



CITY OF FLAGSTAFF  
**HOUSING**  
DIVISION

# COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Presentation of Funding Recommendations

City Council Work Session

April 14, 2026

# Today

- CDBG 101
- Annual Action Plan Process
- Program Year 2026 Funding Allocation Recommendations
- Questions and Discussion



# CDBG Requirements

- **Consolidated Plan:** *“How should we decide what to do with the funds?”*
  - Five-year plan and assessment of housing and community development needs
- **Annual Action Plan:** *“What will we do with the funds?”*
  - Outlines yearly funding allocations – Due in May
- **Consolidated Annual Performance Evaluation Report (CAPER)**
  - Summary of outcomes for prior year allocations – Due in September
- **Substantial and Minor Amendments**
- **Affirmatively Furthering Fair Housing – City Fair Housing Plan**



# HUD Annual Funding Caps

## Administration

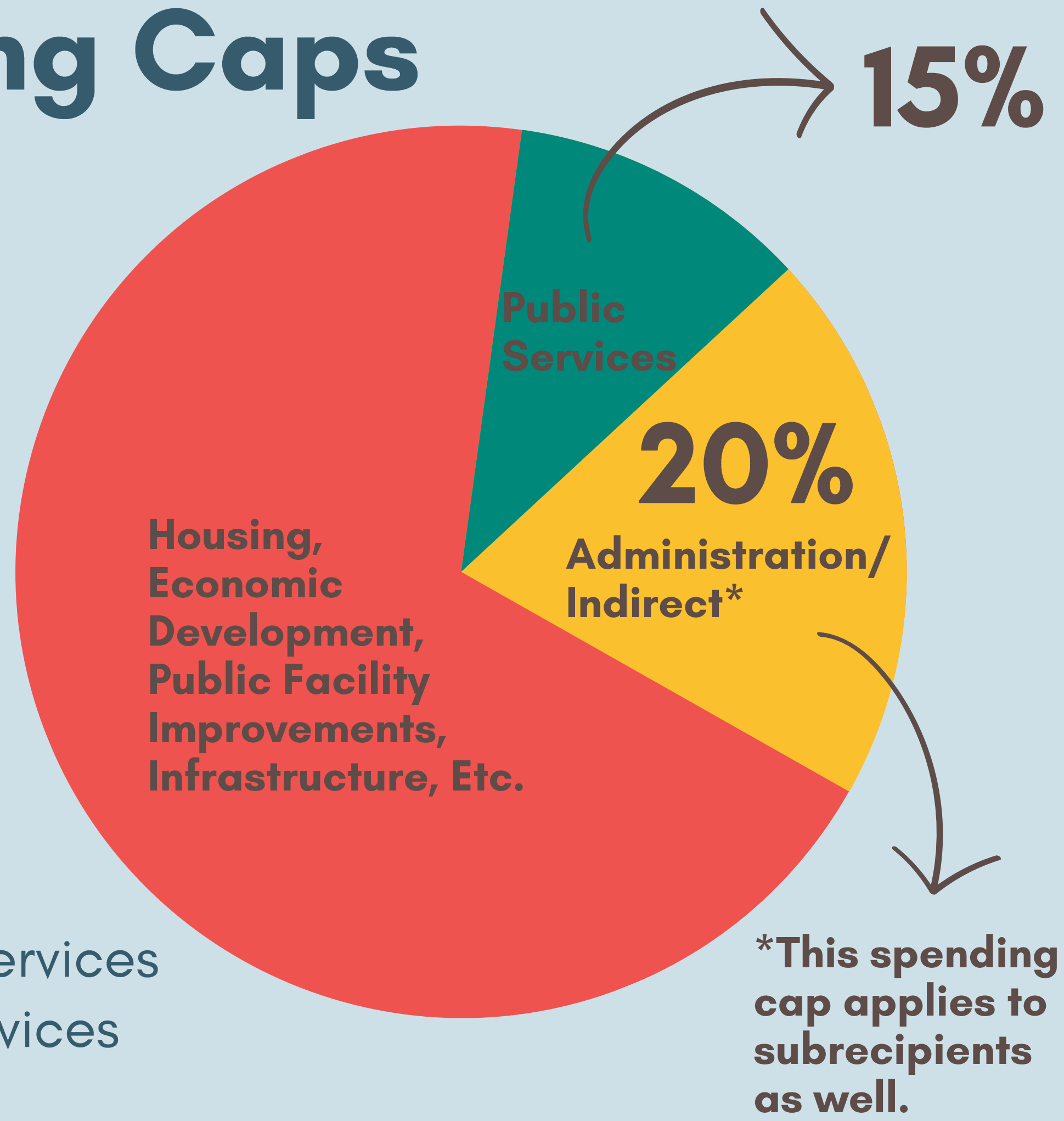
**20% Max**

- Management and oversight
- Program Coordination, including staff salaries/indirect costs

## Public Service Activities

**15% Max**

- Health and Safety Services
- Housing and Welfare Programs
- Community and Recreational Services
- Employment and Education Services (e.g., job training/childcare)

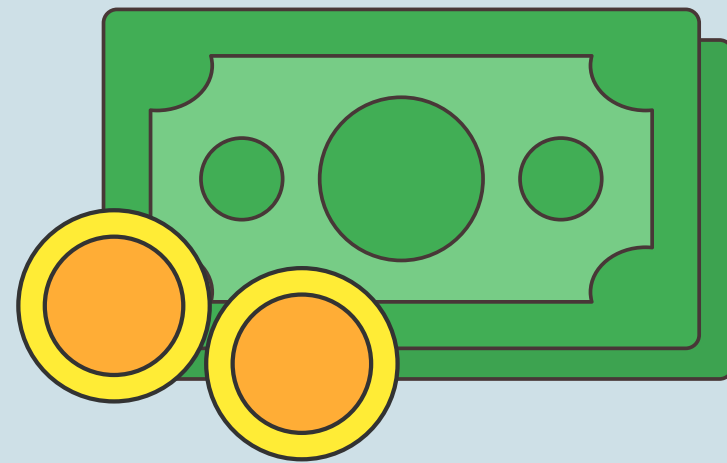


# Timely Expenditure

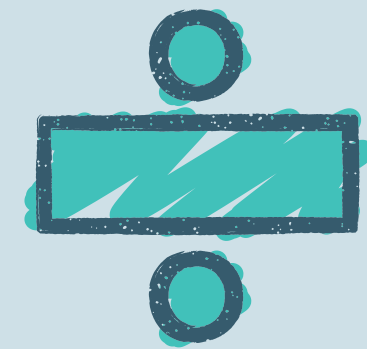
1.5 Rule: Grantees must have a balance of no greater than one and one-half (1.5) times its annual grant remaining in the Line of Credit, 60 days prior to the end of the Program Year.



**Line of  
Credit**



**Program  
Income**



**Annual  
Grant**

# Proposal Process

## Staff Responsibility

- Determine activity eligibility
- Assess viability
- Conduct risk assessment
- Proposal ranking process
- Public participation
- Weighted scoring criteria



## Public Participation

- City Council Priority Setting
- Public Meetings/Hearings  
*Neighborhood and Community Meetings*
- Ranking Committee  
*Staff, Commission & Community Members*
- Public Comment Period  
*30-day period and before Council Resolution*
- Housing Commission Recommendation
- Final Council Approval  
*Resolution Approving Submission*

# Additional Considerations & Criteria

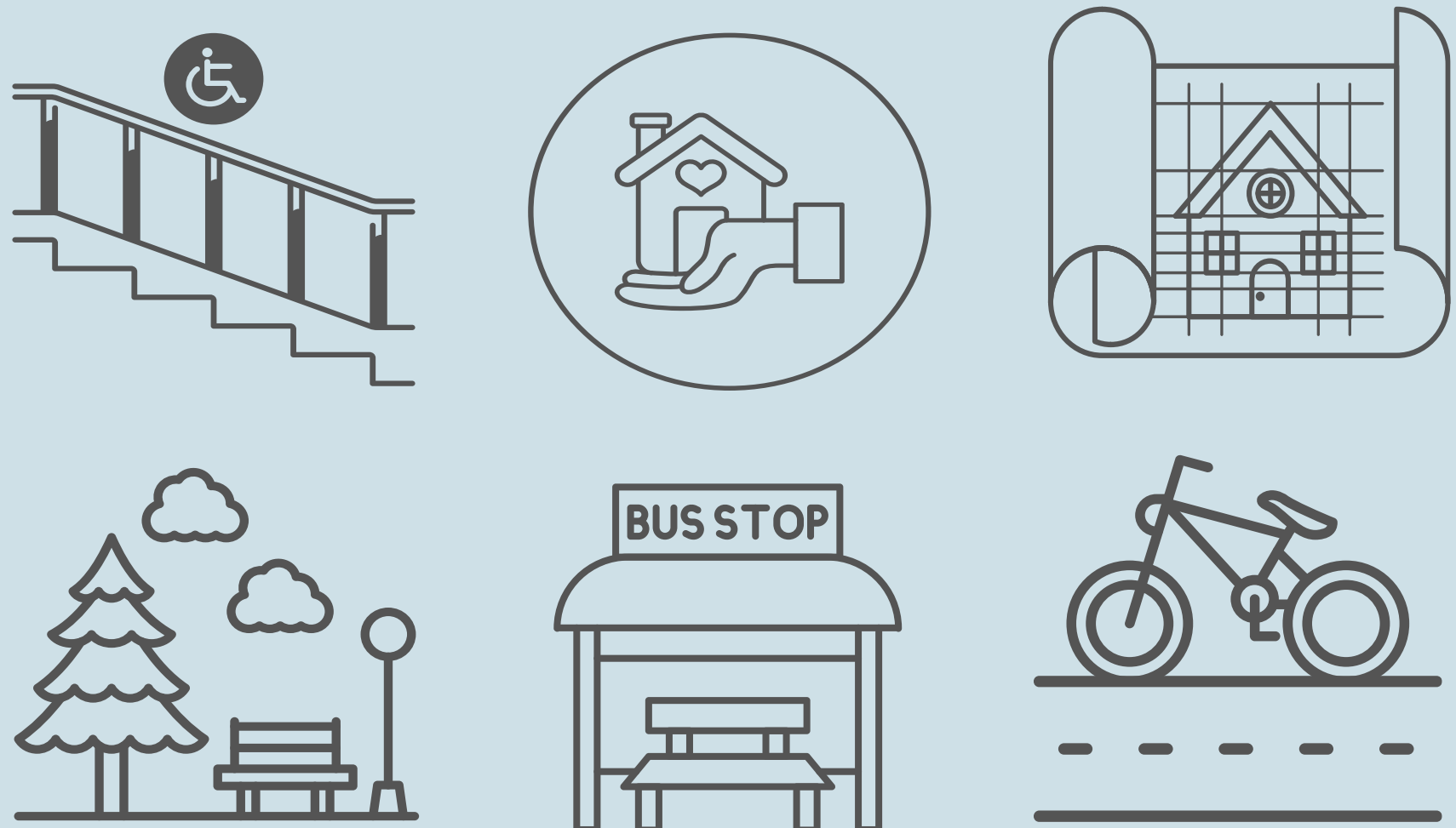
## 10-Year Housing Plan

- Impact 6,000 residents with unit creation or subsidy provisions
- Create or preserve 7,976 housing units (10% affordable)



## Council Priorities

- Housing - Rental and Ownership
- Addressing Homelessness
- Neighborhood Revitalization
- Workforce/Job Training



# Risk Assessments

## Housing Staff Considers:

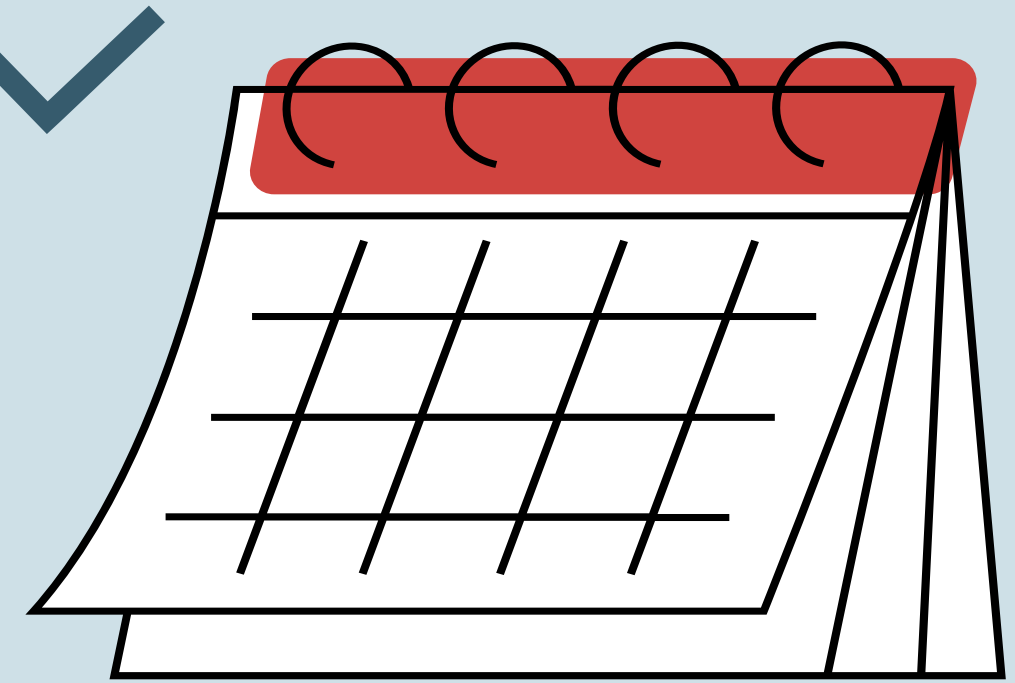
- Consolidated Plan Objectives
- Council Priorities
- Beneficiaries Served / Units Created
- 10 Year Housing Plan
- Community Needs and Collaboration
- Budget, Leverage, Cost Effectiveness
- Organizational/Federal Grant Experience
- Rate of Expenditure/Schedule
- Ability to abide by City Contract Requirements and Federal Overlay Statutes

**The City of Flagstaff  
is the Responsible  
Entity to HUD!**



# Public Participation Opportunities

- Public Meeting with A League of Neighborhoods (ALN) ✓  
October 29th, 2025 - 4:00pm at the Market of Dreams
- Public Meeting - Notice of Funding Available (NoFA) Release ✓  
January 29, 2026 - 11:00am at City Hall
- Public Hearing - Review of Submitted Proposals ✓  
February 26th, 2026 - 11:00am at City Hall
- Housing Commission - March 26<sup>th</sup>, 2026 ✓
- Council Work Session Presentation of Recommendations - April 14<sup>th</sup>, 2026
- Annual Action Plan Public Comment Period - April 15<sup>th</sup> - May 15<sup>th</sup>
- Final Public Meeting for 2026-2030 Consolidated Plan, PY26 Annual Action Plan, and Citizen Participation Plan - April 27<sup>th</sup>, 2026 - 4:00 pm at Hal Jensen Rec Center
- Resolution Approving Submission of ConPlan and AAP to HUD - May 19<sup>th</sup>, 2026



# Program Year 2026 Funding Allocation Recommendations

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B

G

# PY 2026 Funding Available

Entitlement	\$681,196.00
De-obligated Funds	\$154,000.00
Estimated Prior Year Program Income	\$46,000.00
<b><u>Estimated Total Available</u></b>	<b>\$881,196.00</b>
20% Administration and Indirect	\$146,239.20
15% Public Services	\$109,079.40
Housing/Public Improvements	\$625,877.40

# PY 2026 Proposals Received

<u>Organization</u>	<u>Project Program</u>	<u>Request</u>
Public Improvements / Housing		
City of Flagstaff	PROSE – Ponderosa Park Reconstruction Sunnyside Area Benefit	\$500,000.00
City of Flagstaff	Murdoch Resilience Hub Improvements – Southside Area Benefit	\$77,000.00
City of Flagstaff	ADA Ramps – Parking Lot at Thorpe Mogollon Office Removal of Architectural Barriers	\$48,750.00

# PY 2026 Proposals Received

<u>Organization</u>	<u>Project Program</u>	<u>Request</u>
Public Services		
Boys and Girls Club of Flagstaff	Childcare Scholarships	\$67,250.00
Coconino County Health and Human Services	Meals on Wheels	\$41,616.00
Flagstaff Shelter Services	Operations at The Lantern	\$60,000.00
Northland Family Help Center	Case Management for DV Shelter Clients	\$62,737.50
Terros Health	Crisis-to-Recovery Navigation and Stabilization	\$62,737.50
Tynkertopia	Programing at Siler Homes Location	\$60,000.00

Program Year 2026 Funding Recommendations				
<u>Organization</u>	<u>Project Program</u>	<u>Average Score</u>	<u>Request</u>	<u>Recommended Allocation</u>
Public Improvements / Housing				
City of Flagstaff	Ponderosa Park Reconstruction	N/A	\$500,000.00	\$500,000.00
City of Flagstaff	Murdoch Improvements	N/A	\$77,000.00	\$77,000.00
City of Flagstaff	ADA Improvements	N/A	\$48,750.00	\$49,196.00
			<b>Total</b>	<b>\$626,196.00</b>
Administration and Indirect (20% Maximum)				
City of Flagstaff	Admin/Indirect	N/A	N/A	<b>\$146,000.00</b>

Program Year 2026 Funding Recommendations				
<u>Organization</u>	<u>Project Program</u>	<u>Average Score</u>	<u>Request</u>	<u>Recommended Allocation</u>
Public Services (15% Maximum)				
Boys and Girls Club of Flagstaff	Childcare Scholarships	130 / 150	\$67,250.00	\$0
Coconino County Health and Human Services	Meals on Wheels	129 / 150	\$41,616.00	\$0
Flagstaff Shelter Services	Operations at The Lantern	142 / 150	\$60,000.00	\$54,500.00
Northland Family Help Center	Case Management for DV Shelter Clients	142 / 150	\$62,737.50	\$54,500.00
Terros Health	Crisis-to-Recovery Navigation and Stabilization	137 / 150	\$65,805.00	\$0
Tynkertopia	Programing at Siler Homes Location	117 / 150	\$60,000.00	\$0
			<b>Total</b>	<b>\$109,000.00</b>

Program Year 2026 Funding Recommendations				
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Public Improvements / Housing				
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City of Flagstaff	Murdoch Improvements	N/A	\$77,000.00	\$77,000.00
City of Flagstaff	ADA Improvements	N/A	\$48,750.00	\$49,196.00
			<b>Total</b>	<b>\$626,196.00</b>
Public Services (15% Maximum)				
Flagstaff Shelter Services	Operations at The Lantern	142	\$60,000.00	\$54,500.00
Northland Family Help Center	Case Management for DV Shelter Clients	142	\$62,737.50	\$54,500.00
			<b>Total</b>	<b>\$109,000.00</b>
Administration and Indirect (20% Maximum)				
City of Flagstaff	Admin/Indirect	N/A	Total	<b>\$146,000.00</b>

# Questions, Suggestions & Next Steps

- Today
  - Seeking Council Direction for PY 2026 CDBG Funding Allocations
- Final Public Meeting
  - April 27<sup>th</sup>, 2026 – 4:00 pm – Hal Jensen Rec Center
- Council Resolution Approving Submission of the Program Year 2026 Annual Action Plan and 2026–2030 Consolidated Plan to HUD
  - May 19<sup>th</sup>, 2026 – City Council Meeting



# Contact Information

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our mailing  
list!**

