

## NOTICE AND AGENDA

PEDESTRIAN  
ADVISORY COMMITTEE  
THURSDAY  
MARCH 26, 2026

**HYBRID MEETING**  
CITY COUNCIL CONFERENCE ROOM  
211 W. ASPEN AVE.  
4:30 P.M.

[Click here to join the meeting](#)

This meeting will be conducted both in-person in the Council Conference Room at Flagstaff City Hall, as well as online via Microsoft Teams. Members of the public are always welcome to attend and encouraged to participate. To join the online meeting, click on the meeting link above. To comment on a discussion item, please use the MS Teams Chat function: simply type in 'c' or 'q' to indicate to the Chair that you would like to comment. The Chair will then recognize you when it is time for public comment. Unmute yourself for your turn at public comment, then re-enable mute when finished. For those who are attending the meeting in-person, Committee members and staff are seated at the main table, while members of the public should be seated in the audience.

---

### 1. CALL TO ORDER

### 2. ROLL CALL

*NOTE: One or more Commissioner may be in attendance through other technological means.*

Matt McGrath, Chair  
Shawn Bowker  
Melanie Colavito  
Jonathan Day

Ron Norton  
Jay Wellman  
Ben Nicholas

#### CITY STAFF:

Carlton Johnson, Transportation Planner  
Dee Williams, Administrative Specialist - City Engineering  
Jeff Bauman, City Traffic Engineer  
Kevin Rueb, Police Department

### 3. OPEN CALL TO THE PUBLIC

*At this time, any member of the public is allowed three minutes to address the PAC on any subject that is not scheduled before the Committee on that day. The Arizona Open Meeting Law prohibits the Committee from discussing or taking action on an item that is not listed on the prepared agenda. PAC members may, however, respond to criticism made by those addressing the Committee, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Committee on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.*

### 4. APPROVAL OF MINUTES

December 12, 2024  
February 27, 2025  
March 27, 2025  
April 24, 2025  
May 22, 2025  
July 24, 2025  
August 28, 2025  
October 23, 2025, Combined meeting

**5. ACTION ITEMS**

None

**6. DISCUSSION ITEMS**

**A. Safe Routes to School -- Existing Conditions and Action Plan**

Informational update from Hailey Bishop with MetroPlan, discuss schools' active transportation report cards

**B. Project Prioritization Process Tool**

Information and discussion with Mandia Gonzalez, MetroPlan Transportation Planner

**7. REPORTS**

- A. Safe Routes to School Infrastructure
- B. Butler Ave Complete Streets Conversion
- C. First Mile/Last Mile -- 180 Crossings

**8. INFORMATIONAL ITEMS TO AND FROM COMMISSIONERS AND STAFF**

**9. NEXT MEETINGS**

- Transportation Commission: April 1, 2026
- Bicycle Advisory Committee: May 21, 2026
- Pedestrian Advisory Committee: May 28, 2026
- Transportation Commission: June 3, 2026

**10. ADJOURNMENT**

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on \_\_\_\_\_, at \_\_\_\_\_ a.m./p.m. This notice has been posted on the City's website and can be downloaded at [www.flagstaff.az.gov](http://www.flagstaff.az.gov).

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Deeda Williams, COF Engineering Division

ADDITIONAL INFORMATION: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Martin Ince at 928-213-2685 (774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.



**Pedestrian Advisory Committee**

4.

**From:** Deeda Williams, Administrative Specialist

**DATE:** 03/26/2026

**SUBJECT: APPROVAL OF MINUTES**

- December 12, 2024
- February 27, 2025
- March 27, 2025
- April 24, 2025
- May 22, 2025
- July 24, 2025
- August 28, 2025
- October 23, 2025, Combined meeting

---

**STAFF RECOMMENDED ACTION:**

**Executive Summary:**

---

**Attachments**

- PAC Minutes 12-12-2024
- PAC Minutes 02-27-2025
- PAC Minutes 03-27-2025
- PAC Minutes 04-24-2025
- PAC Minutes 05-22-2025
- PAC Minutes 07-24-2025
- PAC Minutes 08-28-2025
- PAC-BAC Minutes 10-23-2025

---

**Form Review**

Form Started By: Deeda Williams

Started On: 03/24/2026 04:23 PM

Final Approval Date: 03/24/2026

---

# DRAFT MINUTES

## City of Flagstaff PEDESTRIAN ADVISORY COMMITTEE



**Thursday, December 12, 2024 | 4:30 pm**

---

Flagstaff City Hall, Council Conference Room  
211 West Aspen Avenue | Flagstaff, Arizona  
Online via Microsoft Teams

### I. CALL TO ORDER

The meeting was called to order at 4:30 pm. On roll call, the following Committee members were present:

Matt McGrath, chair  
Shawn Bowker  
Melanie Colavito  
Jonathan Day  
Jodi Norris  
Ron Norton  
Jay Wellman

Members absent:

None

The following City and agency staff were present:

Martin Ince, Transportation Planner  
Carlton Johnson, Transportation Planner  
Christopher Phair, Transportation Planner

Public present:

Herman Fermin  
Sam Meier  
Matt Mitchell  
John Sliva

## II. PRELIMINARY GENERAL BUSINESS

### 1. **Announcements**

Introductions were made for the PAC, City staff, and the public.

### 2. **Public comment**

There was no Public Comment.

### 3. **Approval of minutes**

Ron Norton made, and Shawn Bowker seconded, a motion to approve the following sets of minutes:

- Regular meeting of August 8, 2024
- Regular meeting of September 12, 2024
- Regular meeting of November 14 2024

The motion was approved unanimously (7-0).

## III. NEW BUSINESS

### 1. **Five-year capital plan**

Martin Ince provided an overview of the City's capital planning process, including several maps of the current multimodal facilities and the planned projects that supplement these systems. The main source of funding for these capital projects is the transportation sales tax (Prop 419).

The Committee had several comments and questions.

- There was interest and discussion in the Steves/Lakin area and the lack of pedestrian infrastructure.
- Shawn Bowker drew attention to the Forest Ave crosswalk at its intersection with Highway 180. The planned PHB will cross Highway 180 but the crossing of Forest at this intersection also warrants attention.
- Jay Wellman requested enhancements where right-turning vehicles on Cedar cross the FUTS trail at Pine Cliff.
- Sam Meier highlighted the area around Riordan Ranch and Riordan as having high student usage.

- Ron Norton referenced difficulties in crossing Sawmill Rd near the Elara student housing development.
- Jay Wellman brought up pedestrian concerns related to reconstruction of the intersection at Route 66 and Santa Fe Ave. Although this intersection will be rebuilt, a new pedestrian crossing of Route 66 will not be provided. There are no formal pedestrian crossings along Route 66 between Beaver St and Butler Ave. The Committee asked for more information on the reconstructed intersection for the next meeting.

## 2. 2025 PAC meeting schedule

The Committee reviewed the tentative meeting schedule for 2025. The tentative schedule moves the PAC's regular meeting date from the second to the fourth Thursday of the month, to better align with the Transportation Commission's schedule. The Bicycle Advisory Committee has already agreed to move their regular meeting date from the first to the third Thursday.

The Committee indicated its willingness to move the regular meeting date to the fourth Thursday.

Martin Ince reported that the Transportation Commission was exploring the idea of appointing a liaison to the PAC and BAC.

## IV. OLD BUSINESS

### 1. Regional Plan 2045

Martin Ince reminded the group that the deadline for comments on the draft Regional Plan is December 19, 2024.

## V. CONCLUDING GENERAL BUSINESS

### 1. Reports

PAC appointment and reappointments: there are several pending applications to the PAC.

Asphalt FUTS repair/replacement: Martin Ince provided a brief update.

Kaibab Lane: This street, which is private but frequently used by bicyclists, has been closed and gated.

Pedestrian recall/bicycle signal detection and operation: Martin Ince reported that Kevin Hayes, a member of the BAC, has been working with ADOT to implement pedestrian recall at several intersections along East Route 66.

Capital projects update: Martin Ince provided an update on the J.W. Powell corridor. The Lone Tree overpass will be getting underway now that issues are resolved with the Arizona Materials Company. Chair Matt McGrath said that a presentation was made to the Transportation Commission recently on major upcoming transportation projects.

**2. Concluding announcements**

The next regular meeting is scheduled for January of 2025. The Committee is interested in having a joint meeting with the Bicycle Advisory Committee. Jonathan Day asked about the results of lowering the speed limit on Butler Ave.

**VI. ADJOURNMENT**

The meeting was adjourned at 6:00 pm.

# DRAFT MINUTES

## City of Flagstaff PEDESTRIAN ADVISORY COMMITTEE



**Thursday, February 27, 2025 | 4:30 pm**

---

Flagstaff City Hall, Council Conference Room  
211 West Aspen Avenue | Flagstaff, Arizona  
Online via Microsoft Teams

### I. CALL TO ORDER

The meeting was called to order at 4:30 pm. On roll call, the following Committee members were present:

Matt McGrath, chair  
Shawn Bowker  
Melanie Colavito  
Jonathan Day  
Jodi Norris  
Ron Norton  
Jay Wellman

Members absent:

None

The following City and agency staff were present:

Jeff Bauman, Transportation  
Martin Ince, Transportation Planner  
Carlton Johnson, Transportation Planner  
Christopher Phair, Transportation Planner  
David Spence, Flagstaff City Council

Public present:

None

**II. PRELIMINARY GENERAL BUSINESS**

**1. Announcements**

There were no Announcements.

**2. Public comment**

There was no Public Comment.

**3. Approval of minutes**

Minutes from previous meetings were not available.

**III. NEW BUSINESS**

**1. Pedestrian and bicycle crash data report**

Martin Ince provided an overview of updated pedestrian and bicycle crash data. The data is updated through 2023 and covers a 10-year period. The Committee discussed more thorough review of certain crash types and locations, including NAU student crashes, tourist crashes, crashes during fall months, and crashes at high-crash locations like San Francisco/Butler and Route 66/Ponderosa.

**2. Urban Trails and Bikeways Map for portable devices**

The Committee reviewed a draft version of an interactive map of FUTS trail and bikeways for portable devices. The Committee offered a number of suggestions for additional information or enhancements, including pop-ups that provide information on FUTS trails, distances, toilets, surface material, bus routes, and bike racks. The Committee also discussed options for interactive routing, as well as providing information via KML or GPX files formats.

**IV. OLD BUSINESS**

There was no Old Business.

**V. CONCLUDING GENERAL BUSINESS**

**1. Reports**

PAC appointment and reappointments: applications can be reviewed at the next meeting.

Pedestrian recall/bicycle signal detection and operation: efforts continue to adjust signals along East Route 66 to include pedestrian recall.

Asphalt FUTS repair/replacement: initial costs estimates are lower than expected, which could allow the City to move forward with complete replacement of most asphalt FUTS trails. A total of \$3.25 million is allocated for the work.

Micromobility share program: staff will distribute the presentation made to the City Council earlier in the month.

Downtown Mile: the Committee reviewed preliminary designs for the Route 66/Santa Fe intersection.

First Mile Last Mile grant: design work is progressing, and a contractor is on board.

**2. Concluding announcements**

The next regular meeting is scheduled for March 27, 2025.

**VI. ADJOURNMENT**

The meeting was adjourned at 6:08 pm.

# DRAFT MINUTES

## City of Flagstaff PEDESTRIAN ADVISORY COMMITTEE



**Thursday, March 27, 2025 | 4:30 pm**

---

Flagstaff City Hall, Staff Conference Room  
211 West Aspen Avenue | Flagstaff, Arizona  
Online via Microsoft Teams

### I. CALL TO ORDER

The meeting was called to order at 4:32 pm. On roll call, the following Committee members were present:

Matt McGrath, chair  
Shawn Bowker  
Melanie Colavito  
Jonathan Day  
Jodi Norris  
Ron Norton  
Jay Wellman

Members absent:

None

The following City and agency staff were present:

Kim Austin, MetroPlan  
Martin Ince, Transportation Planner  
Carlton Johnson, Transportation Planner  
Jamie Larson, Sustainability Section  
Paul Mood, City Engineer  
LaReina Reyes, Mountain Line  
David Spence, Flagstaff City Council  
David Wessel, MetroPlan

Public present:

None

**II. PRELIMINARY GENERAL BUSINESS**

**1. Announcements**

There were no Announcements.

**2. Public comment**

There was no Public Comment.

**3. Approval of minutes**

Ron Norton made, and Melanie Colavito seconded, a motion to approve the minutes of the combined meeting of January 23, 2025. The motion was approved unanimously (7-0).

**III. NEW BUSINESS**

**1. Micromobility share**

Kim Austin, LaReina Reyes, and Jamie Larson introduced themselves and said they were looking for discussion and direction from the PAC on mobility share.

Kim Austin reviewed the benefits of micromobility share and said that it is supported at a policy level in various City planning documents. She said that micromobility benefits transit by increasing the coverage area. She referenced a feasibility prepared by Mountain Line that reviews existing programs in peer communities. Over the years the model for micromobility has changed. E-scooters are the primary device, typically about 75 percent of rentals are e-scooters versus 25 percent for bicycles. There are 371 cities in the US that have micromobility programs. Generally, cities have some investment in micromobility programs, typically staff time and other resources rather than funding.

LaReina Reyes reviewed risks associated with a micromobility program and potential mitigations. Significant risks include personal injury, device parking, and limited staff for oversight. They also listed a series of medium impact risks and possible mitigations. Education can help mitigate some risks. Public perception is sometimes difficult to change.

Kim Austin displayed a flow chart depicting the path forward. She asked the PAC if they would recommend moving forward with a program, and if so, should we issue an RFP for a single vendor or a permit system for multiple vendors. Each option creates a different set of responsibilities and obligations for the City.

Kim Austin asked for direction from the Committee. She reported that at the end of the engagement process, the team will return to City Council with a recommendation for moving forward.

The Committee offered a number of thoughts and comments:

- Jonathan Day said he was surprised the City did not already have a system in place.
- Melanie Colavito said she was in favor of a program, and reported that she uses micromobility when she travels for work. She referenced Washington DC as a good example of a program.
- Ron Norton thinks its is a good idea. He recommends talking to other communities, especially in reference to their negative experiences to find out the lessons learned.
- Jay Wellman likes the idea for tourist use. He said it would be important to have one vendor for accountability. He also recommends using stations for parking. The City's sidewalks and bike lanes are already narrow and could be easily blocked by scooters. He asked what happens during bad weather.
- Shawn Bowker said it would be a good thing, but is concerned about people not knowing how to use them. Where they can or cannot be used needs to be clear, and there are already different rules on campus versus in the city. Helmets are important, she sees a number of injuries in the ER.
- Melanie Colavito said that the vendor should be responsible for education. There are some ways to incorporate information into the checkout process.
- Chair Matt McGrath asked for available data on increasing use of scooters over bikes. He asked about how the decision is made regarding the split between scooters and bikes.
- Shawn Bowker said that scooters should be kept on pavement and off unpaved FUTS trails.
- There was a discussion about where devices should be allowed and where they should be prohibited, including at bus stops and on buses.

A straw poll of the Committee indicated that all seven members are in favor of moving forward with a program. The Committee was split, however, on the question of weather there should be an RFP for a single vendor or a permit system for multiple vendors.

**IV. OLD BUSINESS**

**1. Pedestrian and bicycle crash data report**

Martin Ince summarized several data points within the crash data, and said that there would be more in-depth exploration around those data points.

**2. Trip diary survey / mode share report**

David Wessel provided some context information and background for the Trip Diary Survey. Martin Ince summarized some of the highlights of the findings.

**3. Urban Trails and Bikeways Map for portable devices**

There was no new information on this item for the Committee.

**V. CONCLUDING GENERAL BUSINESS**

**1. Reports**

There was no discussion on the Reports.

**2. Concluding announcements**

The next regular meeting is scheduled for April 24, 2025.

**VI. ADJOURNMENT**

The meeting was adjourned at 6:10 pm.

# DRAFT MINUTES

## City of Flagstaff PEDESTRIAN ADVISORY COMMITTEE



**Thursday, April 24, 2025 | 4:30 pm**

---

Flagstaff City Hall, Council Conference Room  
211 West Aspen Avenue | Flagstaff, Arizona  
Online via Microsoft Teams

### I. CALL TO ORDER

The meeting was called to order at 4:35 pm. On roll call, the following Committee members were present:

Shawn Bowker  
Jonathan Day  
Ron Norton  
Jay Wellman

#### Members absent:

Matt McGrath, Chair  
Melanie Colavito  
Jodi Norris

#### The following City and agency staff were present:

Martin Ince, Transportation Planner  
Carlton Johnson, Transportation Planner  
Patrick McGervey, Coconino National Forest  
Paul Mood, City Engineer  
Christopher Phair, Transportation Planner

#### Public present:

Andres Aduato  
Brandon Cruickshank

**II. PRELIMINARY GENERAL BUSINESS**

**1. Announcements**

There were no Announcements.

**2. Public comment**

There was no Public Comment.

**3. Approval of minutes**

Minutes from previous meetings were not available for approval.

**III. NEW BUSINESS**

**1. Letter of support – Transportation Alternatives grant – Coconino National Forest**

Pat McGervey from Coconino National Forest provided information about a grant application to ADOT's Transportation Alternatives program for design of a commuter trail along the base of Mt Elden. He asked the PAC for a letter for support.

The Committee discussed aspects of the trail project, including the type of surface, the status of social trails in the area, and plans to consolidate existing trails.

Ron Norton made, and Shawn Bowker seconded, a motion to provide a letter from the PAC in support of the grant application. The motion was approved unanimously (7-0).

**2. Letter of support – Transportation Alternatives grant – City of Flagstaff**

Christopher Phair shared details regarding the City's Transportation Alternatives Program application for design of a variety of pedestrian and bicycle improvements along the Fort Valley Rd corridor, including sidewalks, crossings, and bike shoulders. He asked for a letter of support from the PAC to include with the application.

The Committee reviewed a draft letter of support, and asked that a sentence be added to acknowledge that the project will improve the area for pedestrians and walking.

Jay Wellman made, and Shawn Bowker seconded, a motion to provide a letter from the PAC in support of the grant application. The motion was approved unanimously (7-0).

**3. Federal grant status**

Martin Ince introduced the item, and Christopher Phair reviewed the status of current and pending Federal grants obtained or submitted by the City for pedestrian and bicycle projects in light of recent executive orders from the office of the president.

There was a discussion about the status of the Safe Streets for All grant for a Safe Streets master plan, and questions about the public process anticipated in conjunction with the plan.

**4. Green Transportation Week**

Andres Aduato reviewed planned activities for Green Transportation Week on the NAU campus for the week of April 21-25, 2025.

**5. Car Free First Friday**

Andres Aduato reported that Aspen Ave would be closed between Leroux and San Francisco for First Friday Art Walk on May 2, 2025 as part of ArtX in Flagstaff. He described a series of events and activities planned in conjunction with the closure. A survey is planned to ask participants about the closure and making streets more person-centric. Funding to support the event was provided by Creative Flagstaff. The Downtown Business Alliance is supportive of the closure.

**IV. OLD BUSINESS**

**1. Pedestrian and bicycle crash data report**

No new information was available for the Committee, so this item was held over to a future meeting.

**V. CONCLUDING GENERAL BUSINESS**

**1. Reports**

City staff provided updates related to the following projects:

- Ride Your Bike Week
- Micromobility share
- PAC appointment and reappointments
- Asphalt FUTS repair/replacement
- First Mile Last Mile grant
- Elks Lodge Trail

- Flagstaff Regional Plan 2045
- Ped-bike projects – five-year capital plan
- Large capital projects
- Safe Streets for All: Butler Ave Complete Streets Conversion
- Safe Streets for All: Safe Streets Master Plan
- Transportation Alternatives: Safe Routes to School

**2. Concluding announcements**

The next regular meeting is scheduled for May 22, 2025.

**VI. ADJOURNMENT**

The meeting was adjourned at 5:40 pm.

# DRAFT MINUTES

## City of Flagstaff PEDESTRIAN ADVISORY COMMITTEE



**Thursday, May 22, 2025 | 4:30 pm**

---

Flagstaff City Hall, Council Conference Room  
211 West Aspen Avenue | Flagstaff, Arizona  
Online via Microsoft Teams

### I. CALL TO ORDER

The meeting was called to order at 4:32 pm. On roll call the following committee members were present:

Matt McGrath, chair  
Shawn Bowker  
Melanie Colavito  
Jodi Norris  
Ron Norton  
Jay Wellman

Members absent:

Jonathan Day

The following City and agency staff were present:

Martin Ince, Transportation Planner  
David Nixon, Project Manager  
Christopher Phair, Transportation Planner  
LaReina Reyes, Mountain Line  
David Spence, Council liaison

Public present:

None

## II. PRELIMINARY GENERAL BUSINESS

### 1. **Announcements**

Councilmember David Spence offered his ideas regarding consistency for sidewalks, separated bike lanes, and FUTS trails that are planned along J.W. Powell Blvd, Butler Ave, and other streets. He said the principles should be applied to other areas around the city.

### 2. **Public comment**

There was no Public Comment.

### 3. **Approval of minutes**

Minutes from prior meetings were not available.

## III. NEW BUSINESS

### 1. **Oakmont – Country Club roundabout**

David Nixon, who is a project manager from the City's Capital Improvements section, shared a presentation to review preliminary concepts for a planned roundabout at the intersection of Country Club Dr and Oakmont Dr. The new design includes pedestrian and cyclist considerations including sidewalks and crossings. Several options for the intersection were studied, including a more conventional signalized intersection.

## IV. OLD BUSINESS

### 1. **Mode share report**

There was no new information for the Committee, so this item was held over to a future meeting.

## V. CONCLUDING GENERAL BUSINESS

### 1. **Reports**

City staff provided updates related to the following projects:

- Micromobility share
- Asphalt FUTS repair/replacement

- First Mile Last Mile grant
- Car Free First Friday
- Linda Vista sidewalk and bike lane
- Lone Tree – Mountainview – Hoskins FUTS trails
- Sawmill FUTS Trail
- Sinclair Ridge FUTS Trail
- Picture Canyon Trail
- Flagstaff Regional Plan 2045
- J.W. Powell Area Specific Plan
- Safe Streets for All: Butler Ave Complete Streets Conversion
- Safe Streets for All: Safe Streets Master Plan
- Transportation Alternatives: Safe Routes to School
- Transportation Alternatives: Mt Elden urban trail
- Transportation Alternatives: Ft Valley Rd multimodal improvements
- PAC appointment and reappointments

**2. Concluding announcements**

The next regular meeting is scheduled for June 26, 2025.

**VI. ADJOURNMENT**

The meeting was adjourned at 5:47 pm.

# DRAFT MINUTES

## City of Flagstaff PEDESTRIAN ADVISORY COMMITTEE



**Thursday, July 24, 2025 | 4:30 pm**

---

Flagstaff City Hall, Council Conference Room  
211 West Aspen Avenue | Flagstaff, Arizona  
Online via Microsoft Teams

### I. CALL TO ORDER

The meeting was called to order at 4:35 pm. On roll call the following committee members were present:

Shawn Bowker  
Melanie Colavito  
Jonathan Day  
Jodi Norris  
Ron Norton

#### Members absent:

Matt McGrath, chair  
Jay Wellman

#### The following City and agency staff were present:

Martin Ince, Transportation Planner  
Carlton Johnson, Transportation Planner  
Paul Mood, City Engineer  
Christopher Phair, Transportation Planner

#### Public present:

Matt Mitchell  
Ben Nicholas  
Samuel Noble

## II. PRELIMINARY GENERAL BUSINESS

### 1. **Announcements**

Jodi Norris requested more information about the status of the crossing along the Sinclair Wash FUTS trail at Woodlands Village Blvd.

Martin Ince announced that the footbridge over the Rio in the Picture Canyon Preserve would be renamed for Jack Welch.

### 2. **Public comment**

Samuel Noble, a resident of the Sunnyside neighborhood, brought attention to some of the difficulties with the crossing along the Sinclair Wash FUTS trail at Woodlands Village Blvd. He said additional crosswalks are needed along Route 66, where crossing signals and crosswalks are often missing on one leg. He advocated for additional crossings on Cedar Ave, where pedestrians are observed “froggering” to get across.

### 3. **Approval of minutes**

Minutes from previous meetings were not available.

## III. NEW BUSINESS

### 1. **Pedestrian and bicycle crash data report**

Martin Ince provides an overview of the draft pedestrian and bicycle crash data report. The update includes 2024 crash data. Jodi Norris inquired about the Route 66/Hwy 89 crashes and how they will be incorporated in the upcoming ADOT Road Safety Audit of this corridor.

### 2. **Mode share report**

This item was held over to a future meeting.

## IV. OLD BUSINESS

There was no Old Business

**V. CONCLUDING GENERAL BUSINESS**

**1. Reports**

City staff provided updates related to the following projects:

- Milton-University tunnel
- Switzer Canyon FUTS Trail
- Asphalt FUTS repair/replacement
- First Mile Last Mile grant – Huntington sidewalks
- ADOT Route 66 pavement preservation project
- Kaspar-Lynch sidewalk and bike lane
- Linda Vista sidewalk and bike lane
- Humphreys @ Fine crossing
- Micromobility share
- Flagstaff Regional Plan 2045
- LASS/CAP project
- SS4A grant: Butler Ave Complete Streets Conversion
- SS4A grant: Safe Streets Master Plan
- TA grant: Safe Routes to School
- TA grant: Ft Valley multimodal improvements
- PAC appointment and reappointments

**2. Concluding announcements**

The next regular PAC meeting is scheduled for August 28, 2025. The next Transportation Commission meeting is scheduled for August 6, 2025.

**VI. ADJOURNMENT**

The meeting was adjourned at 6:12 pm.

# DRAFT MINUTES

## City of Flagstaff PEDESTRIAN ADVISORY COMMITTEE



**Thursday, August 28, 2025 | 4:30 pm**

---

Flagstaff City Hall, Council Conference Room  
211 West Aspen Avenue | Flagstaff, Arizona  
Online via Microsoft Teams

### I. CALL TO ORDER

The meeting was called to order at 4:32 pm. On roll call the following committee members were present:

Matt McGrath, chair  
Shawn Bowker  
Jodi Norris  
Ron Norton  
Jay Wellman

#### Members absent:

Jonathan Day  
Melanie Colavito

#### The following City and agency staff were present:

Martin Ince, Transportation Planner  
Carlton Johnson, Transportation Planner  
Elaine Mariolle, ADOT Active Transportation Manager  
Christopher Phair, Transportation Planner  
David Spence, Council liaison

#### Public present:

Michele James, Friends of Flagstaff's Future  
Matt Mitchell

## II. PRELIMINARY GENERAL BUSINESS

### 1. **Announcements**

Jodi Norris reported that Bike Streets is working with a local group of volunteers and has just launched a mobile app of comfortable bike routes in Flagstaff. The app is live, but she said there is room for improvement.

Councilmember Spence said there is an active chapter of Strong Towns in Flagstaff. The Bike Streets app is one of the projects they have taken on.

### 2. **Public comment**

There was no Public Comment.

### 3. **Approval of minutes**

Minutes from previous meetings were not available.

## III. NEW BUSINESS

### 1. **Draft Regional Plan 2045 review and adoption process**

Martin Ince provided information on the review and adoption process for the draft Regional Plan. The Committee had a short discussion about the planned FUTS maps, and in particular holes in the plan in specific neighborhoods like Sunnyside, Country Club, and the area around the hospital. Martin Ince explained that those neighborhoods were significantly developed and did not provide opportunities for a new FUTS alignments.

The Committee determined that they would submit comments on the plan as individuals rather than as a committee.

### 2. **FUTS planning and implementation**

Martin Ince gave a presentation on FUTS that was originally provided to the City's Open Spaces Commission. The presentation included context and background on how FUTS trails are planned and implemented via both private development and the City's capital program.

### 3. **Migration to Agenda Quick for PAC and BAC agendas**

The Committee was provided with a sample of an agenda generated by Agenda Quick software. Martin Ince said that a number of other commissions had already adopted the platform, and eventually all City commission would use it for agendas

and minutes. The City Council has been using it for a number of years. A single platform will help encourage consistency and predictability for the public for all commissions. The Committee had no comments.

**IV. OLD BUSINESS**

There was no Old Business

**V. CONCLUDING GENERAL BUSINESS**

**1. Reports**

City staff provided updates related to the following projects:

- Micromobility share
- Fourth-Cedar-Lockett roundabout
- SS4A grant: Butler Ave Complete Streets Conversion
- SS4A grant: Safe Streets Master Plan
- TA grant: Safe Routes to School
- TA grant: Ft Valley multimodal improvements
- PAC appointment and reappointments

**2. Concluding announcements**

The next regular PAC meeting is scheduled for September 25, 2025. The next Transportation Commission meeting is scheduled for October 1, 2025.

**VI. ADJOURNMENT**

The meeting was adjourned at 6:00 pm.

# DRAFT MINUTES



## City of Flagstaff PEDESTRIAN ADVISORY COMMITTEE BICYCLE ADVISORY COMMITTEE COMBINED MEETING

Thursday, October 23, 2025 | 4:30 pm

---

Flagstaff City Hall, Council Conference Room  
211 West Aspen Avenue | Flagstaff, Arizona  
Online via Microsoft Teams

### 1. CALL TO ORDER

The meeting was called to order at 4:33 pm.

### 2. ROLL CALL

On roll call, the following Committee members were present:

#### Bicycle Advisory Committee:

##### Members present:

Kevin Hayes  
Estella Hollander  
Samantha Meier  
Valerie Piet

##### Members absent:

Daniel Crim, chair  
Jen Hanks

One vacancy

#### Pedestrian Advisory Committee:

##### Members present:

Matt McGrath, Chair  
Shawn Bowker  
Melanie Colavito  
Ron Norton  
Jay Wellman

**Members absent:**

Jonathan Day  
Jodi Norris

**The following City and agency staff were present:**

Kim Austin, MetroPlan  
Hailey Bishop, MetroPlan  
Martin Ince, Transportation Planner  
Carlton Johnson, Transportation Planner  
Elaine Mariolle, ADOT Active Transportation Manager  
Paul Mood City Engineer  
Chris Phair, Transportation Planner  
LaReina Reyes, Mountain Line

**Public present:**

Matt Mitchell

**3. OPEN CALL TO THE PUBLIC**

There were no comments from the public.

**4. APPROVAL OF MINUTES**

**Bicycle Advisory Committee:**

Samantha Meier made, and Kevin Hayes seconded, a motion to approve the following minutes:

- Regular Meeting of April 17, 2025
- Regular meeting of May 15, 2025
- Regular meeting of June 18, 2025
- Regular meeting of July 17, 2025
- Special meeting of September 11, 2025
- Regular meeting of September 18, 2025

The motion was approved unanimously (4-0).

**Pedestrian Advisory Committee:**

Shawn Bowker made, and Melanie Colavito seconded, a motion to approve the following minutes:

- Regular meeting of December 12, 2024
- Regular meeting of February 27, 2025

The motion was approved unanimously (5-0).

## 5. **DISCUSSION ITEMS**

### A. **Safe Routes to School infrastructure study**

Carlton Johnson provided an overview of the status of the SRTS study. Slide topics include demographics and boundaries, transportation infrastructure, vulnerable road user feedback to the active survey, and more. He elaborated on the upcoming enhancements to this corridor by sharing design plans for Cedar Ave restriping and enhancements to the northwest corner of Cedar/West intersection.

The Committees offered several comments:

- Samantha Meier draws attention to difficulties cycling on Cedar dealing with driveway traffic.
- Jay Wellman recommends that green paint on Safeway driveway crossings similar to how green paint is used at higher volume intersections.
- Samantha Meier highlights the amount of bus stops and therefore a need for safe crossing opportunities in this area.
- Melanie Colavito draws attention to the position of the bus stop between the gas station driveway and Safeway driveway, expressing concern that it may lead to more crashes.
- Samantha Meier brings attention to trash cans along West St blocking bike lanes. Also states that the crossing at fourth and Rt 66 is complicated for cyclists.
- Jay Wellman encourages the widespread use of paint, signage, and other enhancements to draw more citizens to use alternate modes – especially given the City’s goals to promote active lifestyles and multimodalism.
- Samantha Meier states that there is high pedestrian usership on Izabel – and around peak time, tons of activity around the school.
- Melanie Colavito states that these schools attract students that do not live in this neighborhood. There will generally be a high concentration of cars through this area, and it is important to recognize this when planning wholistically for safer routes to schools.
- Jay Wellman says we need to provide more crossing opportunities in areas of high pedestrian usage and especially in school areas.

**B. Capital planning – pedestrian and bicycle projects**

Martin Ince informs the committees that the city is beginning its capital planning season – there will be opportunities for the committees to discuss how projects are prioritized in the next budget cycle. More information will be presented at the November and December meetings

**C. New PAC and BAC agenda format**

Martin Ince reports on the City’s shift towards using Agenda Quick for the creation and organization of Committee agendas and minutes, highlighting the differences in format from how meetings have traditionally flowed.

Jay Wellman and Melanie Colavito draw attention to the fact that the agenda does not open well on mobile devices.

**6. ACTION ITEMS**

There were no Action Items.

**7. REPORTS**

City staff members Christopher Phair, Martin Ince, and Carlton Johnson provided updates on several projects, including:

- Regional Plan 2045
- Micromobility share
- Bicycle Friendly Community application
- PAC/BAC vacancies and appointments
- Safe Streets Master Plan
- Butler Ave Complete Streets Conversion
- Butler/Fourth corridor project
- Switzer Canyon FUTS trial
- ADOT Route 66 pavement preservation

**8. INFORMATIONAL ITEMS TO AND FROM COMMISSIONERS AND STAFF**

Valerie Piet shares with the BAC that she can attend the next Transportation Commission meeting.

Samantha Meier brings attention to City staff and the committees that the repaved section of San Francisco from Elm Ave heading north does not have a striped bike lane as of earlier that day.

Jay Wellman requests information from City staff whether the Committees will get to comment further on design on the Santa Fe/Milton/Route 66 intersection redesign through the Downtown Mile Project. Martin Ince informs him that the project in question is more than likely beyond the public input phase.

Samantha Meier cites pedestrian issues at Butler through the Lone Tree construction as of late.

Matt Mitchell provides a summary of the Transportation Commission meeting held on October 1, 2025.

**9. NEXT MEETINGS**

The next PAC and BAC meeting is November 20, 2025. This will be a combined meeting. The next Transportation Commission meeting is December 3, 2025.

**10. ADJOURNMENT**

The meeting was adjourned at 5:54pm.



**Pedestrian Advisory Committee**

6. A.

**From:** Carlton Johnson, Transportation Planner

**DATE:** 03/26/2026

**SUBJECT:** Safe Routes to School -- Existing Conditions and Action Plan

---

**STAFF RECOMMENDED ACTION:**

Informational update from Hailey Bishop with MetroPlan, discuss schools' active transportation report cards

**Executive Summary:**

Informational update from Hailey Bishop  
Discuss schools' active transportation report cards

---

**Attachments**

Safe Routes to School Staff Report  
Safe Routes to School Report Card Presentation

---

**Form Review**

Form Started By: Carlton Johnson

Started On: 03/24/2026 11:03 AM

Final Approval Date: 03/24/2026

---



# METROPLAN

GREATER † FLAGSTAFF

## STAFF REPORT

**REPORT DATE:** March 13, 2026

**MEETING DATE:** March 26, 2026

**TO:** City of Flagstaff Pedestrian Advisory Committee

**FROM:** Kim Austin, Transportation Demand Management Planner

**SUBJECT:** Safe Routes to School Existing Conditions and Action Plan

### 1. RECOMMENDATION:

None. For discussion purposes only.

### 2. RELATED STRATEGIC WORKPLAN ITEM:

**Goal 4:** Implement Programs that Encourage Mode Shift

**Objective 4.2:** Implement programs at K-12 schools to reduce parent pick-up and drop-off.

### 3. BACKGROUND:

The Safe Routes to School (SRTS) Existing Conditions and Action Plan: *Building Safer, Healthier Ways for Flagstaff Students to Travel* provides a baseline understanding of current travel behaviors, infrastructure conditions, and barriers to walking, biking, carpooling, yellow bus, and transit use, and provides strategies for future planning and implementation of SRTS strategies within Flagstaff schools. The Plan aligns with Phase II of MetroPlan's SRTS program: to conduct qualitative data collection on student travel modes, determine walk/bike shed, and assess school infrastructure to identify deficiencies and provide recommendations. Information the document provides includes:

- The benefits of Safe Routes to School programs
- Overview of regional policies recommending Safe Routes to School strategies
- Student mode of travel information
- Air quality around schools
- Key findings and takeaways
- School report cards with recommendations for decreased parent-driven students



# METROPLAN

GREATER † FLAGSTAFF

#### 4. TAC AND MANAGEMENT COMMITTEE DISCUSSION:

None

#### 5. FISCAL IMPACT:

None

#### 6. ALTERNATIVES:

None

#### 7. ATTACHMENTS:

None



**METROPLAN**  
GREATER † FLAGSTAFF

# Safe Routes to School Existing Conditions and Action Plan



**METROPLAN**  
GREATER † FLAGSTAFF



## Safe Routes to School Report

This report was funded in part through grants from the Federal Highway Administration and the Arizona Department of Transportation. The contents do not necessarily reflect the official views or policies of the Arizona Department of Transportation or the Federal Highway Administration.

## 1.1 Safe Routes to School Benefits

### Quick Facts:



SRTS promotes children's active travel, helping them reach the Centers for Disease Control and Prevention (CDC) recommended **60 minutes of daily physical activity** to reduce chronic disease risks.



18 states found that SRTS programs **reduced pedestrian and bicyclist injury rates among school-age children by 23%**.



Lack of transportation can be a barrier to getting to school on time or at all, especially for students in disadvantaged communities. Studies suggest **improved attendance rates of up to 2%** at participating schools.



Nationally, **about 10% to 14% of morning rush-hour car trips are for school travel**. SRTS reduces car trips by shifting families to walking and biking, helping cut both traffic and carbon output.



**METROPLAN**

GREATER † FLAGSTAFF

# Plans/Policy Review

## • FUSD Climate Action Plan

- Optimize and Promote yellow school bus use
- Promote carpooling and ride-sharing
- Promote active modes of transportation to/from school or work
- Coordinate with city/county about safe pathways near school and walking and biking routes

## • FUSD Wellness Policy

- Provide a multifaceted learning environment involving nutrition and physical education to foster the development and practice of lifelong health/wellness behaviors
- Establishment of a wellness committee to monitor implementation of wellness policy
- Encourage students to walk or bike to school
- Encourage participation in Walk/Bike to School Day

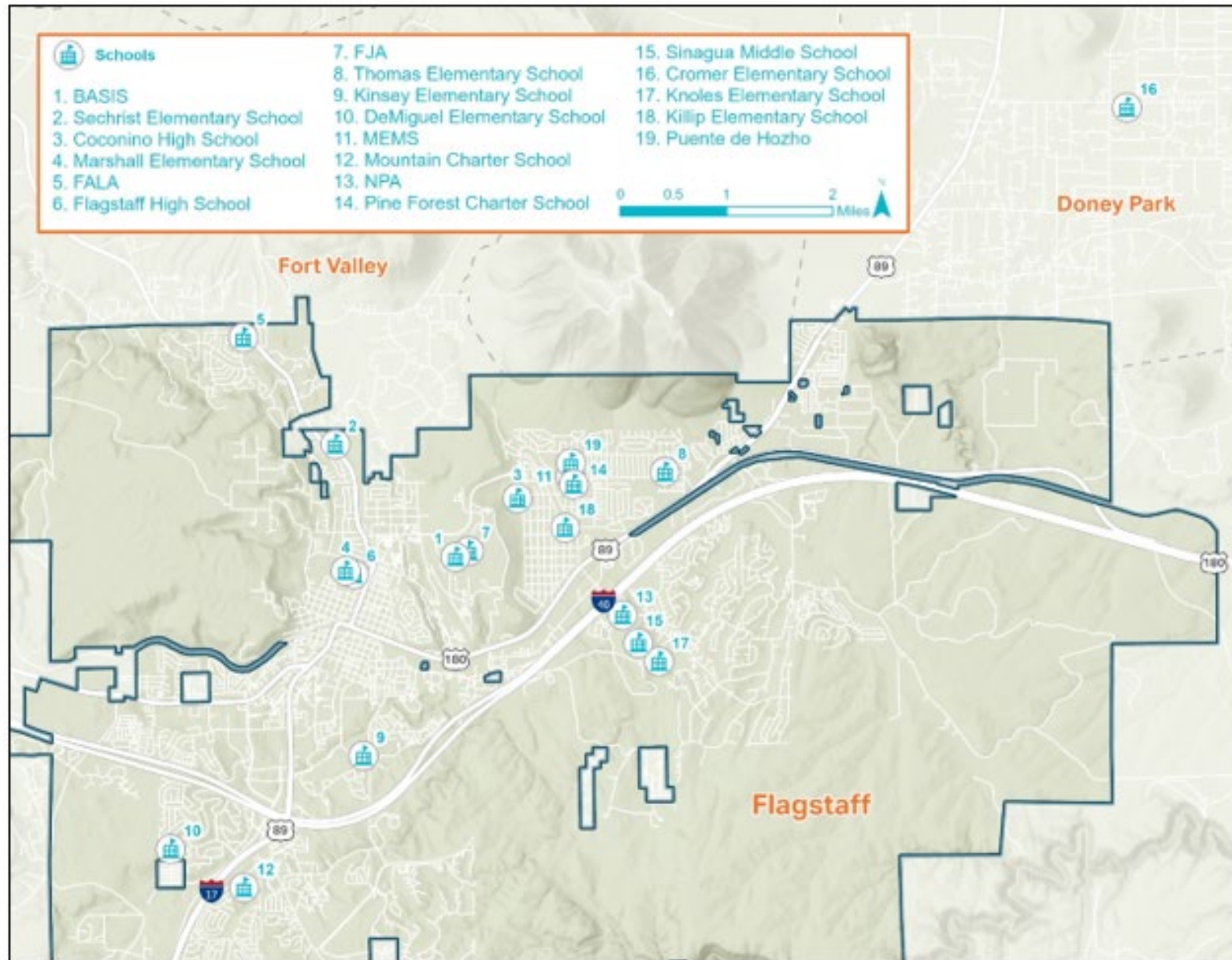
## • City of Flagstaff ATMP

- Re-establish a SRTS program
- Establish comprehensive education and safety programs for pedestrians, bicyclists, and motorists
- Partner with local schools to develop inventories of walking, biking, and transit opportunities
- Bike education and encouragement

## • Flagstaff Carbon Neutrality Plan

- Achieve carbon neutrality by 2030
- Strengthen our neighborhoods
- Encourage residents and visitors to walk, bike, roll, and bus

**Figure 1: Map of Participating Schools**





# METROPLAN

GREATER † FLAGSTAFF

Table 2: Student Mode of Travel from Student Travel Tally (Fall 2025 School Year)

Student Mode	Count	Percentage
Drove to School by Parents	2,262	62.1%
School Bus	540	14.8%
Walk	302	8.3%
Carpool	169	4.6%
Unspecified	109	3.0%
Bike	98	2.7%
Drove Themselves	81	2.2%
City Bus (Mountain Line)	73	2.0%
Scooter	7	0.2%
Skateboard	3	0.1%
<b>TOTAL</b>	<b>3,644</b>	<b>100%</b>

Source: MetroPlan Student Travel Tally Data (MetroPlan, 2025)



### SRTS Benefits

- Walking and biking increases daily physical activity, resulting in healthier kids
- Fewer cars at drop-off makes streets safer for everyone and improves the air quality
- More people walking builds neighborhood connections and strengthens community



### Key Findings

- Most students are driven to school, leading to congestion and safety risks
- Many schools are in walkable neighborhoods, offering strong potential for mode shift
- Parents expressed high interest in safer walking, biking, and transit options



### Top Recommendations

- Training and education remain foundational components with relatively low costs
- Complete sidewalk and bike lane networks near schools provides the highest impact
- Implement low-cost programs like Walk and Bike to School Days and park and walk programs



# School Report Cards



**F**  
Failing

## Safe Routes to School Report Card

### Northland Preparatory Academy



Grades Served: 6-12

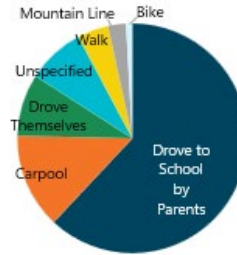
#### Quick Facts

**645**  
Enrollment

**2 (Route 3)**  
Number of Mountain Line Bus Stops within 1/4 Mile

**60 (6.3%)**  
Students Walking or Biking

#### How Do Students Get to School?



#### Walkshed Map



#### Top Concerns



**1. High speeds** – Fourth Street is a high-speed road, and there is no reduction in speed since the school is not directly along this roadway.



**2. Presence of school zone signage** – Presence of school zone signs informs drivers to slow down approaching a school zone.



**3. Lack of crossing guards** – Provided survey data indicated that only one crossing guard is present at the intersection of Fourth Avenue and Sparrow Road.

#### Safe Routes to School Recommendations

For resources on SRTS recommendations, please go to MetroPlan's website, [www.metroplanfig.org/safetyplan/srts](http://www.metroplanfig.org/safetyplan/srts).

Recommendation	Benefits	Responsible Agency
Complete sidewalk network along Mustang Way, Butler Ave., and Elk Run St.	Separates road users in space. Create a safe and dedicated space for pedestrians and cyclists.	City of Flagstaff (Lead)/MetroPlan (Support)
Participate in Mountain Line's <b>ecOPASS</b> program	Promotes transit use by providing students with a free transit pass.	NPA (Lead)/Mountain Line (Support)
Additional crossing guard at Fourth Ave. and Sparrow Rd.	Provides numerous benefits related to safety, education, and community well-being by creating a secure environment for pedestrians, especially children.	NPA (Lead)
Implement a parking fee for students	Encourages carpooling or other modes of transportation, helping reduce traffic congestion and promoting sustainable transportation habits.	PTO (Lead)/NPA (Support)
Develop how to ride transit materials (Mountain Line Travel training program)	Familiarizes students with the transit system and helps them ask questions, gain confidence, and navigate it.	Mountain Line (Lead)/NPA (Support)
Install flashing school zone signs	Improves safety by giving drivers more reaction time, increasing visibility, and greatly lowering the risk and severity of crashes.	City of Flagstaff (Lead)/MetroPlan (Support)
Promote and expand existing carpooling	Reduces the number of vehicles during school pickup and drop-off times.	PTO (Lead)
Provide pedestrian and bike education	Provides students with basic pedestrian and bicycle safety skills for safe travel to school.	NPA (Lead)



**Pedestrian Advisory Committee**

6. B.

**From:** Carlton Johnson, Transportation Planner

**DATE:** 03/26/2026

**SUBJECT:** Project Prioritization Process Tool

---

**STAFF RECOMMENDED ACTION:**

Information and discussion with Mandia Gonzalez, MetroPlan Transportation Planner

**Executive Summary:**

---

**Attachments**

Project Prioritization Staff Report  
Project Prioritization Presentation

---

**Form Review**

Form Started By: Carlton Johnson

Started On: 03/24/2026 11:25 AM

Final Approval Date: 03/24/2026

---



# METROPLAN

GREATER † FLAGSTAFF

## STAFF REPORT

**REPORT DATE:** March 13, 2026

**MEETING DATE:** March 26, 2026

**TO:** City of Flagstaff Pedestrian Advisory Committee

**FROM:** Kate Morley, Executive Director

**SUBJECT:** Project Prioritization Process

### 1. RECOMMENDATION:

None. For discussion purposes only.

### 2. RELATED STRATEGIC WORKPLAN ITEM:

**Goal 2:** Deliver Plans that Meet Partner and Community Needs

**Objective 2.4:** Position partners for successful implementation of plans.

### 3. BACKGROUND:

MetroPlan has kicked off a new project, the MetroPlan Connect Project Prioritization Tool – a GIS-based platform that consolidates all identified and planned transportation projects across the region. The platform will serve as a centralized clearinghouse that integrates with partner GIS systems to enhance regional coordination, data transparency, and funding readiness.

This project will also establish a prioritization framework and scoring process grounded in MetroPlan's Vision Zero goal and adopted transportation values, enabling MetroPlan and its partners to identify shared priorities for programs such as the Strategic Grants Plan, ADOT's P2P process, and Safe Streets and Roads for All (SS4A) funding. The resulting tool will create a scalable foundation for future integration with capital programs and safety initiatives, and will ultimately align with the planned efforts of the Safe Streets Master Plan (SSMP).

Major deliverables of the scope include the consolidation of projects from over 15 separate transportation plans in the region, identified as over 1900 projects, digitization of those projects into a GIS platform, scope refinement for projects with conflicting or unclear recommendations, cost estimate refinement, development of prioritization criteria based on MetroPlan values, and development of a grant filter which would allow a quick glance at eligible projects for a variety of federal grants such as RAISE/BUILD and grant priorities such as safety, bridges, etc.



# METROPLAN

GREATER † FLAGSTAFF

It is hoped that the project will also be a useful tool for developers, partner capital planning, and prioritization processes. The tool will be available in September 2026.

#### 4. TAC AND MANAGEMENT COMMITTEE DISCUSSION:

None

#### 5. FISCAL IMPACT:

None

#### 6. ALTERNATIVES:

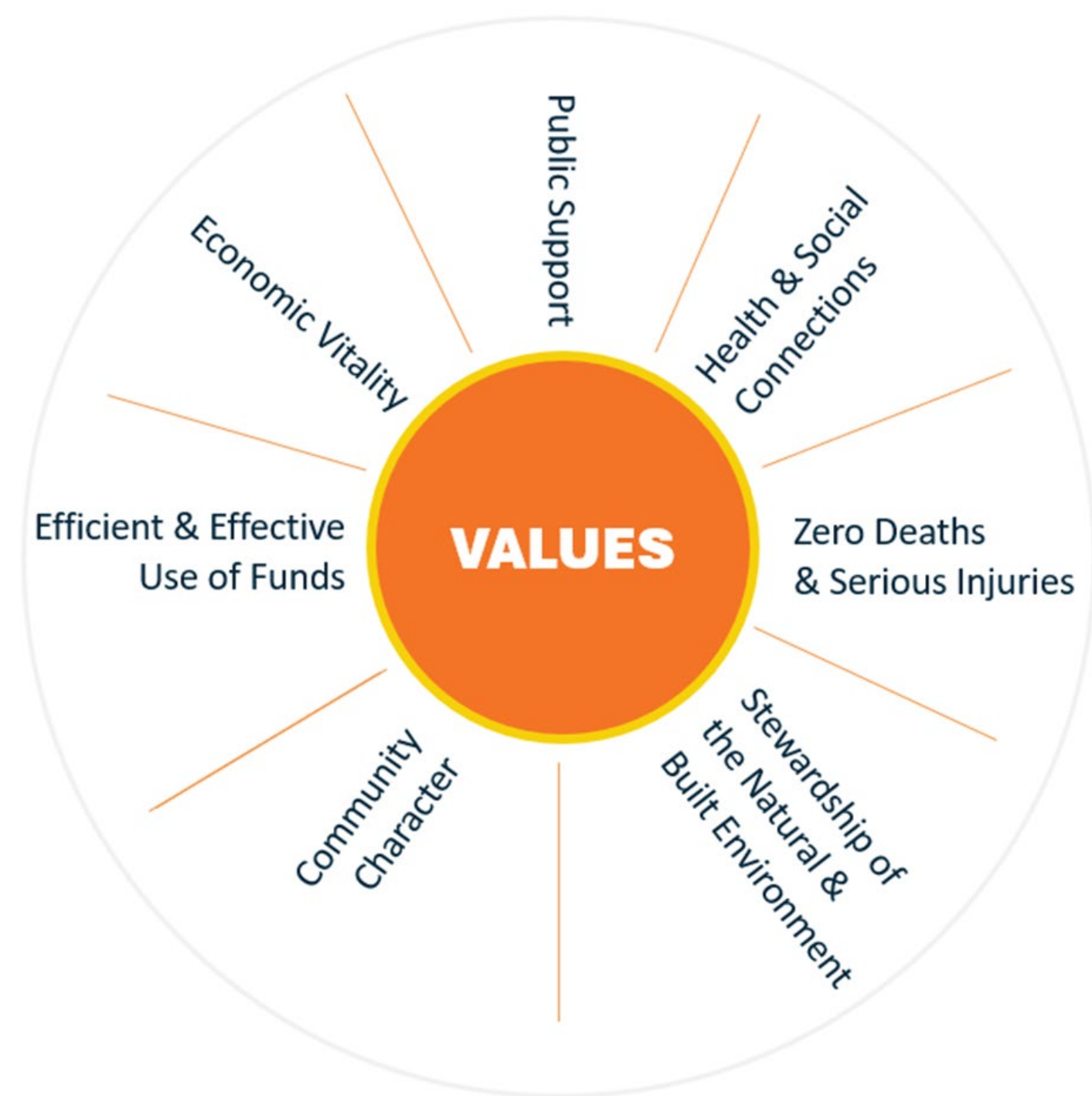
None

#### 7. ATTACHMENTS:

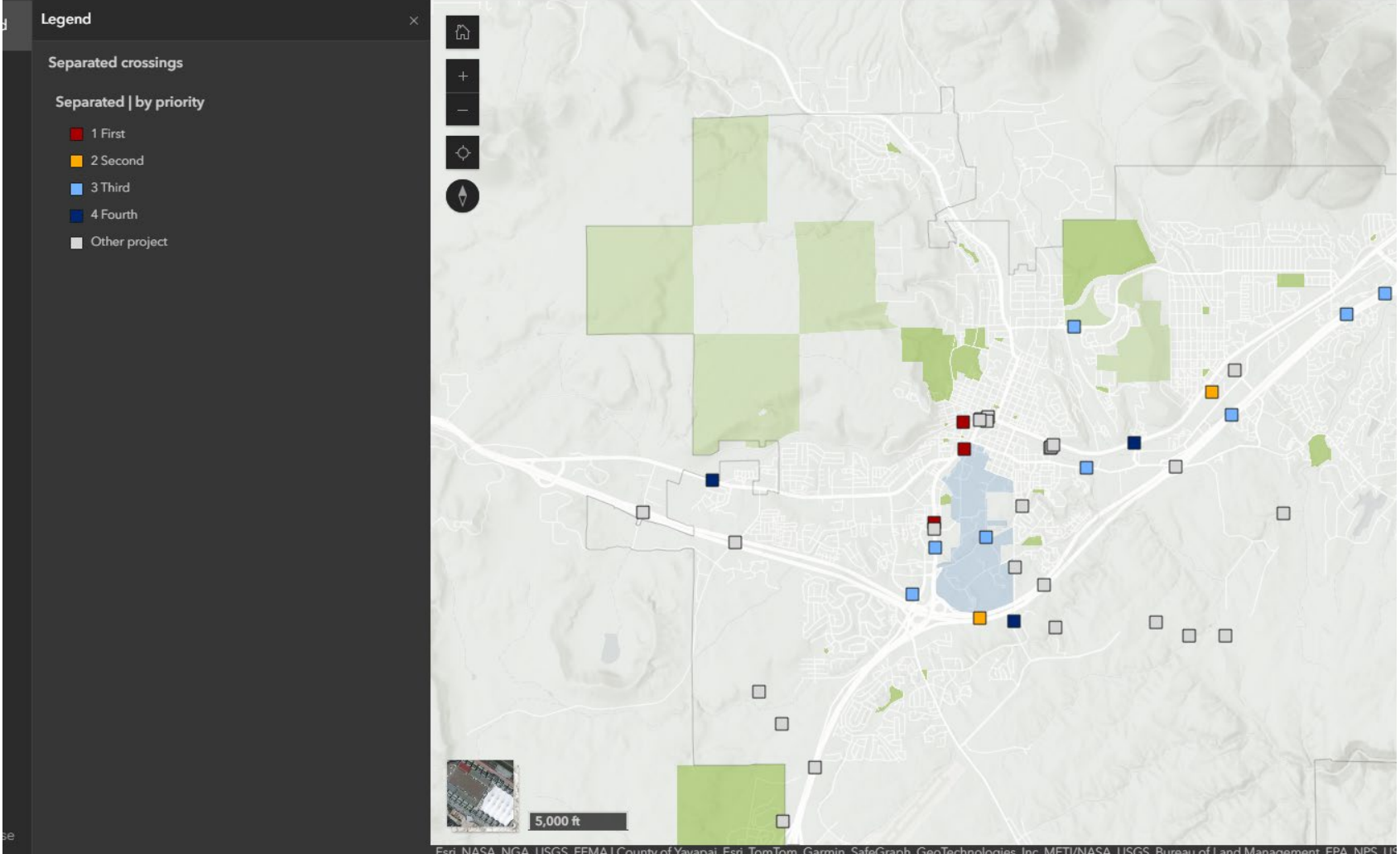
None



- 
- Need
    - All planned projects in one place.
    - GIS Based system
    - Rank based on MetroPlan values
    - Filter based on funding requirements
    - Available to partner teams, including capital teams, for integration into their processes



City of Flagstaff | Active Transportation Master Plan planning map



# Project Prioritization Process

- Example from Active Transportation Master Plan

