

Protocols for Interactions with Federal Agencies

April 7, 2026





Background on March 3 Discussion

- Reviewed City Role in Immigration Enforcement
- Identified Process for Reporting Issues of Concern
 - Reviewed Online Reporting Website
- Outlined Protocols for City Facilities
 - Training of City Staff – April 21
- Presented Proposal for Use of City Property
 - Proposal for City Manager Directive Language
- Council directed staff to return with an ordinance like the proposed directive for consideration.



Partner Entity Use of City Property

Ordinance Purpose

- The City is committed to collaborating with partner government and non-profit entities when necessary to further City goals and priorities.
- When partner entities assist in responding to a natural disaster or emergency, they often need to use City real property and facilities to stage their response and assistance to the community.
- The proposed ordinance clarifies the process our partners must follow when the use of City property or facilities is requested.



Partner Entity Use of City Property

Guidance and Procedures for Partner Entity Requests

- Requests made through City Manager and Mayor.
- Requests will only be approved when the use furthers the interests of the City.
- A request furthers the interests of the City when it aligns with City goals and priorities and does not create unreasonable disruptions to City operations or present an unreasonable danger to the public health or safety.



Partner Entity Use of City Property

Signage Requirements for City Parks and Facilities

- Signs containing the following language will be posted at all City Parks and Facilities.

This property is owned by the City of Flagstaff and may only be used for its intended City purpose. Use of this property for any other purpose is prohibited without prior written authorization from the City of Flagstaff.

City Code References: Chapters 8-11, 8-12, and 8-14

- The form and location of the signs will be determined at the discretion of the City Manager.



Partner Entity Use of City Property

Applicability

- Ordinance is not applicable to the following:
 1. City operations performed jointly or with the assistance of a partner agency or entity, such as the Flagstaff Fire Department conducting a controlled burn in the community with the assistance of the U.S. Forest Service.
 2. The City Municipal Court Building, which is subject to the administrative authority of the Arizona Supreme Court.
 3. City Special Events, which are governed by City Code Chapter 8-12.
 4. Transportation Security Administration (TSA) and any other Federally mandated operations at Flagstaff Pulliam Airport.



HOTEL MONTE VISIT



Questions?

