



City of Flagstaff

211 W. Aspen Ave
Flagstaff, AZ 86001
www.flagstaff.az.gov

Planning & Development Services Division

(928) 213-2618
frontcounter@flagstaffaz.gov

HPC-C

Application to Heritage Preservation for a Certificate within an Overlay

Property Owner(s)	Title	Phone	Email
Ken Ketter		928-853-5339	tvbac24@gmail.com
Mailing Address		City, State, Zip	
824 W. Birch		Flagstaff, AZ 86001	
Applicant	Title	Phone	Email
NAVAJ V Roofing, INC DBA Flagstaff Roofing		774-1212	calli@flagstaffroofing.com
Mailing Address		City, State, Zip	
PO Box 31312		Flagstaff, AZ 86003	
Property Interest of Applicant(s) (Owner, contractual interest, or agent)			
824 W. Birch - Ken Ketter			
Site Address		City, State, Zip	
824 W. Birch		Flagstaff, AZ 86001	
Project Name			
Re-roof Ketter			
Parcel Number(s)		Zoning District(s)	
Property Information:			
☐ Yes ☒ No	Listed individually on the National, Arizona, or Flagstaff Register of Historic Places? (Name: _____)		
☐ Yes ☒ No	Located in a National Register Historic District? (Name: _____)		
☐ Yes ☒ No	Is a structure on the property considered contributing to the District?		
☒ Yes ☐ No	Located in a Historic or Landmark Overlay? (Name: _____)		
☐ Yes ☒ No	Has the structure every been inventoried or evaluated for the National, Arizona, or Flagstaff Register of Historic Places?		
☒ Yes ☐ No	Is the structure over 50 years old at the time of application?		
☐ Yes ☒ No	Does this application include review of a sign in an overlay or the Central Sign District?		
Type of HPC Application Requested:			
☒ Certificate of No Effect (May be reviewed by the Heritage Preservation Officer or the Commission)			
☐ Certificate of Appropriateness (Must be reviewed by the Heritage Preservation Commission)			
☐ Certificate of Economic Hardship (Must be reviewed by the Heritage Preservation Commission)			
Property Owner Signature:	Date:	Applicant Signature:	Date:
<i>Ken Ketter</i>	9/26/26	<i>Calli</i>	9/28/26

Note: Applications which are incomplete or not accompanied by the required information in the Submittal Requirement Checklist will not be accepted.



City of Flagstaff

211 W. Aspen Ave
Flagstaff, AZ 86001
www.flagstaff.az.gov

Planning & Development Services Division

(928) 213-2618
frontcounter@flagstaffaz.gov

HPC-C

Project Description:

Tear off & re-roof w/ Malarkey Highlander
shingles. Color & style of shingles will
match as close as possible to existing
roof.

Explanation of how the project meets the applicable Overlay (Downtown, Townsite, or Landmark) design standards and guidelines and the *Secretary of the Interior's Standards for the Treatment of Historic Properties*:

It's on the edge of Townsite Overlay.



City of Flagstaff

211 W. Aspen Ave
Flagstaff, AZ 86001
www.flagstaff.az.gov

Planning & Development Services Division

(928) 213-2618
frontcounter@flagstaffaz.gov

HPC-C

Summary Statement of Significance

National Register of Historic Places documentation or a Cultural Resource Study can be submitted in lieu of completing this page to demonstrate significance (attach additional pages as necessary).

The criteria for determining the significance of a cultural resource is based on the potential of the cultural resource to contribute to our understanding of the past. A cultural resource is significant if:

- It is listed or eligible as a National Historic Landmark, or for the National Register of Historic Places, or the Arizona Register of Historic Places; or
- It is associated with events or persons in the architectural, engineering, archeological, scientific, technological, economic, agricultural, educational, social, political, military, or cultural annals of the City, the State of Arizona, or the United States of America; or
- It represents the work of, or for, an important individual; or
- It embodies distinctive characteristics of type, period, region, artistic values or methods of construction, including being the oldest of its type or the best example of its type; or
- It has yielded, or may be likely to yield, information needed for scientific research, such as important archaeological resources.

Original Construction Date: ~~October 2024~~ Built ~~1917~~ 1917

Describe Previous Major Alterations (Include dates):

N/A

Describe the Significance of the Resource (In terms of a., b., c., d., or e., above):

(A) - Townsite Overlay

Source(s) of Information Used:

Public Records

Describe the Level of Integrity of the Resource (Existing and proposed):

Existing Structure retains historic character & great appearance
We will match existing roof as close as possible

**CITY OF FLAGSTAFF**

211 W Aspen Ave
Flagstaff, AZ 86001
Phone: 928-213-2601
Fax: 928-213-2609

PERMIT NUMBER:

OTC-26-02450

PERMIT TYPE:

Roofing

PROJECT NAME: Ketter Re-roof**ISSUE DATE:**

09/22/2026

EXPIRATION DATE:

03/21/2027

Before You Dig Call 1-800-782-5348

PROPERTY ADDRESS:

824 W BIRCH AVE
Flagstaff, AZ 86001

PARCEL NUMBER:

100-13-014C

SUBDIVISION:

FLAGSTAFF TOWNSITE

LOT #:

10

OWNER

KETTER KENNETH ANDREW FAMILY TRUST DTD
03-06-85
824 W BIRCH AVE
FLAGSTAFF, AZ 86001

CONTRACTOR (Prime)

HAVASU ROOFING

2997 N KRISTIN DR FLAGSTAFF AZ
Flagstaff, AZ 86001

VALUE: 4000**NUMBER OF UNITS:****OCCUPANCY TYPE:****SQUARE FOOTAGE:****DESCRIPTION OF WORK:**

Re-Roof - no wood shakes or wood shingles permitted

INSPECTOR:

Jaime Urias

VALUE: 4000**NUMBER OF UNITS:****OCCUPANCY TYPE:****SQUARE FOOTAGE:****FEE SUMMARY**

Residential Roofing

TOTAL FEES:**CHARGED**

\$47.00

\$47.00

PAID

\$47.00

\$47.00

DATE PAID

09/22/2026

RECEIPT #

ONLINE-12367

CONDITIONS/COMMENTS:

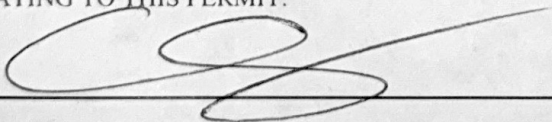
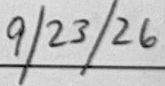
No wood shakes or wood shingles allowed. Re-roof permits limit the replacement of roof decking to 1 square (100 square feet). Replacement of more than 1 square requires a residential or commercial building repair/remodel permit.

Replacement decking must be inspected before covering with underlayment. Once the fees are paid, please sign and attach the permit found under the "Printables" tab, once the signed permit is attached the inspection call-in instructions will be attached. RETURN OF A SIGNED PERMIT IS A REQUIREMENT TO SCHEDULE AN INSPECTION. If you need help paying the fee please see the "how to" document here

<https://www.flagstaff.az.gov/DocumentCenter/View/70715/Making-a-Payment-in-Citizen-Access-Online-Portal>

ACKNOWLEDGEMENT & APPROVAL

I HEREBY CERTIFY THAT THE INFORMATION SET FORTH ON THIS FORM IS COMPLETE AND ACCURATE AND DO HEREBY AGREE TO COMPLY WITH ALL APPLICABLE CODES OF THE CITY OF FLAGSTAFF AND THE STATE OF ARIZONA AND WITH ANY CONDITIONS ATTACHED HERETO, AND REQUEST THAT ALL PERTINENT CITY PERSONNEL ACCESS MY PROPERTY AT ANY TIME DEEMED NECESSARY TO INSPECT WORK BEING DONE RELATING TO THIS PERMIT:


PERMIT HOLDER SIGNATURE:
DATE:

Permit Closed:

Inspector

Date

Approved/Expired