



# CITY OF FLAGSTAFF

- CONFIRMING CHANGE ORDER NO.
- DESIGN CONTRACT CHANGE ORDER NO.
- CONSTRUCTION CONTRACT CHANGE ORDER NO.
- CONTRACT ALLOWANCE UPDATE NO.

\_\_\_\_\_ #2  
 \_\_\_\_\_  
 \_\_\_\_\_

**PROJECT NO.** \_\_\_\_\_ **PROJECT NAME:** Snow Removal Equipment Building (SREB)

**FILE NO.** 21-000344 **PROJECT MANAGER:** Adam Miele

**FIRM NAME:** APMI Inc.

Purchase Order Number: 21-000344 | Line Number: New Line, see account n | **Current Amount** \$ 977,958.00

Change Order originated by:  CITY OF FLAGSTAFF       CONTRACTOR       DESIGN FIRM       OTHER: \_\_\_\_\_

### DETAILED DESCRIPTION:

The Snow Removal Equipment Building (SREB) is a proposed "new" facility that will bring together snow removal services into one centralized location (currently these services are spread throughout the existing airport fire station and various aircraft hangers) at the airport. APMI (Design Consultant) has completed the draft programming portion of the project, developed a site plan and building layout that was consistent with the FAA design circulars (establishing the recommended pieces of snow removal equipment to house). Following the development of the building layout, the consultant developed a probable construction cost estimate, and the projected fee was more than the FAA was anticipated. APMI was asked to "right size" the facility to meet current needs (building size reduction) with the ability of add on in the future. A CMAR was hired to evaluate the amended facility and provide an order of magnitude construction cost. Following the exercise, the FAA agreed to petition for additional funding (discretionary funding) to close the funding gap.

### JUSTIFICATION:

The FAA requested the City to develop a reduced footprint and revised probable cost estimate. These revisions to the project is in addition to the approved contracted scope for the project. The consultant has requested a time extension and fee adjustment to proceed with the request.

### TIME ANALYSIS:

A 1,876 -calendar day contract time extension is proposed to meet requests from the FAA and the City. This time extension is intended to serve for the design time and the construction phase services needed to meet the requirements outlined in the grant provisions. This contract extension includes the two contract extensions that were applied previously.

### COST ANALYSIS:

Original Contract Amount: \$ 859,977.00 (AIP 44)  
 Total Prior Value Changes: \$ 227,271.00 (AIP 44)  
 Value of this Change Order: \$ 977,958.00 (AIP XX, Ph. 3, Acct. #3673)  
 New Contract Amount: \$ 2,065,206.00

<b>CITY OF FLAGSTAFF</b>		<b>PROJECT STATUS FORM</b>		
PROJECT NAME: Snow Removal Equipment Building (SREB)		<input checked="" type="checkbox"/> Design <input checked="" type="checkbox"/> Construction <input type="checkbox"/> Other		
PROJECT NO. _____		FILE NO. 21-000344		
ACCT. NO. <u>221-07-222-3423-0-4421</u>	<u>100.00</u> %	GRANT FUNDED? NO <input type="checkbox"/> YES <input checked="" type="checkbox"/>	% OF GRANT FUNDING - 90	
ACCT. NO. <u>221-07-222-3673-4421</u>	<u>100.00</u> %	IF YES, WHAT IS GRANT NAME: FAA		
ACCT. NO. _____	_____ %	GRANT ACCOUNT NUMBER: <u>221-07-222-3423-0-4421</u>		
COUNCIL APPROVAL DATE: 8/19/2020		ORIGINAL CONTRACT AMOUNT: \$ <u>859,977.00</u>		
PROJECT BUDGET ( FY <u>20</u> )		PROJECT BUDGET ( FY <u>20</u> )		
NOTICE TO PROCEED DATE: 08/19/2020		ORIGINAL CONTRACT PERIOD (calendar days): 360		
ORIGINAL COMPLETION DATE: 08/19/2021		ORIGINAL CONTRACT ALLOWANCE:		
DESIGN FIRM: APMI Inc.				
Change Orders	C.O. Amount	C.O. Days	Start Date	REASON FOR CHANGE
Revision Date	New Total	New Total	New Comp. Date	
1	\$ 227,271.00	360		Additional scope items as requested by the FAA. Time extension due to City / FAA delays and revised scope.
08/19/2021	\$ 1,087,248.00	809	10/31/2023	
2	\$ 977,958.00	809		Additional scope items as requested by the FAA. Time extension due to City / FAA
02/02/2026	\$ 2,065,206.00	1,876	12/31/2028	
3				
4				
5				

COMMENTS: The allocations shown above are inclusive of all Change Orders shown. If there are more than 5 Change Orders, please request a separate form from Purchasing that includes additional spaces. Thank you!

END DATES

ORIGINAL CONTRACT PERIOD	<u>360</u>	Days	( <u>08/19/2021</u> )	ORIGINAL CONTRACT	\$ <u>\$ 859,977.00</u>
PRIOR TIME CHANGES	<u>814</u>	Days	( <u>10/31/2023</u> )	TOTAL PRIOR VALUE CHANGES	\$ <u>\$ 227,271.00</u>
THIS TIME CHANGE	<u>1876</u>	Days	( <u>12/31/2028</u> )	VALUE OF THIS CHANGE	\$ <u>\$ 977,958.00</u>
NEW CONTRACT PERIOD	<u>3050</u>	Days	( <u>12/31/2028</u> )	NEW CONTRACT	\$ <u>\$ 2,065,206.00</u>



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**PROJECT NO.** \_\_\_\_\_ **PROJECT NAME:** Snow Removal Equipment Building

**FILE NO.** 21-000344 **PROJECT MANAGER:** Adam Miele

## SIGNATURES


### SUBMITTER

**Project Manager** 2/3/2026 **Approved Signature**   
Date

**Department Head** 2/3/2026 **Approved Signature** Brian Gall  
Date Digitally signed by Brian Gall  
 DN: c=US, E=brian.gall@flagstaffaz.gov, O=City of Flagstaff, OU=Flagstaff Pulliam Airport, CN=Brian Gall  
 Reason: I am approving this document  
 Date: 2026.02.03 15:50:16-07'00'

### COMMITTEE

**Water Services** 2026-02-12 **Approved Signature** Douglas Slover Jr  
Date Digitally signed by Douglas Slover Jr  
 Date: 2026.02.12 15:21:02 -07'00'

**Public Works** 2-17-2026 **Approved Signature**   
Date

**City Engineering** \_\_\_\_\_ **Approved Signature** ABSENT

**City Attorney** \_\_\_\_\_ **Approved Signature** Christina A. Kinnear  
Date Digitally signed by Christina A. Kinnear  
 DN: cn=Christina A. Kinnear, o=City of Flagstaff, ou=City Attorney, email=christina.kinnear@flagstaffaz.gov, c=US  
 Date: 2026.03.03 10:04:03 -07'00'

**Finance** \_\_\_\_\_ **Approved Signature** ABSENT

**Purchasing (Chair)** \_\_\_\_\_ **Approved Signature** Patrick Brown  
Date Digitally signed by Patrick Brown  
 Date: 2026.03.03 12:14:48 -07'00'

**City Manager** \_\_\_\_\_ **Approved Signature** \_\_\_\_\_  
Date

**Council Meeting Date (if required)** 08/19/2020 **Council Approved?** Yes  No

We have given careful consideration to the proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, and perform all services necessary for the work specified.

**FIRM NAME:** APMI Inc. **Signature:**  Digitally signed by Adam Siros  
 Reason: I agree to the terms defined by the placement of my signature on this document  
 Date: 2026.02.03 13:39:40-07'00'

**Date:** 02/03/2026 **Print Name and Title:** Adam Siros AIA - Principal