

MINUTES

1. CALL TO ORDER

Mayor Daggett called the meeting of the Flagstaff City Council held July 7, 2026, to order at 3:02 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for discussion and consultation with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. ROLL CALL

NOTE: One or more Councilmembers may be in attendance through other technological means.

Present: Mayor Becky Daggett
Vice Mayor Miranda Sweet
Councilmember Austin Aslan
Councilmember Anthony Garcia
Councilmember Khara House
Councilmember Lori Matthews
Councilmember David Spence
Staff: Joanne Keene, City Manager; Sterling Solomon, City Attorney

3. PLEDGE OF ALLEGIANCE, MISSION STATEMENT, AND LAND ACKNOWLEDGEMENT

The Council and audience recited the pledge of allegiance, Councilmember Garcia read the Mission Statement of the City of Flagstaff, and Councilmember Aslan read the Land Acknowledgement.

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

LAND ACKNOWLEDGEMENT

The Flagstaff City Council humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

- A. **Consideration and Approval of Minutes:** City Council Executive Session of March 24, 2026, Work Session of March 24, 2026, City Council Work Session of April 14, 2026, City Council Work Session of

April 28, 2026, City Council Regular Meeting of May 5, 2026, Executive Session of May 12, 2026, Work Session of May 12, 2026, Executive Session of May 19, 2026, City Council Regular Meeting of May 19, 2026, Executive Session of May 26, 2026, City Council Work Session of May 26, 2026, Executive Session of June 2, 2026, Regular Meeting of June 2, 2026, Executive Session of June 9, 2026, City Council Work Session of June 9, 2026, Regular Meeting of June 16, 2026, Executive Session of June 23, 2026, and City Council Work Session of June 23, 2026.

Moved by Councilmember Khara House, **seconded by** Councilmember Anthony Garcia to approve the minutes of the City Council Executive Session of March 24, 2026, Work Session of March 24, 2026, City Council Work Session of April 14, 2026, City Council Work Session of April 28, 2026, City Council Regular Meeting of May 5, 2026, Executive Session of May 12, 2026, Work Session of May 12, 2026, Executive Session of May 19, 2026, City Council Regular Meeting of May 19, 2026, Executive Session of May 26, 2026, City Council Work Session of May 26, 2026, Executive Session of June 2, 2026, Regular Meeting of June 2, 2026, Executive Session of June 9, 2026, City Council Work Session of June 9, 2026, Regular Meeting of June 16, 2026, Executive Session of June 23, 2026, and City Council Work Session of June 23, 2026.

Vote: 7 - 0 - Unanimously

5. OPEN CALL TO THE PUBLIC

Ann Pollock urged the Council to deny the Certificate of Economic Hardship appeal requested by Capri Flagstaff LLC. She questioned whether the developer had conducted proper due diligence before purchasing property within the downtown historic overlay zone and expressed hope that the outcome would lead to stronger communication between the City Council and the Heritage Preservation Commission.

Michelle Baggs, founder of the local nonprofit Frontline Phoenix and a former paramedic and EMT, spoke in support of decriminalizing natural psychedelics. Drawing on her personal and professional experience with cumulative stress injury among frontline workers, she argued that when existing treatments fall short, communities have a responsibility to explore alternative healing pathways. She asked the Council to support Decriminalize Nature Flagstaff as a means of honoring those who serve the community.

Jamie Blazquez, president of the Flagstaff Psychedelic Society and organizer of Decriminalize Nature Flagstaff, also spoke in support of the initiative. She noted a recent federal executive order acknowledging psychedelics as promising treatments for serious mental illness and emphasized that decriminalization, already adopted in 31 cities and two counties nationally, would not create commercial sales or conflict with existing law, but would protect community members seeking healing while formal medical and legal frameworks continue to develop.

Colleen Maring, Chief People Officer at Northern Arizona Healthcare, shared data reflecting significant strain on Flagstaff Medical Center, including a 22% increase in patient discharges over the past four years. She described adaptive measures the hospital has implemented to manage capacity, including more intensive monitoring of patient length of stay and use of pre-operative areas as overflow space. She acknowledged the impact these pressures have on patients and assured the Council that the organization remains committed to expanding access and maintaining quality care.

Alycia Hayes asked the Council to consistently apply the Downtown Flagstaff Vision and Action Plan adopted in 2024, which identified preserving historic character as the community's top priority among 21 options in a survey of more than 1,200 residents. She highlighted the plan's guidance that new downtown construction be compatible in scale, design, and materials with the historic core, and that larger developments be directed to locations outside that core. She also noted the economic and environmental value of historic preservation, citing tourism as Flagstaff's top industry and emphasizing that reusing existing buildings supports the city's sustainability goals.

6. PROCLAMATIONS AND RECOGNITIONS

A. Proclamation: Flagstaff Parks and Recreation Month

Councilmember Garcia read and presented the proclamation.

B. Recognition: Flagstaff Regional Land Use Plan 2045

City Manager Keene presented a formal acknowledgement to the Regional Plan 2045 team, recognizing the extensive collaborative effort that brought the plan to fruition. She noted that when she requested a full list of contributors, she received eleven pages of names, underscoring the breadth of participation involved. With regard to the results of the May 19, 2026 election, they saw a 27.5% voter turnout with 5,945 community members supporting the plan, exceeding the 2014 regional plan election's 25.22% turnout and 5,338 votes in support.

Planning and Development Services Director Michelle McNulty echoed the appreciation, describing the process as a reflection of how deeply the community cares about Flagstaff's future, and offered particular recognition to Sara Dechter for her project management leadership. She expressed enthusiasm for moving into the implementation phase of the plan.

Sara Dechter, transitioning to a planning director role with Mountain Line, closed by describing the regional plan process as extraordinary in scale, spanning thousands of public comments, multiple rounds of review, and years of coordinated effort across dozens of city and county staff. She expressed pride in Flagstaff's approach to regional planning and gratitude to all who contributed.

C. Recognition: Leader of the Year

City Manager Keene announced and recognized the Mary Jo Jenkins, 2025 Leader of the Year, Fire Chief Mark Gaillard. She highlighted his commitment to developing future fire service leaders through training, conference engagement, and regular visits to firehouses to ensure open communication with personnel and their families. He was also credited for his proactive work on the homeowners insurance crisis, including launching a home hardening assessment program, coordinating with state and regional contacts, and engaging government and insurance industry leaders on potential solutions.

Chief Gaillard was further recognized for his role in initiating the public safety ballot measure process nearly three years ago, when he and Deputy Chief Wilson presented a comprehensive analysis of the current and future state of fire service in Flagstaff. He subsequently led an internal working team, developed a ten-year financial calculator used to identify operational gaps and associated costs, and helped a citizen committee refine the recommendations. His collaborative partnerships, internally with city leadership and externally with regional fire districts, Navajo Nation Fire, and the Regional Communications Center, were also noted as hallmarks of his leadership.

Chief Gaillard expressed deep humility and gratitude, noting that being singled out among a leadership team of equally dedicated colleagues was both overwhelming and meaningful. He reflected on the honor of having the award named after Mary Jo, acknowledged his wife's steadfast support, and described his opportunity to serve the Flagstaff community and its firefighters as a dream come true.

7. COUNCIL LIAISON REPORTS

Councilmember House reported that the Housing Commission heard presentations from Habitat for Humanity of Northern Arizona on their programs, including HOA fee structures at Timber Sky and potential church partnerships, as well as a housing market overview and information from the Northern Arizona Builders and Remodelers Association.

Councilmember Aslan reported on three liaison meetings. The Tourism Commission meeting was routine given the start of summer season. He chaired the Coconino Plateau Water Advisory Committee Board meeting, where Senior Engineering Project Manager Christine Cameron presented

an update on the Rio to Flag project. The Sustainability Commission meeting covered the latest consumer confidence report, a presentation by an ADEQ hydrologist on PFAS and related statewide actions, and two presentations by Commissioner Carlson addressing water quality concerns in Flagstaff and health, contamination, and noise pollution related to BNSF rail lines.

Councilmember Garcia reported that the Library Commission did not meet this month and will reconvene next month. He also recognized the Parks and Recreation team for a successful 4th of July drone show at Foxglenn Park, noting smooth traffic management and a positive audience response.

Councilmember Matthews noted that the Airport Commission would be meeting later that week.

8. APPOINTMENTS

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that the City Council may vote to go into executive session, which will not be open to the public, for the purpose of discussing or considering employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of any public body..., pursuant to A.R.S. §38-431.03(A)(1).

A. Consideration of Appointments: Indigenous Commission

Moved by Councilmember Austin Aslan, **seconded by** Councilmember Lori Matthews to appoint Sheldon Yazzie to the Indigenous Commission as an Ex-officio member.

Vote: 7 - 0 - Unanimously

9. LIQUOR LICENSE PUBLIC HEARINGS

Applications under Liquor License Public Hearings may be considered under one public hearing and may be acted upon by one motion unless otherwise requested by Council.

Mayor Daggett opened the public hearing on all applications.

Deputy City Clerk Georganna Staskey introduced the applications and indicated that the Police Department and Planning and Development Services had provided their respective findings.

There being no public comment Mayor Daggett closed the public hearing.

Moved by Councilmember Khara House, **seconded by** Councilmember Lori Matthews to forward the applications to the State with a recommendation for approval.

Vote: 7 - 0 - Unanimously

- A. **Consideration and Action on Liquor License Application:** Lisbeth Valenzuela Montiel "Tres Amigos Mexican Restaurant Flagstaff", 1800 S Milton rd STE21, Series 12 (Restaurant), New Application
- B. **Consideration and Action on Liquor License Application:** Jamima Lee Kim "Tiki Grill" 1509 S Milton Rd., Series 12 (Restaurant), New Application
- C. **Consideration and Action on Liquor License Application:** Lauren Kay Merrett "Miz Zips," 2924 E Route 66., Series 12 (Restaurant), New Application
- D. **Consideration and Action on Liquor License Application:** Vaneet Sapra "One Stop" 2325 S. Woodlands Village Blvd, Series 009 (Liquor Store) Owner Transfer
- E. **Consideration and Action on Liquor License Application:** Dhavalkumar Kirit Patel "Heena" 2202 East Route 66, Sampling Privilege on Series 10 (Beer and Wine Only)

10. CONSENT AGENDA

All matters under Consent Agenda are considered by the City Council to be routine. Unless a member of City Council expresses a desire at the meeting to remove an item from the Consent Agenda for discussion, the Consent Agenda will be enacted by one motion approving the recommendations listed on the agenda. Unless otherwise indicated, expenditures approved by Council are budgeted items.

Moved by Councilmember Austin Aslan, **seconded by** Councilmember Anthony Garcia to approve the Consent Agenda as posted.

Vote: 7 - 0 - Unanimously

A. Consideration of Appointments: Consideration of Appointments of Magistrate and On-Call Magistrates for the Flagstaff Municipal Court.

Approve the appointments of Magistrate James Speed and On-Call Magistrates Charles Adornetto and Staci Foulks to the Flagstaff Municipal Court.

B. Consideration and Approval of Contract: General Services Contract with Holiday Lights, LLC in an amount not to exceed \$75,000, annually, for Holiday Light and Decor Installation.

1. Approve the General Services Contract with Holiday Lights, LLC in an amount not to exceed \$75,000, annually, for Holiday Light and Decor Installation; and
2. Authorize the City Manager to execute the necessary documents.

C. Consideration and Approval of Contract: Job Order Construction Contract with Schofield Civil Construction, LLC in the amount of \$706,173.90 to install a new Screw Press at Wildcat Hill Reclamation Plant to aid in the dewatering of Solids.

1. Approve the Job Order Construction Contract with Schofield Civil Construction, LLC in the amount of \$706,173.90 to install a new Screw Press at Wildcat Hill Reclamation Plant to aid in the dewatering of Solids; and
2. Authorize the City Manager to execute the necessary documents.

D. Consideration and Approval of Contract: Cooperative Purchase Contract with Carahsoft Technology Corp. in the amount of \$108,482.15, annually, for OpenGov Asset Management and Work Order Software.

1. Approve the Cooperative Purchase Contract with Carahsoft Technology Corp. for OpenGov Asset Management and Work Order Software in the amount of \$108,482.15, annually; and
2. Authorize the City Manager to execute the necessary documents.

E. Consideration and Approval of Contract: Cooperative Purchase Contract with Courtesy Chevrolet in the Amount of \$125,095.39 for the Purchase of One (1) 2026 Chevrolet 2500 Crew Cab 4x4 and One (1) 2026 Chevrolet 3500 Crew Cab 4x4 with Royal Contractor Body for the Right of Way Maintenance Program.

1. Approve the Cooperative Purchase Contract with Courtesy Chevrolet in the amount of \$125,095.39, including all applicable taxes for (1) 2026 Chevrolet 2500 4x4 Supervisor Truck and (1) 2026 Chevrolet 3500 4x4 with a Royal contractor body from Courtesy Chevrolet; and
2. Authorize the City Manager to execute the necessary documents.

- F. Consideration and Approval of Contract:** Cooperative Purchase Contract with PFVT Motors, LLC DBA Peoria Ford in the amount of \$107,607.74 for the purchase of a 2027 Ford F450 4x4 with a Switch N Go Arbor Body for the Streets Right of Way program.
1. Approve the Cooperative Purchase Contract with PFVT Motors, LLC DBA Peoria Ford in the amount of \$107,607.74 for the purchase of a 2027 Ford F450 4x4 with a Switch N Go Arbor Body for the Streets Right of Way program; and
 2. Authorize the City Manager to execute the necessary documents.
- G. Consideration and Approval of Contract:** Cooperative Purchase Contract with FiveOliver, LLC DBA Oliver Roofing Systems in the amount of \$1,169,730.00 for the full replacement of the standing seam metal roof at City Hall.
1. Approve the Cooperative Purchase Contract with FiveOliver, LLC DBA Oliver Roofing Systems in the amount of \$1,169,730.00 for the full replacement of the standing seam metal roof at City Hall; and
 2. Authorize the City Manager to execute the necessary documents.
- H. Consideration and Approval of Contract:** Approval of a Cooperative Purchase Contract with Midwest Motor Supply Co. Inc. dba Kimball Midwest for Fleet Maintenance, Repair, and Operation (MRO) Supplies and Related Services.
1. Approve the Cooperative Purchase Contract with Midwest Motor Supply Co. Inc. dba Kimball Midwest for an annual, not-to-exceed amount of \$62,000, for an initial three-year term with the option to renew for up to two additional one-year terms; and
 2. Authorize the City Manager to execute the necessary documents.
- I. Consideration and Approval of Contract:** Leases for Car Rental Concessions at Flagstaff Pulliam Airport with the Hertz Corporation (for Hertz and Dollar Car Rental), Enterprise Leasing Company of Phoenix, LLC (for Enterprise Car Rental), Enterprise Leasing Company of Phoenix, LLC (for Alamo and National Car Rental), and Avis Budget Car Rental, LLC (for Avis and Budget Car Rental).
1. Approve the Leases for Car Rental Concessions at Flagstaff Pulliam Airport with the Hertz Corporation (for Hertz and Dollar Car Rental), Enterprise Leasing Company of Phoenix, LLC (for Enterprise Car Rental), Enterprise Leasing Company of Phoenix, LLC (for Alamo and National Car Rental), and Avis Budget Car Rental, LLC (for Avis and Budget Car Rental)
 2. Authorize the City Attorney and Airport Director to approve final amendments.
 3. Authorize the City Manager to execute the necessary documents.
- J. Consideration and Approval of Engineering Contract Change Order:** Change Order #6 to WSP USA, Inc. in the amount of \$573,878.00 for the Downtown Mile Safety and Connectivity Improvement Project.
1. Approve the Engineering Professional Services Change Order #6 to WSP USA, Inc. (WSP) in the amount of \$573,878.00; and
 2. Approve the time extension of 549 calendar days; and
 3. Authorize the City Manager to execute the necessary documents.
- K. Consideration and Approval of Contract:** Cooperative Purchase Contract with JE Fuller Hydrology and Geomorphology, Inc., in the amount of \$247.381 over three years for the Lake Mary Water Monitoring Project.
1. Approval of a Cooperative Purchase Contract with JE Fuller Hydrology and Geomorphology, Inc. in the amount of \$247,381 for the Lake Mary Watershed Monitoring Project; and
 2. Authorize the City Manager to execute the necessary documents.

- L. Consideration and Approval of Contract:** First Amendment to the A/E Professional Services Contract with WSP USA, Inc. in the amount of \$1,492,018.52 for the Butler Avenue Complete Streets Project, Phase 2 - Final Design Services.

1. Approve the First Amendment to the A/E Professional Services Contract with WSP USA, Inc. in the amount of \$1,492,018.52 for the Butler Avenue Complete Streets Project, Phase 2 - Final Design Services; and
2. Authorize the City Manager to execute the necessary documents.

- M. Consideration and Ratification of Contract:** Purchase Agreement with Fleet Guy, LLC (dba Truck Site) in the amount of \$304,470 plus applicable taxes for the purchase of a 2004 Oshkosh T1500 Aircraft Rescue and Firefighting (ARFF) vehicle for Flagstaff Pulliam Airport (Airport).

1. Ratify the Purchase Agreement with Fleet Guy, LLC (dba Truck Site) for the purchase of a 2004 Oshkosh T1500 ARFF vehicle for Flagstaff Pulliam Airport; and
2. Authorize the City Manager to execute the necessary documents.

- N. Consideration and Ratification of Letter to Request a Veto of HB2460**

Retroactively approve the letter.

- O. Consideration and Approval of Agreement:** Partial Satisfaction of Reimbursement Agreement with CBAR 19 Flagstaff, LLC in the amount of \$112,486.43 related to the City's proportional share of the construction costs of Kitty Hawk Lane.

Approve the Partial Satisfaction of Reimbursement Agreement with CBAR 19 Flagstaff, LLC in the amount of \$112,486.43.

11. ROUTINE ITEMS

- A. Consideration and Adoption of Ordinance No. 2026-13:** An ordinance levying upon the assessed valuation of the property within the City of Flagstaff, Arizona, subject to taxation a certain sum upon each one hundred dollars (\$100.00) of valuation sufficient to raise the amount estimated to be required in the annual budget, less the amount estimated to be received from other sources of revenue; providing funds for various bond redemptions, for the purpose of paying interest upon bonded indebtedness and providing funds for general municipal expenses, all for the Fiscal Year ending the 30th day of June 2027. (Primary and secondary property tax levies for FY 2026-27).

Moved by Councilmember Anthony Garcia, **seconded by** Councilmember Khara House to read Ordinance No. 2026-13 by title only for the final time.

Vote: 7 - 0 - Unanimously

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF LEVYING UPON THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE CITY OF FLAGSTAFF, ARIZONA, SUBJECT TO TAXATION A CERTAIN SUM UPON EACH ONE HUNDRED DOLLARS (\$100.00) OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE REQUIRED IN THE ANNUAL BUDGET, LESS THE AMOUNT ESTIMATED TO BE RECEIVED FROM OTHER SOURCES OF REVENUE; PROVIDING FUNDS FOR VARIOUS BOND REDEMPTIONS, FOR THE PURPOSE OF PAYING INTEREST UPON BONDED INDEBTEDNESS AND PROVIDING FUNDS FOR GENERAL MUNICIPAL EXPENSES, ALL FOR THE FISCAL YEAR ENDING THE 30TH DAY OF JUNE, 2027

Moved by Councilmember Anthony Garcia, **seconded by** Councilmember Khara House to adopt Ordinance No. 2026-13.

Vote: 7 - 0 - Unanimously

- B. Consideration and Adoption of Resolution No. 2026-38 and Ordinance No. 2026-17:** Amending the Flagstaff City Code, Chapter 1-14, Personnel System, Section 1-14-001-0006, Employee Advisory Committee, and amending the Employee Handbook of Regulations Section 1-10-070, Employee Advisory Committee.

Moved by Councilmember Lori Matthews, **seconded by** Councilmember Khara House to adopt Resolution No. 2026-38.

Vote: 7 - 0 - Unanimously

Moved by Councilmember Lori Matthews, **seconded by** Councilmember Khara House to read Ordinance No. 2026-17 by title only for the final time.

Vote: 7 - 0 - Unanimously

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AMENDING THE FLAGSTAFF CITY CODE, CHAPTER 1-14, PERSONNEL SYSTEM, SECTION 1-14-001-0006, EMPLOYEE ADVISORY COMMITTEE, AND THE EMPLOYEE HANDBOOK OF REGULATIONS, SECTION 1-10-070, EMPLOYEE ADVISORY COMMITTEE, BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED "2026 CITY CODE AND EMPLOYEE HANDBOOK AMENDMENTS – EMPLOYEE ADVISORY COMMITTEE", PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AUTHORITY FOR CLERICAL CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE

Moved by Councilmember Lori Matthews, **seconded by** Councilmember Anthony Garcia to adopt Ordinance No. 2026-17.

Vote: 7 - 0 - Unanimously

- C. Consideration and Adoption of Ordinance No. 2026-15:** An ordinance of the City Council of the City of Flagstaff, authorizing the exchange of real property of substantially equal value with Leroux Retail, L.L.C.; providing for delegation of authority, repeal of conflicting ordinances severability, authority for clerical corrections, and establishing an effective date

Moved by Councilmember Lori Matthews, **seconded by** Councilmember Khara House to read Ordinance No. 2026-15 by title only for the final time.

Vote: 7 - 0 - Unanimously

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AUTHORIZING THE EXCHANGE OF REAL PROPERTY OF SUBSTANTIALLY EQUAL VALUE WITH LEROUX RETAIL, L.L.C.; PROVIDING FOR DELEGATION OF AUTHORITY, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AUTHORITY FOR CLERICAL CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE

Moved by Councilmember Lori Matthews, **seconded by** Councilmember Khara House to adopt Ordinance No. 2026-15.

Vote: 7 - 0 - Unanimously

Moved by Councilmember Lori Matthews, **seconded by** Councilmember Khara House to approve the exchange agreement.

Vote: 7 - 0 - Unanimously

- D. Consideration and Adoption of Ordinance No. 2026-14:** An ordinance of the City Council of the City of Flagstaff, abandoning approximately 2,400 square feet of Right of Way in block of Townsite; providing for delegation of authority, repeal of conflicting ordinances, severability, and establishing an effective date

Moved by Councilmember Anthony Garcia, **seconded by** Vice Mayor Miranda Sweet to read Ordinance No. 2026-14 by title only for the final time.

Vote: 7 - 0 - Unanimously

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF ABANDONING APPROXIMATELY 2,400 SQUARE FEET OF RIGHT OF WAY IN BLOCK OF TOWNSITE; PROVIDING FOR DELEGATION OF AUTHORITY, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE

Moved by Councilmember Anthony Garcia, **seconded by** Vice Mayor Miranda Sweet to adopt Ordinance No. 2026-14.

Vote: 7 - 0 - Unanimously

- E. Consideration and Adoption of Ordinance No. 2026-16:** An ordinance of the City Council of the City of Flagstaff, approving amended and restated easements on Observatory Mesa with the Hidden Bluff Homeowners Association; providing for delegation of authority, severability, and establishing an effective date

Moved by Councilmember Khara House, **seconded by** Vice Mayor Miranda Sweet to read Ordinance No. 2026-16 by title only for the final time.

Vote: 7 - 0 - Unanimously

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, APPROVING AMENDED AND RESTATED EASEMENTS ON OBSERVATORY MESA WITH THE HIDDEN BLUFF HOMEOWNERS' ASSOCIATION; PROVIDING FOR DELEGATION OF AUTHORITY, SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE

Moved by Councilmember Khara House, **seconded by** Vice Mayor Miranda Sweet to adopt Ordinance No. 2026-16.

Vote: 7 - 0 - Unanimously

- F. Consideration and Approval of Contract:** Job Order Construction Contract with Eagle Mountain Construction, Inc. in the amount of \$2,263,330 for the Meade Lane Utility Improvements Project.

Capital Improvements Project Manager Geneva Lanzetta provided a PowerPoint presentation that covered the following:

MEADE LANE IMPROVEMENTS
CONTEXT MAP
PROJECT EXTENT
MEADE LANE – JOC AWARD
PROJECT COMPONENTS
PROJECT SCHEDULE
STAKEHOLDERS
PROJECT FUNDING

Councilmember House asked about the difference between the contract amount and the contract allowance. Ms. Lanzetta explained that the contract amount is for what the contractor identifies as the exact dollar amount for construction. The contract allowance is a 5% contingency that we request for any unplanned things that could come up during construction.

Moved by Councilmember Khara House, **seconded by** Vice Mayor Miranda Sweet to approve a one-time Job Order Contract per project expenditure limit increase from \$2,000,000 to the final amount of the contract for the Meade Lane Project, approve the Job Order Construction Contract with Eagle Mountain Construction, Inc. in the amount of \$2,263,330 with a contract duration of 300 calendar days, approve a Contract Allowance of \$92,771, which is 5% of the lowest responsive bid, and authorize the City Manager to execute the necessary documents.

Vote: 7 - 0 - Unanimously

- G. Consideration and Approval of Contract:** Approve the First Amendment to the Construction Phase Services Agreement - GMP 02 with J. Banicki Construction, Inc. in the amount of \$17,591,640.08 for construction services for the John Wesley Powell Blvd. Extension Project.

Capital Improvements Project Manager David Pedersen provided a PowerPoint presentation that covered the following:

J.W. POWELL EXTENSION
GMP 2 – BANICKI CONSTRUCTION
VICINITY MAP
PROJECT SECTIONS
ENGINEERING UPDATE
JWP EXTENSION CORRIDOR – 22 MAY
TIMELINES
GMP 2 COMPONENTS

Councilmember Matthews inquired about the contingency percentage included in the project budget, noting that construction contracts typically carry 10% contingencies. Mr. Pedersen clarified that the contingencies on this project are approximately 3.5%, calculated based on anticipated problem areas such as unsuitable materials or unexpected ground conditions, rather than as a flat percentage of the total project cost.

Councilmember Matthews also asked whether adjacent property owners would be constructing their portions of the roadway simultaneously. Mr. Pederson stated that while they are not in constant contact with those parties, they are optimistic about aligned timelines, noting that bids appear to be out and plans have been submitted to the city, suggesting the other segments would be completed within a similar timeframe.

Moved by Councilmember Anthony Garcia, **seconded by** Councilmember Lori Matthews to approve the First Amendment to the Construction Phase Services Agreement - GMP 02 J. Banicki Construction, Inc. for a Guaranteed Maximum Price (GMP) of \$17,591,640.08, which includes the CMAR and Owner's contingencies and a contract period of 425 calendar days, approve a CMAR Contingency of \$610,342.00 which is 3.73% of the Guaranteed Maximum Price, approve an Owner's Contingency of \$610,342.00 which is 3.73% of the Guaranteed Maximum Price, and authorize the City Manager to execute the necessary documents.

Vote: 7 - 0 - Unanimously

12. REGULAR AGENDA

- A. Consideration and Adoption of Resolution No. 2026-40:** A resolution of the Flagstaff City Council adopting the 2026 Coconino County Multi-Jurisdictional Hazard Mitigation Plan

Emergency Program Manager Daniel Kelly stated that the presentation from June 9, 2026 covered the elements of the plan and offered if there were any additional questions he was happy to answer.

Moved by Councilmember Khara House, **seconded by** Vice Mayor Miranda Sweet to read Resolution No. 2026-40 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL ADOPTING THE 2026 COCONINO

*COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN AND REPEALING RESOLUTION
2021-55 ADOPTING THE PRIOR PLAN*

Moved by Councilmember Khara House, **seconded by** Vice Mayor Miranda Sweet to adopt Resolution No. 2026-40.

Vote: 7 - 0 - Unanimously

B. Consideration and Adoption of Resolution No. 2026-41: A resolution renaming Cheshire Park to the "Ken Ingols Cheshire Park"

Assistant Parks, Recreation, Open Space, and Events Director Amy Hagin introduced the proposal to name Cheshire Park in honor of Ken Ingols, who served as the City of Flagstaff's Parks and Recreation Director from the 1960s through the 1970s and beyond. She was joined by several of Mr. Ingols' family members and a former city employee, who each spoke informally and from the heart about his lasting contributions to the community. Ms. Hagin noted that much of what residents see and enjoy in Flagstaff's parks and recreation system today traces back to Ken Ingols' vision and leadership.

Former city employee Darrell Gable, who began working under Mr. Ingols in 1968, reflected on his instrumental role in developing many of Flagstaff's parks and recreational programs, including the ice rink, neighborhood parks, open space preservation, the Murdoch Center, and organized sports leagues such as slow pitch softball and volleyball. He noted that Mr. Ingols was among the first residents of the Cheshire neighborhood, having moved there around 1962, making the proposed naming especially fitting and meaningful.

Mr. Ingols' granddaughter Danielle Cox shared a memory of spending time with her grandfather during his final summer, driving around Flagstaff so he could revisit the parks he had helped create. She reflected that his greatest gift was ensuring every neighborhood in Flagstaff had open spaces where people could gather and find leisure.

Mr. Ingols' daughter Kelley Ingols spoke about his humility and his lifelong commitment to community over personal recognition, noting that the process of pursuing this naming had taken five to six years, and that Mr. Ingols had passed away three years prior before it could be realized during his lifetime. Letters from community members Kirsten Levin and Jennifer Rowe were also read into the record highlighting Mr. Ingols' decades of service, his role in protecting Buffalo Park, his contributions to youth programming including Safety Town and recreational sports, his teaching of recreation management courses at the local university, and his personal generosity in mentoring and including young residents in community activities.

Ms. Hagin explained that the proposal is to name the existing Cheshire Park grounds, including the tennis courts, basketball court, playground, and grassy areas, the Ken Ingols Cheshire Park, and designate a future nine-acre expansion featuring a running track and multi-purpose field as the Ken Ingols Running Track and Multi-Purpose Field. The Parks and Recreation Commission unanimously supported the proposal in December 2025.

Councilmember House expressed that while the honor could not be bestowed during his lifetime, naming the park was a meaningful way to keep his memory alive for generations to come.

Councilmember Garcia, who serves as the Council liaison to the Parks and Recreation Commission, reflected on the broader significance of honoring individuals whose work in areas like parks and recreation profoundly shapes quality of life, and committed to carrying Mr. Ingols' spirit into future commission discussions.

Vice Mayor Sweet thanked the family for their perseverance and recognized staff for their dedication in seeing the proposal through to this point.

Moved by Councilmember Khara House, **seconded by** Vice Mayor Miranda Sweet to read Resolution No. 2026-41 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL RENAMING CHESHIRE PARK THE "KEN INGOLS CHESHIRE PARK"

Moved by Vice Mayor Miranda Sweet, **seconded by** Councilmember Khara House to adopt Resolution No. 2026-41.

Vote: 7 - 0 - Unanimously

- C. Consideration and Adoption of Resolution No. 2026-42:** A resolution of the Flagstaff City Council, approving an Intergovernmental Agreement (IGA) between the City of Flagstaff and the State of Arizona, acting by and through the Arizona Department of Transportation (ADOT) for the design and construction of Flagstaff Urban Trail System (FUTS) improvements along Route 66.

City Engineer Paul Mood provided a PowerPoint Presentation that covered the following:

ADOT IGA WEST ROUTE 66 FUTS DESIGN AND CONSTRUCTION
ADOT W. ROUTE 66 FUTS IGA
ADOT ROUTE 66 PAVEMENT PRESERVATION PROJECT
ADOT IGA
ADOT ESTIMATED COSTS

Moved by Councilmember David Spence, **seconded by** Vice Mayor Miranda Sweet to read Resolution No. 2026-42 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE STATE OF ARIZONA AND THE CITY OF FLAGSTAFF FOR DESIGN AND CONSTRUCTION OF FLAGSTAFF URBAN TRAIL SYSTEM IMPROVEMENTS ON WEST ROUTE 66

Moved by Vice Mayor Miranda Sweet, **seconded by** Councilmember David Spence to adopt Resolution No. 2026-42.

Vote: 7 - 0 - Unanimously

- D. Consideration and Adoption of Ordinance No. 2026-19:** An ordinance amending the Flagstaff City Code, Chapter 1-14, Personnel System, by amending the City of Flagstaff Employee Handbook of Regulations, Section 1-50-051, Parental Leave.

Human Resources and Risk Management Director Ryan Saxby provided a PowerPoint Presentation that covered the following:

PAID PARENTAL LEAVE POLICY CHANGES
EMPLOYEE HANDBOOK ARTICLE 1-50-034
BACKGROUND
PAID PARENTAL LEAVE – KEY CHANGES
PPL POLICY – STAKEHOLDER REVIEW

Councilmember Aslan inquired how the city's current and proposed paid parental leave policy compares with other municipalities across the state. Mr. Saxby responded that a survey was conducted through a citywide HR listserv, with responses received from Avondale, Queen Creek, Buckeye, Mesa, Pima County, Chandler, and Tucson. The survey found considerable variation among jurisdictions with some offering no paid leave at all, while others provide up to 12 weeks running concurrently with FMLA. Some municipalities require leave to be taken continuously rather than intermittently or on a reduced schedule, and some limit eligibility to birth, bonding, or adoption without the broader qualifying events included in Flagstaff's current policy.

Councilmember Aslan expressed support for robust employee benefits, noting that financial feasibility

had been considered, and asked whether staff had explored replacing the term "parental leave" with a more inclusive term that better reflects the range of caregiving relationships covered by the policy. Ms. Saxby acknowledged that the terminology had not been thoroughly examined, noting that the term "parental leave" was used consistently among the surveyed jurisdictions and that aligning with that language was part of the reasoning for the current naming. He indicated a willingness to revisit the terminology in any future policy updates.

Moved by Councilmember Lori Matthews, **seconded by** Councilmember Khara House to read Ordinance No. 2026-19 by title only.

Vote: 7 - 0 - Unanimously

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF AMENDING THE FLAGSTAFF CITY CODE, CHAPTER 1-14, PERSONNEL SYSTEM, BY AMENDING THE EMPLOYEE HANDBOOK OF REGULATIONS, SECTION 1-50-051, PARENTAL LEAVE; PROVIDING FOR PENALTIES, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AUTHORITY FOR CLERICAL CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE

13. OPEN CALL TO THE PUBLIC

None

14. ANNOUNCEMENTS AND UPDATES TO/FROM COUNCIL AND CITY MANAGER

Councilmember Matthews reported attending three events; she was present at Recovery Court, which was also Judge Reed's final time presiding over the court, and described the outpouring of appreciation for his contributions to that program. She also attended the monthly Healing Center Steering Committee meeting, noting that while some potential building sites have been lost, the group continues to explore other opportunities. Most significantly, she attended a day-and-a-half sequential intercept mapping workshop, where she delivered opening remarks. The workshop brought together justice, county, and mental health partners to identify gaps in services and opportunities for early diversion for low-risk offenses, with the goal of better supporting individuals with mental health and substance use challenges rather than routing them through the justice system.

Councilmember Garcia echoed his appreciation for the sequential intercept mapping workshop, noting that it reinforced his view that the evolution toward community policing and restorative justice extends beyond the police department to all phases of the justice system. He also announced two upcoming community input meetings for Sunnyside neighborhood residents regarding Ponderosa Park and encouraged residents to attend and share their vision for the park. He additionally invited the community to join the second annual Rev Up Unity event where motorcycle enthusiasts will gather to prepare sack lunches for Flagstaff Shelter Services, the Crown, and the Lantern.

Councilmember Aslan wished his colleagues a restful break ahead of the following day's special meeting.

Vice Mayor Sweet also wished everyone a good break and thanked her colleagues for their work.

Councilmember House reported attending the Back to Flagstaff Banquet, a biennial celebration honoring the history and heritage of Flagstaff's Black community. She also attended the Healing Center Steering Committee meeting, where she shared information about a SAMHSA notice of funding opportunity offering multi-million-dollar grants for recovery and behavioral health programming, which she noted would likely be pursued primarily through the county.

Councilmember Spence reported that he previously participated in a Boys and Girls Club Town Hall with approximately 20 young people asking questions about government and public policy, and announced that Coconino Community College is hosting a Student Leadership Academy that he will participate in.

Mayor Daggett shared that she had participated in ride-alongs with the solid waste and residential recycling teams, including her first visit to the landfill, describing the experience as valuable for

understanding city operations. She noted an upcoming Basics of Disability Benefits event at the public library that will cover special needs trusts and Social Security benefits and encouraged attendance at the upcoming Downtown Matters Conference.

City Manager Keene reminded the Council of the special meeting the following morning and then the summer break running through August 24th, though noted the possibility of reconvening earlier for election canvassing. She recognized the city team, particularly Emergency Management Manager Daniel Kelly, Airport Director Brian Gall, and staff across fire, police, and the manager's office for their work in response to the Pocket Fire, which while outside city limits had significantly impacted airport operations by triggering a temporary flight restriction. She reported that commercial airport operations were expected to resume that day. She also noted that Coconino County would be considering a resolution acknowledging the economic hardship caused by the fire, and that the city would be providing a supporting letter from the Mayor to help affected businesses access potential funding.

15. ADJOURNMENT

The Regular Meeting of the Flagstaff City Council held July 7, 2026, adjourned at 5:20 p.m.

MAYOR

ATTEST:

CITY CLERK

CERTIFICATION

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on July 7, 2026. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 1st day of September, 2026

CITY CLERK