placed on an agenda. Please limit comments to five minutes.

Read by Co-Chair Kerr. No comments were received.

6. Discussion Items

- A. Request to Name a Facility or Amenity at Cheshire Park

Amy Hagin provided Commissioners with a brief background on the renaming process of a city facility or amenity. The renaming proposal of Cheshire Park fits within their parameters of consideration for being named after a person who has been deceased for at least two years. Amy let the Commission know that PROSE staff had been approached by a group of citizens who were interested in renaming Cheshire Park after Ken Ingols who had been the city Parks and Recreation Director for many years. Commissioner's input was requested for the renaming proposal. Amy turned the presentation over to Kelley Ingols, daughter of Ken Ingols, who was present for the meeting virtually.

Kelley shared a personal history of her connection to Ken Ingols, expressing highlights of his career with the city and his personal passion for getting children involved in the outdoors that extended beyond the workplace. She read a few letters of support that spoke to his accomplishments and vision for the future of Flagstaff's youth and outdoor recreation. Logan Bacher, also present virtually, also read a community letter that reflected on Ken's instrumental role in building the Jay Lively Activity Center and securing Buffalo Park as a city park.

Amy brought to the Commissioner's attention other points of consideration for a name change, mentioning that PROSE staff would need to update web pages and purchase a new marquee sign costing less than \$5,000. No other costs would be anticipated. She also shared a current map of Cheshire Park boundaries and where the extension of the park would be for the new running track and multipurpose field. Commissioners discussed the cost-effectiveness when it came to signage -- if the renaming would occur prior to the park extension taking place and how that could impact the future name of the park from Cheshire Park to Cheshire Park and Multipurpose Track and Field.

Co-Chair Kerr motioned to rename Cheshire Park to Ken Ingols Cheshire Park for the first sign and to Ken Ingols Cheshire Park and Multipurpose Track and Field for the second sign once the park extension is complete. Commissioner Lamberson seconded the motion. All Commissioners present approved the motion.

B. FUTS Discussion on Maintenance versus Planning or Development

Amy presented general information on the Flagstaff Urban Trail System (FUTS) to the Commission as it had been an ongoing topic of discussion in various Parks and Recreation Commission meetings.

- FUTS consists of 60 miles of trail.
- If FUTS does not go through a right-of-way or city property, it is operated under an easement.
- The surface of the trail varies, with 24 of the 60 miles consisting of hard surface and the rest of it being aggregate.
- PROSE's Parks team is responsible for maintenance of FUTS portions that are already established. Any future additions to the trail, additional mileage, will increase the maintenance needs of the Parks team.
 - Parks Manager Gino Leoni added that with one employee responsible for 60 miles, it can be a large workload. Trash collection happens once a week. On that date, the FUTS technician will have an additional assistant from the Parks team as trash collection takes the entire work day.
- There are upwards of 80 miles of additional trail that could link connections of FUTS together and link FUTS to the Arizona Trail.
- While PROSE is responsible for maintenance, the delivery and planning of new trails is done by the city Engineering Transportation Department.
- Amy and the Commission acknowledged that with the growth of FUTS, its maintenance would be a part of a larger discussion regarding funding and the need for a "trigger point" when that additional funding will be needed.

C. McMillan Mesa Neighborhood Park Playground Replacement Outreach

Gino Leoni provided an update on the McMillan Mesa Neighborhood Park's playground equipment. He shared that this project is part of BBB funds (\$150,000) that the Parks department receives annually for aging playground structures. This fiscal year they are tackling McMillan Mesa's

playground. They have already reached out to vendors and have received five different design proposals that include the removal of old playground equipment and installation of new equipment. Each design has been shared with residents and nearby schools of McMillan Mesa to vote on the design. Those designs can be viewed [here](#).

D. Discussion on Upcoming Open Spaces Commission Joint Meeting

In preparation for the upcoming Commission meeting, Amy reminded Commissioners that there would be no January Parks and Recreation Commission meeting. Their next meeting would be the joint commission meeting on Monday, February 23rd. Possible agenda items for that meeting include approving the BBB Capital Plan for PROSE, FUTS funding and connectivity, and future collaborations.

7. **Reports and Updates**

A. Council Representative Report, Council Representative Anthony Garcia

Councilmember Garcia expressed his thanks to the Commission for their conversations that evening. He shared that City Council would begin their first budget meeting that Friday (December 19th) and that the public was welcome to attend and comment, helping to shape what the budget conversation will look like in the coming year. He also added a shoutout to the PROSE staff for their work on the Winter Wonderland event and how dialed in the event was. A final comment was made to share who was selected as the city's new Interim Deputy City Manager, Kevin Finsel.

B. PROSE Monthly Newsletter ([November 2025](#))

Commissioners commented that November's newsletter reflected a very active month. Haley Reynolds shared that they projected just under 18,000 people were in downtown Flagstaff during their Winter Wonderland event on Saturday, December 6th.

8. **Informational items to and from Commissioners and Staff**

No additional comments were received from Commissioners or staff.

9. **Agenda Items for next meeting**

Items for discussion at February's joint commission meeting:

- Approving the BBB Capital Plan
- FUTS discussion on funding and trail connectivity

Commissioners are encouraged to reach out to Amy to share additional agenda topics.

10. **Adjournment**

Co-Chair Kerr motioned to adjourn the meeting at 5:58 PM. Commissioner Lamberson seconded the motion.