



CITY OF FLAGSTAFF

- ☐ CONFIRMING CHANGE ORDER NO.
☐ DESIGN CONTRACT CHANGE ORDER NO.
☒ CONSTRUCTION CONTRACT CHANGE ORDER NO.
☐ CONTRACT ALLOWANCE UPDATE NO.

1

PROJECT NO. 3238 **PROJECT NAME:** COF JOC Temp Drainage
FILE NO. **PROJECT MANAGER:** Ed Schenk
FIRM NAME: Eagle Mountain Construction

Purchase Order Number: 26-005970 | Line Number: | Current Amount \$ 93,360.00

Change Order originated by: ☐ CITY OF FLAGSTAFF ☐ CONTRACTOR ☐ DESIGN FIRM ☐ OTHER:

DETAILED DESCRIPTION:

This CO is for unanticipated BNSF inspection fees that were not conveyed during the original discussion with BNSF. The fee is for the BNSF contract inspector (Wilson and Company) to be on-site during the anticipated 15 day construction window. The fees are paid on time and materials (daily rate) but are mandated to be paid in full in advance. This CO covers the full inspection fee with the anticipation of a 15 day construction period. If less than 15 days are used our City contractor (Eagle Mountain) will invoice for actuals.

JUSTIFICATION:

The project requires the City and the City contractor to conform to the BNSF's requirements for utility work within the railroad right-of-way, as the majority of the project is on BNSF land.

TIME ANALYSIS:

No change to contract time

COST ANALYSIS:

An additional 22,145.72, bringing the total contract cost up to \$115,505.72

<i>CITY OF FLAGSTAFF</i>		<i>PROJECT STATUS FORM</i>	
PROJECT NAME: COF JOC Temp Drainage		☐ Design ☒ Construction ☐ Other	
PROJECT NO. 3238		FILE NO.	
ACCT. NO. <u>206-08-385-3238-0-4422</u>		100.00	%
ACCT. NO. _____			%
COUNCIL APPROVAL DATE: NA		ORIGINAL CONTRACT AMOUNT: \$ 93,360.00	
PROJECT BUDGET (FY <u>26</u>) \$ 350,000.00		PROJECT BUDGET (FY <u>27</u>) \$ 248,560.00	
NOTICE TO PROCEED DATE: 08/31/2026		ORIGINAL CONTRACT PERIOD (calendar days): 100	
ORIGINAL COMPLETION DATE: 12/01/2026		ORIGINAL CONTRACT ALLOWANCE: \$ 0.00	
DESIGN FIRM: JE Fuller			
Change Orders	C.O. Amount	C.O. Days	Start Date
Revision Date	New Total	New Total	New Comp. Date
1	\$ 115,505.72	100	08/31/2026
			12/01/2026
2			
3			
4			
5			

COMMENTS: The allocations shown above are inclusive of all Change Orders shown. If there are more than 5 Change Orders, please request a separate form from Purchasing that includes additional spaces. Thank you!

END DATES			
ORIGINAL CONTRACT PERIOD	<u>100</u> Days	(<u>12/01/2026</u>)	ORIGINAL CONTRACT \$ <u>\$ 93,360.00</u>
PRIOR TIME CHANGES	<u>0</u> Days	(_____)	TOTAL PRIOR VALUE CHANGES \$ <u>\$ 0.00</u>
THIS TIME CHANGE	<u>0</u> Days	(_____)	VALUE OF THIS CHANGE \$ <u>\$ 22,145.72</u>
NEW CONTRACT PERIOD	<u>100</u> Days	(<u>12/01/2026</u>)	NEW CONTRACT \$ <u>\$ 115,505.72</u>



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FILE NO. **PROJECT MANAGER:** Ed Schenk

SIGNATURES

SUBMITTER

Project Manager _____ **Approved Signature** Ed Schenk
 Date _____ Digitally signed by Ed Schenk
 Date: 2026.08.06 15:58:50
 -07'00'

Department Head 08/07/2026 _____ **Approved Signature** Lee Williams
 Date _____ Digitally signed by Lee Williams
 Date: 2026.08.07 13:36:53
 -07'00'

COMMITTEE

Water Services 2026-08-19 _____ **Approved Signature** Douglas Slover Jr
 Date _____ Digitally signed by Douglas Slover
 Jr
 Date: 2026.08.19 10:09:56 -07'00'

Public Works 8-19-2026 _____ **Approved Signature** _____
 Date _____

City Engineering 8/19/2026 _____ **Approved Signature** _____
 Date _____

City Attorney _____ **Approved Signature** ABSENT
 Date _____

Finance 08/20/2026 _____ **Approved Signature** Tammy L Ryan
 Date _____

Purchasing (Chair) 8/20/26 _____ **Approved Signature** Patrick Brown
 Date _____

EXECUTIVE

City Manager 08/07/2026 _____ **Approved Signature** Joanne Keene
 Date _____ Digitally signed by Joanne Keene
 Date: 2026.08.07 13:28:34 -07'00'

Council Meeting Date (if required) _____ **Council Approved?** Yes ☐ No ☐

We have given careful consideration to the proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, and perform all services necessary for the work specified.

FIRM NAME: Eagle Mountain Construction **Signature:** _____

Date: 08/10/2026 **Print Name and Title:** Project Manager