



City of Flagstaff Fleet Management Committee Purchase, Replacement and Utilization Justification Form

This form is designed to ensure that the City of Flagstaff's fleet is appropriately sized to serve the operational needs of the City; that the vehicles/equipment are efficiently utilized in a manner that reflects the total cost of ownership and there is sound justification for retaining and replacing vehicles/equipment through City ownership.

This form shall be used to justify all fleet replacements and vehicles/equipment that do not meet the City's Fleet Utilization Criteria. Vehicles/equipment that does not meet the City's Fleet Utilization Criteria but have been justified and approved to be retained in its current program will not have to be reviewed for 24 months. Only completed the first page of this document and check "Justification approved prior year" box.

Please complete this form in its entirety. Indicate "not applicable" where necessary. (* Indicates an evaluation metric.)

Date: **11-6-2024**

Form Preparer Name: **Greg Krahe** Name of Division/Section: Public Works/Streets **This is a request for:**

- ☒ Fleet Replacement
 ☐ Utilization Justification
 ☐ Justification Approved Prior Year
☐ New Vehicle/Equipment (Addition to City Fleet)

Vehicle/Equipment Type: Mining **Vehicle/Equipment Number:** S3077 ***Vehicle/Equipment Year:** 1998

Fleet Category: **7** *Annual Mileage/Hours: **385 Hours** *Working Days/Use %: **25% of Annual**

*Total Mileage/Hours: **10,000+ Hrs** *Original Purchase Cost: **58,587.5** *Lifetime Maintenance Costs: **\$23,361**

Replacement Costs: **\$394,791.98** Last year's maintenance costs: **\$16.00** *Projected repair costs: **\$75,000.00**

*Current Fuel Efficiency based on Fleet Records Miles/Hours per Gallon: **N/A** Fuel Type: **Diesel**

Fleet Category	*Annual Mileage/Hours	*Working Days/Use%
1. General Purpose		
2. Facility-Based		
3. Emergency Response		
4. Light Duty Special Purpose		
5. Heavy Duty Special Purpose		
6. Seasonal Equipment Over \$5000		
7. Other	385 Hours	100%

- General Purpose:** Vehicles used to transport city personnel from point A to point B and not designed, equipped or have attached equipment to perform work. Examples are sedans, sport utility, vans and pickups, not used for special service.
- Facility Based:** General purpose vehicles assigned to a facility for the sole specific use for the operation of that facility. Seldom leaves site. High Mile used vehicles rotated out of the fleet (fleet replacements).
- Emergency Vehicles:** Equipment specifically built to respond to emergency situations affecting the public health, safety and welfare of the City of Flagstaff Citizens.

Signature Sustainability Rep Danae Presl Date 6/5/2026