NOTICE AND AGENDA

COMMISSION ON INCLUSION AND ADAPTIVE LIVING
WEDNESDAY
OCTOBER 28, 2026

HYBRID MEETING
COUNCIL CONFERENCE ROOM
FIRST FLOOR - CITY HALL
211 WEST ASPEN AVENUE
11:00 A.M.

To participate in the meeting virtually use the following link:

Join the Meeting Online

1. Call to Order

2. Roll Call

NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.

James Martinez, Chair
Keith Becker, Vice Chair
Sarah Dorman
Caitlin Peterson
Rachael Simukonda

3. Recommended Protocol for Members and Other Participants

All commissioners should have their microphones on mute to keep the background noise out of the chat room. The chair of the meeting should ensure everyone has an opportunity to speak if they would like. Commissioners should use the chat function to inform the Chair they would like to make a statement and the Chair will announce the Commissioners to speak in the order they appear in the chat.

4. Snow Heroes Presentation from City of Flagstaff Sustainability Manager

5. Open Call to the Public

Open Call to the Public enables the public to address the Commission about an item that is not on the prepared agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak.

6. Update from Council Liaison - Mayor Daggett

7. Presentation on Universal Design.

8. Approval of Minutes

A. Approval of minutes from September 23, 2026.

9. Action Items

None

10. Discussion Items

A. Announcement

At the direction of Council, the City Clerk's Office was asked to evaluate the Boards and Commissions program and make recommendations to Council regarding ways the program can improve effectiveness, efficiency, and service to the community. A discussion with Council and a presentation of recommendations will occur at the November 17, 2026 Council Meeting.

Materials outlining the proposed recommendations will be available in the Council agenda packet the week prior to the November 17, 2026, Council Meeting. We encourage Commissioners to attend the meeting in person or watch it live for additional information and specifics regarding the recommendations. Recommendations may or may not be accepted by Council, and we welcome any and all public comment. Thank you.

B. Debrief from Northern Arizona Disability Resource Fair

C. Discussion on items to include for a letter to City Council recommending Universal Design Standards for All City Projects.

D. Discussion on items to include for a letter to City Council recommending a dedicated budget for ADA Accessibility improvements to current municipal facilities and infrastructure.

E. ADA Transition Plan: City Property Priorities

11. Information Items To/From Inclusion and Adaptive Living Commission Members and Staff Liaison

A. City Council voted on October 20, 2026 to remove Ashanay Earl from the CIAL. Paige Filipek resigned. Any new appointments will occur after the discussion by City Council regarding boards and commissions at the November 17, 2026 meeting.

12. Agenda Items for Next Meeting November 18, 2026 (one week earlier than normal)

13. Adjournment

Commission on Inclusion and Adaptive Living 8.

From: Aaron Kaminski, Risk Manager

DATE: 10/28/2026

SUBJECT: **Approval of Minutes**

STAFF RECOMMENDED ACTION:

Executive Summary:

Attachments

Minutes09232026

MINUTES

COMMISSION ON INCLUSION AND ADAPTIVE LIVING
WEDNESDAY
SEPTEMBER 23, 2026

HYBRID MEETING
COUNCIL CONFERENCE ROOM
FIRST FLOOR - CITY HALL
211 WEST ASPEN AVENUE
11:00 A.M.

To participate in the meeting virtually use the following link:

Join the Meeting Online

1. Call to Order

Chair Martinez called the meeting to order at 11:18 a.m.

2. Roll Call

NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.

James Martinez, Chair, Present
Keith Becker, Vice Chair, Present
Sarah Dorman, Present
Ashanay Earl, Absent
Paige Filipek, Absent
Caitlin Peterson, Present
Rachael Simukonda, Present

3. Recommended Protocol for Members and Other Participants

All commissioners should have their microphones on mute to keep the background noise out of the chat room. The chair of the meeting should ensure everyone has an opportunity to speak if they would like. Commissioners should use the chat function to inform the Chair they would like to make a statement and the Chair will announce the Commissioners to speak in the order they appear in the chat.

4. Public Safety Propositions 404 & 405 presentation.

The following City of Flagstaff employees shared information on the current propositions 404 and 405 that are on the upcoming November ballot:

Shannon Anderson, Assistant City Manager
Sean Connolly, Police Chief
Mark Gaillard, Fire Chief
Brian Gall, Airport Director
Daniel Kelly, Emergency Program Manager

The propositions call for a sales tax and bond to help fund public safety for equipment, buildings, resources, and employees. The following link provides a copy of the presentation and information on these propositions: https://connect.flagstaffaz.gov/safety-committee.

5. Open Call to the Public

Open Call to the Public enables the public to address the Commission about an item that is not on the prepared agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak.

Russell Randall provided information on the following upcoming events:

Flagstaff Unified School District Career Expo & College Fair

Ability360 and the World Institute on Disability
Alzheimer's Association Caregiver Support Group
Arizona Rare Disease Outdoor Event at Raymond County Park in Kachina organized by the International Pain Foundation
Navajo Nation Disability Advocacy Candidate Forum
NAU is hosting a National Depression Screening Day
Growing Together Family Wellness & Resource Day
2nd Annual Autism & Special Needs Family Fun Fair
NAU's Accessibility Expedition
Disability Culture Revealed: Art, History, and Community Voices
Various other events for NAU's Disability Pride and Heritage Month

Yvonna Cazares introduced herself from the City of Sedona as their website and marketing coordinator. Sedona is updating their website and is forming a working group of residents to help in the effort to ensure the website is in compliance with Web Accessibility Guidelines. Yvonna has been a successful advocate at the state level and regional level for funds related to transportation, complete streets, infrastructure, digital infrastructure, support, resilience, preparedness, and medically assisted devices during forest fires.

6. Update from Council Liaison - Mayor Daggett

No update.

7. Approval of Minutes

A. Approval of minutes from August 26, 2026.

Moved by Rachael Simukonda, seconded by Keith Becker to approve the minutes of the August 26, 2026 meeting.

Vote: 7 - 0 - Unanimously

8. Action Items

A. Holiday breaks — Cancel and/or reschedule November and December meetings

Moved by Rachael Simukonda, seconded by Caitlin Peterson to move November and December meetings up one week earlier.

Vote: 7 - 0 - Unanimously

9. Discussion Items

A. Northern Arizona Disability Resource Fair in October

Vendors can arrive at 11:30 a.m. and the fair starts at 1:00 p.m. and goes to 4:00 p.m. at NAU's High Country Conference Center. It is sold out and should be added to individuals social media posts. Commissioner Simukonda will set up the table and hopes the Mayor can attend. LaReina Reyes from Mountain Line will be pairing up with Metro Plan for a table at the event.

B. Priorities for the coming year

The commission agreed with the following listed priorities for the upcoming year:

Job fairs including vocational rehabilitation
ADA Transition Plan
Letter to Council for setting aside units for individuals with disabilities, pushing universal design standards, and creating a budget for ADA related improvements throughout the City.
Quarterly trainings and resources for City employees on ADA issues (e.g., Service Animals in public spaces)
On-demand wheelchair access
Increase citywide access to places and lots (private and public)
Increase City activities that include a more diverse group of individuals including recreation.
Potential to work with High Country Adaptive Sports.
Snowplow training for ADA friendly plowing (e.g., curb cuts and ADA access areas). Increase funding or outreach for help to plow sidewalks.

Commissioner Simukonda listed her top three priorities as: ADA Transition Plan, Housing set-asides, and quarterly trainings to City staff.

LaReina Reyes talked about a new Mountain Line stop near Woody Mountain and the last mile project on Soliere that has improved access to bus stops. This was funding in partnership with the City. Work is beginning on improvements for a stop near Sacred Peaks on Highway 89.

C. ADA Transition Plan: City Buildings

Staff Liaison Aaron Kaminski is working on collecting information for City-owned buildings and assets that can be included in the upcoming surveys for the ADA Transition Plan. Some of those assets include community gardens, library locations that are leased, other leased buildings, cemetery, airport, and community parks. The goal is to ensure no properties are missed and in the future, prioritize these buildings for the ADA Transition Plan survey.

10. Information Items To/From Inclusion and Adaptive Living Commission Members and Staff Liaison

None.

11. Agenda Items for Next Meeting October 28, 2026

Please submit Agenda Items to Staff Liason for the upcoming meeting.

12. Adjournment

Vice Chair, Keith Becker, adjourned the meeting at 1:02 p.m.