

NOTICE AND AGENDA

JOINT PARKS & RECREATION / OPEN SPACES COMMISSION
MONDAY
FEBRUARY 23, 2026

HYBRID MEETING
FLAGSTAFF AQUAPLEX
AND [MICROSOFT TEAMS](#)
1702 N FOURTH STREET
4:00 P.M.

1. **Call to Order**
2. **Roll Call**

NOTE: One or more Commissioners may be in attendance through other technological means.

OPEN SPACES

Chair Jacqueline Thomas
Co-Chair Bruce Fox
Commissioner Mary Norton (P&Z Liaison)
Commissioner Molly Joyce
Commissioner Lina Wallen
Commissioner Nat White
Commissioner William Kluwin
Councilmember Rep. David Spence

PARKS AND REC

Chair Stephen Parsons
Co-Chair Austin Kerr
Commissioner Neil Frazier
Commissioner Camile Diab
Commissioner Lisa Lamberson
Commissioner Jill Christensen
Commissioner Josh Stackhouse
Councilmember Rep. Anthony Garcia

3. **Land Acknowledgment**

The Flagstaff Parks and Recreation Commission and the Open Spaces Commission humbly acknowledge the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. **Approval of Minutes**

Parks & Recreation Commission: [December 2025 Minutes](#)
Open Spaces Commission: [January 2026 Minutes](#)

5. **Public Comment**

At this time, any member of the public may address the Commissions on any subject that is not scheduled before the Commissions on this day. The Arizona Open Meeting Law prohibits the Commissions from discussing or taking action on an item which is not listed on the prepared agenda. Commission members may, however, respond to criticism made by those addressing the Commissions, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commissions on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

6. **Business Items**

- A. Parks, Recreation, and Open Space 5-Year Capital Improvement Plan review and approval
Decision Item: Review and approval of the Parks, Recreation and Open Space Section 5-Year Capital Improvement Plan
- B. PROSE Master Plan Update
Discussion Item: Staff will update both Commissions on the status of the upcoming PROSE master plan process.
- C. FUTS Discussion on Operational Maintenance, Development
Discussion Item

7. **City Council Liaison Reports** - Councilmember Anthony Garcia (Parks & Recreation Commission) and Councilmember David Spence (Open Spaces Commission)
8. **Reports -- Monthly highlights of Parks and Recreation, Open Space, and Events**
 - A. PROSE Monthly Newsletter: [January 2026](#)
9. **Informational items to and from Commissioners and Staff**
10. **Potential Future Agenda Items**
11. **Adjournment**

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on Wednesday, February 18th at 1 p.m. This notice has been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

Dated this 18th day of February, 2026.

Lori Reynolds

Lori Reynolds, Administrative Specialist

ADDITIONAL INFORMATION: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Lori Reynolds (lori.reynolds@flagstaffaz.gov) at least two business days prior to the scheduled meeting time to enable the City to make reasonable arrangements.



Joint Parks & Recreation/Open Space

4.

From: Lori Reynolds, PROSE Admin Specialist

DATE: 02/23/2026

SUBJECT: Approval of Minutes

Parks & Recreation Commission: [December 2025 Minutes](#)

Open Spaces Commission: [January 2026 Minutes](#)

STAFF RECOMMENDED ACTION:

Executive Summary:

Attachments

December 15, 2025 Parks & Recreation Commission Minutes

January 26, 2026 Open Spaces Commission Minutes

MINUTES

PARKS AND RECREATION COMMISSION
MONDAY
DECEMBER 15, 2025

HYBRID MEETING
FLAGSTAFF AQUAPLEX
AND [MICROSOFT TEAMS](#)
1702 N. FOURTH STREET
4:00 P.M.

1. Call to Order

Co-Chair Kerr called the meeting to order at 4:01 PM.

2. Roll Call

NOTE: One or more Commissioners may be in attendance through other technological means.

Chair Stephen Parsons - Absent	Commissioner Lisa Lamberson - Present
Co-Chair Austin Kerr - Present	Commissioner Jill Christensen - Present
Commissioner Neil Frazier - Present	Commissioner Josh Stackhouse - Present
Commissioner Camille Diab - Present	Councilmember Rep: Anthony Garcia - Present

Staff present: Rebecca Sayers (PROSE Director), Amy Hagin (Assistant PROSE Director), Gino Leoni (Parks Manager), Tyrone Johnson (Recreation Manager), Haley Reynolds (Events & Marketing Manager), Lori Reynolds (Administrative Specialist).

Guest Presenters: Kelley Ingols and Logan Bacher - Present through Discussion Item A.

3. Land Acknowledgement

The Flagstaff Parks and Recreation Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

Read by Co-Chair Kerr.

4. Approval of [October 20, 2025](#) and [November 17, 2025 Minutes](#)

Co-Chair Kerr motioned to approve the October 20, 2025 minutes, Commissioner Lamberson seconded the motion. All Commissioners present approved the motion.

Co-Chair Kerr motioned to approve the November 17, 2025 minutes. Commissioner Christianson seconded the motion. All Commissioners present approved the motion.

5. Open Call to the Public

This portion of the meeting is for items that are NOT on the agenda. The Commission cannot act on items presented during the public participation of the agenda. The Commission is prohibited by the open meeting law from discussing or considering the item until the item is officially placed on an agenda. Please limit comments to five minutes.

Read by Co-Chair Kerr. No comments were received.

6. Discussion Items

- A. Request to Name a Facility or Amenity at Cheshire Park

Amy Hagin provided Commissioners with a brief background on the renaming process of a city facility or amenity. The renaming proposal of Cheshire Park fits within their parameters of consideration for being named after a person who has been deceased for at least two years. Amy let the Commission know that PROSE staff had been approached by a group of citizens who were interested in renaming Cheshire Park after Ken Ingols who had been the city Parks and Recreation Director for many years. Commissioner's input was requested for the renaming proposal. Amy turned the presentation over to Kelley Ingols, daughter of Ken Ingols, who was present for the meeting virtually.

Kelley shared a personal history of her connection to Ken Ingols, expressing highlights of his career with the city and his personal passion for getting children involved in the outdoors that extended beyond the workplace. She read a few letters of support that spoke to his accomplishments and vision for the future of Flagstaff's youth and outdoor recreation. Logan Bacher, also present virtually, also read a community letter that reflected on Ken's instrumental role in building the Jay Lively Activity Center and securing Buffalo Park as a city park.

Amy brought to the Commissioner's attention other points of consideration for a name change, mentioning that PROSE staff would need to update web pages and purchase a new marquee sign costing less than \$5,000. No other costs would be anticipated. She also shared a current map of Cheshire Park boundaries and where the extension of the park would be for the new running track and multipurpose field. Commissioners discussed the cost-effectiveness when it came to signage -- if the renaming would occur prior to the park extension taking place and how that could impact the future name of the park from Cheshire Park to Cheshire Park and Multipurpose Track and Field.

Co-Chair Kerr motioned to rename Cheshire Park to Ken Ingols Cheshire Park for the first sign and to Ken Ingols Cheshire Park and Multipurpose Track and Field for the second sign once the park extension is complete. Commissioner Lamberson seconded the motion. All Commissioners present approved the motion.

B. FUTS Discussion on Maintenance versus Planning or Development

Amy presented general information on the Flagstaff Urban Trail System (FUTS) to the Commission as it had been an ongoing topic of discussion in various Parks and Recreation Commission meetings.

- FUTS consists of 60 miles of trail.
- If FUTS does not go through a right-of-way or city property, it is operated under an easement.
- The surface of the trail varies, with 24 of the 60 miles consisting of hard surface and the rest of it being aggregate.
- PROSE's Parks team is responsible for maintenance of FUTS portions that are already established. Any future additions to the trail, additional mileage, will increase the maintenance needs of the Parks team.
 - Parks Manager Gino Leoni added that with one employee responsible for 60 miles, it can be a large workload. Trash collection happens once a week. On that date, the FUTS technician will have an additional assistant from the Parks team as trash collection takes the entire work day.
- There are upwards of 80 miles of additional trail that could link connections of FUTS together and link FUTS to the Arizona Trail.
- While PROSE is responsible for maintenance, the delivery and planning of new trails is done by the city Engineering Transportation Department.
- Amy and the Commission acknowledged that with the growth of FUTS, its maintenance would be a part of a larger discussion regarding funding and the need for a "trigger point" when that additional funding will be needed.

C. McMillan Mesa Neighborhood Park Playground Replacement Outreach

Gino Leoni provided an update on the McMillan Mesa Neighborhood Park's playground equipment. He shared that this project is part of BBB funds (\$150,000) that the Parks department receives annually for aging playground structures. This fiscal year they are tackling McMillan Mesa's

playground. They have already reached out to vendors and have received five different design proposals that include the removal of old playground equipment and installation of new equipment. Each design has been shared with residents and nearby schools of McMillan Mesa to vote on the design. Those designs can be viewed [here](#).

D. Discussion on Upcoming Open Spaces Commission Joint Meeting

In preparation for the upcoming Commission meeting, Amy reminded Commissioners that there would be no January Parks and Recreation Commission meeting. Their next meeting would be the joint commission meeting on Monday, February 23rd. Possible agenda items for that meeting include approving the BBB Capital Plan for PROSE, FUTS funding and connectivity, and future collaborations.

7. **Reports and Updates**

A. Council Representative Report, Council Representative Anthony Garcia

Councilmember Garcia expressed his thanks to the Commission for their conversations that evening. He shared that City Council would begin their first budget meeting that Friday (December 19th) and that the public was welcome to attend and comment, helping to shape what the budget conversation will look like in the coming year. He also added a shoutout to the PROSE staff for their work on the Winter Wonderland event and how dialed in the event was. A final comment was made to share who was selected as the city's new Interim Deputy City Manager, Kevin Finsel.

B. PROSE Monthly Newsletter ([November 2025](#))

Commissioners commented that November's newsletter reflected a very active month. Haley Reynolds shared that they projected just under 18,000 people were in downtown Flagstaff during their Winter Wonderland event on Saturday, December 6th.

8. **Informational items to and from Commissioners and Staff**

No additional comments were received from Commissioners or staff.

9. **Agenda Items for next meeting**

Items for discussion at February's joint commission meeting:

- Approving the BBB Capital Plan
- FUTS discussion on funding and trail connectivity

Commissioners are encouraged to reach out to Amy to share additional agenda topics.

10. **Adjournment**

Co-Chair Kerr motioned to adjourn the meeting at 5:58 PM. Commissioner Lamberson seconded the motion.

MINUTES

OPEN SPACES COMMISSION
MONDAY
JANUARY 26, 2026

HYBRID MEETING
FLAGSTAFF AQUAPLEX
AND [MICROSOFT TEAMS](#)
1702 N FOURTH STREET
4:00 P.M.

1. Call to Order

Chair Thomas called the meeting to order at 4:00 PM.

2. Roll Call

NOTE: One or more Commissioners may be in attendance through other technological means.

Chair Jacqueline Thomas (present)	Commissioner Molly Joyce (absent)
Co-Chair Bruce Fox (present)	Commissioner Lina Wallen (present)
Commissioner Mary Norton (P&Z Liaison) (present)	Commissioner Nat White (absent)
Commissioner William Kluwin (arrived at 4:06 PM)	Councilmember Rep: David Spence (present)

Staff Present: Rebecca Sayers (PROSE Director), Robert Wallace (Open Space Supervisor), Sylvia Struss (Open Space Coordinator), Lori Reynolds (Administrative Specialist), Ashlee Fliney (Open Space Coordinator), and Sarah Holditch (Events and Marketing Coordinator). Open Space Interns: Aryelle Reynolds, Grace Harris, and George Wilson.

3. Land Acknowledgment

The Flagstaff Open Spaces Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

Read by Chair Thomas.

4. Approval of December 8, 2025 [Minutes](#)

Commissioner Wallen motioned to approve the December 2025 minutes. Commissioner Norton seconded the motion. All Commissioners present were in favor.

5. Open Call to the Public

At this time, any member of the public may address the Commission on any subject that is not scheduled before the Commission on this day. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is not listed on the prepared agenda. Commission members may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

Read by Chair Thomas. No comments were received.

6. Business Items

A. Parks, Recreation, Open Space, and Events Division (PROSE) Master Plan Update

Robert Wallace, Open Space Supervisor, provided a brief update on PROSE's search for a master plan contractor. Staff have been working with the City's finance department on an official offer to

their selected contractor. If the contractor accepts, the next step will be for the contract to go to City Council on March 3, 2026. Rebecca Sayers, PROSE Director, added that PROSE had no objections to the contractor's proposed scope of work; their vision for the master plan was in alignment with PROSE's vision. At the March 3rd council meeting, Rebecca anticipates providing a brief presentation on the contractor's scope of work to council members prior to their vote on the project.

Commissioner Fox asked what the final delivery date of the master plan would be. Rebecca replied that it could take at least fifteen months, but could be extended.

B. Open Space 2026 Project Update

Robert shared with Commissioners an overview of Open Space's 2026 project lineup that included management and maintenance, education, and planning.

Management and maintenance

- McMillan Mesa sign installation project: Transitioning from temporary to permanent signage.
- Observatory Mesa Natural Area's plan implementation (including the name change): Ongoing and projected to begin further implementation in 2028.
- Weed management projects are coming up in all the Open Space preserves.
- In July they will have their first CIP project -- the McMillan Mesa Trail Rehab Project, which will utilize BBB funds. Staff are looking into applying for grants that could give them matching funds to help with upgrading trails.
- Parking lot repair at Picture Canyon.
- Applying to grants to help with the Greater Observatory Mesa trail plan project.

Education

- Working on securing additional funding to keep Ashlee Floney's position running. Current funding for the position expires in July.
- Staff are working on lesson plans that will be on the city's website and available for educators to download.
- They are working on creating their own educational resource trunks that can be used by the Open Space team and also checked out by local partnering organizations. These trunks will contain materials that align with the lesson plans.

Planning

- Hidden Hollow Right of Way Access Easement: The construction plan has been revised and updated. Next steps are to amend the ROW easement and send it to City Council for review.
- Ongoing work with PROSE on the master plan process. The Commission decided to review other master plans to build comfort with the process, ensure members are well-informed, and identify plan elements they feel are essential.
- Don Weaver trail alignment proposal: Still in the process of working out a submission to the State Historic Preservation Office.
- Open Space staff are continuing to work with City real estate partners on various land acquisitions.
- Staff are applying for a grant that would support a new sign design and replacement project at Picture Canyon.

Robert introduced new Open Space interns George Wilson who was present in-person at the meeting, and Aryelle Reynolds and Grace Harris who were both listening online.

C. Open Spaces Commission Chair/Co-chair Selection

Bruce Fox and Nat White's terms on the Open Spaces Commission are both ending this Spring. The Events team will be sending out a notice to the public for the three open positions on the Commission.

Commissioners discussed how the Chair and Co-Chair positions are selected and voted upon.

Commissioner Wallen motioned to nominate Jacqueline Thomas for Commission Chair. Commissioner Norton seconded the motion. All present were in favor. A Co-Chair position will be nominated at a future meeting.

7. Reports and Updates

A. Council Representative Report, Council Representative David Spence

Councilmember Spence requested that if there were any specific projects that the Open Spaces Commission would like him to pass along to the Council, to let him know. Chair Thomas said that Commissioners would come up with a list of their priorities to share with him.

B. Planning and Zoning Commission Representative Report, Representative Mary Norton

Commissioner Norton did not have an update to provide. Commissioners discussed the city's coding status with Commissioner Norton.

C. Open Space Management Report, Robert Wallace and Sylvia Struss

Sylvia Struss shared with Commissioners upcoming Open Space events, including the next full moon hike on February 1st at Buffalo Park at 5:45 PM, an archaeological hike at Picture Canyon to celebrate Arizona's Archaeology and Heritage Awareness month on March 28th, and then on April 25th they plan to host a hike to celebrate Trails Day. Weed Pull Wednesday's will resume in May.

D. PROSE Monthly Newsletter, [December 2025](#).

Commissioners acknowledged and expressed their appreciation for Rebecca's years of service to the City of Flagstaff.

8. Informational Items To and From Commissioners and Staff

Commissioner Norton requested that once the renaming of Observatory Mesa Natural Preserve is official, that they do a press release and look into hosting a small event celebrating the renaming with the public. Robert added that they would need to engage with PROSE's events and marketing staff and will look into determining a future date and possibly combining it with an event such as Earth Day.

9. Potential Future Agenda Items

February's joint commission meeting's potential agenda items:

- Review and approve the proposed BBB recreation budget (five-year plan)
- Receive additional information regarding the contractor selected for developing PROSE's master plan

March's Open Spaces Commission meeting's potential agenda items:

- Discussion of other city's master plans that include sections similar to Open Space

10. Adjournment

Chair Thomas adjourned the meeting at 5:17 PM.



Joint Parks & Recreation/Open Space

6. A.

From: Amy Hagin, Assistant Parks and Recreation Director

DATE: 02/23/2026

SUBJECT: Parks, Recreation, and Open Space 5-Year Capital Improvement Plan review and approval

STAFF RECOMMENDED ACTION:

Decision Item: Review and approval of the Parks, Recreation and Open Space Section 5-Year Capital Improvement Plan

Executive Summary:

Staff will present and review with both Commissions the 5-Year Capital Improvement Plan seeking approval from both Commissions based on previous priorities.

Attachments

Feb BBB Rec

City of Flagstaff
Recreation Fund
Five Year Plan 2027-2031

	Actual 2024-25	Budget 2025-26	Estimate 2025-26	Budget 2026-27	2027-28	2028-29	2029-30	2030-31
Sources of Funds								
Beginning Fund Balance	\$ 6,742,106	8,111,423	7,589,652	4,859,249	2,917,206	3,226,017	3,770,328	4,989,039
Revenues								
Bed, Board, and Beverage Tax	4,147,257	4,219,200	4,148,100	4,285,800	4,414,400	4,546,900	4,683,300	4,683,300
Intergovernmental	-	-	-	1,500,000	-	-	-	-
Investment Earnings	281,808	203,000	272,889	49,000	29,000	32,000	38,000	50,000
Total Revenues	4,429,065	4,422,200	4,420,989	5,834,800	4,443,400	4,578,900	4,721,300	4,733,300
Total Sources of Funds	11,171,171	12,533,623	12,010,641	10,694,049	7,360,606	7,804,917	8,491,628	9,722,339
Uses of Funds								
Expenditures								
Operating	3,136	10,400	10,400	10,400	10,400	10,400	10,400	10,400
Capital	1,136,768	5,720,663	4,530,053	4,842,254	1,550,000	1,450,000	918,000	750,000
Total Expenditures	1,139,904	5,731,063	4,540,453	4,852,654	1,560,400	1,460,400	928,400	760,400
Transfers Out								
General Fund	2,441,615	2,574,189	2,610,939	2,574,189	2,574,189	2,574,189	2,574,189	2,574,189
Total Transfers Out	2,441,615	2,574,189	2,610,939	2,574,189	2,574,189	2,574,189	2,574,189	2,574,189
Future Uses								
Ongoing Capacity	-	-	-	-	-	-	-	-
One-Time Capacity	-	-	-	350,000	-	-	-	-
Total Future Use	-	-	-	350,000	-	-	-	-
Total Uses of Funds	3,581,519	8,305,252	7,151,392	7,776,843	4,134,589	4,034,589	3,502,589	3,334,589
Ending Fund Balance	\$ 7,589,652	4,228,371	4,859,249	2,917,206	3,226,017	3,770,328	4,989,039	6,387,750
Minimum Fund Balance (10%)	414,726	421,920	414,810	428,580	441,440	454,690	468,330	468,330
Over/(Under) Minimum	7,174,926	3,806,451	4,444,439	2,488,626	2,784,577	3,315,638	4,520,709	5,919,420

City of Flagstaff
Recreation Fund
Detailed Five Year Plan 2027-2031

	Actual 2024-25	Budget 2025-26	Estimate 2025-26	Budget 2026-27	2027-28	2028-29	2029-30	2030-31
Sources of Funds								
Beginning Fund Balance	\$ 6,742,106	8,111,423	7,589,652	4,859,249	2,917,206	3,226,017	3,770,328	4,989,039
Revenues:								
Bed, Board, and Beverage Tax	4,147,257	4,219,200	4,148,100	4,285,800	4,414,400	4,546,900	4,683,300	4,683,300
Intergovernmental								
State Grants	-	-	-	1,500,000	-	-	-	-
Investment Earnings	281,808	203,000	272,889	49,000	29,000	32,000	38,000	50,000
Total Revenues	4,429,065	4,422,200	4,420,989	5,834,800	4,443,400	4,578,900	4,721,300	4,733,300
Total Sources of Funds	11,171,171	12,533,623	12,010,641	10,694,049	7,360,606	7,804,917	8,491,628	9,722,339
Uses of Funds								
Expenditures:								
Operating								
ADOR Fees	3,136	10,400	10,400	10,400	10,400	10,400	10,400	10,400
Capital								
Operating								
Deferred Maintenance	175,118	200,000	163,250	-	200,000	200,000	200,000	200,000
Play Structure Replacements	315,412	150,000	-	-	150,000	150,000	150,000	150,000
Capital Improvement Plan								
Parks	646,238	5,220,663	4,187,442	4,530,000	1,000,000	-	-	-
Recreation	-	150,000	179,361	-	-	-	-	-
Open Space	-	-	-	312,254	200,000	1,100,000	568,000	400,000
Total Capital	1,136,768	5,720,663	4,530,053	4,842,254	1,550,000	1,450,000	918,000	750,000
Total Expenditures	1,139,904	5,731,063	4,540,453	4,852,654	1,560,400	1,460,400	928,400	760,400
Transfers Out								
General - FUTS Maintenance	122,504	255,078	255,078	255,078	255,078	255,078	255,078	255,078
General - Parks Operations	1,364,267	1,364,267	1,364,267	1,364,267	1,364,267	1,364,267	1,364,267	1,364,267
General - Rec Programming	954,844	954,844	991,594	954,844	954,844	954,844	954,844	954,844
Total Transfers Out	2,441,615	2,574,189	2,610,939	2,574,189	2,574,189	2,574,189	2,574,189	2,574,189

City of Flagstaff
Recreation Fund
Detailed Five Year Plan 2027-2031

	Actual 2024-25	Budget 2025-26	Estimate 2025-26	Budget 2026-27	2027-28	2028-29	2029-30	2030-31
Future Uses								
Ongoing Capacity	-	-	-	-	-	-	-	-
One-Time Capacity	-	-	-	-	-	-	-	-
Deferred Maintenance	-	-	-	200,000	-	-	-	-
Play Structure Replacements	-	-	-	150,000	-	-	-	-
Total Future Use	-	-	-	350,000	-	-	-	-
Total Uses of Funds	3,581,519	8,305,252	7,151,392	7,776,843	4,134,589	4,034,589	3,502,589	3,334,589
Ending Fund Balance	\$ 7,589,652	4,228,371	4,859,249	2,917,206	3,226,017	3,770,328	4,989,039	6,387,750
Minimum Fund Balance (10%)	414,726	421,920	414,810	428,580	441,440	454,690	468,330	468,330
Over/(Under) Minimum	7,174,926	3,806,451	4,444,439	2,488,626	2,784,577	3,315,638	4,520,709	5,919,420

City Of Flagstaff
Recreation Fund
Capital Improvement Plan
Detailed Ten Year Plan 2027-2036

Program	Project Description	Actual 2023-24	Budget 2024-25	Estimate 2024-25	Actual 2024-25	Budget 2025-26	Estimate 2025-26	Budget 2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	Total	Notes	
Parks	Sports Courts	67,463	-	28,944	591,518	2,003,593	2,275,647	-	-	-	-	-	-	-	-	-	-	2,662,574	FY25 Project Cost was: 920,642 Increased: 1,741,932	
	Sources:																			
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
	State Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
	Fund Balance	67,463	-	28,944	591,518	2,003,593	2,275,647	-	-	-	-	-	-	-	-	-	-	2,662,574		
		67,463	-	28,944	591,518	2,003,593	2,275,647	-	-	-	-	-	-	-	-	-	-	2,662,574		
3635	Westside Park	2,700	1,160,000	40,230	40,945	1,467,070	1,467,070	-	-	-	-	-	-	-	-	-	-	1,510,715		
	Sources:																			
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	State Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Fund Balance	2,700	1,160,000	40,230	40,945	1,467,070	1,467,070	-	-	-	-	-	-	-	-	-	-	1,510,715		
		2,700	1,160,000	40,230	40,945	1,467,070	1,467,070	-	-	-	-	-	-	-	-	-	-	1,510,715		
3621	Heritage Square Restroom	-	-	-	5,013	250,000	244,987	-	-	-	-	-	-	-	-	-	-	255,013		
	Sources:																			
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	State Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Fund Balance	-	-	-	5,013	250,000	244,987	-	-	-	-	-	-	-	-	-	-	255,013		
		-	-	-	5,013	250,000	244,987	-	-	-	-	-	-	-	-	-	-	255,013		
3669	Ponderosa Park Reconstruction	-	700,000	-	-	-	-	1,030,000	-	-	-	-	-	-	-	-	-	1,030,000		
	Sources:																			
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	State Grants	-	350,000	-	-	-	-	500,000	-	-	-	-	-	-	-	-	-	500,000	50%/50% Grant	
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Fund Balance	-	350,000	-	-	-	-	530,000	-	-	-	-	-	-	-	-	-	530,000		
		-	700,000	-	-	-	-	1,030,000	-	-	-	-	-	-	-	-	-	1,030,000		
3670	Thorpe Park Annex (ICCC)	-	200,000	-	262	200,000	199,738	-	-	-	-	-	-	-	-	-	-	200,262	Split into two projects	
	Sources:																			
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
	State Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
	Fund Balance	-	200,000	-	262	200,000	199,738	-	-	-	-	-	-	-	-	-	-	200,262		
		-	200,000	-	262	200,000	199,738	-	-	-	-	-	-	-	-	-	-	200,262		
3627	Cheshire Park Expansion	-	-	-	8,500	1,300,000	-	2,000,000	-	-	-	-	-	-	-	-	-	3,308,500	FY25 Project Cost was: 1,000,000 Increased: 1,308,500	
	Sources:																			
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
	State Grants	-	-	-	-	-	-	1,000,000	-	-	-	-	-	-	-	-	-	1,000,000		
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
	Fund Balance	-	-	-	8,500	1,300,000	-	1,000,000	-	-	-	-	-	-	-	-	-	2,308,500		
		-	-	-	8,500	1,300,000	-	2,000,000	-	-	-	-	-	-	-	-	-	3,308,500		
3671	Continental Park Expansion	-	-	-	-	-	-	1,500,000	1,000,000	-	-	-	-	-	2,500,000	-	-	5,000,000		
	Sources:																			
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	State Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Fund Balance	-	-	-	-	-	-	1,500,000	1,000,000	-	-	-	-	-	2,500,000	-	-	5,000,000		
		-	-	-	-	-	-	1,500,000	1,000,000	-	-	-	-	-	2,500,000	-	-	5,000,000		
Parks	Thorpe Park Additional Project	-	-	-	-	-	-	-	-	-	-	-	2,500,000	2,500,000	-	-	-	5,000,000	Split into two projects	
	Sources:																			
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
	State Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
	Fund Balance	-	-	-	-	-	-	-	-	-	-	-	2,500,000	2,500,000	-	-	-	5,000,000		
		-	-	-	-	-	-	-	-	-	-	-	2,500,000	2,500,000	-	-	-	5,000,000		
Parks		70,163	2,060,000	69,174	646,238	5,220,663	4,187,442	4,530,000	1,000,000	-	-	-	2,500,000	2,500,000	2,500,000	-	-	18,967,064		
Total Uses		70,163	2,060,000	69,174	646,238	5,220,663	4,187,442	4,530,000	1,000,000	-	-	-	2,500,000	2,500,000	2,500,000	-	-	18,967,064		
Sources:																				
Federal Grants		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
State Grants		-	350,000	-	-	-	-	1,500,000	-	-	-	-	-	-	-	-	-	1,500,000		
Debt		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fund Balance		70,163	1,710,000	69,174	646,238	5,220,663	4,187,442	3,030,000	1,000,000	-	-	-	2,500,000	2,500,000	2,500,000	-	-	17,467,064		
Total Sources		70,163	2,060,000	69,174	646,238	5,220,663	4,187,442	4,530,000	1,000,000	-	-	-	2,500,000	2,500,000	2,500,000	-	-	18,967,064		

City Of Flagstaff
Recreation Fund
Capital Improvement Plan
Detailed Ten Year Plan 2027-2036

Program	Project Description	Actual 2024-25	Budget 2025-26	Estimate 2025-26	Budget 2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	Total	Notes
3668	Hal Jensen HVAC in Gym	-	150,000	179,361	-	-	-	-	-	-	-	-	-	-	150,000	
	Sources:															
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	FY25 Project Cost was: 100,000
	State Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Increased:
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000
	Fund Balance	-	150,000	179,361	-	-	-	-	-	-	-	-	-	-	150,000	
		-	150,000	179,361	-	-	-	-	-	-	-	-	-	-	150,000	
	Recreation	-	150,000	179,361	-	-	-	-	-	-	-	-	-	-	150,000	
	Total Uses	-	150,000	179,361	-	-	-	-	-	-	-	-	-	-	150,000	
		-	150,000	179,361	-	-	-	-	-	-	-	-	-	-	150,000	
	Sources:															
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	State Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Fund Balance	-	150,000	179,361	-	-	-	-	-	-	-	-	-	-	150,000	
	Total Sources	-	150,000	179,361	-	-	-	-	-	-	-	-	-	-	150,000	

City Of Flagstaff
Recreation Fund
Capital Improvement Plan
Detailed Ten Year Plan 2027-2036

Program	Project Description	Actual 2023-24	Budget 2024-25	Estimate 2024-25	Actual 2024-25	Budget 2025-26	Estimate 2025-26	Budget 2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	Total	Notes
3672	McMillan Mesa Trail Rehab	-	-	-	-	-	-	312,254	-	-	-	-	-	-	-	-	-	312,254	
	Sources:																		
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	State Grants	-	-	-	-	-	-	162,254	-	-	-	-	-	-	-	-	-	162,254	
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fund Balance	-	-	-	-	-	-	150,000	-	-	-	-	-	-	-	-	-	150,000	
		-	-	-	-	-	-	312,254	-	-	-	-	-	-	-	-	-	312,254	
Open Space	Open Space Land Acquisition	-	-	-	-	-	-	-	-	800,000	-	-	-	-	-	-	-	800,000	
	Sources:																		
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	State Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fund Balance	-	-	-	-	-	-	-	-	800,000	-	-	-	-	-	-	-	800,000	
		-	-	-	-	-	-	-	-	800,000	-	-	-	-	-	-	-	800,000	
Open Space	Open Space Land Acquisition II	-	-	-	-	-	-	-	-	-	-	-	1,000,000	-	-	-	-	1,000,000	
	Sources:																		
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	State Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fund Balance	-	-	-	-	-	-	-	-	-	-	1,000,000	-	-	-	-	-	1,000,000	
		-	-	-	-	-	-	-	-	-	-	1,000,000	-	-	-	-	-	1,000,000	
Open Space	Picture Canyon FUTS Connection	-	-	-	-	-	-	-	200,000	-	-	-	-	-	-	-	-	200,000	
	Sources:																		
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	State Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fund Balance	-	-	-	-	-	-	-	200,000	-	-	-	-	-	-	-	-	200,000	
		-	-	-	-	-	-	-	200,000	-	-	-	-	-	-	-	-	200,000	
Open Space	Ob Mesa Trail Plan	-	-	-	-	-	-	-	-	300,000	400,000	400,000	-	1,000,000	1,000,000	1,400,000	1,400,000	5,900,000	
	Sources:																		
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	State Grants	-	-	-	-	-	-	-	-	-	-	-	-	250,000	250,000	250,000	250,000	1,000,000	
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fund Balance	-	-	-	-	-	-	-	-	300,000	400,000	400,000	-	750,000	750,000	1,150,000	1,150,000	4,900,000	
		-	-	-	-	-	-	-	-	300,000	400,000	400,000	-	1,000,000	1,000,000	1,400,000	1,400,000	5,900,000	
Open Space	Schultz Creek TH Amenities	-	-	-	-	-	-	-	-	-	-	-	-	800,000	-	-	-	800,000	
	Sources:																		
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	State Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-	800,000	-	-	-	800,000	
		-	-	-	-	-	-	-	-	-	-	-	-	800,000	-	-	-	800,000	
Open Space	McMillan Mesa Property Restorati	-	-	-	-	-	-	-	-	-	168,000	-	-	-	-	-	-	168,000	
	Sources:																		
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	State Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fund Balance	-	-	-	-	-	-	-	-	-	168,000	-	-	-	-	-	-	168,000	
		-	-	-	-	-	-	-	-	-	168,000	-	-	-	-	-	-	168,000	
Open Space		-	-	-	-	-	-	312,254	200,000	1,100,000	568,000	400,000	1,000,000	1,800,000	1,000,000	1,400,000	1,400,000	9,180,254	
	Total Uses	-	-	-	-	-	-	312,254	200,000	1,100,000	568,000	400,000	1,000,000	1,800,000	1,000,000	1,400,000	1,400,000	9,180,254	
Sources:																			
	Federal Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	State Grants	-	-	-	-	-	-	162,254	-	-	-	-	-	250,000	250,000	250,000	250,000	1,162,254	
	Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fund Balance	-	-	-	-	-	-	150,000	200,000	1,100,000	568,000	400,000	1,000,000	1,550,000	750,000	1,150,000	1,150,000	8,018,000	
	Total Sources	-	-	-	-	-	-	312,254	200,000	1,100,000	568,000	400,000	1,000,000	1,800,000	1,000,000	1,400,000	1,400,000	9,180,254	



Joint Parks & Recreation/Open Space

6. B.

From: Amy Hagin, Assistant Parks and Recreation Director

DATE: 02/23/2026

SUBJECT: PROSE Master Plan Update

STAFF RECOMMENDED ACTION:

Discussion Item: Staff will update both Commissions on the status of the upcoming PROSE master plan process.

Executive Summary:

PROSE staff will discuss with both Commissions the current status in the process, potential expectations of each Commission and Commissioners, plus upcoming City Council date.



Joint Parks & Recreation/Open Space

6. C.

From: Amy Hagin, Assistant Parks and Recreation Director

DATE: 02/23/2026

SUBJECT: FUTS Discussion on Operational Maintenance, Development

STAFF RECOMMENDED ACTION:

Discussion Item

Executive Summary:

Discussion on the difference between planning, development and maintenance of the FUTS trail, but any known future connections.



Joint Parks & Recreation/Open Space

8. A.

From: Lori Reynolds, PROSE Admin Specialist

DATE: 02/23/2026

SUBJECT: PROSE Monthly Newsletter: [January 2026](#)

STAFF RECOMMENDED ACTION:

Executive Summary:

Attachments

PROSE Monthly Newsletter: January 2026



PARKS, RECREATION, OPEN SPACE, AND EVENTS

JANUARY 2026
NEWSLETTER

*Connecting our community through people, parks,
natural areas, and programs.*

Welcome New Recreation Staff!



Merle Morgan

Welcome Merle Morgan - Recreation Coordinator I at Jay Lively Activity Center

Merle's connection to the ice rink began at age five when he was first learning to skate. Merle served five years in the military before continuing his passion for recreation. After seven years working part-time at the rink, he now joins PROSE full-time as a Recreation Coordinator I. Merle is excited to give back to the place he grew up in and recreate the warm, welcoming environment he experienced as a kid. When he's not working or hanging out at the rink, you might find him playing games with friends or enjoying Flagstaff's great outdoors.

Welcome Taylor Todd - Recreation Coordinator II Guest Services at the Aquaplex

Taylor joins us from Grapevine, Texas, where he grew up and earned his undergraduate degree in Exercise Physiology with an emphasis in Human Performance and Research at Stephen F. Austin State University. Taylor and his wife moved to Flagstaff in 2019, and since then, he has worked with NAU Campus Recreation and as a Medical Assistant. He's excited to bring his experience and energy to PROSE at the Aquaplex and especially looks forward to revamping the Summer Youth Programs. When he's not at work, Taylor enjoys lifting weights and playing board games. He and his wife share their home with two dogs, Rigby and Zoey.



Taylor Todd



Buffalo Park Receives Best of Flag 2025 Award

Buffalo Park has once again been recognized by the Arizona Daily Sun's Best of Flagstaff awards. For the second year in a row, the park earned the title of Best Hiking and Biking Trail, a testament to its scenic beauty and popularity among the community.

PARKS

Continental Park Upgrades

The Parks team recently completed much-needed repairs and upgrades at Continental Park. Two aging scoreboards on the north fields were replaced with brand-new models. Working closely with the local Little League organization, the team ensured the new design meets the needs of both PROSE and the community. While on site, the team also replaced the stair structure on the concession stand, eliminating safety hazards associated with the old, deteriorating stairs. These improvements help keep Continental Park safe, functional, and ready for play!



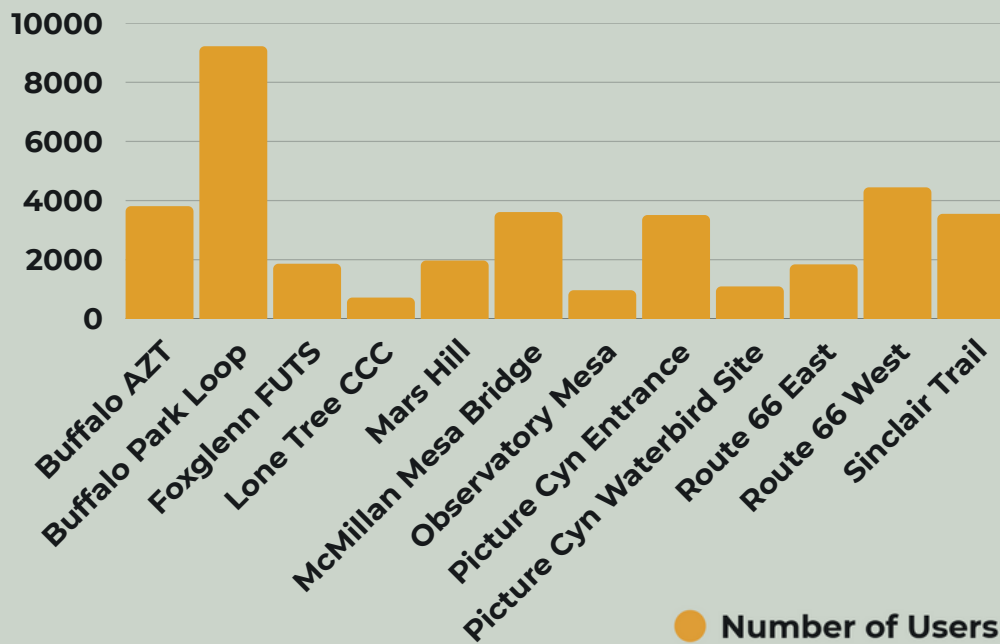
One of the two new scoreboards



New staircase



December 2025 Trail Counts



RECREATION



Piatigorsky Concert at Joe C. Montoya Community & Senior Center

Piatigorsky Concert at Joe C. Montoya Community & Senior Center

This year's Piatigorsky Concert was a beautiful celebration of classical music, featuring Evan Drachman on cello and Lisa Bergman on piano. The duo performed a stunning program that captivated the audience. During his introduction, Evan shared an incredible detail—the cello he played is an original Stradivarius, over 301 years old. His willingness to travel and perform on such a rare instrument speaks to his passion for sharing classical music with the world. We are so appreciative of the Piatigorsky Foundation for bringing this wonderful concert to us every year!

January Membership Drive

The Aquaplex had a very successful January Membership Drive! Throughout the month, we sold 552 new memberships, generating a total revenue of \$88,354.02. This annual promotion offers discounted rates, making access to recreation and fitness even easier for our community. We are excited to welcome all our new members and look forward to seeing you in the facility!



Aquaplex pool

Jr. Suns Youth Basketball Visits NAU Game

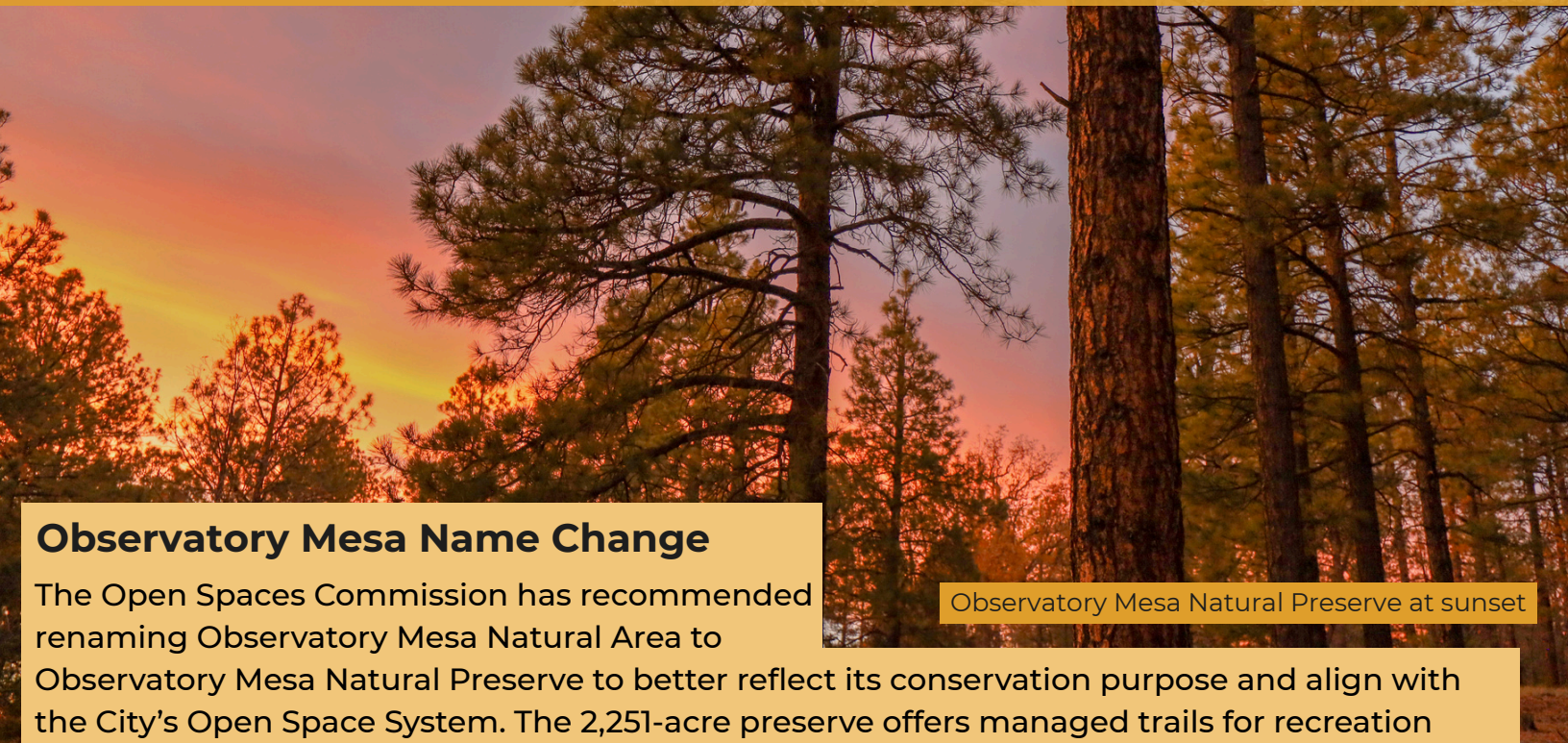
Youth Basketball hosted its first Jr. Suns Night at NAU with a great turnout. Kids wearing their Jr. Suns jersey got in free, and parents received discounted tickets. Players were invited onto the court to be recognized. The NAU Men's Basketball team also supported our Skills and Drills Day, so it's great to cheer them on and see them play!



Youth basketball kids at the NAU game



OPEN SPACE



Observatory Mesa Natural Preserve at sunset

Observatory Mesa Name Change

The Open Spaces Commission has recommended renaming Observatory Mesa Natural Area to Observatory Mesa Natural Preserve to better reflect its conservation purpose and align with the City’s Open Space System. The 2,251-acre preserve offers managed trails for recreation while protecting native forests, wildlife corridors, and scenic views. This change supports the Greater Observatory Mesa Area Plan, which will improve signage, restore damaged trails, and balance recreation with conservation. Trail improvements are scheduled to begin in July 2028, with grant funding being explored to accelerate progress.

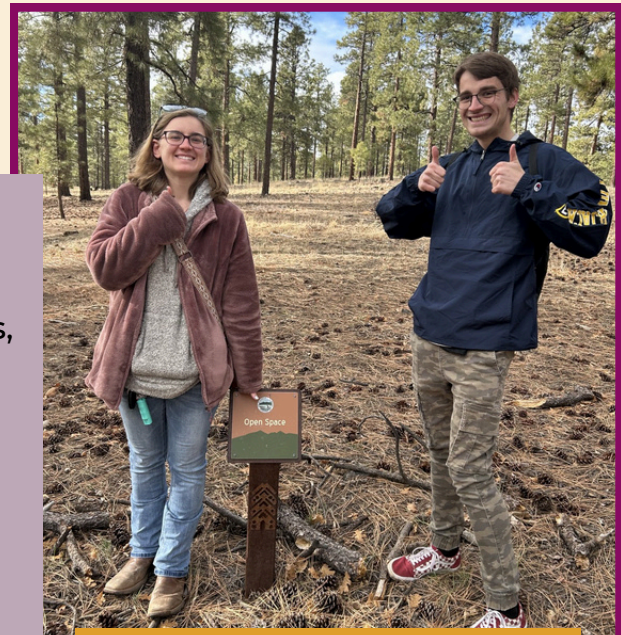
Education Highlights

Open Space kicked off the year with two engaging programs:

- Summit High School: Photography students explored McMillan Mesa, capturing “ephemeral moments” like melting snow and dormant plants, imagining how they would share these on social media.
- FACTS After-School Program: At Marshall and De Miguel Elementary, students learned about snow science through melt experiments and mapping snow buildup, connecting their observations to real-world snow management in Flagstaff.

New Open Space Interns

We are excited to introduce two new Open Space interns, George Wilson and Aryelle Reynolds. Both are Parks and Recreation majors at NAU, gaining hands-on experience in Open Space management. Aryelle will focus on education initiatives, while George will assist with volunteer coordination and projects.



Aryelle Reynolds and George Wilson

EVENTS, MARKETING & ATHLETICS



Basketball First Session and Second Session

The first session of Adult Winter Basketball wrapped up with both divisions crowned by undefeated teams! Each division had a close runner-up, losing only one game.

- Mon/Wed Division: Winner – *Mike & Ronda's West*, Runner-up – *Leavitt Group*
- Tues/Thurs Division: Winner – *Leavitt Group*, Runner-up – *Mutton Busters*

The second session is already underway, giving new teams a chance to get in the game.



Adult Basketball

Adult Summer Softball - First Session Registration Now Open

Registration for Adult Summer Softball leagues is now live online. Teams can sign up for \$350, and games will begin at the end of April.



Softball at Thorpe Park

Click Here to Register Online

