

FIRST AMENDMENT
COOPERATIVE PURCHASE CONTRACT GENERAL PRINTING SERVICES
Contract No. 2024-89

This First Amendment (“First Amendment”) is entered into this ____ day of _____, 2026, by and between the City of Flagstaff, a political subdivision of the State of Arizona, and Courier Graphics Corporation, an Arizona Corporation (“Contractor”). The City and Contractor may be referred to as “Party” or jointly as “Parties.”

RECITALS

WHEREAS, on March 5, 2024, the City and Contractor entered a Cooperative Purchase Contract for General Printing Services in the amount of \$57,789.13 (“Contract”); and

WHEREAS, on or about January 31, 2025, the City expended \$57,552.43 for General Printing Services without a formal amendment; and

WHEREAS, the City recently received a quote for an expenditure of \$41,636.72 for the 2026 cost of General Printing Services (a one-time quantify reduction due to a shortened eight-month distribution period); and

WHEREAS, the Parties also anticipate expenditures of \$60,000 in 2027 and \$60,000 for 2028;

WHEREAS, the Parties desire to amend the Contract to reflect the past, current, and future expenditures for a total Contract amount of \$216,978.28.

AGREEMENT

NOW, THEREFORE, effective on the last date of execution, and in consideration for the mutual promises contained herein, the Parties agree as follows. Deleted text has a ~~strikethrough~~ and new text is **RED BOLDED AND ALL CAP**:

1. Amendment to Paragraph 3, *Payment*:

3.1 City will pay Contractor for satisfactory performance of the Work in an amount not to exceed **TWO HUNDRED SIXTEEN THOUSAND NINE HUNDRED SEVENTY-EIGHT DOLLARS AND TWENTY-EIGHT CENTS (\$216,978.28)** ~~FIFTY-SEVEN THOUSAND SEVEN HUNDRED EIGHTY-NINE DOLLARS AND THIRTEEN (\$57,789.13)~~, including taxes and shipping fees; made in accordance with the price list and terms set forth in the Agency Contract. Any price adjustment must be approved by mutual written consent of the parties through a formal amendment. The City Manager or his/her designee (the Purchasing Director) may approve an amendment if the amendment price increase is less than **\$100,000** ~~\$50,000~~; otherwise, City Council approval is required.

3.2 PRESUMING THAT THE TOTAL COST OF THE CONTRACT DOES NOT EXCEED \$216,978.28, DOCUMENTATION OF THE 2027 AND 2028 EXPENDITURES MAY BE EVIDENCED BY ATTACHING A NEW QUOTE TO A PURCHASE ORDER IDENTIFYING THE SCOPE OF WORK WHICH INCLUDES A REFERENCE TO THE ASSOCIATED AGENCY CONTRACT NUMBER (ACON14423).

2. Amendment to Paragraph 6, Term:

This Cooperative Purchase Contract shall commence upon execution by the Parties and shall continue until **APRIL 20, 2028** ~~expiration or termination of the underlying Agency Contract,~~ unless sooner terminated by City in writing.

3. Amendment to Paragraph 7, Renewal:

~~This Cooperative Purchase Contract shall be automatically renewed if the underlying Agency Contract is renewed, for the same renewal period, unless City provides advance written notice to Contractor of its intention to non-renew.~~

RESERVED.

4. Amendment of Exhibit A. The Parties hereby replace all prior Exhibit A versions in their entirety with Exhibit A attached to this First Amendment.

5. All other terms and conditions of the Contract, except to the extent amended herein, remain in full force and effect.

6. The Recitals included in this First Amendment are incorporated herein.

IN WITNESS WHEREOF, the Parties hereto have executed this First Amendment as of the date hereinbefore indicated.

City of Flagstaff

Contractor

By: _____
City Manager

By: _____
Title: _____

Dated: _____

Dated: _____

Attest:

Approved as to form:

City Clerk

City Attorney

EXHIBIT A - QUOTE

Flagstaff CVB / Discover Flagstaff

Jennifer Schaber
jschaber@flagstaffaz.gov
928-779-7611

Courier Graphics Corporation

Chris Cruz
chris_cruz@couriergraphics.com
602-437-9700

ORDER CONFIRMATION

Quote: J074805 **Dates:** February 24, 2026

JOB NAME Flagstaff Visitors Guide 2026
ECO INFO FSC MIX SCS-COC-001210

TRIM SIZE Text: 4.0" x 9.0"
 Cover: 4.0" x 9.0"

SPECIFICATIONS Text: 80pgs
 Cover: 8pgs

PROOFS 0x PDF Proofs 1x Lo-res Proofs 0x Hi-res Proofs

INK COLORS Text: 4/4 = Cyan, Black, Magenta, Yellow, Cyan, Black, Magenta, Yellow /
 Cover: 4/4 = Cyan, Black, Magenta, Yellow /

PAPER Text: 70# - House #2 - GLOSS-W - BOOK - 35.5"
 Cover: 70# - House #2 - GLOSS-W - BOOK - 35.5"

PAPER NOTES FSC stock
FSC NOTES FSC MIX SCS-COC-001210
 FSC MIX SCS-COC-001210

BINDERY NOTES Saddle Stitch
LBS PER BOX 25

FREIGHT / ****ALL FREIGHT IS ADDITIONAL****
SHIPPING

 ESTIMATED RATES BELOW

PAYMENT TERMS Net 30 Days
PROJECT NOTES ***Currently as of 12/30/2025 stock is available***
 ***50,000 = \$36,898.00 (Print Production) + \$3,357.72 (9.1% Tax) + \$1,441.00 (Freight) =
 \$41,636.72

Please review shipping details.
All freight is estimated & additional.

25,000		2600 S FLAGSTAFF RANCH RD FLAGSTAFF AZ 86001-2301	\$875
20,000		1300 W UNIVERSITY AVE STE 100 FLAGSTAFF AZ 86001-7214	\$566
5,000		3610 E SOUTHERN AVE STE 4 PHOENIX AZ 85040-9081	\$0
10	***SAMPLES***	211 W Aspen Ave Flagstaff AZ 86001	\$0
2	***PROOFS***	211 W Aspen Ave Flagstaff AZ 86001	\$0

QUANTITY	TOTAL PAGES	COSTS
50,000	88	\$36,898.00

All freight, postage, & tax costs are additional.

Changes to artwork are \$10 per page. Color Corrections are \$50 per image per round.

Signature _____ Name _____

Date _____ Purchase Order _____

The Courier Guarantee

- + Free Overs
- + No-hidden Charges
- + On time, every time

- + One point of contact
- + Free Warehousing for 30 days
- + 5 Free Corrections to proofs

Invoice Notes:
Tax Notes: Taxable

CSR: Brad Bannach
Quote: Q0012570
Job#J074805
Case:12577